

Rent Board Commission Remote Meeting Access Information

The May 16, 2023 Rent Board Commission Meeting will be held in-person at:
25 Van Ness Avenue, Room 610
San Francisco, CA 94102

The meeting will also be streamed on Webex and can be viewed at:
<https://bit.ly/42egMPT>

Webinar Password for viewing online: RENT (7368)

**Public comment may only be given by dialing in on the phone to:
(415) 655-0001**

Webinar Number: 2607 276 9758

- 1) Dial **(415) 655-0001**
- 2) Enter **Webinar Number 2607 276 9758** then #, then # again (no second code needed)
- 3) You will be muted. **Stop** and **LISTEN**. You will hear the meeting through the line.
- 4) When public comment is announced, dial **‘*’** then **‘3’** to be added to the speaker queue.
- 5) You will hear “You have raised your hand to ask a question, please wait to speak until the host calls on you.”
- 6) Ensure you are in a quiet location. Mute the sound of any televisions and radios around you. **Mute your computer** if you are watching online so there is no echo sound when you speak.
- 7) When you hear “Your line has been unmuted” - **THIS IS YOUR TIME TO SPEAK.**
- 8) State your name clearly if you wish to give your name. You will have 3 minutes to provide your comments (6 minutes if you are on the line with an interpreter). Once your 3 minutes have ended, you will be muted.
- 9) To withdraw your question, dial **‘*’** then **‘3’** – you will hear “You have lowered your hand.”
- 10) If you wish to speak during other public comment periods, you may stay on the line and listen for the next public comment opportunity, or hang up to disconnect.