



City and County of San Francisco

# Commission on the Status of Women

*Mayor London N. Breed*

## COMMISSION RETREAT AND MEETING MINUTES

Friday, January 6, 2022

11:00 am

1 Ferry Building, Second Floor, Port Commission Meeting Room

### Roster:

*President Dr. Shokooh Miry*

*Vice President Dr. Raveena Rihal*

*Commissioner Sophia Andary*

*Commissioner Sharon Chung*

*Commissioner Dr. Anne Moses (excused)*

*Commissioner Ani Rivera*

*Commissioner Breanna Zwart*

***Note: The Commission will hear public comment on each item on the agenda before or during consideration of that item.***

### I. CALL TO ORDER

President Miry called the meeting to order at 11:06am. Lauren Battung performed roll call. Commissioner Moses excused. Moved forward with meeting with quorum (4/7).

Commissioner Zwart arrived late at 11:29am. Commission Chung arrived late at 11:45am.

### II. WELCOME

Director Ellis provided opening remarks and reviewed the agenda.

### III. END OF YEAR STAFF PRESENTATIONS

Department staff provided short presentations on their work and achievements over the past calendar year:

- Director Ellis presented on Department Administration, including big goals and priorities
- Alex Boskovich presented on Strategic Initiatives role
- Lauren Battung presented on Executive Management Assistant role
- My Lan Do Nguyen presented on fiscal operations
- Alea Brown-Hoffmeister presented on policy
- Kevin Roach presented on research and data
- Daisy Prado presented on Health & Safety core service area
- Director Ellis presented on Economic Security core service area in lieu of Elise Hansell who just transitioned out of the Department
- Camille Zapata presented on Civic Engagement & Political Empowerment core service area
- Nazneen Rydhan-Foster presented on SF SOL and anti-human trafficking programming

- My Lan Do Nguyen presented on Blue Shield grant
- Alek Hartwick presented on DOJ grant

#### **IV. UPDATED EXECUTIVE SUMMARY, DRAFT UPDATED (FY2023-2025) STRATEGIC PLAN, AMENDED BYLAWS AND DRAFT UPDATED MISSION & VISION STATEMENTS**

The Commission reviewed and discussed Executive Summary, draft updated (FY2023-2025) Strategic Plan, amended Bylaws and draft updated Mission & Vision Statements. Commissioners agreed to provide any additional feedback on Bylaws before January 25 regular Commission meeting.

#### **V. DEI WORKSHOP**

Commissioners participated in DEI exercises to ensure the work of the Commission and the Department are grounded in diversity, equity and inclusion.

#### **VI. GENERAL PUBLIC COMMENT**

No members of the public present in-person.

#### **VII. ADJOURNMENT**

Adjourned at 2:04pm.