



# CONTRACT MONITORING DIVISION OFFICE OF THE CITY ADMINISTRATOR



## Local Business Enterprise Advisory Committee (LBEAC) April 6, 2023 Meeting Minutes

### 1. Call to Order/Introduction

Chair Galarza called the meeting to order at 10:04 a.m.

*Committee Members Present:* Matthew Ajiake, Severino Caranto, Juliana Choy-Sommer, Darolyn Davis, Elahe Enssani, Miguel Galarza, Bruce Giron, Sailaja Kurella, Wayne Perry, Kent Lim, Queena Lu.

*Committee Members Absent:* Dwayne Jones, Greg Lyman, Todd Senigar, Tiffany Tatum.

*CMD Staff Present:* Seth Benkle, Selormey Dzikunu, Melinda Kanios, Katherine Mundhenk, Ivan Oldenkamp, Stephanie Tang.

*Other City Personnel:* Carmen Chu, City Administrator; Emily Kehl, City Administrator's Office; Molly Peterson, City Administrator's Office; Anh Ton, City Administrator's Office.

*Members of the Public Present:* See Guest Sign-In Sheet posted on LBEAC Meeting page.

### 2. Director's Report: Strategic direction, pilot program implementation, and spotlight on Chapter 14B

- a. Stephanie Tang, Director of the Contract Monitoring Division, reported on updates at the Contract Monitoring Division.
  - i. The Director has had 54 different conversations with staff, City departments, stakeholders, and LBEs in order to understand the issues facing the LBE program.
  - ii. A new CMD policy allows Micro-LBEs to be used to meet Small-LBE subcontracting requirements, and likewise Small-LBEs may be used to meet SBA-LBE subcontracting requirements.
  - iii. Citywide contracting opportunities can now be found via the CMD website.
  - iv. A new portal has been added to the CMD website so that LBEs can get direct help with enforcement issues.
- b. Carmen Chu, City Administrator, announced that Juliana Choy-Sommer will be stepping down from her role on the Committee.
  - i. Juliana's dedication to the Committee, advocacy for the LBE program, and mentorship of new LBEs was praised by Mayor Breed and Administrator Chu.
- c. Comments from the Committee and the Public:
  - i. A member of the Committee recommended incorporating prime bidders' LBE utilization plan into the scoring criteria for City contracts.

### 3. Policy Updates: 12X Repeal with Supervisor Mandelman

- a. Supervisor Mandelman presented information on an ordinance to repeal the 12X Ordinance.
  - i. 12X began in 2016 with a ban on City employees traveling to states which had passed discriminatory LGBTQ laws.

- ii. 12X has expanded over time to prohibit the City from contracting with firms headquartered in 30 states.
    - iii. 12X has not had the intended policy impact.
  - b. Comments from the Committee and the Public:
    - i. A member of the Committee pointed out that African American LBEs lost 80% of their business after Proposition 209 was passed.
    - ii. A member of the public commented that they would like to encourage more City Supervisors to attend the LBEAC meetings.
- 4. LBEAC Leadership Next Steps
  - a. The Committee members will vote at the next LBEAC meeting to select a Chair and Vice-Chair via secret ballot.
- 5. Review and Approval of the February 2, 2023 LBEAC Meeting Minutes
  - a. Darolyn Davis, seconded by Juliana Choy-Sommer, moved to approve the February 2, 2023 LBEAC Meeting Minutes.
    - i. Ayes: Ajjake, Caranto, Choy-Sommer, Davis, Enssani, Galarza, Giron, Kurella, Lim, Lu.
    - ii. Abstain: Perry.
- 6. Public Comment
  - a. A comment was made that the LBE size thresholds disadvantage the smaller LBEs.
  - b. A member of the public asked about the LBE goals on the PUC's Biosolids Project.
  - c. Concerns were raised about payment from prime contractors being delayed by months due to change orders.
- 7. Adjournment
  - a. The meeting was adjourned at 12:16 pm.