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MINUTES

HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING

Tuesday February 7, 2023 2:00 p.m.

Remote Meeting via Webex Event

1) CALL TO ORDER

Present: Commissioner Edward Chow, MD, Member
Commissioner Tessie Guillermo, Member

Excused: Commissioner Cecilia Chung, Chair

The meeting was called to order at 2:02pm.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF JANUARY 3, 2022

Action Taken: The Committee unanimously approved the January 3, 2022 minutes.

3) MONTHLY CONTRACTS REPORT

Dean Goodwin, SFDPH Business Office, presented the item.

Commissioner Comments:

Regarding the Swords to Plowshares contract, Commissioner Chow asked if staff are confident that the contractor will make necessary changes to improve service usage, noting disappointment that more clients were not assisted during the pandemic. Tomiko Eya, Program Manager for Adult and Older Adults System of Care, stated that the organization hired two new staff members and also added that new leadership has been hired as well.

Regarding, the UCSF Alliance Health Project, Commissioner Chow asked for clarification regarding whether the contract amount will increase or decrease with this modification. Mr. Goodwin stated that the one-time General Fund addback from last year will not be included in the contract moving forward, so there is a reduction in the contract amount.

Commissioner Guillermo asked for more information at a future meeting to better understand General Fund carry over and addback processes.

Regarding the Cross Country Staffing Inc. contract, Commissioner Guillermo asked for more information regarding the reduction in contract term from 5.4 years to 3 years. Mr. Goodwin responded via email after the meeting with the following information:

The new RFP was conducted for a total of six years, we selected to create the contract for three years with an option to extend for up to three additional years to give the Department flexibility in case they want to re-open the services to RFP in that initial three-year term. Additionally, we also monitor other factors to determine if it better to exercise the options to extend for three more years or to re-bid those services. The awarded amounts for these types of contracts are not like a typical award, the services are 100% as-needed and driven by demand from the Department. The prior contracts for similar as-needed services also followed a model of an initial term followed by exercising options in the RFP.

An additional benefit of doing a more frequent RFP is that we are assessing the marketplace and seeing if there are new providers which give us access to possibly additional resources. In this latest solicitation for these as-needed radiology services, two new providers were identified and added to the potential pool of providers available.

Regarding the Tryfacta, Inc. contract, Commissioner Chow asked for more information on vacancies at LHH. Maria Roella, Director, LHH Nursing Operations, stated that 35 registered nurses transferred from LHH to other DPH work sites, in addition to other staff who are on leave or retired. There are currently 52 vacancies in the RN, LVN, and PCA categories. LHH is actively recruiting for all of these positions and has utilized an average of 9,000 hours per month of registry services.

Commissioner Guillermo wants to ensure that staffing levels are appropriate during this key time in the recertification process.

Action Taken: The Committee unanimously voted to recommend that the full Health Commission approve the report.

4) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH HEALTHRIGHT 360 TO TRANSITION TWO EXISTING PROGRAMS FROM BAKER PLACES (JOE HEALY AND ACCEPTANCE PLACE) TO HR360 WITH THE CONTINUED GOAL OF REDUCING THE IMPACT OF SUBSTANCE USE DISORDER AND ADDICTION ON THE TARGET POPULATIONS

Kelly Hiramoto, Acting PCS Coordinator, presented the item.

Commissioner Comments:

Commissioner Guillermo asked if the funding in this contract differs from what would have been funded in the PRC/Baker Places contract. Ms. Hiramoto stated that there is a slight increase in the contract amount because HealthRight360 staff salaries are a bit higher.

Commissioner Guillermo asked for clarification regarding the RFP process to put these services out to bid. Ms. Hiramoto stated that the contracting authority for the current RFP is winding down, so a new RFP will be developed in order to put the services out to bid.

Commissioner Guillermo requested information on the new RFP when it is developed and noted concern about the impact on clients with service transitions. Ms. Hiramoto stated that there was minimal client disruption to the Detox program because clients stay 3-5 days. Regarding Acceptance Place, most clients

graduated prior to the transition.

Commissioner Chow asked if the programs are moving to new physical sites. Ms. Hiramoto stated that both programs moved to new sites.

Commissioner Chow requested more information at a future meeting about large contractors such as HealthRight360, which have tens of millions in DPH contracts.

Action Taken: The Committee unanimously voted to recommend that the full Health Commission approve the contract.

5) EMERGING ISSUES

Ms. Ruggels noted that the City Administrator, City Attorney, and Controller have issued a new policy, "Policy and Procedures regarding City Nonprofit Supplier Compliance with California Attorney General Registry of Charitable Trusts." Every charitable corporation or fundraiser doing business in California is required to register and submit necessary documentation to California's Office of the Attorney General (State AG). The new City policy establishes contracting and oversight procedures to ensure City departments only do business with nonprofit organizations in compliance with State AG requirements. The policy is effective immediately, and outlines steps for both existing and future agreements.

6) PUBLIC COMMENT

There was no public comment.

7) ADJOURNMENT

The meeting was adjourned at 2:51pm.