

City and County of San Francisco
SHELTER MONITORING COMMITTEE



MEETING MINUTES [DRAFT]

Wednesday, **February 15, 2023** | 10:00 AM
Via WebEx

Present: Chair Diana Almanza
Committee Member Belinda Dobbs
Committee Member Britt Creech
Committee Member Joaquin Remora
Committee Member Steven Clark
Committee Member Melanie Muasau

Committee Member Traci Watson
Committee Member Lisa Rachowicz
Vice Chair Cris Plunkett
Secretary Tomiko Eya
Absent:
Committee Member Kaleese Street

All SMC meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend.
PUBLIC COMMENTS WILL BE TAKEN AFTER DISCUSSIONS & BEFORE VOTES/ACTIONS

- I. **CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS** 3 min
Meeting began at 10:05 AM. There was a quorum

MINUTES

DISCUSSION/ ACTION

JANUARY 2023 MINUTES

INTERIM CHAIR ALMANZA

3 min

The Committee voted to approve last month's minutes.

No public comment

M/S/C: Watson/Dobbs/Unanimous – Minutes approved

- II. **OLD BUSINESS/REPORTS**

DISCUSSION/ ACTION

- A. **TELECONFERENCED MEETINGS**

ACTION

CHAIR ALMANZA

3 min

The Committee has been advised by the City Attorney's office to formally approve holding its meetings via teleconference. (Note: The Committee has received permission from the mayor's office to return to in-person meetings in March.)

Public Comment: None.

Proposed Action: Approve resolution

M/S/C: Dobbs/Creech/Unanimous - the resolution was approved.

- III. **NEW BUSINESS/REPORTS**

- A. **COMMUNITY FORWARD PRESENTATION**

DISCUSSION

DPH STAFF 20 min

The Vice President of Community Forward, Anna Kelleher, shared a PowerPoint presentation about A Woman's Place and AWP Drop-in Center. A Woman's Place offers an array of services and support to women.

Member Comment: J. Remora asked how referrals are made and about the population breakdown at AWP. Anna responded that anyone who says they are a woman is considered a woman.

B. POLICY SUBCOMMITTEE REPORT

DISCUSSION

SUBCOMMITTEE CHAIR PLUNKETT 5 min

The subcommittee will continue to meet via teleconference. There was an initial review of SMC Bylaws. Some need to be updated. The possibility of assigning a Vice Chair to subcommittees was discussed.

C. IN-PERSON MEETINGS

DISCUSSION

DPH STAFF 5 min

The Committee will need to begin meeting, in person, in Room 408 at City Hall effective March 15, 2023 per the instructions received from the mayor's office. A hybrid approach appears to be reasonable, at least for public comments.

Public Comment: None

Member Comment: B. Creech pointed out that technology solutions can be a challenge for the unhoused. Chair Almanza agreed.

D. DEPT OF HOMELESSNESS AND SUPPORTIVE HOUSING

MEMBER RACHOWICZ 15 min

For current data related to HSH's shelter and crisis intervention programs, see <https://hsh.sfgov.org/services/the-homelessness-response-system/shelter/>. There is another shelter to monitor: Ellis Semi-Congregate, with 115 beds, 72 of which are currently full. MSC-South and Next Door are steadily transitioning to focus on CAAP beds. For these clients, when shelter is offered, monthly cash allotments are reduced. The initial goal is to serve 300 clients. Subsequently, additional analysis will be undertaken. The Navigation Centers are still re-inflating. There was a pause at Taimon Booten, but intakes are again underway. Note that for non-congregate sites, the report covers rooms, not guests. Two units have been removed from Piet 94 due to a fire. Hamilton Family Emergency Center has six (low barrier) beds for pregnant guests. One is full at present. The pilot program can accommodate couples. The Providence Oasis site has been closed.

Public Comment: None

Proposed Action: Approve HSH report

M/S/C: Dobbs/Eya/Unanimous – The report was approved

E. DEPARTMENT OF PUBLIC HEALTH

STAFF 10 min

Review of January complaints and inspections.

Public Comment: None

F. HOMELESSNESS OVERSIGHT COMMISSION

DISCUSSION/ ACTION

CHAIR ALMANZA 15 min

Members discussed pending legislation and how to respond to the elements that impact the SMC. A draft resolution urging the Board of Supervisors to retract the clause calling for HSH to provide staffing was reviewed.

Public Comment: None

Member Comment: B. Dobbs sees clear conflict of interest. HSH staff are seemingly not held accountable. Member Rachowicz pointed out that HSH would not be over the SMC; the new Commission will be. Other Committees remain independent despite HSH providing staff. J. Remora pointed out that HSH has reputational problems with some clients. Chair

Almanza expressed concern with the optics of having staff supplied by HSH, which will be seen as having undue control. Member Eya stated that staff reporting to HSH invites a quagmire, insofar as staff conduct inspections. The Committee will be less impartial. The additional DPH Member will not offset this disadvantage.

Proposed Action: Approve the draft resolution

M/S/C: – The resolution was approved, 8 Members in favor and two abstentions

IV. PUBLIC COMMENT

DISCUSSION

5 min

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by “Proposed Action” after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a items denoted by “Discussion” on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item. Those who comment may submit a written summary (up to 150 words) of their remarks to assist in the compilation of the meeting minutes.

Public comment: None.

ADJOURNMENT

Meeting adjourned at 11:35 AM

Action Item	Assigned To
Attend Board of Supervisors Meetings to opine on legislation implementing the Homelessness Oversight Commission	Members
Send the signed resolution to the Board of Supervisors	Staff

To obtain copies of the agenda, minutes, or any explanatory documents, please contact staff at shelter.monitoring@sfgov.org or (415) 255-3642.

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Know Your Rights under the Sunshine Ordinance (Chapter 67 San Francisco Administrative Code) Government’s duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE THIS ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE:**

Administrator
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City Hall, Room 244
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San Francisco, CA 94102-4689
Phone 415.554.7724
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Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at www.sfgov.org.

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