



**SAN FRANCISCO  
HUMAN SERVICES AGENCY**

Department of Benefits  
and Family Support

Department of Disability  
and Aging Services

Office of Early Care  
and Education

June 30, 2022

Sister Betty Marie Dunkel, DC  
Executive Director  
Epiphany Center  
100 Masonic Ave  
San Francisco, CA 94118

**Subject: Citywide Fiscal and Compliance Monitoring of Current  
Contracts/Grants for Epiphany Center for Fiscal Year FY21-22.**

P.O. Box 7988  
San Francisco, CA  
94120-7988  
[www.SFHSA.org](http://www.SFHSA.org)

**List of Contracts Reviewed:**

<i>Department / Program</i>	<i>Contract Name / Description</i>
<i>Human Services Agency</i>	<i>SafeCare®</i>
<i>Department of Public Health</i>	<i>Substance abuse services</i>

Dear Sister Betty Marie:

This letter conveys the results of the Citywide fiscal and compliance monitoring assessment.

The monitoring included the review of the following documents:

1. Agency-wide budget
2. Board minutes
3. Recent 990 form
4. Recent DE 9, DE 9C, and 941 reports
5. Most recent audited financial statements
6. Financial reports, balance sheets, and profit loss statements
7. Supporting documentation from the November 2021 SafeCare® invoices



**London Breed**  
Mayor

**Trent Rhorer**  
Executive Director

We are pleased to report that there were no finding identified in our fiscal and compliance monitoring.

We thank you for your work in serving the San Francisco community.

Sincerely,

Johanna Gendelman  
Senior Contract Manager

CC: Wasim Samara, Contract Monitor, DPH  
Liz Crudo, FCS Program Manager, HSA  
Vanetta Dunlap, FCS Program Analyst, HSA