



Report Summary Information

Name AAM Surveillance Report

Respondent Calen Mceldowney

Date Completed

Report Question Responses

1 Change in Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

Response

No

2 Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Response

No

4 Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

Response

Yes

5 Addition of New Technology

5.2 Why has the technology been added?

Response

We replaced 4 Arecont 10mp cameras located along the perimeter of the museum and one Hikvision 4mp camera in one of the museum galleries.

5.3 Please list technology which was added (include manufacturer and model information).

Response

The 4 10mp cameras were replaced with Axis 4K cameras, the Hikvision camera was replaced with an Axis fisheye camera.

5.4 Please list how many units have been added.

Response

Not Answered

6 Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

Response

Yes



6.2 **Why is the technology no longer used?**

Response

The cameras that were replaced have been taken out of service.

6.3 **Please list how many units have ceased operation.**

Response

5 cameras

7 Services or Equipment Sources

7.1 **List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable):**

Response

Pacific Technology CCTV, Inc
3721 Santa Rosa Ave. Suite B1
Santa Rosa, CA 95407

8 Surveillance Technology Goals

8.1 **Has the surveillance technology been effective at achieving its identified purpose?**

Response

Yes

8.2 **In 3-5 sentences, please explain how the technology has or has not been effective**

Provide quantitative data to support your response. This should include crime statistics for the radius where the technology operates if that was a motivating factor in acquiring the surveillance technology.

Response

The security camera system has been successful in reducing risk to artwork by allowing control room staff the ability to view a large area of the museum, identify potential issues, and dispatch security staff. We have also been able to review safety issues and accidents reducing liability. The camera system has also supported efforts by law enforcement to investigate criminal activity and vehicle accidents. While we have not seen a decrease in negative criminal activity we have assisted in investigations related to this activity.

9 Data Sharing

9.1 **Has data acquired through the surveillance technology been shared with entities outside of the department?**

Response

Yes

9.2 **Was the data shared with city and county departments or other entities associated with city and county government?**

Response

Yes

9.3 **List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

Response

Video recordings have been shared with SFPD and SFSD to support active criminal and accident investigations.



9.4 Was the data shared with entities outside of city and county government?

Response

No

10 Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

Response

No

11 Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

Response

No

12 Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

Response

No

12.4 Has your department conducted any internal audits of the technology?

Response

Yes

12.5 Please provide general aggregate information about the result of your department's internal audits.

Response

Internal audits were solely to ensure effective operation of the system.

12.6 If the audits revealed violations, please list any actions taken in response to the violations.

Response

NA

13 Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

Response

No

14 Total Annual Costs for the Surveillance Technology



14.1 **List the number of FTE (new & existing).**

Response

We do not have FTE's dedicated to only the camera system. We do have two security staff 24 hours a day who have access to the camera system in addition to other duties. We also have 3 supervisors and the director of security who have access to the camera system.

14.2 **Are there one-time costs for Fiscal Year 2022-23?**

Response

Yes

14.3 **Are there one-time Salary and Fringe costs?**

Response

No

14.5 **Are there one-time Software costs?**

Response

No

14.7 **Are there one-time Hardware/ Equipment costs?**

Response

No

14.9 **Are there one-time Professional Services costs?**

Response

No

14.11 **Are there one-time Training costs?**

Response

No

14.13 **Are there one-time "Other" costs?**

Response

No

14.15 **Are there annual costs for Fiscal Year 2022-2023:**

Response

No

14.28 **What source of funding will fund the Surveillance Technology for FY 2022-2023?**

Response

Operational as well as capital. This was to replace some cameras that were not working correctly.



14.29 **Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

Response

No

14.31 **Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

Response

No

15 Annual Inventory Check

15.2 **Is the Surveillance Technology Inventory for your department current and accurate?**

Response

Yes

15.9 **You have completed the Annual Surveillance Report:**
Congratulations and see you next year!