

# SAN FRANCISCO BEHAVIORAL HEALTH COMMISSION



**Mayor  
London N. Breed**

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Bahlam Javier Vigil, Co-Chair  
Stephen Banuelos, Co-Chair  
Genesis Vasconez, MS, PMHNP-BC, Vice-Chair  
Lisa Williams, Secretary  
Terezie (Terry) Bohrer, RN, MSW, CLNC  
Carletta Jackson-Lane, JD  
Kescha S. Mason  
Liza Murawski  
Toni Parks  
Harriette Stallworth Stevens, EdD  
Lisa Wynn

## UNADOPTED MINUTES

### Behavioral Health Commission Implementation Committee Meeting

**Tuesday, March 7, 2023**

**4:11 PM to 4:52 PM**

**CALL To ORDER** at 4:11pm by Commissioner Banuelos

**Roll Call taken by Clerk Gray.**

**Members Present:** Stephen Banuelos, Carletta Jackson-Lane (she/her), Kescha S. Mason (she/her)

**Members Absent:** Bahlam Javier Vigil (they, them), Toni Parks (she /her)

**Visiting Commissioners:** Commissioner Murawski

**Members of Public:** none

**QUORUM:** Yes

**AGENDA CHANGES:** None

**PUBLIC COMMENT (on all items not on the agenda)** Wynship Hillier: stating having sent out email regarding the brown act. Brown Act requires the location of each commissioner attending the meeting and if any action taken will be in violation of the brown act. He makes a point that the Brown Act doesn't apply until we have a quorum of members.

**1.0 BUSINESS** – Discuss the importance of the Behavioral Health Commission being included in the BHC budget approval process.

Commissioner Banuelos stated interest in attending the annual budget by Dr. Hillary Kunins. Commissioner Banuelos discussed Dr. Kunins plans to present a condensed version of her presentation to BHC on Wednesday, March 15, 2023. No comments at the time.

**PUBLIC COMMENT:** None

**1.1** Vote to adopt February 7, 2023

Motion to adopt the meeting minutes of February 7, 2023 by Commissioner Jackson-Lane and Second by Commissioner Mason.

**PUBLIC COMMENT:** None

Role Call Vote Take by Clerk Gray

Commissioner Banuelos, Jackson-Lane, and Mason Voted.

**Motion Carries due to majority vote.**

**1.2** Discuss the replacement of termed out commissioners with a reminder from Chair

Banuelos stated that the BHC staff would remind commissioners to get their reappointment letters from their Board of Supervisors.

It was noted the BHC Clerk has notified all Commissioners of reappointment letters via email.

**PUBLIC COMMENT:** None

**2.0 ITEMS FOR DISCUSSION AND POSSIBLE ACTIONS**

**2.1 Follow up on Grievance Procedures:** update on BHC strategy to improve Grievance

Procedures; vote to adopt Commissioner Wynn's grievance portal to be installed on the BHC website

Commissioner Banuelos discussed some of the ways of addressing complaints and grievance procedures with an Officer of the Day. The committee later discussed it would need to hear from the It department about details not yet flushed out. There were questions regarding who would manage the responses from the public, should this be the type of portal design.

Motion to Adopt the Public Access Portal to be installed on the BHC website by Commissioner Mason and Second by Commissioner Jackson-Lane.

**PUBLIC COMMENT:** None

Roll Call Vote Taken by Clerk Gray.

Commissioner Banuelos, Jackson-Lane, and Mason voted.

**Motion Carries due to majority vote.**

**2.2 Strategic Plan: Continue revision process begun in BHC Retreat of 12/17/22:**

This is

an ongoing item on the Implementation Committee agenda and will allow the

Committee/BHC to have an ongoing sense of our progress on meeting goals (discuss outcomes that came out of the retreat)

Commissioner Banuelos reported concerns of the Strategic Planning process needing to be addressed in the new Standing Rules and Reports Committee. Commissioner Jackson-Lane discussed importance of getting commissioner onboard with the on the Committee. It was also discussed the amount of site visits that need to happen. No action taken.

**PUBLIC COMMENT:** None

**2.3 Annual Public Hearing:** Discussion continued regarding public hearings

It was noted that this is an additional hearing to the MHSA Hearing as it states in our strategic plan. It was suggested we find out what the full BHC would like the topic of the Public Hearing to be.

**PUBLIC COMMENT:** None

**2.4 How to Address Housing & Behavioral Health:** Discussion on process.

It was suggested that we have a public hearing around permanent housing and Behavioral Health.

**PUBLIC COMMENT:** None

**3.0 COMMITTEE MEMBERS REPORTS**

Commissioner Jackson-Lane reported on actions of The San Francisco Mental Health Education Fund held a public hearing on the “State of Black Mental Health in San Francisco”. Education series of awareness through Town Hall Meetings recently in the Fillmore, Western Addition on February 2, 2023. She reported a pre and post surveys done. The results will be passed on to the implementation and executive committees.

Commissioner Banuelos discussed options not available for ride along with the Crisis Response Team. Commissioner Banuelos made reference to Article related to the Crisis Response Team an how the BHC could provide advise the Behavioral Health Services on the program.

**3.1 PUBLIC COMMENT:** None

**Adjournment by Commissioner Banuelos at 4:52pm.**