

Div.	Contractor	Current Total Contract Not to Exceed (NTE) Amount with Contingency	Proposed Total Contract NTE Amount with Contingency	Change in Total Contract Amount	Current Contract Term	Proposed Contract Term	Prior Annual Amount without Contingency	Proposed Annual Amount without Contingency	Annual Difference	Annual Difference (%)	Requested Action
Primary Care	San Francisco Public Health Foundation	\$3,942,400	\$5,522,000	\$1,579,600	01/01/18 - 06/30/23 (5.5 Years)	01/01/18 - 12/31/25 (8 Years)	\$715,000	\$715,000	\$ -	0.00%	Amendment
<p>Purpose: The requested action is the approval of a contract amendment with the San Francisco Public Health Foundation to increase the Total Contract Amount with Contingency to \$5,522,000 and to reflect a new term of 01/01/2018 - 12/31/2025 (8 Years). This contract was previously approved by Health Commission on May 1st, 2017. The contract will continue to support Project Management for the San Francisco Health Network Primary Care services. The proposed amendment exercises the options authorized under RFQ 36-2017. Funding will continue to support the Project Fiscal Management modality. The annual funding amount is \$715,000. The San Francisco Public Health Foundation will receive 5% indirect cost in the amount of \$34,000. The remaining amount of \$681,000 will be used for direct services.</p> <p>Reason for Funding Change: The Department is requesting the approval of a Total Contract Amount with Contingency of \$5,522,000, or an increase of \$1,579,600 due to the following changes: (1) additional funding for FY23/24 thru FY24/25 in the amount of \$1,430,000, or \$715,000 annually; (2) additional funding for FY25/26, pro-rated at 6-months in the amount of \$357,500; and (3) a decrease in amount of \$207,900 to the 12% Contingency value applied for FY23/24 thru FY25/26. The previous Contingency was \$422,400 and the current Contingency amount is \$214,500.</p> <p>The annual funding level remains the same.</p>											
Target Population:	The target population served through the San Francisco Public Health Foundation contract will be all populations and ethnicities within San Francisco, with focused expertise to meet the unique needs of SFDPH/SFHN staff members.										
Service Description:	<p>The San Francisco Public Health Foundation will provide program administration and support through fiscal and programmatic services for the San Francisco Health Network and will be responsible for at least 3 subcontracts. SFPHF will provide administrative services including consultant management, quality improvement expenses (which may include staff training and development activities), and record-keeping.</p> <p>Management of Multiple Subcontractors: Management of three to four subcontractors, ensuring adherence to City and County policy and procedures, that agencies follow Generally Accepted Accounting Principles (GAAP), timely preparation and submission of Semi-Annual Summary Reports, as well as ensuring quality of service, adherence to employment management principles and practices, and meeting negotiated timelines and goals.</p> <p>Coordination and Program Management Services: Includes administration and general infrastructure support (indirect costs).</p>										
UOS (annual)	Subcontract Management of Multiple Subcontractors: 4 Subcontractors: 3 x 12 Months plus 1 x 3 Months = \$681,000/ 39 months = \$17,461.54 Coordination and Program Management Services: 12 Months = \$34,000/12 = \$2,833.34										
UDC (annual)	n/a										
Funding Source(s):	Annual Continuing Project (ACP) State Funding thru the San Francisco Health Plan's (SFHP) Practice Improvement Program (PIP). PIP incentive payments are for clinics to use for improving quality, patient experience, and staff experience/satisfaction. Funding is based on performance which range from patient experience, quality of care, access to care, etc.										
Selection Type	RFQ 36-2017 Department of Public Health As Needed Project Based Support Services										
Monitoring	These contracted services are monitored by DPH administrator staff overseeing this program. In FY-21-22 SFPHF paid 100% of vendor and subcontractor invoices within 30 days and met provided monthly statement of contract expenses to DPH as required. Additionally, subcontractor performance quality was demonstrated by DPH sites with enhanced QI support, meeting SF Health Plan Performance Plan target to earn performance-based initiatives. ☐										

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PHD / CHEP	18 Reasons	\$1,163,472	\$1,640,802	\$477,330	07/01/20 - 6/30/23 (3 Years)	07/01/20 - 6/30/24 (4 Years)	\$349,899	\$500,000	\$ 150,101	30.02%	Amendment
<p>Purpose: The requested action is the approval of a contract amendment with 18 Reasons to increase the Total Contract Amount with Contingency to reflect \$1,640,802. The contract term of 07/01/2020 - 06/30/2023 (3 years) will be extended by one year to 07/01/2020 - 06/30/2024 (4 years). The contract was previously approved by Health Commission on November 3rd, 2020. 18 Reasons will continue to provide services to address chronic disease prevention through Policy, Systems, Environment (PSE) level change projects related to sugary drink consumption and health equity through healthy food practices. The proposed amendment is authorized under RFP 26-2019 - Sugary Drink Distributor Tax (SDDT) Community Programs. Funding will continue to support services under the Develop Policy, Systems, Environmental Level Strategies modality.</p> <p>Reason for Funding Change: The Department is requesting approval of a Total Contract Amount with Contingency of \$1,640,802, or an increase of \$477,330 due to the following changes: 1) Additional General Fund - SDDT CBO Awards funding in the amount of \$500,000 for FY 23/24 and 2) a decrease in the amount of \$22,670 to the 12% Contingency value applied for FY23/23 and FY23/24. The previous Contingency Amount was \$124,658 and the current Contingency Amount is \$101,988.</p> <p>Reason for Funding Change: The annual funding level has increased by \$150,101 due to additional funding for FY22/23 and FY23/24.</p>											
Target Population:	While 18 Reasons welcomes and serves all ethnicities and populations, the program is designed to meet the unique needs of low-income San Francisco residents, targeting residents in the Bayview area.										
Service Description:	The San Francisco Department of Public Health (SFDPH), Community Health Equity and Promotion Branch (CHEP) will work with 18 Reasons through community engagement looking at policy, systems, and environmental level structures to engage the community thru nutrition and meal preparation programs, virtual cooking techniques, and food purchasing and delivery for priority populations, specifically the Bayview area.										
UOS (annual)	Develop Policy, Systems and Environmental Level Services (PSE) - Community Engagement: \$500,000/ 5,403 hours=\$92.55 per service hour (NOC = n/a)										
UDC (annual)	n/a										
Funding Source(s):	General Fund SDDT CBO Awards and General Fund SDDT CBO Awards - Children/Families Funding										
Selection Type	RFP 26-2019 - Sugary Drink Distributor Tax (SDDT) Community Programs										
Monitoring	These contracted services are monitored by DPH administrator staff overseeing this program. CHEP staff report for the first six months of this Fiscal Year (July - December 2022) this program continues to meet contract deliverables, including: conducting 8 Peer Health Educator training classes, 170 cooking classes for 359 participants, 48 prenatal/postpartum education classes for 60 participants and 47 grocery store tours for 275 participants. With a total of 2,252 healthy grocery bags distributed to attendees of all educational classes.										

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PHD / CHEP	CARECEN (Central American Resource Center)	\$997,920	\$1,487,000	\$489,080	07/01/20 - 6/30/23 (3 Years)	07/01/20 - 6/30/24 (4 Years)	\$300,000	\$500,000	\$ 200,000	40.00%	Amendment
<p>Purpose: The requested action is the approval of a contract amendment with Central American Resource Center (CARECEN) to increase to the Total Contract Amount with Contingency to reflect \$1,487,000. The contract term of 07/01/2020 - 06/30/2023 (3 years) will be extended by one year to 07/01/2020 - 06/30/2024 (4 years). This contract was previously approved by the Health Commission on January 5th, 2021. CARECEN will continue to provide services to address chronic disease prevention through Policy, Systems, Environment (PSE) level change projects related to sugary drink consumption and health equity through healthy food practices. The proposed amendment is authorized under RFP 26-2019 - Sugary Drink Distributor Tax (SDDT) Community Programs. Funding will continue to support the Develop & Implement Policy, Systems, Environmental Level Strategies modality.</p> <p>Reason for Funding Change: The Department is requesting approval of a Total Contract Amount with Contingency of \$1,487,000, or an increase of \$489,080 due to the following changes: 1) General Fund - SDDT CBO Awards funding in the amount of \$500,000 for FY23/24 and 2) a decrease in the amount of \$10,920 to the 12% Contingency value applied for FY22/23 and FY23/24. The previous Contingency Amount was \$106,920 and the Current Contingency Amount is \$96,000.</p> <p>Reason for Funding Change: The annual funding level has increased by \$200,00 due to additional funding for FY22/23 and FY23/24.</p>											
Target Population:	While CARECEN welcomes and serves all ethnicities and populations, the program is designed to meet the unique needs of CARECEN's Health Promotion Program – Cuerpo Sano is designed to meet the unique needs of lower income, linguistically isolated (primarily Spanish and Mayan speaking individuals and families), households with children in SFUSD, 1st and 2nd generation immigrant families, and those seeking asylum or other forms of protection in SF Immigration Court. We target communities disproportionately impacted by chronic disease, negative environmental determinants of health and/or facing multiple barriers to health and access to medical assistance.										
Service Description:	<p>The San Francisco Department of Public Health (SFDPH), Community Health Equity and Promotion Branch (CHEP) will work with CARECEN to develop policies and strategies through community assessment and engagement. CARECEN will engage in a community informed assessment process that will be the basis for developing PSE strategy recommendations aimed at reducing health disparities and increasing positive health outcomes citywide. Through these policies CARECEN will provide:</p> <p>Covid-19 Response - Enhanced Service Connection: CARECEN's Health Promotion Program staff members with community health promotoras will do outreach and weekly calls and/or in-person wellness sessions, including enhanced service connection in response to food, housing and economic security barriers resulting from the current COVID-19 health pandemic.</p> <p>Promotora Training: CARECEN will train 5 promotoras to deliver enhanced service connection services to a minimum of 50 families. Trainings will be held bimonthly for a total of 12 trainings.</p> <p>Health Messaging & Resource Dissemination: CARECEN will develop and disseminate critical health messaging and information about key resources for our target population related to Covid-19, as well as part of a general effort to engage community members with health information relevant to the Latinx community. Information will be posted on a variety of social media platforms, including Facebook, Instagram, WhatsApp and the organization's webpage.</p> <p>Community Informed Assessment: CARECEN will engage in a community informed assessment process that will be the basis for developing PSE strategy recommendations aimed at reducing health disparities and increasing positive health outcomes citywide. For the final year of funding, CARECEN will seek to implement the PSE strategy recommendations based on community input.</p>										

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UOS (annual)	Covid-19 Response - Enhanced Service Connection: \$45,000/1,260 hours=\$35.71 per service hour Promotora Training: \$160,000/900 hours=\$177.78 per service hour Health Messaging & Resource Dissemination: \$85,000/900 hours=\$94.44 per service hour Community Informed Assessment: \$210,000/2,124 hours=\$98.97 per service hour										
UDC (annual)	n/a										
Funding Source(s):	General Fund SDDT CBO Awards and General Fund SDDT CBO Awards - Children/Families Funding										
Selection Type	RFP 26-2019 - Sugary Drink Distributor Tax (SDDT) Community Programs										
Monitoring	CHEP staff report for the first six months of this Fiscal Year (July - December 2022) this program continues to meet contract deliverables, including: conducting 5 Policy/ Systems/ Environmental (PSE) trainings and presentations to support community engagement, reaching 72 participant households through wellness calls and completion of a community assessment report highlighting thoughts on the health of Latinx community based on survey completed by 217 Latinx community members and 15 interviews with community stakeholders and experts.										