

CITY AND COUNTY OF SAN FRANCISCO  
JUVENILE PROBATION COMMISSION



**LONDON N. BREED, MAYOR**  
**JUVENILE PROBATION COMMISSION**

**FULL COMMISSION REGULAR MEETING MINUTES**  
**January 11, 2023, 5:30pm Via WebEx**

**Commissioners:**

Margaret Brodtkin, President  
Linda Martley-Jordan  
Johanna Lacoé  
Toye Moses  
James Spingola

**Proceedings:**

**1. Roll Call:**

President Brodtkin called the meeting to order at 5:43 p.m.

Present: Commissioners Brodtkin, Martley-Jordan, Lacoé, and Spingola

Others present: Katherine Miller, Chief Juvenile Probation Officer, and Department staff.

**2. Public Comment**

No public comment on items not on the agenda.

**3. Review and Approval of the Full Commission Meeting Minutes of December 14, 2022.**

Item 3, December 14, 2022, minutes continued to February 8, 2023 meeting.

City Attorney, Jana Clark, confirms no vote is needed to continue an item.

**4. Report from the Program Committee on CARC, partnering with CBO's, intake process and related issues.**

- a. **Chief Probation Officer comments re: progress on Program Committee recommendations.**

**Commissioner Johanna Lacoé, Program Committee Chair** (See Program Presentation attached.)

Commissioner Lacoé will go over what they have discussed over the past months.

States Program Committee Members are Commissioners Lacoé, Spingola and Martley-Jordan.

The Committee meets 3rd Tuesday of each month (except August) and is open to the public. Invites members of the public to attend; states they appreciate the feedback. They talk about, and go into greater detail, what has been discussed in the full commission meetings. Then, they try to come up with actionable items and work with JPD about what is possible and how to move things forward.

States these were 3 main topics discussed over the past 4 months:

- CARC Referrals, states this is building off a full commission meeting held at CARC;
- Warrants, and
- Partnering with CBOs.

Will talk about each topic at higher level and thinks progress has been made on a lot of these items.

Re: CARC referrals (see slide 4 of 7).

Talked about meeting at CARC space. Mentions CARC eligibility criteria, and that the main reasons youth were formerly determined to be ineligible were: a. out-of-county youth, b. youth active on probation caseload already, and c. charge of 707b. There were 3 main topics in this discussion.

Second group of issues had to do with CARC availability: kids arrested during hours when CARC was open/not-open. Mentions CARC will need to expand capacity.

They have also talked about how referral process has been working, mentions the “Hub & Spoke” model.

Chief Katherine Miller continues:

In terms of out-of-county youth, we think it is good idea is for kids to go to CARC no matter where they live, but we need a list of out-of-county organizations that are “go to” service providers/supports for those counties. In October, she did receive other county lists, in some cases, these are providers with whom those counties have already established contracts. States these lists have been shared with CARC and members of the JJPA so they can start connecting.

Also, thinks this ties to the upcoming DCYF RFP; JPD has been talking to DCYF about how we fund and build these services, but for now, it is about building the relationships and making these contacts in other counties.

States that they did build new eligibility to CARC, new policy has been issued to JPD Staff, so eligibility is no longer a barrier, but states they still have youth arrested *outside of CARC hours*, so this is a topic for future discussion. They are not going because it is outside CARC hours.

Re 707b offences, for a young person 14-yrs old or older, they still need to go to the judge first. States as we build capacity, we think there is value/need for a mobile CARC. Reminds everyone that if younger than 14 years old – even if 707b – while possible for them to go to CARC, they are not a required booking. Most are 14 and over. “Moving towards a CARC without walls.” Chief Miller continues, for now, while we figure out what expansion would look like even when CARC is closed; we want to be sure that youth get connected.

States we need to make sure there is a mechanism to let CARC know about the youth so they can make reach out/make contact. JPD is working with Court drafting a court order for data sharing when CARC is not opened. Maria McKee, JPD Research & Planning, is currently working on this court order for the Judge to sign.

Kisai Henriquez, Huckleberry/CARC states updates are accurate, but will share what expansion of CARC would look like, specifically hours, mobile CARC. They are still deciphering what this expansion looks like for CARC, they are looking at re-imagining CARC, this is not just about extending hours, but also the services. We are at the heart of working with youth at the point of arrest in San Francisco, but they are also working on other projects. Mentions basic eligibility, working with misdemeanors and some felony cases at the point of arrest when CARC is open, then working with youth in off-hours or later from out-of-county cited back to SF.

Also working on the “after program” helping to coordinate restitution, services around restitution/case management and to make sure restitution gets paid.

Also doing a lot of restorative work, working with *Community Works West* and the *Make it Right Program*.

Also working w SFPD and other partners around alternatives to arrests, so for certain offenses where youth are not getting cited but still coming through CARC process.

Mentions other things coming up too, ex: the Newcomer Project for unaccompanied minors, too, which they are also working on. So, expansion is also about all these other services.

Mentions deepening relationships within San Francisco and then outside county. They have kind of “retreated internally” to “dream big” taking in all these recommendations, and looking back at the recommendations from CJHWG. They are considering phases; right now, not yet ready to be 24/7. They are talking about mobile unit, what would on-call look like, what would that look like?

We’re looking at staffing, not just Huckleberry staff but with our other partner CBOs - who are on site or available to come in especially for specific populations.

Mentions space; physically, where would this be housed? If they expand staff, they will need more space.

Reviewing data internally, data from JPD, so what does that say as far as extending hours?  
Also, must consider the budget and what additional funding is needed. We hope to come back to report on updates.

Denise Coleman, Huckleberry, agrees that this covers where they are.

Commissioner Lacoé states this is great, and it makes sense they need to plan. Opens floor to discussion.

Brodkin comments about making CARC an assessment hub, rather than an intake, and that entails a more robust relationship with CBOs so CARC is not responsible with all the Case Management. Mentions that the data in monthly report, doesn’t show an increase in referrals to CARC. In terms of 707bs, referrals can be made to community agencies for release plans, so that should be part of the menu being considered.

Commissioner Spingola – Asks what level are we talking about regular consistent intake, at what level of offense do they take on? How do they work with that.

Kisai Henriquez, Huckleberry/CARC answers re HUB, taking any young person at point of arrest regardless of offense. One of the biggest things we are looking at – beyond staffing etc., as far as young person goes, they still may need to be booked – what are the implications for the youth to have that experience? We want to go into these details.

Commissioner Spingola – State that just going to CARC, goes through that process, then goes to Jail/juvenile hall, is traumatic for everyone. States that it is hard on families and the young person, so this needs to be worked out. Mentions that anyone with a 707b offense is going to juvenile hall – so how this is handled has to be viewed as what is best for young person.

Kisai Henriquez: Right now, they take all misdemeanors and some felonies. What they do not take are gun charge - could be possession of gun, ammunition, using the gun, assault, assault with injury, sexual assault, robbery –even though they do not take the arresting agency should still be calling them, so they can at least get going on the advocacy. Mentions the Care Team Pilot they are working on now CARC will be helping.

President Brodkin – If you are trying to be more intake for all kids, are you taking steps on how to start using case management services of agencies beyond CARC.

Kisai states, yes, that they do not want to work in a silo, they definitely want to partner. Talks about formal relationships they already have with Brothers without Guns, and CYC and IFR, Community Works West - but want to expand. Now they have CYC staff from agencies 4 days and 1 day a week at their own agency. They want this with other CBOs they can call, when a specific need arises, then someone will come through to talk to family.

President Brodkin asks about a timeline and data that reflects progress. Mentions IFR and agencies in the Bay View.

Kisai Henriquez states the next step is the timeline or phases; what can we do now, what can we do in a year, then 3-years, etc. Data is a key component. They are taking recommendations, feedback now to plan.

Commissioner Brodtkin asks about the process. Answer: For now, internal Huckleberry staff, consultant Denise Coleman who was with Huckleberry for 25-years, other consultants and leadership staff (ED, Finance). Then will include staff and young people we have relationships with, parents, guardians.

Commissioner Brodtkin asks if they could formalize the planning process soon to move this along. Ms. Henriquez agrees.

Commissioner Brodtkin comments this is totally amazing and should be applauded on the Court Order work to share information which can be transformative on this system. Thanks Chief Miller and everybody who worked on this; this is “no longer a bullet on the list, it is a major accomplishment.”

Call for public comment; no public comment re CARC.

Commissioner Lacoë continues that warrants have been discussed, (see slide 5), about a tier-warrant proposal and how this applies to bench or arrest warrants, but not to back door warrants. Then mentions they will talk about resources for AWOL youth, CSEC youth and unaccompanied minors.

#### **Warrants –**

Chief Miller talks about tiered warrant proposal. 3 pieces to it, first is to get everyone to agree to a tier-warrant policy. Some warrants will mandate detention, but others won't. This has been done in other counties. Has been mentioned in CJHWG meetings and JPD has given some draft language to the court to start tiered warrant system. JPD submitted some language to the court, they are modifying the language.

Internally, wants to make sure JPD policy must be aligned, and internal leadership is working on this. Other times, a bench warrant may be issued by judge. Trying to create a policy to minimize use of warrants, but in most cases, ask for discretion from the court. Ultimately, it will be up to the court to give us that discretion.

---

**Backdoor warrants:** Police bring to probation to take to court – a new arrest of a kid. There are some cases and still ways that we can go to the Police and ask for just a citation. We cannot do this for some offenses, ex. 707b. When we can engage with a young person and family, we are working on a plan with the family, so even if the youth comes in on a back door warrant, we can get them out quickly by the plan.

**AWOL youth:** there are kids who are pre-adjudicated youth, states that this month only 2 youth left from placement. Big good, change for JPD.

**CSEC kids:** Will discuss at another meeting.

**Unaccompanied minors:** Newest thing they are working on is the **Newcomer Case Management Plan**; working with CARC and Instituto; states they have another Instituto case manager coming on board through a grant to CARC. If they can avoid booking the youth, ideally the case manager will go to them, and if they do need to get booked, they are working on getting the case manager to meet them within 24-hours. They are supported in the justice system as well as with services in other counties. Chief Miller states she is very excited to bring this resource onboard. There is a meeting next week to finalize. Trying to align the hours with the times we see the young people getting arrested. If there is anything Kisai or Michelle want to add, please chime in.

Kisai Henriquez: States two pieces of information they are noting is that often they are reporting they are living in Oakland. Also, young people who go through Huckleberry House (where they may be released to), or Diamond Street, they have noticed a pattern too that these young people coming from Oakland, are originally from Honduras. They are released to an “Uncle” (a theme)- who is not an uncle – they are noticing that they may be experiencing trafficking/exploitation. This does make it more complex for them providing this service and mentions this being

between counties to work closely together. Ex: Just dealt with youth at the point of arrest, who only arrived in San Francisco 3-days ago, and just got arrested in the Tenderloin selling drugs. So how did this happen so fast? Mentions it may be part of a larger network. Mentions actually coordinating with CBOs in other counties and being able to have the case manager be able to go where the youth is important.

Margaret Brodtkin states that she thought there was a new residential facility for unaccompanied minors.

Chief Miller: A place for them to live was discussed, using the Girls' Home/Shelter that closed, but she has not heard any updates recently. Some concerns were the difference between drop-in or group home – has to be one or the other. Another issue is the length of time to get a license for this facility. State that this piece would make young people more accessible to those trafficking them. This has happened where some girls did have their abusers get to them. District Attorney's office started UCAP with the USF law school; happening on some level but Jean Roland would be better to ask about this. Knows one young person was referred last week.

Margaret Brodtkin states this is such a needy population; thinks we can inquire about, and asks if there is anything we can do to help (residential facility). Chief Miller also mentions it matters where the youth wants to live; very excited that Instituto is getting involved with a case manager so immediately to support these youth. This may be more immediate method to connect them with the things they need.

What can we learn from this and what is their best option as to where to live.

Commissioner Lacoé states that perhaps someone can report back about what the needs are particularly w housing needs. Kisai Henriquez states they are already seeing housing instability – regardless for those recently immigrated or not; there are limited options – if any – to get them connected to alternate housing. Basic needs such as a job, housing are big issues. Encourages the Commission to help advocate for these youth.

Commissioner Linda Martley-Jordan appreciates the reports tonight. Re: Newcomers Program - states that when we start working on one population, it becomes great for all. Housing, income, education are all important. To hear the young person was only here 3-days, and was arrested trying to get income, sounds like we need to continue to look at juvenile work group recommendations. Bigger than resources we have. Glad to hear Instituto is coming into case management. Thinking about those not "newcomers" too, so interested to hear any ideas how this is going to work across sectors.

Chief Miller states that newcomers are being discussed because JPD is seeing a dynamic where young people were being detained on these charges specifically a group of young people from Honduras getting detained for these offenses.

Michelle Alvarez-Campos, Instituto Familiar de la Raza

We've been sitting down to be partners around newcomer youth. We don't know the dangers and safety issues these youth are going through – mentions the underground networks. We don't want to rush, but be thoughtful with the case management of newly arrived youth. States we need to be able to link newly arrived youth to an adult to help them navigate into some other, more positive communities, agencies, healthier ways to adjusting to this new country. Very exciting for Instituto. How do we work with someone and a case manager working more in the evenings. Looking forward to addressing this, also being conscious that even though a youth may speak Spanish, we may still need to bring in indigenous partners who know other languages, so tri lingual. States this will take time, working in partnerships with JPD, CARC to be safe havens for these young people.

No public comment

(1:00:00 in recording) Commissioner Moses joins.

Commissioner Lacoé – Moves to talk about **partnering with community-based organizations** (see slide 6). Slide shows multiple points of connection with CBOs: at arrest, at booking, in juvenile hall, and at release. These are different moments in a young person's life and probably require different responses.

Mentions using CARC as a hub and spoke referral model, at least at front end points.

Mentions there seems to be a lack of centralized information about what resources are available in San Francisco.

Mentions training for JPD staff, CBO staff on available resources and how to engage them on behalf of youth.

Making sure everyone knows what is available and appropriate in different situations.

Chief Miller mentions that Kisai Henriquez already talked about the work on pre-arrest diversion, role of mobile CARC, and information sharing (court order) earlier in detention. Regarding the first day of release, this is being addressed in the **Care Team**. JPD will turn to CARC as liaison, CARC will take information about the young person to the group of CBOs who will connect to providers - this is the biggest piece of the plan being worked on now - creating a new model Care Team plan upon release - will talk more at next meeting.

Re: Training for staff; they are talking to Jasmine Dawson DCYF, would like to work more with CBOs to know what this looks like and what do we all need? The challenge of investing in so many CBOs is to know what is out there. States it is very hard for any one person to know all that is out there; would love to be able to leverage all the service options for kids whether or not justice involved.

Commissioner Brodtkin – Thinks a list won't help, it is creating a system whereby we know who the case management people are, there's a finite number, they have responsibility for doing plans with young people and their families. Figuring out a system to make it work and engaging everybody is so important. To be discussed.

Commissioner Lacoë – agrees thinks it needs to be a lot more than a list, perhaps a person, there needs to be a centralized source of this information that is available in translatable way. No matter who is asking, seems like a problem we can solve.

Commissioner Martley-Jordan: re: HUB. This is bigger than one person, one case manager - a system that has to be built must be shared with those with "boots on the ground doing the work." We need people who are dedicated to the work; wants them to remember that.

1:09:54

Public Comment:

Dan Macallair, CJJ – Going back to partnering, states he has been doing this for 37-years and has been hearing this discussion for 37-years. We have to be careful to be sure we are not going back to the way it has always been done; the most powerful beau racy ends up dominating/controlling the process and that's not what's good for the kids. Sometimes having outside agencies in opposition to the conventional system is best for kids, because it holds the system accountable. We've heard this for years; we've had the collaborative for years; heard same thing from 8 different Chiefs. Can't we come up with better approach?

Commissioner James Spingola – when we talk about partnerships. Partnerships are with CBOs who want to do this work – this is their lane. Talks about not getting referrals from JPD, ED's before him didn't do it. Talks about a great case manager he knows who doesn't get referrals. His work is saving us from having more youth in the hall. Not saying that other CBOs aren't doing same. States he makes "an impact" that's what he does. We need the right partners, not those just looking for a check, but with people who want to make a change. It is hard now, we are overwhelmed; it is difficult to find folks who want to do this work – this work is not for everyone – a few chosen people who come into our communities to do the work. States we need dedicated folks. At end of day, not everyone can be the driver of the bus all the time. At end of the day, our young people are suffering, when we talk about housing, let's be realistic, you can't take a 14-15-16 year old and put them in housing and think they will be okay, without guidance and structure, then they do what they want to do. If we're not there to provide structure and this won't work. At end of day, they say they want a job, but are they ready to work? Let's be realistic with these conversation about our work. At end, when we talk about partnerships and CBOs, you make sure you have right CBOs and the right people at the table when you have these conversations.

It's an uphill climb. Instead of juvenile hall being filled, there are only 10-15 kids up there – that says a lot of people are doing the work. That's just his "2 cents."

President Brodtkin states she believes him and that he has profound impact on these young people and families that he connects with, so why aren't you on this referral list? Is this because you don't want them, or maybe you are not in a position to take them? Something is wrong when some people are part of the referral system and some not. States we've had such a terrible tragedy, a 15-yr old released and then murdered someone. This is a failure on so many levels. There has been a lot of failure, not sure of the details. This person was not released without follow-up. There were CBOs, services, POs set to follow-up, and we still have this colossal tragedy. We need to make sure these services are accountable, and this applies to all of us. States this is just such a sad and horrible thing.

James Spingola mentions incident at Potrero Hill; a lot going on; states the system is broken. We do our best. Mentions that someone guided these young people come from other countries who just arrive are guided to the Tenderloin – it is planned - they didn't just stumble there. People are being guided, used, trafficked. We need to be real when we go after these problems, at end of the day, if we don't eliminate the drug part of it, we'll never get to the core of the problem.

**Public Comment:**

Nate Ford – SF Rebels

On CBOs piece, we need to get out of “business as usual” model, sometimes those smaller organizations have a bigger punch. That list of agencies/referrals needs to be changed, Let's give someone else a chance to make an impact, let's add more agencies. Mentions youth shooting himself in head; said he has been promised services – where were they. He was called out for this and it is not even his case. States this affects all. For us to do business with all CBOs, is not working.

Dawn Stueckle – Sunset Youth Services and JJPA

Agrees with many points being made. Often in meetings, there are comments about “referral system,” or some people are in and some out – this doesn't exist. Those who have referrals are going after them, connecting with Pos or public defenders/Attorneys, or just being where the kids are - then showing up in whatever capacity you feel your organization can do. There is no inside track. Says it is a matter of chasing them (kids) down. Hears comments about inside or outside tracks – not talking about funding here – wants to clarify isn't a case that there is a robust referral system with some in and some out. Also states this is something we are trying to figure out and create, but it is not “a system” at this point.

Dinky Enty – CJCJ & JJPA Co-Chair

Going with her emotions today. Hearing the commissioners talking about the incident in Japantown, and that the we or the system screwed up. Agrees in full that the system is screwed up, she wants to make sure that we recognize that these families still need hope. This is not past tense. Feels like it sounds like the door is closed. Wants to make sure we understand and talk about where we rally to make sure everyone involved is supported and gets the advocacy and has their needs addressed. Want to remind all that we need to continue to find the healing and supports around it.

**Commissioner Laco**e continues (slide 7) to list what they can talk about in the future.

Last Slide: **Potential Program Committee Topics**, states these are not in any order of how they will be addressed.

Re Hall:

- 1) What is like in the hall now? Talks about programming, making investments in programming that are portable.
- 2) What would shared leadership look like in the future? How would this look like/how would agencies be chosen?
- 3) Future plans and a vision for what the hall would look like, future plans vision, taking into the realities of San Francisco, and keeping in mind CJHWG recommendations.

AB12 Youth – full commission mtg on this topic, after which would like to have Program Committee meeting focused on identifying resources and talking about youth in AB12 system are treated.

Special populations – specific needs, ex: newcomers, CSEC youth, and secure track youth – the older young people in the hall now and will be there a long time – and what different needs to they have and making sure we are meeting those needs.



Wants to have someone from the SFPD – go over juvenile practices and policies, and to understand their perspective. It comes up a lot but wants that perspective represented.

Boosting Community involvement in Commission & Program Committee meetings. Would love to boost and get broader representations from young people and their families. Wants to give people an insight into how these decisions are made. We have a core group of people who come to meetings, but welcomes a broader group. Mentions the Program Committee being smaller, and perhaps more welcoming to new people to the process.

President Brodtkin compliments Commission Lacoé for a great report. Wants to go over the goals set at the end of last year, to see if anything is missing. Asks if other commissioners have any thoughts on what the next program agenda items should be. Mentions case planning on an agenda.

Commissioner Lacoé also asks for feedback about what might be the next priority item for Program Committee to discuss. Margaret Brodtkin states she likes the way this is working to talk about a topic in a JPC meeting, and then have Program work on that topic. Mentions the February meeting to talk about juvenile hall.

Chief Miller talks about timing; February is the budget, perhaps talk about hall in April? Reminds all that the District Attorney is coming in March.

Commission Secretary states February agenda topic is budget, March is District Attorney visit and AB 12.

Commissioner Lacoé mentions a Program Meeting is next week. Fine to wait on the hall on agenda. Wary of picking a topic that requires staff time for next week.

Mentions what is happening with referrals to CARC not going up; Chief Miller states this would require an in-depth analysis, we can do that and report back.

Commissioner Brodtkin remarks on Commissioner Lacoé's unique ability/background is analysis.

Commissioner Martley-Jordan: Tonight, we were fortunate to have 4 members of the community join the meeting, bringing their ideas on certain topics; they brought their lens and how they are working to support and work with us. Program meeting next week, asks about inviting other CBOs by email. States more voices added, the better. Maybe DCYF can help get the word out.

Commissioner Brodtkin states that we have a new, good community mailing list and that could be used.

Commissioner Lacoé thanks all for their participation.

## **5. Department of Children, Youth and Their Families (DCYF) planning process for next round of funding for the Children and Youth Fund.**

President Brodtkin states this is a great opportunity for the Commissioners and members of the public to comment.

### **DCYF Planning Process Updates**

Jasmine Dawson, Deputy of Community Partnerships, DCYF (See attached DCYF presentation.)

Re: DCYF Planning Cycle – States she listened to last meeting and it was clear they needed to come back and make some clarifications. States we need to do a better job in terms of the kids. Will Share some high-level findings from their assessments. States that many have heard of the Community Assessment and the 2022 Community Needs Assessment (C N A) – these reports highlight needs and disparities in community experiences.

Second part of the planning is the 2023 Services Allocations Plan (SAP) which will allocate resources for services.

We do this in collaboration with all city partners, not just JPD. There's a whole process.



Also, they will be presenting to their own oversight/advisory committee on February 13, 2023, so please listen in and they will give even more detailed report. As they wrap up the SAP, they are preparing for the 2024 Request for proposals (RFPs) competitive funding process.

Ryan Sapinoso, DCYF continues with their data analysis. Currently still going over their SAP activities. States that community engagement was fundamental. (See attached DCYF Slide presentation.) Goes over city wide needs, demographics, community engagement; talks about the needs covered. States that family summits had been interrupted for a year due to the pandemic. Data was collected from many sources. DCYF held 11 summits per Board of Supervisor San Francisco City Districts, all attended by 526 community participants Mentions focus groups were held and had survey events at various meetings. Mentions youth in the foster system and relying on direct communication. See Justice involved youth and TAY slide. States they have posted over 200 pages of information. Won't talk through all results. Mentions that they heard people wanted higher education, post-secondary plans with job training that would support families – these were running themes. There are challenges that individuals are having to negotiate and what we need to address with our service planning. The data shows what we have already talked about and that we share a collective responsibility to care for youth and high-risk youth. Interesting findings come up with this C N A report. Mentions that most youth will age out of our involvement.

Jasmine Dawson: States they are expecting the release of the American Institute on Research (AIR) evaluation report shortly.

Re Results area (see slide): Anchoring the SAP around these services for strategic plan to achieve results. states goals are that: children and youth are supported by nurturing families & communities, are physically and emotionally healthy, are ready to learn and succeed in school, and youth are ready for college, work and productive adulthood.

States they work with other city departments, H S A, SFUSD, DPH as well as JPD. They are anchoring their RFP on these results.

Wants to draw attention to the C N A approval and the SAP Service allocation plan (April).

States their Oversight Advisory Committee (OAC) will be voting in May on the SAP and RFP released in July; this will be a 5-yr RFP cycle for them.

Dates:

- Feb 13 – Oversight & Advisory Committee mtg.
- Feb - TBD will be stakeholder mtg. including Juvenile Justice Providers Association (JJPA);
- March TBD – will be an “all grantees” meeting – they are still working out the details; states leadership team met with JJPA earlier today.

President Brodtkin – Having been the Director of DCYF and having made up this idea of SAP and community needs assessment and having written the charter amendment that requires DCYF to do this process. States this is really an opportunity for the commissioners and the public to weigh in – April is around the corner. Mentions what a critical player DCYF is; in her vision in moving to a more community driven plan, to minimize the harm to youth, DCYF must be the leader. They represent the community, funds CARC, and these robust agencies. Appeals to DCYF to maximize their role. We want to strengthen these services, you can give money to CARC, you can make sure they are open 24-hrs, you can reach out to police department to formalize a diversion plan, strengthen the CBO system by giving more funding to CBOs for staff.

You can work with the health department to change their idea of what mental health services are for this population, so they are really funding the community-based people and get them imbedded in community. Wants to encourage to build a plan around all those things. Mentions having a mess a couple years ago, where they tried to do the right thing

and create a targeted set of services for young people in the justice system, and mentions them having to rethink how referrals are made, etc. We need a more focused and structured way to build a community-based system to allow sensible referrals, allow targeted agencies in community, etc.

Got list of all the people who do case management; states it was an unmanageable list. Wants to make CARC the core and build system of agencies around CARC and have the spokes come out from there, and have the data we need. Thanks fellow commissioners for their indulgence and states she appreciates the uniqueness of DCYF and the leadership role they need to play. States this is input.

Jasmine Dawson states they do this in partnership with other city departments, this is a new day and to think about this in the context of data. We are excited to see those future data reports. Echoes this will not be the only time for input.

President Brodtkin states she named the SAP in 1991 but reiterates that DCYF can be more in the leadership role.

Commission Spingola: He is in this process now, reminds all that sometimes it is not about the money, problem is, ex the mental health piece, not enough people out there to support our Community. Everyone he knows, all these people doing mental health work are overwhelmed, they cannot find the bodies/people to help support the community. States it is hard right now – and cannot be just those in it for a check. States that we need qualified people. States in his agency they are a family. Wants people who want to do the work. The pandemic has been a blessing and a curse. Mentions talking to a doctor at UCSF, she said you cannot afford to hire a mental health person coming from school, they come in with debt and need to live here too – so most go into private practice and not communities. Mentions Dream Keeper Initiative. States that DCYF allows some agencies to do the work. Talks about how hard it is to find good people to work in this community – it is not for everybody – it is hard. A huge/hard challenge for CBOs. Our families are needy and need help. We are short of mental health workers and people who want to work with our young people, not rallying to the cause any more. Says this is not virtual work, you have to come to our space.

President Brodtkin states that this is a new model – a mental health model. States we have to believe this is solvable. Commissioner Spingola says he wants to see others joining the work to pass the torch to.

Commissioner Martley-Jordan: DCYF has done good job reaching out to community and then getting services they need. Commends them on their work, not an easy process. Recalls when she first started, Margaret Brodtkin was at DCYF. Somewhat wants to echo Commissioner Spingola, as far as finding people to do the work, we need to find those with proven track records. Mentions Dream Keepers; mentions asking how we can support them in how they build out what needs to happen. Respecting the process is so important. It is a challenge to hire the right people. Mentions Reverend Brown, when you pair an old mule and a young mule to plow a field/do work – they must work together, and it becomes a better force. Again, thanks DCYF for their report tonight and looks forward to reading the C N A. Also states we need to respect what the community it is telling us they need. Looks forward to helping in the capacity of a commissioner in any capacity.

Commissioner Moses – Thanks DCYF for an impressive report. Agrees with his colleague, we are not trying to beat any one up, just want to help make things work. Wants to ask about their meetings with the providers. Asks to pull up the slide. When you talk to the grantees, are you meeting the goals? When he was working with CBOs they had to meet once monthly. It was very productive. Do you discuss how to help the staff with pay?

Jasmine Dawson – They are talking about what the wage would be for entry level jobs and what does that mean in our grant making.

Commissioner Moses asks about referrals, are they making their goals that were set up?

Jasmine Dawson - Thinks there are myths and mysteries around the referrals, refers to a clarification slide that was shared at the last mtg. Talks about kids, where are those kids now? Talks about highly at-risk young people just a breath away from the system. There are wellness centers, School District, attorneys can make referrals, so this is now a very different from the old referral system.

Chief Miller Appreciates the opportunity to talk about referrals. Without argument, the Dept. did not do it's best to refer to CBOs, but there should be multiple doors for kids to get to organizations to help them, the public defender's office incorporates CBOs in their plans. Number of kids coming into the system has been declining – this is a good thing – they have 30 case managers funded to do this work and we have 300 kids involved in probation. We made that adjustment to include kids who are NOT involved in probation – who are in risk, struggling. A big question going forward is how much of the resources are for justice involved and how much for those who are not. in this round of current grants, should go to justice involved kids, and how much for those not in the system. We want that flexibility in funding. The number of referrals has gone down as the number of youths in the system declines – this is a dynamic situation of which we need to be aware.

Commissioner Spingola – Clarifies that he has never asked for referrals. Doesn't have the staff/capacity now. (2:29:30 in recording time.)

## 6. Chief's Report –

- a. **Monthly Data Report**
- b. **JPD Budget Process Overview**
- c. **Workforce Updates**
- d. **Juvenile Justice System Transformation Updates**
  - **New detention-based grants**

### Celina Cuevas, JPD Research & Planning:

Goes over the **Executive Summary Monthly Data Report, November 2022**. (See presentation slides attached).

- **Referrals**: There were 64 referrals, 28% higher than the YTD average of 50 referrals a month.
- **Admissions**: There were 27 admissions, 42% higher than the YTD average of 19 admissions a month.
- **Population**: The average daily population was 23 youth, 44% higher than the YTD average of 16 youth. The peak population was 27 youth.
- **Length of Stay**: The median LOS for releases was 6 days, the same as the YTD average.
- **Caseload**: There were 318 youth on active caseload, 9% higher than the YTD average of 291 youth on active caseload a month.
  - **Diversion**: 28% of pre-adjudicated cases were being handled through various types of diversion.
- **Programs**: 56% of youth on active caseload were active in programs, lower than the YTD average of 60%
- **Placements**: There were 27 youth in alternative placements, about the same as the YTD average of 28 youth.
- **Warrants**: There were 29 youth with active warrants, and a total of 37 active warrants as of the last day of the month
- **Juvenile Hall Snapshot**: On 1/9, there were 18 youth in custody. 67% of youth were pre-adjudicated/pre-disposition, the same as the YTD average.

From 1/9/23: 18 boys, 56% Black, a third were Latinx youth, 1 white and 1 AAPI youth. (3:10:06 on recording)  
Mentions that the population seems younger, under 18. States that a third are committed to secure track, which is a change from other months. First time in a while no young people in on a juvenile hall commitment. States that one young person in county adult jail, awaiting trial, who is committed to secure track and not included here.

Commissioner Brodtkin: Do you have a theory why this is happening? Asks if due to the new District Attorney up-charging kids/detain kids? Asks if something else happening. Or are police more likely to arrest than a year ago? Indications in report says the department is doing well, but other things are not.

(2:36:49 on recording)

Chief Miller: Reminds everyone that these numbers are quite a bit lower than in years past and there is a lot of residual hurt and damage from unmet needs. Mentions seeing a lot of serious crime and violence and kids coming in together – and states they are coming in on rather serious things; this impacts the data. Says 3 or 4 kids came in at once on same incident. Kids tend to do things together. This bothers her too – she mentions that there were 3 cases (Chart 4) of DRI score of 11 or higher (detention), but others were violent charges which mandated detention – and this is not related to the to the District Attorney’s office. Mentions that Judge Kline, who had the bulk of these cases at the time, was focused on releases, but the number of releases - as far as length of stay – didn’t change, remained the same.

Chief states that she cannot say whether or not the recent admissions may be with us for a long time – which is likely. States that by Monday, the number went back down, and one third of those were on secure track.

Part of job is to figure out what size space we need for kids. She states she is very worried about what this says about the safety of our kids on the street, and safety of other people, but she is not ready to draw an analysis.

### **Goes to Slide: 2.1 Probation Active Caseload**

Starting in January, they started breaking out information about which kids are in diversion and not in the pre-adjudicated “bucket.” More and more kids, month after month, are being held on the pre-adjudication. Bulk of our case load. AB 12 didn’t go up. We’ll see in the coming months, we have different judge, different DA. As a Department, we’re seeing an increasing portion of our case load are kids for whom we don’t know what will happened and this affects the number of kids we are working with – means POs working with large caseloads. In November, 34 cases per PO; over twice as high. We are looking at this through all kinds on measures and states we should all be concerned.

Commissioner Lacoé asks about *Make it Right Program* (MIR) referrals. Chief Miller says that the DA’s office trying to figure out – their office is changing how it was originally set up and she hopes they figure that out so new cases can go in.

Commissioner Moses asks about out-of-county youth. Did they commit crimes here? Answer: Yes.

Chief Miller states that we have kids who committed their crime in San Francisco, but they may be transferred to their county of residence. Mentions 40-44% from out-of-county. There is a lot of conversation about regional responses, what are out-of-county responses that we need, and what is best for that kid?

### **Budget Process: Chief Miller**

Will be hearing more in February. (See Slide Page 47)

Walks through the process of SF Budget season. City Charter mandates dates and process. Mayor gives us instructions in December, then we submit for 2-years at a time, and our proposed budget for the coming year. We do this every year. Met with Mayor in December who forecasts \$728 Million deficit (loss of federal funds, etc.), and therefore departments are instructed to do 5% reduction in General Fund for coming year, and an 8% total reduction the following year (5% followed by another 3%).

Timeline – For Depts. who have commissions, required to hold 2 public mtgs, 14-days apart.

**Jan 24, 2023. and Full Commission Feb 8, 2023.** Must submit into system by February 21. Mayor presents City Budget June 1, then the BOS reviews and holds hearings June and July. Mayor signs in July.

(2:49:48)

### **Workforce Update: Chief Miller**

**Introduces Shane Thomas – new Director of Juvenile Facilities.** Comes from Alameda County for past 24-years, worked with/was one architect for their secured track kids, girls, and 7-years as supervisor at Camp Sweeney. Worked as Supervisor in their Transition Center, funded by Oakland United. Partnered with all kinds of groups – CBOs, school district, health department - very collaborative. Excited about reentry planning, long time planning for young people to start their planning immediately. Passionate about working with young people. Thanks Commission and happy to answer questions.

President Brodtkin congratulates and welcomes Shane Thomas.

**Staffing: 2 new hires:** On call counselor and provisional counselor

- Anthony Cole (returning from Alameda Probation) and Darrell Rivera

**2 Departures:** Transcriber Elizabeth Iniguez and Counselor Carol Chu, who worked 32 years in the hall.

**Transformative updates:** (See slide Page 49)

**Life Coaches and Whole Family Support RFP completed.**

**Grantees:** Success Center (in-custody) 7/days/week in the facility, Bay Area Community Resources BACR (out of custody) and Renaissance Parents for success/Us4Us (out of custody).

**Flexible Funding for Youth & Their Families Grantees:**

Young Community Developers (YCD), SF Pretrial Diversion Project, and City Youth Now.

**New Detention-based Grants** (See slide Page 50) These are all for secure grant youth and are all funded by State for DJJ Realignment. The RFP was based on gaps in services identified in the DJJ Realignment meetings held.

Mentions grants to **Five Keys** for programs developed at San Quentin.

Says **Success Stories** already working in the hall and completed the first round; this is a 13-week amazing program; can provide a video.

States JPD is excited about these new grants.

(2:57:06)

1. *Border Youth Tennis Exchange: Sport for Healing & Trauma-informed Development*
2. *Five Keys Schools and Programs: Higher Education Tutoring and Navigation*
3. *Five Keys Schools and Programs/Insight Prison Project: Victim Offender Education Group (VOEG)*
4. *Occupational Therapy Training Program: Life Skills*
5. *Sharp Circle, Inc.: Life Ownership Plan Program*
6. *Success Centers: This Way Out-Job Skills Training*
7. *Success Centers: This Way Out-Wraparound Supports*
8. *Success Stories: Success Stories Program*
9. *Sunset Youth Services: Parenting Program*
10. *Sunset Youth Services: Vocational Support Program*

Commissioner Moses: Asks her to go back to the Flexible funding for youth and their families.

Chief Miller states they are working with the grantees to define this; to come up with the criteria of how to get the money to the families. We heard a lot from the community last year about the need to get money into their pockets when they have need. Not only working with DCYF, but also with “flow through” agencies Like YCD, CYN, or SF Pretrial diversion project – a whole set of organizations who are working with young people, and for a wide variety of needs. Commissioner Moses states he is very happy to hear this, states there are a lot of grandparents doing the care who are really, really struggling.

No public comment.

(3:00:00)

### **7. President’s Report – Margaret Brodtkin**

Re: **JPC Finance Committee.** Calls for volunteers, states they do not have to remain on the committee, but need at least one person to join on the January 24, 2023 Finance Committee Meeting. Calls for at least one volunteer.

Chief Miller states that this is the first presentation of the budget. Discussion on timing & format.

Commissioners Linda Martley-Jordan, Johanna Lacoé and Margaret Brodtkin will constitute the **Interim Finance Committee** for January 24, 2023, meeting.

No public comment.

**8. Future Agenda Items**

(3:00:06)

Margaret Brodtkin confirms that:

February agenda will include Juvenile Hall hearing and Department Budget presentation.

March will include the District Attorney and AB12 report/updates.

States that Log Cabin Ranch should be discussed at a “not too distant” future meeting.

Commissioner Moses: Asks when the vacancies will be filled on Commission.

Commissioner Brodtkin states she has asked but has no update at this time.

No public comment.

**9. Adjournment 8:52 p.m.**

Commissioner Moses thanks Commission Secretary for her help with technical assistance and says she is doing a good job.