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**MINUTES**

**HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING**

**Tuesday March 7, 2023 2:00 p.m.**

**101 Grove Street, Room 300**

**San Francisco, CA 94102 & via Webex**

**1) CALL TO ORDER**

Present: Commissioner Cecilia Chung, Chair  
Commissioner Edward Chow, MD, Member  
Commissioner Tessie Guillermo, Member

The meeting was called to order at 2:03pm.

**2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF FEBRUARY 7, 2022**

Action Taken: The Committee unanimously approved the February 7, 2022 minutes.

**3) MONTHLY CONTRACTS REPORT**

Dean Goodwin, SFDPH Business Office, presented the item.

Commissioner Comments:

Regarding the San Francisco Public Health Foundation contract, Commissioner Guillermo asked if these services will eventually be brought in-house at the DPH. Anna Robert, Director of Primary Care, stated that there are no plans to bring this function into the DPH.

Commissioner Chung asked for clarification of changes to the contract. Mr. Goodwin stated that new funding was added to extend the contract for 2.5 years.

Commissioner Chow stated that it is important to understand if the DPH can take on the function of this contract. Commissioner Chung added that a cost analysis to show the cost savings and efficiencies of using the Foundation would be helpful.

Regarding the 18 Reasons contract, Commissioner Chow asked who selected the contracts for this service. Christine Goette, Chronic Disease Prevention Program, stated that three organizations were funded for extensions and increases based on their performance and policy changes.

Regarding the CARECEN contract, Commissioner Guillermo noted that there are a different number of units of service for the 18 Reasons contract and also noted that 18 Reasons also has no policy component; the CARECEN contract has a policy component and less service provision. Ms. Goette stated that 18 Reasons is providing policy work to support CalAIM and working to bring the waiver to draw down funds related to nutrition.

Commissioner Guillermo stated that it will be helpful to the Commission to better understand the outcomes of each contract to understand the effectiveness of the different approaches offered by each organization. She added that it is important to document different approaches and paradigms that work. Ms. Goette stated that the DPH will take these comments into consideration when assessing and evaluating these services.

Commissioner Chow stated that he would have preferred that the third contract funded under the Sugary Drink Tax funds be presented to give context of the other two.

Action Taken: The Committee unanimously voted to recommend that the full Health Commission approve the report.

- 4) **REQUEST FOR APPROVAL OF A NEW CONTRACT AGREEMENT WITH HELUNA HEALTH WORKING IN CONJUNCTION WITH DPH CPHR (CENTER FOR PUBLIC HEALTH RESEARCH), TO PERFORM IMPLEMENTATION OF BLISS (BRIEF LONGITUDINAL INCIDENT SENTINEL) PROJECT WHICH IS A FEDERALLY SUPPORTED RESEARCH PROJECT, FUNDED BY A FEDERAL GRANT FROM THE NATIONAL INSTITUTE OF HEALTH. THE TOTAL PROPOSED AGREEMENT AMOUNT IS \$870,805 WHICH INCLUDES \$770,505 FOR PROGRAM COSTS AND A 12% CONTINGENCY OF \$93,300, FOR THE TERM OF 4/1/2023 THROUGH 7/31/28 (4 YEARS AND 3 MONTHS)**

Dr. Erin Wilson, Center on Substance Use and Health, presented the item.

Commissioner Comments:

Commissioner Chung appreciates that the contract derives from a federal grant.

Action Taken: The Committee unanimously voted to recommend that the full Health Commission approve the contract.

- 5) **REQUEST FOR APPROVAL OF A NEW PROFESSIONAL SERVICES AGREEMENT, WITH NICOS CHINESE HEALTH COALITION TO PREVENT OR REDUCE THE IMPACT OF PROBLEM GAMBLING THROUGH EDUCATION, AWARENESS-BUILDING AND CONSULTATION. THE TOTAL PROPOSED AGREEMENT AMOUNT IS \$3,000,000 WHICH INCLUDES A 12% CONTINGENCY FOR THE TERM OF 07/01/2021 THROUGH 06/30/2026 (5 YEARS)**

Jenny Hua, BHS Older Adult SOC Director, presented the item.

Commissioner Comments:

Commissioners Guillermo, Chung, and Chow noted concern that funding has not been provided to this provider during the 2 years it has been providing services without a certified contract. She noted that non-profits generally do not have funds to operation for this length of time without funding. Mr. Goodwin stated that he would check on the status of funding during the contracting process and will report back through Mr. Morewitz. (He confirmed via email to Mr. Morewitz that the contractor had received no funds until the contract was certified.)

Commissioner Chow asked why the CLAS services are in the same contract as a gambling addiction prevention component. Kent Woo, NICOS Executive Director, started that the DPH put these two distinct programs in one contract for administrative efficiencies.

Commissioner Chow requested a result of the outcomes of the CLAS component of the contract to celebrate the work.

Action Taken: The Committee unanimously voted to recommend that the full Health Commission approve the contract.

6) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH CAREPORT HEALTH LLC, IN THE AMOUNT OF \$1,000,000, TO SECURE PATIENT CHOICE REFERRAL LIST SERVICES FOR THE DEPARTMENT OF PUBLIC HEALTH FOR THE TERM OF MARCH 1, 2023 TO FEBRUARY 29, 2028 (FIVE YEARS).**

Glen McClintock, ZSFG Director of Social Services, Department of Care Coordination, presented the item.

Commissioner Comments:

Commissioner Chow asked for confirmation that the contract provides funding for a software program that gives nurses skilled nursing bed availability. Mr. McClintock stated that the software provides a list of skilled nursing beds and other home health referrals; the list is sent to providers and patients. He noted that facilities often change the type of insurance they accept so the database helps staff stay updated on home health and skilled nursing options.

Commissioner Guillermo stated that she is glad to see the integration of EPIC and looking forward to an update on the effectiveness of this program.

Action Taken: The Committee unanimously voted to recommend that the full Health Commission approve the contract.

7) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH EMERSON DIGITAL COLD CHAIN, INC. DBA COOPER-ATKINS, IN THE AMOUNT OF \$645,468, TO SECURE MAINTENANCE AND UPKEEP SERVICES OF THE NETWORK OF TEMPTRAK TEMPERATURE MONITORING DEVICES CURRENTLY IN USE BY THE DEPARTMENT OF PUBLIC HEALTH FOR THE TERM OF MARCH 1, 2023, TO FEBRUARY 29, 2028 (FIVE YEARS).**

Greg Chase, Director of ZSFG Facilities, presented the item.

Commissioner Comments:

Commissioner Chow thanked Mr. Chase for presenting the item and noted no Commissioner comments.

Action Taken: The Committee unanimously voted to recommend that the full Health Commission approve the contract.

**8) DPH REVENUE AND EXPENDITURE PROJECTION REPORT: SECOND QUARTER FY22-23**

Jenny Louie, DPH CFO, presented the item.

Commissioner Comments:

Commissioner Guillermo asked if the federal 340B Drug Pricing program will be reaccredited soon. Ms. Louie stated that she is working with the DPH Director of Pharmacy, who is hopeful about the reaccreditation process happening during this fiscal year.

Commissioner Chow noted concern that fiscal issues with the public health lab remain. Ms. Louie stated that she continues to work with the Public Health Division leadership and public health lab leadership to work out the issues. She will include more information in her next quarterly update.

**9) EMERGING ISSUES**

Commissioner Guillermo stated that not having full context of a contract, as it relates to other contracts in a service area, and how the vendor is performing in other DPH contracts, providing services that may or may not relate to the contract being considered for approval, poses issues for Commissioners. She does not want to create additional work for DPH staff and also feels that the Commissioners need additional information to most effectively make decisions about contract approvals.

Commissioner Chung suggested adding contract outcomes on the new contract request forms and/or Contract Report.

Commissioner Chow noted that the DPH Behavioral Health contracts are a good model to use for providing this type of information to the Commissioners.

**10) PUBLIC COMMENT**

There was no public comment.

**11) ADJOURNMENT**

The meeting was adjourned at 3:37pm.