

Working Group Recommendation and Department Response

#	DPA recommendations for DGO 6.02 - Physical Evidence and Crime Scenes	Date recommendation received	SFPD response	SFPD explanation	Open/Closed
R1	DGO 6.02 is 23 years old. All DGOs regarding crime scenes and the identification, collection, and preservation of evidence should be overhauled and updated, in consultation with the appropriate forensic experts, to comport with scientific method and best police practices. DPA recommends combining DGO 6.01 (Crime Scene Logs) with DGO 6.02, and the parts of DGO 6.15 (Property Processing) that pertain to evidence collection to create a comprehensive Crime Scene Policy. The Crime Scene Policy should describe the appropriate scientific methods for the identification, collection and preservation of all major categories of modern physical evidence. See the Crime Scene Policy from Greenville Police Department (Ch. 83) (see https://www.greenvillenc.gov/Home/ShowDocument?id=14249) and Miami Police Department Order No. 9 (Ch.10) as examples. If the Department wishes to keep 6.02 separate, the DPA makes the below recommendations:	4/30/20	Recommendation will not be included in draft DGO because not warranted or reasonable	With the CSIU moving into a new facility later this year with the SFPD Crime Lab the CSIU will be absorbed by the crime lab operational umbrella. As a result, the CSIU will be accredited under the ISO 17025/17020 standards. The accreditation process will require that all procedures, analytical parameters and methodologies are captured in policy and procedures manuals. These manuals will be subject to the same on-going review through the accreditation annual process to ensure their relevance and account for changes in technology. Having these procedures captured in a separate or additional manner such as DGO 6.02 are not best practice nor recommended.	
R2	The respective duties and responsibilities of the members at a crime scene must be clearly delineated. (See Miami Police Department, General Order No. 9, Ch. 10.)	4/30/20		Will be in procedure manual as covered by accreditation	
R3	DGO 6.02 must require that 6.02 and manuals and training materials related to the identification, collection, and preservation of evidence must be updated every three years due to evolving science and technology.	4/30/20	Recommendation will not be included in draft DGO because not warranted or reasonable	Governed by accreditation process	
R4	The officer responsible for the preservation of the crime or incident scene must ensure chain of custody documentation for any transfer of evidence	4/30/20	Recommendation has been included in draft DGO	Language can be added to state that best practices for evidence chain must be recorded but again will be covered in larger accreditation manual as it will become another laboratory unit like DNA or firearms	
R5	The following section on crime scene diagrams should be added. Crime scene sketches or diagrams shall include: -Dimensions -Geographical relationship of the crime scene -Address or other location description of the crime scene -Location of significant features of the crime scene -Compass orientation of the crime scene -Names of persons preparing the sketch or diagram -Date and time of preparation -Documentation of physical evidence in its original location prior to the collection of such evidence -Other sufficient information so that a final scale drawing may be made later	4/30/20	Recommendation will not be included in draft DGO because not warranted or reasonable	Policy and procedure manual for accreditation	
R6	Procedures for collection and preservation of sexual assault kits should be described.	4/30/20	Recommendation will not be included in draft DGO because not warranted or reasonable	CSIU members DO NOT collect this evidence must be a trained medical professional	
R7	Procedures for collection, preservation, storage, training, and transportation of DNA evidence should be described. (See Greenville Police Department Crime Scene Policy and Procedure (Ch. 83.)	4/30/20	Recommendation will not be included in draft DGO because not warranted or reasonable	Accreditation manual	

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R8	Procedures for processing recovered stolen vehicles should be described. (See Greenville Police Department Crime Scene Policy and Procedure, (Ch. 83).)	4/30/20	Recommendation has been included in draft DGO		
R9	Procedures for capturing and archiving photographs, videos, audios, and electronic/digital evidence should be described. (See Greenville Police Department Crime Scene Policy and Procedure, (Ch.83).)	4/30/20	Recommendation will not be included in draft DGO because not warranted or reasonable		
R10	Procedures for the seizure of electronic equipment should be described. (See Greenville Police Department Crime Scene Policy and Procedure (Ch. 83).)	4/30/20	Recommendation will not be included in draft DGO because not warranted or reasonable		
R11	Procedures for the collection and preservation of firearm evidence should be updated and described.	4/30/20	Recommendation will not be included in draft DGO because not warranted or reasonable		
R12	Dept. Bulletin 17-167, Procedures for Traffic Collision Scene Preservation should be included.	4/30/20			