

July 18, 2022

3rd Street Youth Center and Clinic

**Subject: Citywide Fiscal and Compliance Monitoring of Current Contracts/Grants for 3rd Street Youth Center and Clinic for Fiscal Year FY21-22.**

**List of Contracts Reviewed:**

<b><i>Department / Program</i></b>	<b><i>Contract Name / Description</i></b>
<i>Mayor's Office of Housing and Community Development</i>	<i>Southeast Sector Convening Group</i>
<i>Department of Public Health</i>	<i>MH-Adult: TAY Engagement &amp; Treatment - AA/Black</i>
<i>Department of Homelessness and Supportive Housing</i>	<i>TAY Navigation Center</i>
<i>Department of Homelessness and Supportive Housing</i>	<i>TAY Navigation Center</i>

Dear Joi Jackson-Morgan:

This letter conveys the results of the Citywide fiscal June 23, 2022.

The fiscal monitoring included the review of the following documents:

1. Agency-wide budget and cost allocation plan
2. Board minutes
3. Recent 990 form
4. Recent DE 9, DE 9C, and 941 reports
5. Most recent audited financial statements
6. Financial reports, balance sheets, and profit loss statements
7. Supporting documentation for invoices for two current year billing months

We are pleased to report that there were no findings identified in our fiscal and compliance monitoring. Please extend our appreciation to your staff for their preparation in advance of the monitoring and assistance during the process. We thank you for your work in serving the San Francisco community. Sincerely,

*Wasim Samara*

Wasim Samara, CMA – Department of Public Health