



**CIVIL SERVICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

**LONDON N. BREED
MAYOR**

**AGENDA
Regular Meeting
June 5, 2023**

**2:00 p.m.
Room 400, CITY HALL
1 Dr. Carlton B. Goodlett Place**

This meeting will be held in person at the location listed above. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or by calling (415) 655-0001 and entering meeting id #2599 600 1034. Instructions for providing remote public comment are below.

LISTEN/PUBLIC COMMENT CALL-IN

**USA is (415) 655-0001 | Access Code: #2599 600 1034 | followed by password # 27230
Press # twice in order to listen to the meeting via audio conference
Dial *3 when you are ready to queue**

LONDON N. BREED, MAYOR

COMMISSIONERS

JACQUELINE MINOR

President

KATE FAVETTI

Vice President

DOUGLAS CHAN

F.X. CROWLEY

ELIZABETH SALVESON

SANDRA ENG

Executive Officer

The public is encouraged to submit comments in advance of the meeting by email at civilservice@sfgov.org, or by voicemail message at the CSC Office main line at 628-652-1100. Comments submitted by 5:00 pm the Friday before the meeting will be included in the record. During commission meeting use the Civil Service Commission's dedicated public comment line 1-415-655-0001, Access Code #2599 600 1034 followed by password #27230.

Regular Meeting June 5, 2023

2:00 p.m.

Agenda Language for In-Person or Partially In-Person Meetings

REMOTE ACCESS PROCEDURES

Phone Number
(415) 655-0001

Meeting ID
#2599 600 1034

Password
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- Enter the Phone Number above followed by the meeting ID = Then press #
- Press # again to be connected to the meeting (you will hear a beep)
- When you hear the beep
 - Stop and LISTEN to the meeting
 - Wait for Public Comment to be announced by Item #
- When the Clerk calls Public Comment, dial *3 to be added to the speaker line.
- When you press * 3, you will hear “*You have raised your hand to ask a question. Please wait to speak until the host calls on you*” – WAIT for your turn to speak.
- When you hear that “*your line has been unmuted*” – THIS IS YOUR OPPORTUNITY TO PROVIDE YOUR PUBLIC COMMENT

BEST PRACTICES

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners

NOTICE OF COMMISSION HEARING POLICIES AND PROCEDURES**A. Commission Office**

The Civil Service Commission office is located at, 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. The telephone number is (628) 652-1100. The fax number is (628) 652-1109. The email address is civilservice@sfgov.org and the web address is www.sfgov.org/civilservice/. Office hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday.

B. Policy Requiring Written Reports

It is the policy of the Civil Service Commission that except for appeals filed under Civil Service Commission Rule 111A Position-Based Testing, all items appearing on its agenda be supported by a written report prepared by Commission or departmental staff. All documents referred to in any Agenda Document are posted adjacent to the Agenda, or if more than one (1) page in length, available for public inspection and copying at the Civil Service Commission office. Reports from City and County personnel supporting agenda items are submitted in accordance with the procedures established by the Executive Officer. Reports not submitted according to procedures, in the format and quantity required, and by the deadline, will not be calendared.

C. Policy on Written Submissions by Appellants

All written material submitted by appellants to be considered by the Commission in support of an agenda item shall be submitted to the Commission office, no later than 5:00 p.m. on the fourth (4th) business day preceding the Commission meeting for which the item is calendared (ordinarily, on Tuesday). A staff report in pdf format and one (1) copy on 8 1/2-inch X 11-inch paper, three-hole punched on left margin, and page numbered in the bottom center margin, shall be provided. Written material submitted for the Commission's review becomes part of a public record and shall be open for public inspection.

D. Policy on Materials being Considered by the Commission

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting on the Civil Service Commission's website at www.sfgov.org/CivilService, and in its office located at 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. If any materials related to an item on this agenda have been distributed to the Civil Service Commission after distribution of the agenda packet, those materials will be available for public inspection at the Civil Service Commission's during normal office hours (8:00 a.m. to 5:00 p.m. Monday through Friday).

E. Policy and Procedure for Hearings to be Scheduled after 5:00 p.m. and Requests for Postponement

A request to hear an item after 5:00 p.m. should be directed to the Executive Officer as soon as possible following the receipt of notification of an upcoming hearing. Requests may be made by telephone at (628) 652-1100 and confirmed in writing or by fax at (628) 652-1109.

A request for a postponement (continuance) to delay an item to another meeting may be directed to the Commission Executive Officer by telephone or in writing. Before acting, the Executive Officer may refer certain requests to another City official for recommendation. Telephone requests must be confirmed in writing prior to the meeting. Immediately following the "Announcement of Changes" portion of the agenda at the beginning of the meeting, the Commission will consider a request for a postponement that has been previously denied. Appeals filed under Civil Service Commission Rule 111A Position-Based Testing shall be considered on the date it is calendared for hearing except under extraordinary circumstances and upon mutual agreement between the appellant and the Department of Human Resources.

F. Policy and Procedure on Hearing Items Out of Order

Requests to hear items out of order are to be directed to the Commission President at the beginning of the agenda. The President will rule on each request. Such requests may be granted with mutual agreement among the affected parties.

G. Procedure for Commission Hearings

All Commission hearings on disputed matters shall conform to the following procedures: The Commission reserves the right to question each party during its presentation and, in its discretion, to modify any time allocations and requirements.

If a matter is severed from the *Consent Agenda* or the *Ratification Agenda*, presentation by the opponent will be for a maximum time limit of five (5) minutes and response by the departmental representative for a maximum time limit of five (5) minutes. Requests by the public to sever items from the [*Consent Agenda* or] *Ratification Agenda* must be provided with justification for the record.

For items on the *Regular Agenda*, presentation by the departmental representative for a maximum time of five (5) minutes and response by the opponent for a maximum time limit of five (5) minutes.

For items on the *Separations Agenda*, presentation by the department followed by the employee or employee's representative shall be for a maximum time limit of ten (10) minutes for each party unless extended by the Commission.

Each presentation shall conform to the following:

1. Opening summary of case (brief overview);
2. Discussion of evidence;
3. Corroborating witnesses, if necessary; and
4. Closing remarks.

The Commission may allocate five (5) minutes for each side to rebut evidence presented by the other side.

H. Policy on Audio Recording of Commission Meetings

As provided in the San Francisco Sunshine Ordinance, all Commission meetings are audio recorded in digital form. These audio recordings of open sessions are available starting on the day after the Commission meeting on the Civil Service Commission website at www.sfgov.org/civilservice/.

I. Speaking before the Civil Service Commission

Speaker cards are not required. The Commission will take public comment on all items appearing on the agenda at the time the item is heard. The Commission will take public comment on matters not on the Agenda, but within the jurisdiction of the Commission during the "Requests to Speak" portion of the regular meeting. Maximum time will be three (3) minutes. A subsequent comment after the three (3) minute period is limited to one (1) minute. The timer shall be in operation during public comment. Upon any specific request by a Commissioner, time may be extended.

J. Public Comment and Due Process

During general public comment, members of the public sometimes wish to address the Civil Service Commission regarding matters that may come before the Commission in its capacity as an adjudicative body. The Commission does not restrict this use of general public comment. To protect the due process rights of parties to its adjudicative proceedings, however, the Commission will not consider, in connection with any adjudicative proceeding, statements made during general public comment. If members of the public have information that they believe to be relevant to a matter that will come before the Commission in its adjudicative capacity, they may wish to address the Commission during the public comment portion of that adjudicative proceeding. The Commission will not consider public comment in connection with an adjudicative proceeding without providing the parties an opportunity to respond.

K. Policy on use of Cell Phones, Pagers and Similar Sound-Producing Electronic Devices at and During Public Meetings

The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Information on Disability Access

The Civil Service Commission normally meets in Room 400 (Fourth Floor) City Hall, 1 Dr. Carlton B. Goodlett Place. However, meetings not held in this room are conducted in the Civic Center area. City Hall is wheelchair accessible. The closest accessible BART station is the Civic Center, located 2 ½ blocks from City Hall. Accessible MUNI lines serving City Hall are 47 Van Ness Avenue, 9 San Bruno and 71 Haight/Noriega, as well as the METRO stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. Accessible curbside parking has been designated at points in the vicinity of City Hall adjacent to Grove Street and Van Ness Avenue.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week. For American Sign Language interpreters or the use of a reader during a meeting, a sound enhancement system, remote participation, and/or alternative formats of the agenda and minutes, please contact the Commission office to make arrangements for the accommodation. Late requests will be honored, if possible.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our ADA coordinator at (628) 652-1100 or email civilservice@sfgov.org to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, or to obtain a free copy of the Sunshine Ordinance, contact Victor Young, Administrator of the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689 at (415) 554-7724, by fax: (415) 554-7854, by e-mail: sotf@sfgov.org, or on the City's website at www.sfgov.org/bdsupvrs/sunshine.

San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code Section 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Ave., Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and web site <http://www.sfgov.org/ethics/>.

ITEM NO.

(1) CALL TO ORDER AND ROLL CALL

President Jacqueline P. Minor
Vice President Kate Favetti
Commissioner Douglas S. Chan
Commissioner F. X. Crowley
Commissioner Elizabeth Salvesson

(2) REQUEST TO SPEAK ON ANY MATTER WITHIN THE JURISDICTION OF THE CIVIL SERVICE COMMISSION BUT NOT APPEARING ON TODAY'S AGENDA

(3) APPROVAL OF MINUTES - Action Item

Regular Meeting of May 15, 2023 – 2:00 p.m.

Recommendation: Adopt the Minutes.

(4) ANNOUNCEMENTS

Announcement of changes to the agenda.

Other announcements.

(5) ELECTION OF OFFICERS (File No. 0115-23-1) – Action Item

Recommendation: Open for discussion.

COMMENDATIONS AGENDA

(6) Commendation for Jeff Lintner, Senior Employee Assistance Counselor, Health Service System, for his dedicated service to the City and County of San Francisco. (File No. 0116-23-1) – Action Item

Recommendation: Accept the Commendation.

(7) HUMAN RESOURCES DIRECTOR’S REPORT

Meetings with Labor on the Proposed Amendments to Civil Service Commission Rule Series 002 Definitions, 005 Meetings and Hearing of the Commission, 010 Examination Announcements and Applicants, 011 Examinations: 011A Position-Based Testing, 012 Eligible Lists, and 013 Certification of Eligibles, Volumes I-IV. (File No. 0117-23-5) – Discussion Only Item

(8) EXECUTIVE OFFICER’S REPORT

Processing and Scheduling of Appeals Before the Civil Service Commission. (File No. 0096-23-1) – Possible Action Item

May 1, 2023: Continued to the meeting of June 5, 2023.

Recommendation: Postpone to the meeting of July 17, 2023.

RATIFICATION AGENDA

All matters on the Ratification Agenda are considered by the Civil Service Commission to be non-contested and will be acted upon by a single vote of the Commission. There will be no separate discussion on these items unless a request is made; in which event, the matter shall be removed from the Ratification Agenda and considered as a separate item. Each individual addressing the Commission will be limited to a maximum time limit of five minutes for all items severed from the Ratification Agenda.

(9) Review of Request for Approval of Proposed Personal Services Contracts. (File No. 0118-23-8) – Action Item

| PSC | Department | Amount | Type of Service | Type of Approval | Duration |
|---------------|------------|-------------|---|------------------|------------|
| 41823 - 22/23 | Airport | \$845,500 | The San Francisco International Airport (SFO) requires a contractor to provide SFO badged employees with a Ridership Incentive Program (Program) with the Bay Area Rapid Transit (BART). Under the Program, if SFO is ever below 112,733 trips per fiscal year SFO will pay BART \$1.50 per trip (for example SFO ridership was 112,732 the amount SFO would pay BART is 112,732 times \$1.50 = \$169,098). This Premium Fare was established in the First Amendment to the Lease Agreement for the Airport BART Station in Oct 2010. In exchange for BART waiving the Premium Fare, the City agreed to reimburse BART for the loss of Premium Fare revenue up to an amount not to exceed \$169,098 annually. The maximum annual reimbursement amount of \$169,098 is the “Baseline Amount.” The Baseline Amount was computed using the actual number of trips to and from SFO taken by SFO-Badged Employees from September 1, 2011, through August 31, 2012 (the “Base Year”), which equaled 112,733 trips. The parties agreed that computation of the annual amount the City pays BART for the loss of SFO Premium Fare revenue would include adjustments based on SFO-Badged Employee ridership. | Regular | 6/30/2028 |
| 41987 - 22/23 | Airport | \$5,000,000 | The San Francisco International Airport (Airport) requires consulting services for: air traffic forecasting; financial management and Government Accounting Standards Board (GASB) analysis; concession revenue management and analysis; federal policy impacts; negotiation of lease and use agreements; utilization of Passenger Facility Charges (PFCs); assessment of Airport air cargo and airline passenger rates and charges; bond feasibility reports; Airport economic impact studies; and general financial and capital planning. | Regular | 12/31/2028 |

| PSC | Department | Amount | Type of Service | Type of Approval | Duration |
|---------------|---|-------------|--|------------------|-----------|
| 44534 - 22/23 | City Administrator | \$2,100,000 | Contractor will work with the Ethics Commission to perform auditing services of publicly financed candidate committees on the Commission’s behalf. The audit services shall entail the performance of assessments, analytical, and other procedures as approved by the City. The objective of these assessments is to determine if campaign contributions and expenditures were reported accurately and were properly supported and whether the committee complied with other applicable campaign finance and reporting laws. | Regular | 6/30/2027 |
| 45276 - 22/23 | City Administrator | \$500,000 | Permit Center seeks a document management and workflow solution, a digital content management system. The proposal seeks to digitize administrative workflow processes and store digital documents within a database. Professional services are required to configure the workflow processes to match Permit Center use cases and requirements, including storing digital documents for electronic plan review, invoice processing and record retention. | Regular | 6/1/2028 |
| 46130 - 22/23 | City Administrator | \$165,000 | The vendor will provide maintenance services for Building Management System (“BMS”) for the Office of the Chief Medical Examiner (“OCME”) facility located at 1 Newhall Street. The vendor will administer services such as software updates, code fixes, or security patches for the hardware and software systems for automated heating, ventilation and air conditioning (HVAC) systems. The vendor will utilize system data and trends from the building management system to identify Facility Improvement Measures (FIMs) and remotely implement corrections to maintain an efficient and optimized environment and provide an Energy Services package that leverages data analytics to create insights that will help reduce energy, guide and prioritize maintenance activities, as well as identify and correct system performance issues. Vendor will provide a comfortable and safe working environment for staff while minimizing working disruptions, assist the facility to achieve Energy and Sustainability goals, ensure zero critical area downtime, calibrate and/or verify calibration for critical system equipment and sensors on an annual interval, take a pro-active approach to system troubleshooting, maintenance, and repairs, avoid time and material repair costs with predictive system maintenance. | Regular | 5/31/2027 |
| 49521 - 22/23 | Department of Emergency Management | \$250,000 | Department of Emergency Management wishes to procure an app called Show the Way, developed by Simtech Solutions, Inc. along with professional services. Show the Way was designed for street outreach and engagement work with people experiencing homelessness. It will help connect outreach workers in the field and present real time service status information which will help reduce duplication of services and increase linkage efficiencies. | Regular | 2/28/2026 |
| 43502 - 22/23 | Department of Homelessness and Supportive Housing | \$316,800 | The purpose of the contract is to provide a time-limited COVID-19 Shelter in Place (SIP) Bed Tracking system for SIP hotels and emergency COVID-19 shelter sites. The goal of this service is to provide a secure, cloud-based and real-time system for non-profit providers to track bed availability and client placements in SIP Hotels. | Regular | 6/30/2025 |
| 47916 - 22/23 | Human Services | \$4,000,000 | This will be an advanced technology platform for delivering cash assistance and guaranteed income pilot program for non-minor dependents involved in the child welfare system. Applicants can register for aid on their mobile devices and receive payments via bank transfer, debit card or virtual card. This system balances convenience with security, protecting against fraud while ensuring the highest degree of data protection. The platform powers some of the nation’s largest direct cash and guaranteed income pilots with tools that reduce administrative burden, increase impact, and protect participants’ personal information. The platform proposes using its technology to verify income and geographic eligibility parameters while leveraging each program’s capacity to provide context and relationship screening for foster status, pregnancy status, and other eligibility parameters. | Regular | 6/30/2028 |

| PSC | Department | Amount | Type of Service | Type of Approval | Duration |
|---------------|---------------------------------|-------------|--|------------------|-----------|
| 45064 - 22/23 | Juvenile Probation | \$300,000 | <p>Juvenile Probation Department (JPD) wishes to procure as-needed professional services for dietary & nutritional technical support, in-service training, and compliance monitoring for food service operations at JPD. Key areas for technical support and training will include:</p> <ul style="list-style-type: none"> i. Menu and nutrient development & analyses ii. Therapeutic diets and accommodation requests iii. Food service staffing and operations iv. Staff in-service training needs v. Food service policies and documentation <p>Under the guiding principle of encouraging young people at JPD to make healthier nutritional choices in their daily lives, the selected Contractor shall assist the JPD food operations team with determining current gaps and needs, developing a staff development/training plan, and preparing summary date reports for relevant audits and inspections, all in accordance with California’s Title 15 Minimum Standards for Juvenile Facilities.</p> <p>The selected Contractor shall plan menus at least one month in advance of their use. Menus shall be planned to provide a variety of foods considering the cultural and ethnic makeup of young people at JPD, thus, preventing repetitive meals. Menus shall be approved by the selected Contractor before being used. If any meal served varies from the planned menu, the change shall be noted in writing on the menu and/or production worksheet. Menus, as planned and including changes, shall be retained for one year and evaluated by a registered dietitian at least annually.</p> <p>Additionally, the selected Contractor shall implement nutritional and caloric requirements found in the 2019 Dietary Reference Intakes (DRI) of the Food and Nutrition Board, Institute of Medicine of the National Academies, the 2008 California Food Guide, and the 2020-2025 Dietary Guidelines for Americans.</p> <p>Essential duties of the selected Proposer may include:</p> <ul style="list-style-type: none"> i. Menu planning and approval ii. Completing nutrition assessments tailored to young people at JPD and developing nutrition tracking plans for young people t JPD. iii. Providing community and/or partnership referrals as needed to assist with linkage as necessary. iv. Participating in departmental meetings to provide expertise as needed. v. Monitoring and tracking nutritional services at JPD to ensure compliance with government rules and regulations including California’s Title 15. vi. Developing written and training plans to meet compliance requirements. vii. Preparing required reports that align with internal policies and procedures. viii. Maintaining nutrition assessment information and making recommendations for strengthening the Food Services Program at JPD. ix. Researching, collecting, and developing scientifically based nutrition materials. x. Reviewing and screening nutrition data for accuracy and use within JPD. | Regular | 6/30/2028 |
| 45086 – 22/23 | Municipal Transportation Agency | \$9,500,000 | Engineering master services (task orders). This service is to implement upgrades to functionality to meet changing operational needs and to keep the system in a state-of-good-repair. | Regular | 3/31/2033 |
| 46298 – 22/23 | Municipal Transportation Agency | \$9,500,000 | <p>Remote system monitoring</p> <ul style="list-style-type: none"> • On-site equipment troubleshooting and repair (radio sites, tunnel radio, core network) • On-site preventative maintenance (radio sites, tunnel radio, core network) • Depot returns and repair • Root cause analysis for system failures • Security updates/patch installation • Management and documentation of the above scope | Regular | 3/31/2033 |

| PSC | Department | Amount | Type of Service | Type of Approval | Duration |
|---------------|---------------------------------|--------------|---|------------------|-----------|
| 47450 – 22/23 | Municipal Transportation Agency | \$9,500,000 | Remote system monitoring <ul style="list-style-type: none"> • Remote troubleshooting • Root cause analysis for system failures • Security updates/patch installation (with San Francisco Municipal Transportation Agency Information Technology (SFMTA IT) support) • Management and documentation of the above scope | Regular | 3/31/2033 |
| 48404 – 22/23 | Public Health | \$12,000,000 | <p>Contractor(s) will provide as-needed support services which may include supporting modules and applications inside of the Epic Electronic Health Record (EHR) System, coordinating and tracking tasks and meetings, maintain project schedule in current proprietary project planner system, document project decisions and deliverables, perform functions relative to maintenance of applications, participate in implementation analysis and design, workflow documentation, system build and configuration, application and integrated testing.</p> <p>Contractor(s) will provide support for training development, coordinate with existing proprietary system integration engine and interfaces for clinical and financial applications, create, migrate, maintain and troubleshoot existing system interfaces, set up and test new interfaces as existing critical projects. Experienced system integration business and technical skills are needed to perform system administration, daily customer support and system troubleshooting and configuration, modifying code, test and support system upgrades to meet current proprietary system interface(s), FHIR (Fast Healthcare Interoperability Resources) and Application Programming Interface specifications with Epic. Interfaces may include but are not limited to: Admission, Discharge, and Transfer (ADT); Orders; Results; and Charges.</p> <p>Contractor(s) and resources will collaborate with both Epic and non-Epic databases/data models, to perform functions related to documenting report requirements, reporting writing, managing Extract, Transfer, Load [ETL] processes, automating extract processes, lead data mapping processes, and adhering to data governance processes. Contractor (s) will provide resources for positions to support applications which may include but are not limited to: Epic EHR Coordinated Care Management; EpicCare Ambulatory; EpicCare Inpatient; Cadence; ADT; Willow Ambulatory; Cogito; Research Informatics; and Epic Datalink.</p> <p>Contractor(s) will provide Epic Certified Analysts for consulting and support for Epic Phase 3 including positions such as, Information Technology (IT) Specialized Consulting and Support, Supplemental staffing & Consultants, Project Managers, Application Project Leads, Reporting Analysts, Integration Analysts, Application/Business Analysts, IT Engineers, Epic Certified Application Analysts, Epic EHR Resources and all modules within; Epic Trainers and Analysts, Analysts and Report Writers across various Report tools, Interface engine engineers, business analyst experienced in HL7 services and not limited to experience with MS SQL Reporting Analysts, Lyniate, Rhapsody and API, IT Project Managers and Managers who can support Microsoft Project tools, General Technical Analysts, and Managers to support Wave 3 initiatives, Technical Field Resources; for example, Networks, Workstations, Device Management technicians. Several analysts may be required to support Epic Datalink to transfer data from external MS SQL databases to Epic data fields.</p> | Regular | 4/30/2028 |

| PSC | Department | Amount | Type of Service | Type of Approval | Duration |
|---------------|-----------------------------|-------------|---|------------------|------------|
| 41496 – 22/23 | Public Utilities Commission | \$140,000 | The current Zoll AED (Automated External Defibrillator) used throughout the SFPUC is the AED Plus, this new order will provide the SFPUC with the necessary equipment and service as the currently used AED’s expire. The new AED3’s will have a cloud based software ‘AED3 Navigator’ which enables the units to work seamlessly together and receive updates automatically, self-test, and track the unit. The ‘AED3 Navigator’ is a comprehensive AED service package that ensures the AED is ready for use in an emergency. This is cloud based program that is wi-fi enabled with self-reporting to enhance existing inspections. Tracks pad and battery expiration, last self-check and readiness status, deployment and other vital information. SFPUC wide will be able to login and see up-to-date information on any specific AED3 unit. | Regular | 12/31/2030 |
| 48361 – 22/23 | Public Utilities Commission | \$8,000,000 | The San Francisco Public Utilities Commission (SFPUC), a department of the City and County of San Francisco (“City”), seeks to retain the services of a qualified Proposer to provide construction management (CM) staff augmentation services for the Treasure Island Water Resource Recovery Facility (TIWRRF). As part of the SFPUC’s Wastewater Capital Improvement Program (WW CIP), the existing Treasure Island Wastewater Treatment Plant will be replaced with a new wastewater treatment plant to provide reliable wastewater services for the island and to provide for the growing population. The CM staff augmentation services required for the TIWRRF Project includes construction resident engineering and office engineering services, field contract administration, construction contract administration, construction inspection, environmental inspection and project controls services. The SFPUC will manage the staff augmentation team during the construction and closeout phases of this project for a duration under 5 years. | Regular | 5/1/2028 |
| 49132 – 22/23 | Public Utilities Commission | \$900,000 | 1. Support SFPUC in identifying the material environmental, social and governance (ESG) issues for the organization, building an integrated strategy framework, and defining KPIs, targets and a roadmap to achieve impact across SFPUC’s value chain. Translate strategic ESG goals into actionable roadmaps and clear implementation plans that are grounded in SFPUC’s internal and external stakeholder expectations, business processes and policies, as well as industry best practices. 2. Conduct ESG data collection, benchmarking, industry analysis, and support SFPUC staff to produce initial ESG report and disclosures. | Regular | 12/31/2027 |
| 44631 – 22/23 | Public Works | \$9,000,000 | Consultants will provide highly specialized mechanical engineering services and related electrical engineering services that include constructability analysis, condition assessment reports, field investigations, third-party Quality Assurance/Quality Control (QA/QC) peer reviews, value engineering, power system reliability studies, construction support, peer review validation, and other consultation work. Projects and facilities may include sewage and water treatment plants; pump stations; force mains; hydraulic and pneumatic systems, auxiliary water supply systems (AWSS), related industrial facilities and its appurtenances, heating, ventilation, and air conditioning (HVAC) systems, plumbing systems, fire and life safety systems, and emergency generators systems, surge analysis, energy modeling, and other related mechanical engineering services. | Regular | 6/30/2029 |
| 46269 – 22/23 | Public Works | \$7,200,000 | Consultants will perform highly specialized electrical engineering tasks that include surge analysis, constructability analysis, condition assessment reports, field investigations, third-party Quality Assurance/Quality Control (QA/QC) peer reviews, value engineering, power system reliability studies, construction support, peer review validation, and other consultation work. Projects and facilities may include sewage and water treatment plants; pump stations; compressed natural gas (CNG) filling systems; emergency generator systems; and emergency services during power outages or rolling black-outs. | Regular | 6/30/2029 |

| PSC | Department | Amount | Type of Service | Type of Approval | Duration |
|---------------|---------------------------------|--|--|------------------|------------|
| 45177 – 19/20 | City Administrator | Current Approved Amount \$7,500,000 Increase Amount Requested \$9,130,000 New Total Amount Requested \$16,630,000 | Contractor will provide a comprehensive structural Integrated Pest Management (IPM) program to be implemented City wide at various City facilities in order to achieve long-term, cost-effective, and environmentally sound pest control. The IPM services will employ a mix of biological, mechanical/physical, educational, and least toxic chemical strategies and tactics to control pests on City property. Contractor will utilize mechanical, physical, and chemical controls; monitor pest populations; keep records/logs of infestations; comply with the San Francisco IPM ordinance; and control mosquito and rat populations on City streets and in sewers. | Regular | 6/30/2026 |
| 4074 – 09/10 | Municipal Transportation Agency | Current Approved Amount \$57,900,617 Increase Amount Requested \$0 New Total Amount Requested \$57,900,617 | The Phase 2, Central Subway Project consultant will provide final design of the three underground subway stations (Moscone, Union Square Market Street, and Chinatown) and construction services as follows: Contract design management; Verify/validate existing preliminary engineering design; Verify cost and schedule for each construction contract; Complete the final design for the stations; Prepare construction contract documents for; Moscone, Union Square Market Street and Chinatown stations contract; Provide engineering support during construction; Provide as-needed engineering support during construction review and respond to technical submittals from contractors; Review and respond to proposed changes; Perform field visits and observations to verify design compliance and/or assist in resolving issues; Witness and approve factory testing of manufactured equipment and materials; Update design drawings as a result of responses to request for information, submittals and changes; Assemble operations and maintenance manuals; Prepare conformed plans and specifications upon contract' completion; Implement the quality assurance/quality control program with procedures. | Modification | 07/01/2024 |
| 4120 – 09/10 | Public Health | Current Approved Amount \$59,464,525 Increase Amount Requested \$18,000,000 New Total Amount Requested \$77,464,525 | Pick up and process soiled hospital laundry seven days per week, including holidays, for Laguna Honda Hospital (LHH) and San Francisco General Hospital (SFGH). | Modification | 12/31/2029 |
| 47132 – 15/16 | Public Utilities Commission | Current Approved Amount \$8,000,000 Increase Amount Requested \$0 New Total Amount Requested \$8,000,000 | The San Francisco Public Utilities Commission (SFPUC), Power Enterprise, seeks a professional services consultant to assist with power operations support on an as-needed basis. Tasks will include assisting in the development of an Integrated Resources Plan (IRP) and the design and implementation of ongoing IRP review. The consultant will also provide support in risk management, settlements, power scheduling, and trading. The SFPUC would also like to utilize the consultant's expertise in business and strategic planning for both the publicly-owned utility (POU) functions and community choice aggregation (CCA) processes. | Modification | 8/31/2026 |
| 46125 – 19/20 | Airport | Current Approved Amount \$100,000 Increase Amount Requested \$48,800 New Total Amount Requested \$148,800 | San Francisco International Airport's ("Airport") requires specialized software to track and verify compliance of environmental laws, regulations and standards to ensure that projects at the Airport meet environmental compliance regulations. The contractor will provide a proprietary environmental compliance calendar software and provide configuration and software support services on an as-needed basis. | Modification | 12/31/2025 |

Recommendation of the Human Resources Director:

Adopt the report. Approve the requests for proposed Personal Services Contracts; Notify the Office of the Controller and the Office of Contract Administration.

REGULAR AGENDA

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting.

- (10) **Review of Personal Services Contract Number 40941-22/23 from the Department of Public Health – Omit Posting. (File No. 0119-23-8) – Action Item**

Recommendation: Adopt the report.

- (11) **Appeal by Albert K. Lam of Rejection of their Application for 6130 Safety Analyst Examination. (File No. 0178-23-4) – Action Item**

Recommendation of the Human Resources Director:

Deny the appeal and adopt the report of the City Administrator Human Resources.

- (12) **Appeal by Yves Augustin of Rejection of Their Application For 2918 Human Services Agency Social Worker (CBT-2918-904264) Standardized Examination as Bias. (File No. 0127-22-4) – Action Item**

Recommendation of the Human Resources Director:

Adopt the report and deny the appeal by Yves Augustin.

- (13) **Appeal by Neil Weingarten of the Director of Transportation’s Determination to Administratively Close Appellant’s Complaint of Harassment and Discrimination. (File No. 0043-23-6) – Action Item**

Recommendation of the Human Resources Director:

Adopt the report, uphold the decision of the Director of Transportation and deny the appeal by Neil Weingarten.

SEPARATIONS AGENDA

- (14) **Request for a Hearing by Mitzey D. Davis Probationary 9163 Transit Operator on Their Future Employment Restriction with The Municipal Transportation Agency. (File No. 0046-23-7) – Action Item**

Recommendation of the Municipal Transportation Agency:

Adopt the report and deny the appeal by Mitzey D. Davis.

- (15) **Request for a Hearing by Luis Romero Former 9163 Transit Operator on Their Future Employment Restriction with The Municipal Transportation Agency. (File No. 0042-23-7) – Action Item**

Recommendation of the Municipal Transportation Agency:

Adopt the reports, deny the appeal, and approve the future employability restrictions.

- (16) **Request by the San Francisco Municipal Transportation Agency to Grant Removal of Department Restriction for Keith Bynum. (File No. 0120-23-7) – Action Item**

Recommendation of the Municipal Transportation Agency:

Adopt the findings and approve the removal of department restriction for Keith Bynum.

SPECIAL ORDER OF BUSINESS – 5:15 p.m.

- (17) **Appeal by Jarmee Thieu of the Human Resources Director’s determination to administratively close Appellant’s complaint of age discrimination and retaliation. (File No. 0258-22-6) – Action Item**

April 17, 2023: Postponed to the meeting of June 5, 2023, at the request of the appellant.

Recommendation of the Human Resources Director:

Adopt the report, uphold the decision of the Human Resources Director, and deny the appeal by Jarmee Thieu.

- (18) **COMMISSIONERS’ ANNOUNCEMENTS/REQUESTS**

- (19) **ADJOURNMENT**