



Notice

COIT Budget and Performance Subcommittee Meeting City and County of San Francisco

Friday, April 7, 2023

9:00 am – 12:00 pm

City Hall Room 305

Meeting will also be broadcast online via WebEx

To view the online presentation, attendees can join the meeting using this link:

<https://sfgov.webex.com/sfgov/j.php?MTID=m566324f0aff7c8f8d913ef995d204c5>

Members of the public may use email address coit.staff@sfgov.org to join the WebEx meeting if needed.

If you wish to offer public comment, call in to phone number 415-655-0001 using access code/webinar number 2498 180 1099, and webinar password COIT (2648 from phone). Then dial Star 3 or use the WebEx raise hand feature.

Agenda

1. Call to Order by Chair

2. Roll Call:

Katie Petrucione – Chair, Deputy City Administrator/CFO, City Administrator's Office

Cyd Harrell – Chief Digital Services Officer, City Administrator's Office

Damon Daniels – Analyst, Mayor's Office

Jason Blandon – Acting Chief Information Officer, Public Library

Ray Ricardo – Acting Chief Information Officer, Airport

Todd Rydstrom – Deputy Controller, Controller's Office

Tajel Shah – Chief Assistant Treasurer, Treasurer-Tax Collector

Mike Cotter – Director of Finance and Administration, Department of Human Resources

Jillian Johnson – Director, Committee on Information Technology

3. General Public Comment

4. Approval of Meeting Minutes from March 31, 2023

5. Department Updates & Announcements

6. FY 2023-24 & FY2024-25 Budget Project Presentations: COIT Allocation Requests

- Projects with a Theme of Major IT, Legacy System Replacement, Infrastructure
 - Assessor-Recorder: Property Assessment and Tax Systems Replacement
- Projects with a Theme of Residential Services: Digital, Financial
 - City Administrator, Digital Services: Support for Digital Security & Translation
- Projects with a Theme of HR Systems, Records Management, Digitization:
 - HR Modernization: Electronic Onboarding and e-Personnel Files
 - Disaster Service Worker Management System
- Projects with a Theme of Staff Collaborative Tools - Data Analysis / Data Sharing:
 - Employee Access to their City (Intranet/Employee Portal)

7. FY 2023-24 & FY 2024-25 Budget Recommendations (Action Item)

The COIT Budget and Performance Subcommittee will deliberate and approve budget recommendations for COIT's review and approval.

8. Adjournment

Sunshine Ordinance

Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your right under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.

Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone: (415) 554-7724, Fax: (415) 554-5784
E-mail: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

Accessible Meeting Information: COIT encourages participation by persons with disabilities. Meeting locations are wheelchair accessible. To request an accommodation such as real time captioning, ASL interpretation, materials and handouts in electronic format or other accommodations, please contact (415) 554-4577 or coit.staff@sfgov.org. Providing at least 72 hours advance notice will help to ensure availability.

Individuals who influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and website: <http://www.sfgov.org/ethics>.