

# Memorandum

San Francisco Police Department



**To:** David Lazar  
Assistant Chief  
Operations Bureau

**From:** Officer Nathan Bernard #244  
Operations Bureau

**Date:** Tuesday, May 09, 2023

**Subject:** Acceptance of Cash Awards and Gifts with Monetary Value

	APPROVED	YES	NO
<b>WILLIAM SCOTT</b> Chief of Police	<i>WS</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>see</i> ASSISTANT CHIEF DAVID LAZAR		<input type="checkbox"/>	<input type="checkbox"/>
SFPD OPERATIONS BUREAU		<input checked="" type="checkbox"/>	<input type="checkbox"/>

*5/11/23*

On Wednesday April 19<sup>th</sup>, 2023, a "Police Officer of the Month" award ceremony was held at City Hall. The ceremony was held to honor the recipients of the Police Officer of the Month award for the months of January, February, and March of 2023.

The honorees for this ceremony were the following:

- Officer Nicholas Parkin #1033 (January)
- Officer Kyle Roach #2457 (February)
- Officer Ricardo Diaz-Pumay #1308 (February)
- Officer Gabriella Zambrana #1332 (March)
- Officer Jason Galvez #299 (March)

To show appreciation to the honorees, they were each presented with a personalized plaque provided by BXP (formerly Boston Properties).

BXP also donated to the San Francisco Police Officers Association Community Services Fund the amount of \$500 for each officer.

In addition, the Parks Hotel Group also donated for each officer a gift certificate for a complimentary one-night stay for two (2) guests (including parking and breakfast buffet) at the SF Union Square Hilton or Parc55 hotel. The estimated value of each of these gift certificates is \$500.

In accordance with SFPD General Order 2.01 (27), this memo is to respectfully request permission for the above officers to each accept the monetary award (\$500) and hotel gift certificate directly from the SFPOA Community Services Fund as an award for the various deeds done for which the officers were recognized.

Attached is a copy of one of the gift certificates, as well as the SFPD Donor Disclosure / Gift Acknowledgement Form.



**DONOR DISCLOSURE/GIFT ACKNOWLEDGEMENT FORM**

Thank you for your generous contribution to Officers Nicholas Parkin #1033, Kyle Roach#2457, Ricardo Diaz-Pumay #1308, Officer Gabriella Zambrana #1332, Jason Galvez #299 .

In order to help the San Francisco Police Department comply with San Francisco’s Sunshine Ordinance,\* we ask that you please complete this form and return it as soon as possible to: San Francisco Police Commission **Attention: Donor Disclosure.**

Thank you again for contributing to Officers Nicholas Parkin #1033, Kyle Roach#2457, Ricardo Diaz-Pumay #1308, Officer Gabriella Zambrana #1332, Jason Galvez #299.

Donor: San Francisco Police Officer's Association Community Services Fund Date: Tuesday, May 02, 2023

Gift: \$500 cash award AND Hotel Gift Certificate (Est value \$500) Estimated Value: TOTAL \$1000 per officer

(For Gifts other than cash gifts)

Contact Information:		
Name: Richard Hunt	Address: 800 Bryant St #2 Street Apt. San Francisco, CA 94103 City, State, Zip Code	Telephone: (415)861-5060
The above contact information is:		
<input checked="" type="checkbox"/> Business <input type="checkbox"/> Residence		

Financial Interest: The sunshine Ordinance requires that a department that receives a gift of money, goods or services worth \$100 or more report any financial interest that the donor has involving the San Francisco City government. Please check the appropriate box or boxes below that describe your financial interest(s) in the City.

- Contract with City (Please describe):
- Grant from the City (Please describe):
- Lease of Space to or from the City (Please describe):
- City License, Permit or Entitlement for Use (Please describe):
- Pending request for a City Contract, Grant, Lease, License,, Permit or Other Entitlement for Use. (Please describe):
- Other Financial Interest (Please describe):
- No Financial Interest

\*The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67), as approved by the San Francisco voters in 1999, provides that:

**SEC. 67.29-6. Sources of Outside Funding**

No official or employee or agent of the city shall accept, allow to be collected, or direct or influence the spending of , any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City