

UNIT ORDER

UNIT
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NUMBER

DATE
ISSUED

DATE
REVISED

SUBJECT:

Information Technology Steering Committee

ISSUED

TO:

Technology Division

ISSUED

BY:

**Director William
Sanson-Mosier**

PURPOSE

The purpose of this order is to establish departmental policy and procedures regarding the Information Technology (IT) Steering Committee. The IT Steering Committee ensures technology initiatives and efforts in the organization support enterprise, citywide and regulatory priorities that will enable the department to achieve its policing objectives.

POLICY

It is the policy of the San Francisco Police Department that the IT Steering Committee sets the overarching strategic technology direction to prioritize all technology projects, procurements, and implementations in alignment with the department's strategic plan, goals, and operational objectives. This committee acts as the governing body to provide executive-level leadership, develop short and long-range plans for addressing existing and future needs, and assist in prioritizing internal and external resources to meet the department's technology demands.

PROCEDURES

This order provides the authority for the IT Steering Committee to establish and approve a Charter defining the following:

- A. Purpose
- B. Committee Membership
- C. Committee Leadership
- D. Committee Authority and Responsibility
- E. Committee Meetings
- F. Subcommittees
- G. Decision-making

REFERENCES

DGO 10.08, Use of Computers