

SUMMARY OF COMMUNITY-BASED ORGANIZATION AGREEMENTS AND OTHER DIRECT TREATMENT PROVIDERS REQUEST TO THE HEALTH COMMISSION

This Agreement is for the provision of direct treatment/services that serves as an extension of DPH's service delivery system.

Vendor:	Asian & Pacific Islander Wellness Center DBA SF Community Health Center	Division/Section:	BHS
	730 Polk Street, 4 th Floor	Deputy Director:	Marlo Simmons ^{DS}
Address:	San Francisco, CA 94102	DPH Administrator:	Jeffrey Hom ^{JH} 5/23/2023 2:17 PM
		Program Administrator:	Emily Raganold Phone: 714-251-0005
Contact:	Lance Toma Phone: 415.292.3420 x355	Contract Analyst:	Loan Tran Phone: 415-554-3452

Request for approval of a New Grant Agreement with Asian & Pacific Islander Wellness Center DBA San Francisco Community Health Center to establish a multi-service drop-in center to focus on providing hospitality, recovery, and linkage and navigation services for people experiencing homeless (PEH) and people who use drugs (PWUD); aiming to support guests in feeling welcome, respected, and celebrated. The total proposed agreement amount is \$2,638,428 which includes a 12% contingency for the term of June 01, 2023 through June 30, 2025 (2 years, 1 month).

Mark only one for each question below:

1. **Vendor Type:** For Profit Non-Profit Government Entity
2. **Is the Vendor a CMD Certified LBE?** Yes No
3. **Purchasing Authority:** RFP SFGOV-0000007233 07/18/2022 Sole Source <Sole Source Number> <Approval Date>
4. **Does DPH have other existing agreements with this Vendor?** Yes No
If yes, approximately how many years has DPH been doing business with this Vendor? Provide explanation, as needed.

AGREEMENT INFORMATION

Proposed Transaction

June 01, 2023 to June 30, 2025

FUNDING SOURCES:

General Fund Prop C

Initial Year	All Ongoing Years <i>exclude initial year</i>	Total
\$250,000	\$2,105,739	\$2,335,739
<u>TOTAL DPH REVENUES:</u>		

12% Contingency Amount

\$30,000	\$252,689	\$282,689
<u>TOTAL AGREEMENT AMOUNT WITH CONTINGENCY:</u>		

TOTAL AGREEMENT AMOUNT WITH CONTINGENCY:

<u>ONE-TIME COSTS:</u>		
<u>ANNUAL AMOUNT WITHOUT CONTINGENCY*:</u>		

ANNUAL AMOUNT WITHOUT CONTINGENCY*:

**Ongoing years excludes one-time costs.*

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PROPOSED UNITS OF SERVICES

Mode(s) of Service & Unit of Service (UOS)/ Number of Contacts (NOC) Definition	Number of Clients <input checked="" type="checkbox"/> Duplicated <input type="checkbox"/> Unduplicated	Number of Units/ NOC	Unit Cost
Ramp-up for subcontractors: City Hope, Glide, Code Tenderloin 34 (1 Month of Start-Up Activities + 31 Daily Preparation Meetings) x \$1,490.24 = \$50,668.16	0	34	\$1,490.24
Coordination and Operation Planning by SFCHC 24 (1 Month of Start-Up Activities + 21 Planning Meetings) x \$1,050.92 = \$25,222.08	0	24	\$1,050,92
Training and Capacity Building 19.5 (3 Months of Capacity Building Start-Up Activities + 16.5 Staff Training Meetings @ 1.5 hours each) x \$799.69 = \$15,593.96	0	19.5	\$799.69
Hospitality Services 9,000 (3,000 Guest Check-in + 3,000 Morning meals + 3,000 Evening Meals) x \$4.83 = \$43,470	900	9,000	\$4.83
Harm Reduction Services 6,420 persons trained in Narcan administration/ distribution, HR supply distribution of harm reduction material, general substance use health education, substance use linkages to treatment and/or substance use navigation x \$1.93 = \$12,390.60	1,260	6,420	\$1.93
Case Management Services (Community, Medical and Housing Case Management) 9,648 x \$8.82 = \$85,095.36	1,224	9,648	\$8.82
Program Promotion 34 x \$517.94 = \$17,609.96	0	34	\$517.94

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PRIMARY TARGET POPULATIONS

Agreement's Primary Target Groups	The Community Living Room will provide services to all ethnicities and populations in San Francisco. The services outlined in this narrative, taken from the initial RFP, will have a focused goal to support people experiencing homelessness (PEH) in San Francisco, with a specific focus on people who use drugs (PWUD) that are disproportionately impacted by overdose fatalities. This includes Black/African American people, male-identified people, and people between the ages of 35-64.
Agreement's Primary Target Neighborhood or Area	The program will be located at 750 Ellis Street (Ellis & Polk).

Purpose of Agreement:

The Community Living Room is a multi-service drop-in center focused on providing hospitality, recovery, and linkage and navigation services for people experiencing homeless (PEH) and people who use drugs (PWUD); aiming to support guests in feeling welcome, respected, and celebrated.

The Community Livingroom is located at 750 Ellis Street at the same intersection (Polk & Ellis) as SFCHC's Main Service location (730 Polk Street).

The multi-service drop-in center will provide a range of services including but not limited to

- Overdose Prevention Education & Naloxone Distribution
 - All staff will be trained in overdose response
- Hospitality services including two meals daily, coffee, and snacks
- Substance Use care, health education, linkage to treatment and navigation
 - Ongoing substance use connection support
- Case management services (Community case management, medical & special population case management)
- Linkage & navigation to housing services
- Community Ambassadors & program promotion through outreach.

SFCHC will provide biweekly training and capacity building for staff of the Community Livingroom.

San Francisco Community Health Center was founded in 1987. They grew out of the response to the 1980s AIDS crisis, specifically supporting the impact of the epidemic on the Asian and Pacific Islander community. In 1996 SFCHC launched as Asian & Pacific Islander Wellness Center (API). SFCHC remains rooted in API communities while welcoming anyone who needs services. In 2015 SFCHC became recognized as a federally qualified health center (FQHC) & increased clinical capacity to serve more diverse communities with clinical services.

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Main Address is located at 730 Polk Street.
Dental Health Clinic is located at 1800 Market Street.
Tenderloin Health Clinic is located at 726 Polk Street.
Community Livingroom located at 750 Ellis Street.

Formerly APIWC, SF Community Health Center was selected under Solicitation SFGOV-0000007233 – Relief for Persons Experiencing Homelessness. APIWC, SF Community Health Center was the highest-ranked proposer.

Monitoring Report/Program Review & Follow-up:

This Agreement will receive annual monitoring through the DPH Business Office of Contract Compliance (BOCC), including for performance and fiscal stability.

Health Equity and Inclusion Compliance:

The Vendor will provide the necessary information to comply with the Department's Office of Health Equity (OHE) requirements and will work collaboratively to remove systemic and operational barriers that impede providing appropriate levels of services to meet the needs of disadvantaged BIPOC stakeholders and communities.

Listing of Executive Director and Board of Directors:

Executive Director: Lance Toma _____

Board of Directors:	Ben Plumley	_____	Melisa Marquez-Rodriguez	_____
	Michael Rabanal	_____	Jogn Jones	_____
	Alexander Rivera	_____	Vivek Jain	_____
	Kate McKinley	_____	Emma You	_____
	Jacob Moody	_____	David Win	_____
	Nick Clem	_____		_____