



**CIVIL SERVICE COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

**LONDON N. BREED
MAYOR**

Amended

**AGENDA
Regular Meeting
December 19, 2022**

**2:00 p.m.
Room 400, CITY HALL
1 Dr. Carlton B. Goodlett Place**

This meeting will be held in person at the location listed above. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020, emergency proclamation, it is possible that some members of the Civil Service Commission may attend this meeting remotely. In that event, those members will participate and vote by video. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or by calling (415) 655-0001 and entering meeting id # 2499 400 8356. Instructions for providing remote public comment are below.

**LISTEN/PUBLIC COMMENT CALL-IN
USA is (415) 655-0001 | Access Code: 2499 400 8356 # #**

LONDON N. BREED, MAYOR

COMMISSIONERS

JACQUELINE MINOR

President

KATE FAVETTI

Vice President

DOUGLAS CHAN

F.X. CROWLEY

ELIZABETH SALVESON

SANDRA ENG

Executive Officer

The public is encouraged to submit comments in advance of the meeting by email at civilservice@sfgov.org, or by voicemail message at the CSC Office main line at 628-652-1100. Comments submitted by 5:00 pm the Friday before the meeting will be included in the record. During commission meeting use the Civil Service Commission's dedicated public comment line 1-415-655-0001, Access Code 2499 400 8356.

Regular Meeting December 19, 2022

2:00 p.m.

Agenda Language for In-Person or Partially In-Person Meetings

REMOTE ACCESS PROCEDURES

Phone Number
(415) 655-0001

Meeting ID
2499 400 8356 # #

- Enter the Phone Number above followed by the meeting ID = Then press #
- Press # again to be connected to the meeting (you will hear a beep)
- When you hear the beep:
 - Stop and LISTEN to the meeting
 - Wait for Public Comment to be announced by Item #
- When the Clerk calls Public Comment, dial *3 to be added to the speaker line.
- When you press * 3, you will hear “*You have raised your hand to ask a question. Please wait to speak until the host calls on you*” – WAIT for your turn to speak.
- When you hear that “*your line has been unmuted*” – THIS IS YOUR OPPORTUNITY TO PROVIDE YOUR PUBLIC COMMENT

BEST PRACTICES

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners

NOTICE OF COMMISSION HEARING POLICIES AND PROCEDURES

A. Commission Office

The Civil Service Commission office is located at, 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. The telephone number is (628) 652-1100. The fax number is (628) 652-1109. The email address is civilservice@sfgov.org and the web address is www.sfgov.org/civilservice/. Office hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday.

B. Policy Requiring Written Reports

It is the policy of the Civil Service Commission that except for appeals filed under Civil Service Commission Rule 111A Position-Based Testing, all items appearing on its agenda be supported by a written report prepared by Commission or departmental staff. All documents referred to in any Agenda Document are posted adjacent to the Agenda, or if more than one (1) page in length, available for public inspection and copying at the Civil Service Commission office. Reports from City and County personnel supporting agenda items are submitted in accordance with the procedures established by the Executive Officer. Reports not submitted according to procedures, in the format and quantity required, and by the deadline, will not be calendared.

C. Policy on Written Submissions by Appellants

All written material submitted by appellants to be considered by the Commission in support of an agenda item shall be submitted to the Commission office, no later than 5:00 p.m. on the fourth (4th) business day preceding the Commission meeting for which the item is calendared (ordinarily, on Tuesday). A staff report in pdf format and one (1) copy on 8 1/2-inch X 11-inch paper, three-hole punched on left margin, and page numbered in the bottom center margin, shall be provided. Written material submitted for the Commission's review becomes part of a public record and shall be open for public inspection.

D. Policy on Materials being Considered by the Commission

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting on the Civil Service Commission's website at www.sfgov.org/CivilService, and in its office located at 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. If any materials related to an item on this agenda have been distributed to the Civil Service Commission after distribution of the agenda packet, those materials will be available for public inspection at the Civil Service Commission's during normal office hours (8:00 a.m. to 5:00 p.m. Monday through Friday).

E. Policy and Procedure for Hearings to be Scheduled after 5:00 p.m. and Requests for Postponement

A request to hear an item after 5:00 p.m. should be directed to the Executive Officer as soon as possible following the receipt of notification of an upcoming hearing. Requests may be made by telephone at (628) 652-1100 and confirmed in writing or by fax at (628) 652-1109.

A request for a postponement (continuance) to delay an item to another meeting may be directed to the Commission Executive Officer by telephone or in writing. Before acting, the Executive Officer may refer certain requests to another City official for recommendation. Telephone requests must be confirmed in writing prior to the meeting. Immediately following the "Announcement of Changes" portion of the agenda at the beginning of the meeting, the Commission will consider a request for a postponement that has been previously denied. Appeals filed under Civil Service Commission Rule 111A Position-Based Testing shall be considered on the date it is calendared for hearing except under extraordinary circumstances and upon mutual agreement between the appellant and the Department of Human Resources.

F. Policy and Procedure on Hearing Items Out of Order

Requests to hear items out of order are to be directed to the Commission President at the beginning of the agenda. The President will rule on each request. Such requests may be granted with mutual agreement among the affected parties.

G. Procedure for Commission Hearings

All Commission hearings on disputed matters shall conform to the following procedures: The Commission reserves the right to question each party during its presentation and, in its discretion, to modify any time allocations and requirements.

If a matter is severed from the *Consent Agenda* or the *Ratification Agenda*, presentation by the opponent will be for a maximum time limit of five (5) minutes and response by the departmental representative for a maximum time limit of five (5) minutes. Requests by the public to sever items from the [*Consent Agenda* or] *Ratification Agenda* must be provided with justification for the record.

For items on the *Regular Agenda*, presentation by the departmental representative for a maximum time of five (5) minutes and response by the opponent for a maximum time limit of five (5) minutes.

For items on the *Separations Agenda*, presentation by the department followed by the employee or employee's representative shall be for a maximum time limit of ten (10) minutes for each party unless extended by the Commission.

Each presentation shall conform to the following:

1. Opening summary of case (brief overview);
2. Discussion of evidence;
3. Corroborating witnesses, if necessary; and
4. Closing remarks.

The Commission may allocate five (5) minutes for each side to rebut evidence presented by the other side.

H. Policy on Audio Recording of Commission Meetings

As provided in the San Francisco Sunshine Ordinance, all Commission meetings are audio recorded in digital form. These audio recordings of open sessions are available starting on the day after the Commission meeting on the Civil Service Commission website at www.sfgov.org/civilservice/.

I. Speaking before the Civil Service Commission

Speaker cards are not required. The Commission will take public comment on all items appearing on the agenda at the time the item is heard. The Commission will take public comment on matters not on the Agenda, but within the jurisdiction of the Commission during the "Requests to Speak" portion of the regular meeting. Maximum time will be three (3) minutes. A subsequent comment after the three (3) minute period is limited to one (1) minute. The timer shall be in operation during public comment. Upon any specific request by a Commissioner, time may be extended.

J. Public Comment and Due Process

During general public comment, members of the public sometimes wish to address the Civil Service Commission regarding matters that may come before the Commission in its capacity as an adjudicative body. The Commission does not restrict this use of general public comment. To protect the due process rights of parties to its adjudicative proceedings, however, the Commission will not consider, in connection with any adjudicative proceeding, statements made during general public comment. If members of the public have information that they believe to be relevant to a matter that will come before the Commission in its adjudicative capacity, they may wish to address the Commission during the public comment portion of that adjudicative proceeding. The Commission will not consider public comment in connection with an adjudicative proceeding without providing the parties an opportunity to respond.

K. Policy on use of Cell Phones, Pagers and Similar Sound-Producing Electronic Devices at and During Public Meetings

The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Information on Disability Access

The Civil Service Commission normally meets in Room 400 (Fourth Floor) City Hall, 1 Dr. Carlton B. Goodlett Place. However, meetings not held in this room are conducted in the Civic Center area. City Hall is wheelchair accessible. The closest accessible BART station is the Civic Center, located 2 ½ blocks from City Hall. Accessible MUNI lines serving City Hall are 47 Van Ness Avenue, 9 San Bruno and 71 Haight/Noriega, as well as the METRO stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. Accessible curbside parking has been designated at points in the vicinity of City Hall adjacent to Grove Street and Van Ness Avenue.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week. For American Sign Language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact the Commission office to make arrangements for the accommodation. Late requests will be honored, if possible.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our ADA coordinator at (628) 652-1100 or email civilservice@sfgov.org to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, or to obtain a free copy of the Sunshine Ordinance, contact Victor Young, Administrator of the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689 at (415) 554-7724, by fax: (415) 554-7854, by e-mail: sotf@sfgov.org, or on the City's website at www.sfgov.org/bdsupvrs/sunshine.

San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code Section 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Ave., Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and web site <http://www.sfgov.org/ethics/>.

ITEM NO.

(1) CALL TO ORDER AND ROLL CALL

President Jacqueline P. Minor
Vice President Kate Favetti
Commissioner Douglas S. Chan
Commissioner F. X. Crowley
Commissioner Elizabeth Salveson

(2) Resolution Making Findings to Allow Teleconferenced Meetings Under California Government Code Section 54953(E). (File No. 0259-22-1) – Action Item

Recommendation: Adopt the report.

(3) REQUEST TO SPEAK ON ANY MATTER WITHIN THE JURISDICTION OF THE CIVIL SERVICE COMMISSION BUT NOT APPEARING ON TODAY’S AGENDA

(4) APPROVAL OF MINUTES - Action Item

Regular Meeting of December 5, 2022 – 2:00 p.m.

Recommendation: Adopt the Minutes.

(5) ANNOUNCEMENTS

Announcement of changes to the agenda.

Other announcements.

(6) HUMAN RESOURCES DIRECTOR’S REPORT

Progress Report on the Implementation of the Mayor’s 48th Supplement – Exempt to Permanent Status Program. (File No. 0174-22-1) – Possible Action Item

October 17, 2022: No action taken.

November 21, 2022: No action taken.

Recommendation: *Open for discussion.*

EXECUTIVE OFFICER’S REPORT

(7) Civil Service Commission Strategic Plan FY 2022-23. (File No. 0116-22-1) – Action Item

August 15, 2022: Postpone to the special meeting of August 31, 2022.

August 31, 2022: Directed the Executive Officer to the following:

- Amend the Strategic Plan per discussions and report back in November 2022.
- Submit the priorities and goals for FY 2022-2023 in a simplified format at the meeting of September 19, 2022.
- Report back on the status of the goals and objectives quarterly beginning at the meeting of October 17, 2022. (Vote of 5 to 0)

Recommendation: Adopt the report.

(8) Fiscal Years 2023-25 Mayor’s Budget Instructions and Department Budget Preparation Schedule. (File No. 0252-22-1) – Action Item

Recommendation: Direct Commission staff to prepare Fiscal Years 2023-25 Budget Request to maintain adequate staffing levels to meet current service needs and with a contingency for possible changes in FY 2023-25 in the hearing of appeals regarding discrimination matters; continue to negotiate amounts; present Budget Request at the Commission meeting of January 25, 2023; incorporate changes made by the Commission up to the Budget Request submission deadline; and approve to submit the Fiscal Years 2023-25 Budget Request to the Controller and the Office of the Mayor by February 21, 2023.

RATIFICATION AGENDA

All matters on the Ratification Agenda are considered by the Civil Service Commission to be non-contested and will be acted upon by a single vote of the Commission. There will be no separate discussion on these items unless a request is made; in which event, the matter shall be removed from the Ratification Agenda and considered as a separate item. Each individual addressing the Commission will be limited to a maximum time limit of five minutes for all items severed from the Ratification Agenda.

**(9) Review of Request for Approval of Proposed Personal Services Contracts.
(File No. 0253-22-8) – Action Item**

PSC	Department	Amount	Type of Service	Type of Approval	Duration
41879-22/23	Airport	\$7,000,000	Project management support services are needed at the San Francisco International Airport (Airport) for the Airport Infrastructure Modernization Program (IMP). The Airportwide services are for all underground infrastructure (water, sewer, storm, industrial waste, electrical, tele-communications, gas, and fuel piping) and include assessment and surveys of existing utilities, data input into the geographical information system (GIS) basemap, utilities computer modeling, and implementation planning. These services will consolidate the previously approved Utilities Infrastructure Master Plan (PSC 49399-15/16) which focused on data collection and engineering analysis to develop scoping documents, with all utility recommendation reports, planned resiliency and adaptation goals, and develop a holistic approach to scoping projects with schedules and budgets that align with Airport capital improvement goals.	Regular	6/30/2027
41452-22/23	Human Services	\$2,500,000	Contractor will provide maintenance services, user support, analysis, research and procedure development, banking activities, and test applications for the use of PA Pro, PG Pro, RP Pro, and Vet Pro by the Department of Aging and Adult Services (DAAS). PA Pro, PG Pro, RP Pro, and Vet Pro are web-based client-tracking database that supports the staff in case management and fiscal accounting. Contractor previously granted the City a non-exclusive and non-transferable perpetual license to use the PA Pro, PG Pro, RP Pro, and Vet Pro software. For Public Administrator/Public Guardian and Rep Payees (PA/PG/RP): Electronic development and support services to include database management. Contractor will provide outstanding customer service and support, being readily available for all types of Support Requests. Contractor will ensure the functionality of Reporting Tools, which enables DAAS to keep clients eligible for Medi-Cal, saving the city money in health care costs. For County Veterans Service Office (CVOS): Electronic development and support services to include database management to State and County Veterans Service Office who utilize the CDVA mandated Vet Pro software. Contractor will provide outstanding customer service support, being readily available via various media types with geographically targeted design based on office locale and regional demographics. Contractor will manage quality control and alerts for the Annual Audit performed by the state in order to properly account for Medi-Cal Cost Avoidance. Contractor will ensure CVSO's ability to submit electronic reports mandated by CDVA, a requirement which enables CVSO to receive Subvention, Medi-Cal Cost Avoidance, and License Plate monies. Contractor will design, test, and deploy a Referral Add-On enhancement module into the SFPG application as desired.	Regular	6/30/2028

PSC	Department	Amount	Type of Service	Type of Approval	Duration
42484-22/23	Human Services	\$3,200,000	The purpose is to reduce the risk of eviction of Adult Protective Services (APS) clients who are in violation of San Francisco health or building codes as a result of conditions of hoarding, clutter, and/or squalor. This service will promote stable housing for vulnerable older adults and adults with disabilities by providing heavy cleaning and/or necessary unit preparation for pest management services for those clients who are living in hazardous conditions when client is unable to afford private services. Contractor shall: 1. • recommend and provide heavy cleaning and pest abatement preparation services and essential laundry 2. perform heavy cleaning and/or the coordination of pest management services as specified and coordinated by APS (Adult Protective Services). 3 provide one-time pest treatment preparation services. Pests include: bedbugs, lice, roaches, fleas, rodents and/or other pests	Regular	6/30/2028
47060-22/23	Juvenile Probation	\$500,000	The Juvenile Probation Department (JPD) seeks to contract consultants to create a conceptual design for and assess design feasibility of the replacement of the Juvenile Justice Center (Juvenile Hall), so that the City can begin the process of moving forward toward a new place of detention that is youth-centered, rehabilitative, and trauma-informed, with expanded community alternatives. To inform the conceptual design, a community and stakeholder input process should be conducted. Contractor resulting from this PSC will facilitate this process.	Regular	12/31/2026
42585-22/23	Public Utilities Commission	\$3,800,000	The Program will provide cost-effective energy efficiency through retrofits and direct installation of equipment for businesses and organizations in the food service sector. CleanPowerSF will solicit and contract for this work from an Energy Service Company (ESCO). The ESCO will provide turnkey professional services including: customer acquisition and conducting customer pre-qualification and securing customer consent energy audits and site visits (that may be virtual) of the customer's facility to assess energy savings opportunities, execution of a contract between the ESCO and the customer, and subcontracting the installation of energy efficiency measures identified in the energy audit. The ESCO will conduct installation via its pool of pre-qualified and vetted installation contractors. Each installation contractor will work with the customer to schedule and install the measures selected. The ESCO will also conduct commissioning and training as needed.	Regular	10/17/2026

PSC	Department	Amount	Type of Service	Type of Approval	Duration
44431-22/23	Public Utilities Commission	\$300,000	<p>The San Francisco Public Utilities Commission (SFPUC) is launching a Pilot Residential Green Infrastructure Grant Program and seeks to retain the services of a qualified Program Administrator to assist the SFPUC with the implementation of the Program. This new pilot Program will test new technologies on residential properties, encourage residential property owners to manage stormwater on-site, improve sewer collection system performance during wet weather, and educate San Franciscans on the collection system and stormwater management. This professional services contract will be used to fund a short-term, pilot-scale program to test a new grant administration structure and deliver a limited number of projects. The lessons learned from the results of this contract will contribute to future budgeting and staffing for the Residential Green Infrastructure Grant Program.</p> <p>The Program Administrator will be responsible for program administration, financial management, property owner outreach and coordination, project management, and reporting for the installation of green stormwater infrastructure facilities on residential properties in San Francisco. The Program Administrator will conduct outreach to interested homeowners and recruit them to participate in the Program through workshops, outreach collateral, and site visits. The Program Administrator will assess residential properties and support homeowners in developing applications for grant funding. The Program Administrator will issue payments to homeowners for the cost of design and construction services to build green stormwater infrastructure projects on their properties. The Program Administrator will also provide customer service, collect and manage data, and submit monthly reports on Program performance to the SFPUC.</p>	Regular	1/31/2024
49824-22/23	Public Utilities Commission	\$1,500,000	<p>The San Francisco Public Utilities Commission (SFPUC) is seeking specialized technical consultant support to (1) identify new and existing small, local businesses to receive technical assistance and business consulting at the Contractors Assistance Center to better compete for City-funded contracting opportunities; (2) consult with, advise, and support small, local contractors and consultants to improve and reinforce beneficial administrative and business practices and the development, accuracy, and competency of their technical work product, including, but not limited to estimates, quotes, bids, proposals, project schedules, health and safety plans, business operations plans and negotiation strategies; and (3) develop national best practices and tools to reduce barriers to contracting for small, local businesses to increase the participation of Local Business Enterprises (LBEs), including women-owned and minority-owned businesses, on the SFPUC's mission-critical projects.</p> <p>Additionally, the SFPUC is seeking short-term consultant support and staff augmentation during peak workloads to assist with (1) the administration of the agency's project labor agreement (PLA); (2) the satisfaction of reporting requirements related to the PLA; and (3) collecting, documenting, and archiving contractors' worker projections and other paperwork required by the agency's PLA, the City's Local Hire obligations and the City's First Source Hiring mandate for the agency's capital improvement construction projects.</p> <p>Additionally, the SFPUC is seeking short-term consultant support and staff augmentation during peak workloads to assist with (1) the administration of the agency's project labor agreement (PLA); (2) the satisfaction of reporting requirements related to the PLA; and (3) collecting, documenting, and archiving contractors' worker projections and other paperwork required by the agency's PLA, the City's Local Hire obligations and the City's First Source Hiring mandate for the agency's capital improvement construction projects.</p>	Regular	4/1/2028

PSC	Department	Amount	Type of Service	Type of Approval	Duration
40710-22/23	Public Works	\$1,600,000	Provide specialized services in Historic Preservation to support Public Works' design staff on an as-needed basis.	Regular	12/31/2029
47576-22/23	Public Works	\$500,000	This contract will provide weed and vegetation removal services for San Francisco Public Works (SFPW) on an as-needed basis on various hillsides, including those with steep slopes, within San Francisco geographical limits. The Contractor will perform hillside weed abatement, which includes but is not limited to, removal of weeds and vegetation, managing grasses and brush/small trees, pruning and removal of woody vegetation, raking and hauling away of cleared vegetation. Manual methods include hand-pulling and trimming with clippers and other hand tools. Mechanical methods include use of string trimmers and weed whackers.	Regular	11/30/2027
42540-21/22	Fire	Current Approved Amount \$1,250,000 Increase Amount Requested \$2,350,000 New Total Amount Requested \$3,600,000	The San Francisco Fire Department (SFFD) has approximately 50 emergency generators located at its Fire Stations and other critical facilities. Repair, maintenance, and testing of the San Francisco Fire Department Emergency Generators is an integral part of maintaining optimal operational readiness in the event of an emergency. When these generators are inoperable due to mechanical issues or needing repairs or basic maintenance, our mission is compromised.	Modification	10/31/2029
42186-21/22	Human Services	Current Approved Amount \$907,500 Increase Amount Requested \$3,230,150 New Total Amount Requested \$4,137,650	To provide an online resource directory (ORD) to help connect San Francisco older adults and adults with disabilities to services, resources, and providers citywide. The ORD will serve as a searchable repository of resources spanning a wide range of service domains, including healthcare, housing, caregiving assistance, public benefits, and social and recreational spaces.	Modification	06/30/2025
44360-16/17	Municipal Transportation Agency	Current Approved Amount \$3,000,000 Increase Amount Requested \$0 New Total Amount Requested \$3,000,000	Contractor to conduct comprehensive environmental review (EIR) and transportation impact study of the SFMTA's Facilities Framework (Framework), the guiding document for capital improvements to SFMTA operations, maintenance, and support facilities for meeting transit fleet growth and support functions through 2040. Contractor to prepare and publish findings as required by the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA).	Modification	4/17/2024
43237-16/17	Police	Current Approved Amount \$275,000 Increase Amount Requested \$300,000 New Total Amount Requested \$575,000	Contractors will provide veterinary care for City service dogs primarily with the San Francisco Police Department (SFPD) and possibly other City departments, such as the San Francisco District Attorney's Office (SFDA). Currently the SFPD has 12 service dogs and the SFDA has 2 therapy dogs. Services required will include, but will not be limited to, 24 hour emergency care, routine care, medical consultation, surgery and surgery-related care, dental care, injections, vaccinations, prescription medicine and food, radiology and laboratory work.	Modification	6/30/2026
42060-17/18	Public Utilities Commission	Current Approved Amount \$12,000,000 Increase Amount Requested \$6,000,000 New Total Amount Requested \$18,000,000	The proposed work is to provide As-Needed Construction Management Services to augment City construction management staff as necessary. These services may include, but are not limited to, construction contract management, construction inspection, project controls, environmental inspection, environmental monitoring, supplier quality surveillance, special laboratory testing, start-up & testing assistance, commissioning, surveying, construction safety inspection and document control.	Modification	1/02/2024

Recommendation of the Human Resources Director:

Adopt the report. Approve the requests for proposed Personal Services Contracts; Notify the Office of the Controller and the Office of Contract Administration.

REGULAR AGENDA

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting.

- (10) Review of Request for Approval of Proposed Personal Services Contracts 45050-22/23; 48236-22/23; and 49342-22/23 from the Municipal Transportation Agency. (File No. 0254-22-8) – Action Item**

November 21, 2022: Continued PSC #s 45050-22/23; 48236-22/23; and 49342-22/23 from the Municipal Transportation Agency to a future meeting.

Recommendation of the Department of Human Resources:

Accept this report, approve the request for proposed personal services contract #s 45050-22/26; 48326-22/23; and 49342-22/23.

- (11) Proposed Changes to Civil Service Commission Rules: 102, 202, and 302 Definitions; 110, 210, and 310 Examination Announcements and Applicants; 111, 211, and 311 Examinations; 111A Position-Based Testing; 112, 212, and 312 Eligible Lists; and 113, 213, and 313 Certification of Eligibles to Modernize and Expedite Hiring. (File No. 0255-22-5) – Action Item**

Recommendation of the Department of Human Resources:

DHR respectfully requests the Commission accept the report and post the proposed amended Rules. DHR will then meet and confer with Labor on potential impacts of the proposed changes.

- (12) Proposed Amendments to Civil Service Commission Rules: 402 Definitions; 410 Examination Announcements and Applicants; 411 Examinations; 411A Position-Based Testing for MTA Service-Critical Positions or Classes; 412 Eligible Lists; and 413 Certification of Eligibles to Modernize and Expedite Hiring. (File No. 0256-22-5) – Action Item**

Recommendation of the Municipal Transportation Agency:

Accept the report and post the proposed amended Rules. MTA will then meet and confer with Labor on potential impacts of the proposed changes.

- (13) Review of the Minimum Qualifications for the 3434 Arborist Technician Classification. (File No. 0257-22-2) – Action Item**

Recommendation of the Department of Human Resources:

Adopt the report.

- (14) **Appeal by Kevin Jackson of the Minimum Qualifications for Class 3434 Arborist Technician. (File No. 0200-19-2) – Action Item**

September 19, 2022: Continued the appeal to October 17, 2022.

Recommendation of the Department of Human Resources:

Adopt the report and deny the appeal by Kevin Jackson on the minimum qualifications for the 3434 Arborist Technician.

- (15) **Appeal by Chris Carrasco of the Rejection of Application for the 2604 Food Service Worker (CBT-2604-E00049) Recruitment. (File No. 0236-22-4) – Action Item**

Recommendation of the Department of Human Resources:

Deny the appeal and adopt the report of the Department of Human Resources.

- (16) **Appeal by William McDonagh III of the Rejection of Application for General Laborer (CBT-7514-E00060). (File No. 0215-22-4) – Action Item**

Recommendation of the Department of Human Resources:

Deny the appeal and adopt the report of the City Administrator.

SEPARATIONS AGENDA

- (17) **Request for a Hearing by Daniel Boreen on his Future Employment Restrictions with the City and County of San Francisco. (File No. 0078-21-7) – Action Item**

Recommendation of the Municipal Transportation Agency:

Adopt the findings, deny the appeal, and approve the future employment restrictions.

- (18) **Request for a Hearing by Michael McNair on Future Employment Restrictions with the City and County of San Francisco. (File No. 0149-22-7) – Action Item**

Recommendation of the Municipal Transportation Agency:

Adopt the findings, deny the appeal, and approve the future employment restrictions.

- (19) **COMMISSIONERS' ANNOUNCEMENTS/REQUESTS**

- (20) **ADJOURNMENT**