

CITY AND COUNTY OF SAN FRANCISCO  
JUVENILE PROBATION COMMISSION



**PROGRAM COMMITTEE MEETING MINUTES**

**Tuesday, May 2, 2023, 6:00 pm**

Held in-person with virtual public comment at:

**Juvenile Probation Department, 375 Woodside Avenue, San Francisco, CA 94127**

**Commissioners:**

Johanna Lacoë, Chair  
Linda Martley-Jordan  
James Spingola

**Meeting Minutes**

**1. Roll Call:** Meeting called to order 6:03pm.

Commissioners Lacoë and Spingola present. Commissioner Martley-Jordan joined shortly after roll call.

**2. Public Comment on items not on the agenda.**

Dinky Enty, CJCJ & JPA – re AB12: Hoping to request Program Committee to add AB2644 to conversation today or future agenda. States legislation kicks into effect January 1<sup>st</sup> – Wherein within 2-hours of youth's detention their defense council will be notified. Wants to strategize how we can help our young people.

**Chief Miller** clarifies that this has already happened, effective January 2023, and JPD is already providing Public Defender's Office with notification within 2-hours of intake.

**3. Update from JPD on CARC, out-of-county youth, and warrant policies. (DISCUSSION & POSSIBLE ACTION ITEM)**

**CARC:**

**Chief Miller** – Working with CARC on the work we have been talking about with main focus on young people who are arrested/cited when CARC is closed; reiterates that during open hours, this is already happening.

Summarizing: In past 2-months, have been working with Judge Wiley on court order in order to be able to provide youth information to CARC, also, states that probation is also providing a standardized email to CARC with information about young person and the assigned DPO contact information.

**Hillary Buren, Huckleberry** – At CARC, we are receiving email communication from JPD, specifically around youth that are cited with felonies, *outside of operating hours*. States CARC already has staff capacity and support for youth cited for misdemeanors outside of hours. Confirms they will be on-boarding 2 new case manager positions they will support youth cited with felonies during outside hours.

Chief Miller clarifies they met to go over extensive mapping process on exactly how this would work both during and after hours, and for misdemeanors and felonies.

Ms. Buren confirms that CARC is open M-F, 9:00am- 10:00pm, however, they stop taking youth at 9:15pm.

**Out-of-County Youth** – Chief Miller, states the number is continuing to rise, most notably, those who have not been adjudicated, is 50%.

Maria McKee – Overall out-of-county youth equals 50% for post-adjudicated; says it is surprising that there are so many especially when they return to their own county.

Gabe Calvillo gives an example of the out-of-county youth process. Discussion follows about how and when they are transferred back to the county of residence, DPO files a form, we make a recommendation to court to transfer them, sending the file to that county so they can set up services before youth arrives.

Commissioner Spingola asks about when these services for youth are transferred *financially* to that other county; wants to know how the funding works. Answer: We do not pay the other county for these services; their county of residence pays for the youth. Chief Miller states their budget incorporates these young people; also mentions this it is reciprocal that we are also receiving youth back to San Francisco. Ex.: Youth has case resolved in another county but since they are in secure facility, they were placed here. We do have a number of young people who live elsewhere, but are involved with our probation department and with our local CBOs. Pre-adjudicated case load is 20% of total, and of that, a full 25% are out-of-county. Discussion follows, school of attendance mentioned; it is mentioned that youth come into the city to go to school.

Chief Miller states that last year they found that out-of-county kids were not getting to CARC for initial contact, which is not the case now. They also have reached out and provided a list of CBOs & services in other counties to both CARC and JJPA. Also mentions that in this next funding cycle, they may wish to have some relationships formalized for out-of-county services.

Commissioner James Spingola – States he works with a CBOs outside of SF and they would like the funding from SF. No other city offers these resources for communities.

Chair Lacoé asks about restrictions. Chief Miller mentions the Children’s Fund is for SF residents and DCYF allows some who can demonstrate links to San Francisco. She continues that JPD adds state funding that goes through to DCYF which is not limited by county which we can also utilize. Discussion follows about specific youth Commissioner Spingola would like to connect with services out of San Francisco.

Johanna Lacoé asks if there is anything else we should be doing to figure out which organizations are better, etc. Chief Miller states that on Friday they presented CARE TEAM to lawyers, Dinky Enty and Dawn Stueckle mentioned some of the more expansive ways our SF CBOs are working with out-of-county.

Dinky Enty, CJCJ – A year ago, Chief Miller and Hillary Buren, and CJCJ came together to talk about out-of-county youth. Thrilled to say that a variety of resources have been shared out and have been used and they are building relationships outside SF, Bay Area wide. Mentions partnering with Young Women’s Freedom Center since they have offices outside SF. They have been reaching out, mentions CARE TEAM, DDAP are having these conversations.

Chief Miller – In terms of which counties, states that one group of young people are unaccompanied minors arrested for drug sales but from Alameda County.

Commissioner Martley-Jordan asks if we can break it down by gender.

By County: Alameda has more kids here, followed by Contra Costa then Solano and Tulare in 2021; 2022 numbers will be out soon. By Gender: Will send post-mtg.

**Warrants** – Chief Miller states close to finalizing what the language for tiered-warrants would be with Superior Court. This would allow for a very formal way for probation to ask the court to have authority for youth but not book. So, when police bring in youth with a warrant, probation officer can request an alternative to detention.

Gabe Calvillo offers explanation about how this works, how a youth who is compliant may not be booked into the hall, we can cite them but perhaps not book them. Discussion follows on tiered warrants.

Citing them does give them a date to come into court, but if they miss that, then the warrant would be issued. Gabe Calvillo states this is good for youth who have fallen out of programming, but have not re-offended, gives us the ability to make that call. Chief Miller states they are very close to finalizing the language and states this is an important kind of discretion for probation and working well in other counties. States that the Judge has been really working with kids to come in to see him in court to get back on track too.

Discussion follows about how they would turn themselves in, with attorney, with parent – Chief Miller reiterates there is no promise they won’t be put in custody, but it is more than likely they would be given discretion for their re-

engagement in programming. States Judge Chan is working on this and says that JPD also needs to work with Probation Officers on how to use tiered warrants as there are signoffs/specific procedures they need to follow.

No public comment.

#### **4. Discussion of JPD Data Report from April 12, 2023, Full JPC Commission Meeting. (DISCUSSION AND POSSIBLE ACTION)**

Commissioner Lacoé states she has been thinking about trends in this new normal. Mentions increases in referrals, in admissions, asks if this is a return to pre-Covid levels, or just something that we have been seeing in these past months. Feels looking at trends would be helpful in how we look at the data going forward.

Maria McKee, JPD Research & Planning responds:

We look at big trends in our Annual Reports. We are amenable to re-working the monthly report to provide context, mentions Alameda shows 5-yr trends and states that JPD has 3-yrs of reporting so this can be done. In terms of trends we are seeing, increasing juvenile arrests, they are going up in SF, and we do not know what is driving that and will be looking at the types of crimes in our annual report, and mentions the pandemic is receding, which will have an effect. When we reviewed that last 3-months, to 2021, same number of referrals; we are seeing more detentions, but not as high as pre-pandemic.

Average rate of population – Mentions DJJ realignment, today we have 7- young people who have been residing with us for a long time. Mentions Feb 2023, Slide 7- peak population was 26 but 7 were committed. So, then 19 were in standard detention, so it seems that we are doing well with keeping detention down.

Commissioner Lacoé asks if those secure youth should be reported separately and states that we should expect that the trends will look different, especially pre-secure youth track population.

There are 2 secure units, with staffing. Some positions deal with all the units, ex.: food service workers.

Chief Miller confirms that all long-term kids are San Francisco residents.

Chair Lacoé asks about how the numbers compare to the pre-pandemic DJJ bookings? They are higher.

Chief Miller also explains some other changes that we used *in lieu of* sending kids to the state are no longer options such as commitment to out of state group home or use of Log Cabin Ranch.

Commissioner Lacoé knows that we shall be talking about AB12 youth at a future meeting, but numbers are going down. Chief Miller states that there are some factors that affected the “norm” – a few years ago the age limits were extended and that increased our population.

Chair Lacoé states the CARC numbers have gone down, but this is basically from the pandemic, now they are rising.

Chief Miller states that it is now the highest it has been in years. Also mentions as we clean up our case load you see numbers change, at the end of year we do a case load clean up. To Hillary’s point, once they get up to staff, then most cases will go to CARC as well.

Linda Martley-Jordan asks about alternative placements. Chief Miller states it takes a long time for a youth to be removed (from home). To put placement numbers in perspective, when she first got here there were 90 kids waiting for placement, now we are down to 20. Discussion follows. Chief Miller thinks this number will go up – she states that during the pandemic, arrests went way down.

#### **5. Review and Approval of the Program Committee Meeting Minutes of February 21, 2023. (ACTION ITEM)**

No public comment. Motion to approve: Commissioner Lacoé; Second Commissioner Spingola

Vote: AYES: Lacoé, Martley-Jordan, Spingola - Motion passes.

#### **6. Adjournment. 7:03 pm (ACTION ITEM)**