

City and County of San Francisco
Committee on Information Technology

Budget and Performance Subcommittee

Regular Meeting

March 17, 2023

Meeting Broadcast & Public Comment

- We are now leaving practice mode and recording will begin.
- Today's meeting will be broadcast live via WebEx (Link can be found at the Budget & Performance Committee's website at sf.gov/coit).
- Public commenters who are participating remotely can join the WebEx or call 415-655-0001 and use access code 2483 008 2953.
- To speak when public comment is open, dial *3 or use the WebEx raise hand feature.

Agenda

1. Call to Order by Chair
2. Roll Call
3. General Public Comment
4. Approval of the Meeting Minutes from March 3, 2023
5. Department Updates and Announcements
6. FY 2023-24 & FY2024-25 Budget Project Presentations
7. Schedule for 3/31/23 Budget Project Presentations
8. Adjournment

Item Number 3

General Public Comment

Item Number 4

Approval of the Meeting Minutes from March 3,
2023

Action Item

Item Number 5

Department Updates and Announcements

Discussion

Item Number 6

FY 2023-24 & FY2024-25 Budget Project
Presentations: COIT Allocation Requests

Discussion

Presentation Schedule

Project Theme	Department	Project Title	Previously Funded	Approximate Schedule
Customer & Case Management	Board of Supervisors	Legislative Management System		3/ 17 - 9:15- 9:30AM
	District Attorney	Electronic Subpoena Project		3/ 17 - 9:30- 9:50AM
	District Attorney	eProsecutor Phase II Project		3/ 17 - 9:30- 9:50AM
	Sheriff	New Jail Management System	Y	3/ 17 - 9:50- 10:15 AM
	Sheriff	Records Management System		3/ 17 - 9:50- 10:15 AM - BREAK AFTER
HR Systems, Records Management, Digitization	Police	NIBRS- Compliant RMS		3/ 17 - 10:30- 11:00 AM
	Police	HRMS PeopleSoft to Oracle Cloud	Y	3/ 17 - 10:30- 11:00 AM
	Police	Recruitment Tool	Y	3/ 17 - 10:30- 11:00 AM
	Human Resources	HR Modernization: Electronic Onboarding and e- Personnel Files	Y	3/ 17 - 11:00- 11:25 AM
	Human Resources	Disaster Service Worker Management System		3/ 17 - 11:00- 11:25 AM

Item Number 7

Schedule for 3/31 Budget Project Presentations

Discussion

3/31 Presentations by Project Theme

Project Theme	Department	Project Title	Approximate Schedule
Residential Services: Digital, Financial	Police	Permits and Carrying Concealed Weapons System	3/31 - 9:15- 9:30AM
	Treasurer- Tax Collector	Empty Homes Tax	3/31 - 9:30- 9:45AM
	City Administrator	[ADM- Digital Services] Support for Digital Security & Translation	3/31 - 9:45- 10:00AM
Staff Collaborative Tools - Data Analysis / Data Sharing	Human Resources	Employee Access to their City (Intranet/ Employee Portal)	3/31 - 10:00- 10:15AM - BREAK AFTER
	Technology	JUSTIS Data Center of Excellence	3/31 - 10:30- 11:00AM
Major IT, Legacy System Replacement, Infrastructure	Technology	Cloud Center of Excellence	3/31 - 10:30- 11:00AM
	Technology	Data Center Resiliency	3/31 - 10:30- 11:00AM
	Technology	Telecom and LAN Modernization	3/31 - 10:30- 11:00AM
	Juvenile Probation	JUV VoIP Project	3/31 - 11:00- 11:10AM
	Emergency Management	Computer Aided Dispatch Replacement	3/31 - 11:10 - 11:25AM
	Assessor-Recorder	Property Assessment and Tax Systems Replacement	3/31 - 11:25 - 11:40AM

Schedule for Presentations & Funding Recs

Budget & Performance Sub-Committee

COIT

March 17th

Expanded Hours
(9am- 12pm)

COIT Allocation
Requests:

- 1) Customer & Case Management
- 2) HR Systems, Records Management, Digitization

March 31st

Expanded Hours
(9am- 12pm)

COIT Allocation
Requests:

- 1) Residential Services: Digital, Financial
- 2) Staff Collaborative Tools - Data Analysis / Data Sharing
- 3) Major IT, Legacy System Replacement, Infrastructure

April 7th

Expanded Hours
(9am- 12pm)

Draft Funding
Recs

April 20th (10am-
12pm)

Final Funding
Recs

Questions

Adjournment

Appendix

Recap of City's Guiding Vision & ICT Goals



“Government services that are available and universally accessible in times of crisis and beyond.”

ICT Goals

1

Online and Accessible City Services Residents Can Use



2

Integrated City Operations that are Efficient and Cost-Effective



3

IT Infrastructure You Can Trust



Recap of Evaluation Criteria

(1) Problem Definition: *User research, Alternatives*

(2) Strategic Alignment and Benefits: *Strategic Priority, Impact*

(3) Development Plan and Change Management: *Role of Business Prototyping*

(4) Architecture Review

(5) Department Capacity: *Staffing, Project History*

COIT Submitted Requests

82 projects submitted; 53 requesting GF support

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Total Cost (High)	113.6	91.0	27.3	6.5	2.7
Total GF Requested	41.8	34.4	20.5	6.4	2.6

All figures in \$ millions

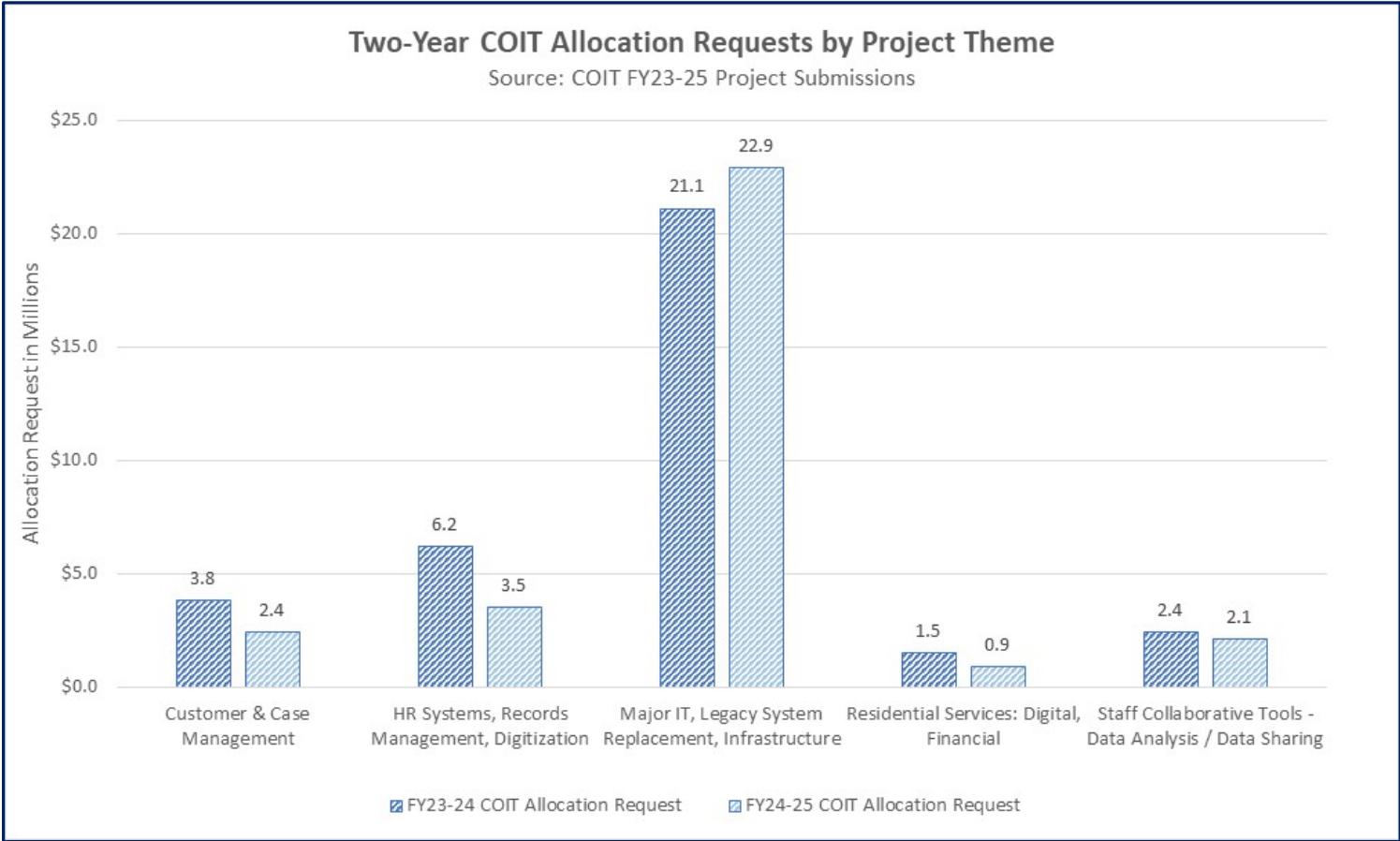
Summary of Projects by Recommendation

53 requesting GF support, 22 recommended to present at this time

Recommendation	FY23-24 GF Request	FY24-25 GF Request	Total 5-Yr GF Request	Total 5-Yr Cost
Further Review, Potential Presentation	3.6	0.8	4.4	4.4
No Presentation Recommended at this Time	3.2	1.9	5.5	5.8
Presentation Recommended	10.6	5.0	15.6	18.1
Presentation Recommended (Previously Funded)	24.4	26.7	80.2	89.4
Subtotal of Projects Recommended for Presentation	35.0	31.8	95.8	107.5
Grand Total	41.8	34.4	105.8	117.7

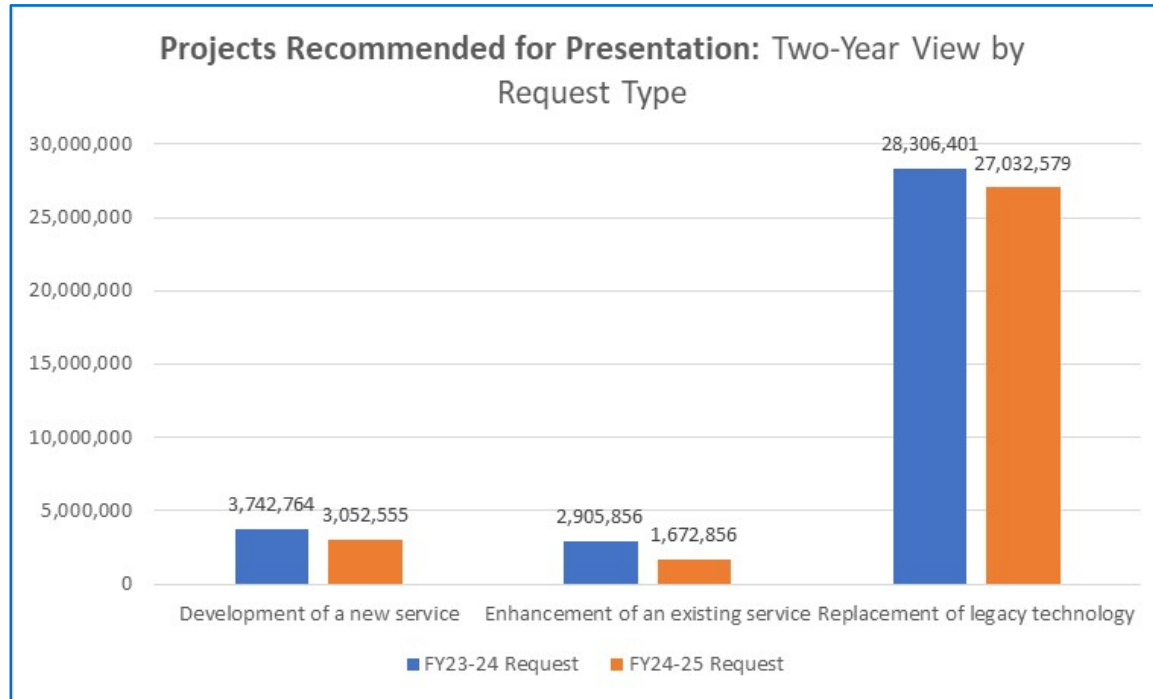
All figures in \$ millions

Allocation Requests by Project Theme



Summary of Projects Recommended to Present

Replacement of legacy technology is the dominant request type at 81% and 85% of requests by amount for FY24 and FY25 respectively.



All figures in \$ millions

Five-Year Financial Forecast

From FY 2023-24 through FY 2027-28, City departments anticipate initiating 82 projects for a total of projected cost of \$241.0 million.

COIT ALLOCATION	FY2023-24	FY2024-25	FY2025-26	FY2026-27	FY2027-28
No. of Projects	82	41	11	5	4
Projected Cost	\$113.6	\$91.0	\$27.3	\$6.5	\$2.7

COIT Allocations Forecast

	FY 2023-24	FY 2024-25	FY 2025-26
Annual Allocation	15.8	26.2	22.7
Major IT Allocation	22.6	16.1	23.9
Total	38.4	42.3	46.6
Previously Committed	28.5		

All figures in \$ millions

Note: During the FY22-23 cycle, a total of \$28.5 M in allocations were made against the FY23-24 budget. This included \$5.8 M in annual allocations. If maintained, these allocations would leave a total of \$10M for the FY23-24 annual allocation. A total of \$22,642,272 in Major IT allocations was made. The FY23-24 Major IT allocation falls short of covering these decisions by 42K. Assuming FY23-24 total funds can be used towards either allocation type, a total of \$9.9 M in funds would remain.

Future Major IT costs: Ongoing, COIT-funded Major IT projects anticipate costs of 17.4M and 14.6M in FY24-25 and FY25-26.

Project Themes for GF Requests

THEME	PROJECT COUNT	YEAR 1 GF ASKS	YEAR 2 GF ASKS
Business Specific	11	4.8	1.6
Customer & Case Management	11	4.2	2.9
Digitization & Document / Records Mgmt	4	5.9	3.4
Infrastructure: Network & Data Centers	8	3.1	1.6
Major IT Project	4	17.8	21.3
Residential Digital Services	3	0.6	0.5
Resource Management	1	0.4	0.0
Risk Management: Cybersecurity & Business Continuity	8	2.5	1.0
Staff Collaborative Tools - Data Analysis / Data Sharing	3	2.5	2.2
TOTAL	53	41.8	34.4

All figures in \$ millions

Major IT Allocation Projection

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
GF Requests (\$)	17.8	21.3	18.4	4.7	1.0
Major IT Allocation	22.6	16.1	23.9	20.0	20.0
Difference	4.8	(5.2)	5.5	15.3	19.0

All figures in \$ millions

Annual Allocation Projection

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28
Number of GF Requests	49	27	4	2	2
GF Request (\$)	24.0	13.2	2.1	1.7	1.7
Annual Allocation	15.8	26.2	22.7	31.2	36.3
Difference	(8.2)	13.0	20.6	29.5	34.6

All figures in \$ millions