

2023 Budget & Oversight Committee

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Vice President Jerdonek, Commissioner LiVolsi, and Commissioner Hayden Crowley,

Thank you for joining the Elections Commission's Budget and Oversight Committee. Vice President Jerdonek will assume the position of Chair.

I am hoping this committee can plan to meet once a quarter over the course of 2023. I have provided additional, relevant information on target areas of focus below. Of course, this list is not exhaustive and may need to be amended or updated throughout the year.

BOPEC 2023 Goals/Focus Areas

Below is a list of topics I am hoping BOPEC can prioritize and update the Commission on throughout the year:

I. Meeting Minutes – not really a goal but something that has to be done.

BOPEC will need to review and approve meeting minutes from the last two convenings: August 10, 2022 and January 2023.

II. The Elections Commission's Continued Commitment to Diversity, Equity, Inclusion, Justice, and Belonging
VP Jerdonek and I have a few documents to share with your committee on this issue and will do so ahead of your meeting.

As context, racial equity was a significant topic of discussion throughout 2022 but particularly in last year's August BOPEC convening. Several priorities and goals were established for the Commission during this meeting; these should be revisited as a starting point for BOPEC 2023's discussion.

Importantly, Director Arntz must submit his Racial Equity progress report to the City on May 8th. This means the Committee will need to review and share relevant updates and/or recommendations for Commission discussion ahead of the April regular meeting to be included in his report. If this is not feasible from a scheduling standpoint, please let VP Jerdonek and I know so we can prepare to complete this task the two of us for the Commission's review instead.

III. Website Updates

Now that VP Jerdonek has helped shepherd our website transition into its new state, I believe BOPEC would be a great forum to consider how the Commission can continue to make improvements. I have begun drafting some of my own suggestions, which I will share with VP Jerdonek ahead of your meeting as well.

Recommendations may include but are not limited to:

- Establishing Website Sections
 - Examples:
 - Strategic Priorities
 - Equity
 - Open Source Voting
 - Redistricting
 - Official Documents
 - Bylaws, History of Commission
 - Annual Reports, Meeting Minutes Organized by Year
 - Passed Resolutions / Official Commission Policies & Positions
- Including Commissioner Demographics / About us
 - Aggregated & Self-Identified
 - Incorporate Pronouns (Commission policy established on 09/21/22)
- User Experience Recommendations

IV. Commission Processes – Perhaps in the second half of the year.

- Competitive Selection Process for the Director of Elections
- Evaluation Process for the Director of Elections and Commission Secretary
- Process for evaluating Department of Elections budget
- Anything else you believe is necessary/relevant. Please note, I am working separately on the onboarding process.

Thank you again for all of your time and efforts. Don't hesitate to reach out with any questions/concerns.

Sincerely,
Robin

Robin Stone (formerly Shapiro)
President, [San Francisco Elections Commission](#)
(she / ella)