



CIVIL SERVICE COMMISSION CITY AND COUNTY OF SAN FRANCISCO

Amended

AGENDA Regular Meeting November 21, 2022

2:00 p.m.
Room 400, CITY HALL
1 Dr. Carlton B. Goodlett Place

This meeting will be held in person at the location listed above. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020, emergency proclamation, it is possible that some members of the Civil Service Commission may attend this meeting remotely. In that event, those members will participate and vote by video. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or by calling (415) 655-0001 and entering meeting id #2481 402 0427. Instructions for providing remote public comment are below.

LISTEN/PUBLIC COMMENT CALL-IN
USA is (415) 655-0001 | Access Code: 2481 402 0427 # #

LONDON N. BREED, MAYOR

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KATE FAVETTI

Vice President

DOUGLAS CHAN

F.X. CROWLEY

ELIZABETH SALVESON

SANDRA ENG

Executive Officer

The public is encouraged to submit comments in advance of the meeting in one of three ways: (1) email civilservice@sfgov.org, (2) leave a voicemail message in the CSC Office main line at 628-652-1100 or (3) use the Civil Service Commission's dedicated public comment line 1-415-655-0001, Access Code 2481 402 0427. Comments submitted by 5:00 pm the Friday before the meeting will be included in the record.

Regular Meeting November 21, 2022

2:00 p.m.

Agenda Language for In-Person or Partially In-Person Meetings

REMOTE ACCESS PROCEDURES

Phone Number
(415) 655-0001

Meeting ID
2481 402 0427 # #

- Enter the Phone Number above followed by the meeting ID = Then press #
- Press # again to be connected to the meeting (you will hear a beep)
- When you hear the beep:
 - Stop and LISTEN to the meeting
 - Wait for Public Comment to be announced by Item #
- When the Clerk calls Public Comment, dial *3 to be added to the speaker line.
- When you press * 3, you will hear “*You have raised your hand to ask a question. Please wait to speak until the host calls on you*” – WAIT for your turn to speak.
- When you hear that “*your line has been unmuted*” – THIS IS YOUR OPPORTUNITY TO PROVIDE YOUR PUBLIC COMMENT

BEST PRACTICES

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners

NOTICE OF COMMISSION HEARING POLICIES AND PROCEDURES**A. Commission Office**

The Civil Service Commission office is located at, 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. The telephone number is (628) 652-1100. The fax number is (628) 652-1109. The email address is civilservice@sfgov.org and the web address is www.sfgov.org/civilservice/. Office hours are from 8:00 a.m. to 5:00 p.m., Monday through Friday.

B. Policy Requiring Written Reports

It is the policy of the Civil Service Commission that except for appeals filed under Civil Service Commission Rule 111A Position-Based Testing, all items appearing on its agenda be supported by a written report prepared by Commission or departmental staff. All documents referred to in any Agenda Document are posted adjacent to the Agenda, or if more than one (1) page in length, available for public inspection and copying at the Civil Service Commission office. Reports from City and County personnel supporting agenda items are submitted in accordance with the procedures established by the Executive Officer. Reports not submitted according to procedures, in the format and quantity required, and by the deadline, will not be calendared.

C. Policy on Written Submissions by Appellants

All written material submitted by appellants to be considered by the Commission in support of an agenda item shall be submitted to the Commission office, no later than 5:00 p.m. on the fourth (4th) business day preceding the Commission meeting for which the item is calendared (ordinarily, on Tuesday). A staff report in pdf format and one (1) copy on 8 1/2-inch X 11-inch paper, three-hole punched on left margin, and page numbered in the bottom center margin, shall be provided. Written material submitted for the Commission's review becomes part of a public record and shall be open for public inspection.

D. Policy on Materials being Considered by the Commission

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting on the Civil Service Commission's website at www.sfgov.org/CivilService, and in its office located at 25 Van Ness Avenue, Suite 720, San Francisco, CA 94102. If any materials related to an item on this agenda have been distributed to the Civil Service Commission after distribution of the agenda packet, those materials will be available for public inspection at the Civil Service Commission's during normal office hours (8:00 a.m. to 5:00 p.m. Monday through Friday).

E. Policy and Procedure for Hearings to be Scheduled after 5:00 p.m. and Requests for Postponement

A request to hear an item after 5:00 p.m. should be directed to the Executive Officer as soon as possible following the receipt of notification of an upcoming hearing. Requests may be made by telephone at (628) 652-1100 and confirmed in writing or by fax at (628) 652-1109.

A request for a postponement (continuance) to delay an item to another meeting may be directed to the Commission Executive Officer by telephone or in writing. Before acting, the Executive Officer may refer certain requests to another City official for recommendation. Telephone requests must be confirmed in writing prior to the meeting. Immediately following the "Announcement of Changes" portion of the agenda at the beginning of the meeting, the Commission will consider a request for a postponement that has been previously denied. Appeals filed under Civil Service Commission Rule 111A Position-Based Testing shall be considered on the date it is calendared for hearing except under extraordinary circumstances and upon mutual agreement between the appellant and the Department of Human Resources.

F. Policy and Procedure on Hearing Items Out of Order

Requests to hear items out of order are to be directed to the Commission President at the beginning of the agenda. The President will rule on each request. Such requests may be granted with mutual agreement among the affected parties.

G. Procedure for Commission Hearings

All Commission hearings on disputed matters shall conform to the following procedures: The Commission reserves the right to question each party during its presentation and, in its discretion, to modify any time allocations and requirements.

If a matter is severed from the *Consent Agenda* or the *Ratification Agenda*, presentation by the opponent will be for a maximum time limit of five (5) minutes and response by the departmental representative for a maximum time limit of five (5) minutes. Requests by the public to sever items from the [*Consent Agenda* or] *Ratification Agenda* must be provided with justification for the record.

For items on the *Regular Agenda*, presentation by the departmental representative for a maximum time of five (5) minutes and response by the opponent for a maximum time limit of five (5) minutes.

For items on the *Separations Agenda*, presentation by the department followed by the employee or employee's representative shall be for a maximum time limit of ten (10) minutes for each party unless extended by the Commission.

Each presentation shall conform to the following:

1. Opening summary of case (brief overview);
2. Discussion of evidence;
3. Corroborating witnesses, if necessary; and
4. Closing remarks.

The Commission may allocate five (5) minutes for each side to rebut evidence presented by the other side.

H. Policy on Audio Recording of Commission Meetings

As provided in the San Francisco Sunshine Ordinance, all Commission meetings are audio recorded in digital form. These audio recordings of open sessions are available starting on the day after the Commission meeting on the Civil Service Commission website at www.sfgov.org/civilservice/.

I. Speaking before the Civil Service Commission

Speaker cards are not required. The Commission will take public comment on all items appearing on the agenda at the time the item is heard. The Commission will take public comment on matters not on the Agenda, but within the jurisdiction of the Commission during the "Requests to Speak" portion of the regular meeting. Maximum time will be three (3) minutes. A subsequent comment after the three (3) minute period is limited to one (1) minute. The timer shall be in operation during public comment. Upon any specific request by a Commissioner, time may be extended.

J. Public Comment and Due Process

During general public comment, members of the public sometimes wish to address the Civil Service Commission regarding matters that may come before the Commission in its capacity as an adjudicative body. The Commission does not restrict this use of general public comment. To protect the due process rights of parties to its adjudicative proceedings, however, the Commission will not consider, in connection with any adjudicative proceeding, statements made during general public comment. If members of the public have information that they believe to be relevant to a matter that will come before the Commission in its adjudicative capacity, they may wish to address the Commission during the public comment portion of that adjudicative proceeding. The Commission will not consider public comment in connection with an adjudicative proceeding without providing the parties an opportunity to respond.

K. Policy on use of Cell Phones, Pagers and Similar Sound-Producing Electronic Devices at and During Public Meetings

The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Information on Disability Access

The Civil Service Commission normally meets in Room 400 (Fourth Floor) City Hall, 1 Dr. Carlton B. Goodlett Place. However, meetings not held in this room are conducted in the Civic Center area. City Hall is wheelchair accessible. The closest accessible BART station is the Civic Center, located 2 ½ blocks from City Hall. Accessible MUNI lines serving City Hall are 47 Van Ness Avenue, 9 San Bruno and 71 Haight/Noriega, as well as the METRO stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. Accessible curbside parking has been designated at points in the vicinity of City Hall adjacent to Grove Street and Van Ness Avenue.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week. For American Sign Language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact the Commission office to make arrangements for the accommodation. Late requests will be honored, if possible.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our ADA coordinator at (628) 652-1100 or email civilservice@sfgov.org to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, or to obtain a free copy of the Sunshine Ordinance, contact Victor Young, Administrator of the Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689 at (415) 554-7724, by fax: (415) 554-7854, by e-mail: sof@sfgov.org, or on the City's website at www.sfgov.org/bdsupvrs/sunshine.

San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code Section 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Ave., Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and web site <http://www.sfgov.org/ethics/>.

ITEM NO.

(1) CALL TO ORDER AND ROLL CALL

President Jacqueline P. Minor
Vice President Kate Favetti
Commissioner Douglas S. Chan
Commissioner F. X. Crowley
Commissioner Elizabeth Salveson

(2) REQUEST TO SPEAK ON ANY MATTER WITHIN THE JURISDICTION OF THE CIVIL SERVICE COMMISSION BUT NOT APPEARING ON TODAY'S AGENDA

(3) APPROVAL OF MINUTES - Action Item

Regular Meeting of November 7, 2022 – 2:00 p.m.

Recommendation: Adopt the Minutes.

(4) ANNOUNCEMENTS

Announcement of changes to the agenda.

Other announcements.

(5) HUMAN RESOURCES DIRECTOR'S REPORT

Progress Report on the Implementation of the Mayor's 48th Supplement – Exempt to Permanent Status Program. (File No. 0174-22-1) – Possible Action Item

October 17, 2022: No action taken.

Recommendation: Open for discussion.

(6) EXECUTIVE OFFICER'S REPORT

Annual Planning Calendar of Required Reports to the Civil Service Commission. (File No. 0200-22-1) – Action Item

November 7, 2022: Continued to the next meeting.

Recommendation: Adopt the calendar.

RATIFICATION AGENDA

All matters on the Ratification Agenda are considered by the Civil Service Commission to be non-contested and will be acted upon by a single vote of the Commission. There will be no separate discussion on these items unless a request is made; in which event, the matter shall be removed from the Ratification Agenda and considered as a separate item. Each individual addressing the Commission will be limited to a maximum time limit of five minutes for all items severed from the Ratification Agenda.

**(7) Review of Request for Approval of Proposed Personal Services Contracts.
(File No. 0218-22-8) – Action Item**

PSC	Department	Amount	Type of Service	Type of Approval	Duration
41818-22/23	Airport	\$200,000	The San Francisco International Airport (Airport) requires a contractor to provide as-needed and intermittent training to the San Francisco Police Department - Airport Bureau (SFPD-AB) police service canines (K-9) and their handlers on explosives detection in accordance with the latest Transportation Security Administration (TSA) standards and important alert notices.	Regular	6/30/2026
47770-22/23	Airport	\$7,500,000	The San Francisco International Airport ("SFO" or "Airport") requires international marketing consultants to perform services in overseas locations to increase international flight activity and to support the current airline service providers at SFO. Consultants will develop and execute marketing programs, promote SFO's new flights, provide market research support based on their respective region, strategic planning and execution of campaigns for SFO with airlines and industry partners to attract new and retain airlines at SFO. These services also include securing and arranging new partnerships with airlines and/or travel trade partners to promote new and existing air service to SFO in the following regions: Asia, Europe, Latin America, and Oceania. Consultants will provide a staff representative in the international marketing industry in each of these regions.	Regular	12/31/2027
40013-22/23	Assessor/Recorder	\$500,000	The Office of the Assessor-Recorder (ASR) has an existing contract to host approximately 15.1 million pages of documents that were recorded between 1906 and 1999. It is the portal through which members of the public can view and request copies of these archived records. In 2021, the California Legislature approved Assembly Bill 1466 (AB1466) which requires all California Counties to redact from deeds and other property documents any language that is discriminatory or racially restrictive. To achieve this legislated mandate, ASR would like to enter into a new professional services contract to upgrade the existing software, enable search capability for this restrictive language, and subsequently redact inappropriate content. The estimated contract value is \$280,000 but may increase up to \$500,000 during contract negotiations; the initial contract term is four (4) years with two (2) one-year options to extend for one year each. As part of this software upgrade, historical records will be searched using optical character recognition (OCR) technology to identify unlawfully Restrictive Covenants. Once identified, contractor will perform a manual review of each suspected Restricted Covenant for accuracy and will manually data enter key document details and page locations within the recorded document where terms were found. Once identified, contractor will route the documents through a secure AB-1466 website which can be accessed by both ASR and the City Attorney for further processing. The City Attorney's Office will review and approve the proposed changes in the software, and ASR will re-record the original document with the illegal language redacted. Furthermore, this system upgrade would allow ASR to meet the reporting requirement which is required by the legislation.	Regular	12/31/2028

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PSC	Department	Amount	Type of Service	Type of Approval	Duration
46672-22/23	City Administrator	\$750,000	Contractors shall provide set-up/installation and breakdown services of barricades, fencing, and other crowd and traffic safety equipment that are rented, and at times, may be purchased by City departments, to ensure public safety during various special events (e.g., Pride Parade, Warriors championship parade, Fleet Week) and for other circumstances, including street/sewer paving and repair, vehicular accidents, etc. that require temporary crowd and/or traffic safety control measures.	Regular	10/17/2027
43920-22/23	City Planning	\$9,500,000	The San Francisco Planning Department seeks to develop a list of qualified contractors to provide a variety of asneeded consulting services, with a focus on advancing equity and shared prosperity for all residents. The Planning Department is seeking to create four pools of qualified contractors ("Pool[s]"). Each Pool will have expertise in one (1) or more of the following areas: 1) Environmental California Environmental Quality Act (CEQA) Services 2) Transportation Review 3) Historical Resources 4) Archeology.	Regular	9/28/2028
46236-22/23	Mayor	\$2,500,000	The Mayor's Office of Housing and Community Development (MOHCD) is seeking to establish a pool of qualified consultants and financial advisors to advise the City on all pertinent issues relating to particular financings, to ensure that the City's transactions meet all applicable standards of competence and fiscal prudence, to structure and update existing programs, assist in advocacy and application for funds and other resources, all while adhering to program requirements and affordable housing objectives. The consultants and financial advisors will; provide advisory services to competitive sales, negotiated sales, private placements, and management of housing assets and/or bond types (tax bond, revenue bonds, etc.), provide financial advisory services to structuring the City's affordable housing programs; provide advisory services for structuring of particularly complex development proposal; provide advisory services for commercial space financing and asset management in affordable housing; assist in applications for state and federal resources; provide policy expertise on structuring new programs and updating existing programs; and to provide advice on advocacy and regulatory changes to housing programs.	Regular	9/1/2026
45050-22/23	Municipal Transportation Agency	\$500,000	Project Management Activities: -coordinate activities with vendor to perform onsite maintenance, troubleshooting, etc. -ensure proper updates are communicated to San Francisco Municipal Transportation Agency (SFMTA) (issue, cause, resolution) -conduct ad-hoc meetings as necessary, take meeting notes, send out updates -track actions/issues list and provide updates when required -prepare quarterly invoice packages for SFMTA -assist in coordinating additional resources when required contractor(s) staff -assist in RMA (Remote Network Management) coordination and ensure timely delivery of materials back to SFMTA Systems Engineering Activities: -Review of various network management systems in response to emails describing system events and notification of possible system problems. -Regular review of the tunnel system using Intermapper, the radio system using the remote network management and system center operations manager review of network devices using network management, and review of Conduent servers using software application. Report any issues that have been discovered. -Correction of problems when a remote solution is possible - e.g. remote reboot of a base station the device, configuration reloads on a tunnel Lantronix module when it is reporting "no SNMP (simple network management protocols) response" -Periodic review (via browser) Alarm Point Duplicator (APO) status, Duracomm control center, Netclocks, and power systems (rectifiers and inverters). Report any issues that have been discovered -Support for contractor personnel: primarily Support for SFMTA personnel: Roi Kingon and Jacky So -Support for Conduent - generally with respect to configuration changes to software application -system configuration changes as required. Historically that has included system database changes (in the user access system, Maestro console layout configuration, managing user accounts and access as required.	Regular	10/17/2024

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PSC	Department	Amount	Type of Service	Type of Approval	Duration
48236-22/23	Municipal Transportation Agency	\$500,000	Execute Central Subway unit/integration test and Market Street regression test for subway sign system changes related to Central Subway. Penta travels on-site for two weeks for two engineers to support test execution for both Market and Central Subway. Penta remote analysis of test results. Software development to address bug fixes and mitigation of issues with Thales Automated Train Control System data feed for Central Subway. Software installation and cut-over support for any required updates. Design and software development to support changes to transit service in Central Subway including new shuttle lines and enhanced passenger information at Chinatown station.	Regular	10/31/2024
49342-22/23	Municipal Transportation Agency	\$3,000,000	1. Intelligent Transportation Systems Project Support 2. IT Network Infrastructure Support 3. Data and Analytics Infrastructure Support 4. SharePoint Administration and Migration Support 5. Java / Middleware Engineer Support 6. Salesforce Development and Administration Support	Regular	10/31/2026
42304-22/23	Port	\$7,500,000	The Port requires the expertise of qualified consultants capable of providing environmental and related professional services on an as-needed basis. Requested services may involve an entire project, several projects, and part of a project or for any project phase. Consultants who are awarded contracts under this RFQ may be expected to work in conjunction with the Port's technical staff and/or other consultants hired by the Port as part of a project team	Regular	1/1/2026
41620-22/23	Public Utilities Commission	\$30,000,000	Work will consist of technical and project management services in all aspects required for expansion of an existing reservoir accomplished by raising a dam by over 50 feet. The increased reservoir storage will provide regional storage to benefit to 8 Bay Area and Central Valley water agencies. Activities include planning, permitting and design work related to construction of a surface water dam and a 14 mile conveyance pipeline that will enable delivery of water to California State Water Project infrastructure at the California Aqueduct. Operational and hydraulic modeling, regulatory permitting, facility design for Los Vaqueros dam and Transfer Bethany Pipeline, natural resources services, project management services, asset management services, land acquisition and management services, security and emergency response services, environmental and regulatory compliance services. The San Francisco Public Utilities Commission's (SFPUC) Alternative Water supplies staff are involved in the planning of the project. SFPUC staff at the Water Enterprise work closely in collaboration with other agencies to provide, engineering, financial, and communication direction and support for the project. In addition, the SFPUC's Assistant General Manager for Water and General Manager serve on the Joint Powers Authority (JPA) Board of Directors	Regular	12/31/2026

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PSC	Department	Amount	Type of Service	Type of Approval	Duration
42270-22/23	Public Utilities Commission	\$3,000,000	The San Francisco Public Utilities Commission (SFPUC) requests to solicit the services of a consultant to provide and support ongoing emergency preparedness, response, and support activities to all SFPUC enterprises and divisions. Specifically: Incident Command System (ICS) training under the National Incident Management System (NIMS) to SFPUC employees, updates to Field Operations Guides (FOG's) and Emergency Operations Plans (EOP's), assistance with the creation of an emergency drinking water distribution plan [in conjunction with Department of Emergency Management (DEM) and other city partners], and other related emergency planning and response services to the SFPUC as needed. Consultant would additionally coordinate any needed updates of existing Divisional EOPs into the general EOP as necessary; and ensure that comments, corrections, and editing discussed in after action report/post exercise briefings are incorporated into the EOP, DEOP, and/or FOG, as necessary and/or as prescribed. Consultant would work with SFPUC Emergency Planning and Security (EPS) team to strategize on how to update complex EOP documents, targeted at producing specific checklists for actionable emergency response for operating divisions and front-line staff. Consultant would also work with EPS Team to design, coordinate, and conduct multi-divisional emergency response exercises to build upon smaller division specific exercises already being delivered by EPS team.	Regular	11/20/2026
42409-22/23	Public Utilities Commission	\$500,000	Contractor will be required to assist the San Francisco Public Utilities Commission (SFPUC) with the application of the sodium carbonate peroxyhydrate and hydrogen dioxide in local source water reservoirs, including but not limited to Calaveras, San Antonio Reservoir, Crystal Springs, Pilarcitos and San Andreas Reservoirs. The Contractor is expected to provide all labor, technical advice, written pest control recommendations, watercraft, precision application inductor systems and Global Position System (GPS) tracking equipment for the specified reservoir treatment at the application rate as specified by the SFPUC. The Contractor shall document the aquatic algaecide treatment through the use of GPS data collection equipment to record the path of the treatment boats across the treatment areas within the specified reservoir. Treatments, once started, shall be fully completed prior to the Contractor demobilizing from the site and shall be performed on a 24-hour per day, 7-day per week basis. In addition to the actual algaecide application, the services that shall accompany each treatment are as follows: All work performed by Contractor must conform to and comply with the requirements of all applicable permits, licenses and environmental mitigation requirements developed under the California Environmental Quality Act. A pre-treatment inspection shall be conducted by the Consultant, which shall include a survey of the reservoir to be treated to ensure an accurate assessment of the treatment area conditions. A posttreatment report shall be prepared by the Consultant and submitted to the SFPUC presenting a summary of the treatment within 15 working days following each treatment. This report shall contain a written description of the work performed, a listing of the licensed applicators and other staff who performed the work, equipment used and the treatment methodology. The post-treatment report shall also contain the GPS treatment data, in digital format, collected during the treatment. The treatment area shall be downloaded into ArcView 9.1 software and overlaid onto an existing aerial photo of the specified reservoir for documentation and regulatory reporting requirements. The SFPUC will provide the following: The required amount of algaecide, any water discharge permit modifications and notifications required for application and any surface water quality monitoring associated with the algaecide application that may be required by water discharge permits, if any.	Regular	12/31/2027

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PSC	Department	Amount	Type of Service	Type of Approval	Duration
42602-22/23	Public Utilities Commission	\$15,000,000	The scope of work includes obtain services to augment and assist San Francisco Public Utilities Commission (SFPUC) staff with specialized program/ project scheduling, Critical Path Method (CPM) scheduling, forecasting, change control, cost controls, and cost estimating for capital improvement projects and programs, review construction change orders and evaluate cost and schedule impacts, database modifications, upload/download of data from other software systems to the Primavera suite of tools used in Program Controls Group (PCG), and other specialized services such as providing technical training to staff.	Regular	1/31/2033
48374-22/23	Public Utilities Commission	\$750,000	The San Francisco Public Utilities Commission (SFPUC) seeks to select Proposers with proven expertise and extensive experience in the following areas: 1. Provide aerial surveying and patrol services to support the maintenance of the power transmission system; 2. Provide priority transportation services for emergency repairs of infrastructure not accessible during certain periods of the year; 3. Provide transportation to Hetch-Hetchy Water and Power (HHWP) facilities in the event of unforeseen disasters or emergencies; provide training for Human External Cargo operations, and 4. Provide as-needed shuttle service between the SFPUC facilities in the Sierra Nevada and the Bay Area.	Regular	9/30/2028
41517-22/23	Sheriff	\$120,000	The San Francisco Sheriff's Office propose to enter into a contract with Recology San Bruno for the garbage collection services for San Francisco County Jail #3 located in San Bruno, CA. Under the San Bruno Municipal Code 10.20.050, the City of San Bruno issued an exclusive contract for the collection of garbage with Recology San Bruno.	Regular	9/30/2023
40888-16/17	Airport	Current Approved Amount \$100,000,000 Increase Amount Requested \$0 New Total Amount Requested \$100,000,000	Project Management Support Services (PMSS) & Design Build (DB) teams will manage and complete the design and construction of the Energy Management Control System (EMCS) program at the San Francisco International Airport (Airport). The EMCS is a system comprised of hardware and software that manages and controls a building's use of energy for heating, ventilation, air conditioning, water, gas, and electricity. The EMCS will replace the multiple systems currently used by stationary engineers with 1 centralized system. The EMCS will comply with American Society of Heating, Refrigerating and AirConditioning Engineers (ASHRAE) 36 guidelines, the most recent industry-standard nationally recognized uniform standards for heating, ventilating, and air-conditioning systems, to connect all buildings, provide campus-level management and control, and transfer data to Information Technology and Telecommunications (ITT). This project includes creating the building management system for both terminal and nonterminal buildings from multiple segmented systems to 1 connected system to track energy and utilities information. Services include project controls, scheduling, document controls, design management, contracts management, architectural and engineering design services, construction, and special systems integration services. All work will be supervised by the project manager. A staffing plan will be developed, and Stationary Engineers will maintain the EMCS equipment and system. Of the amount requested, construction costs will account for an estimated \$80,000,000	Modification	12/31/2025

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PSC	Department	Amount	Type of Service	Type of Approval	Duration
31087-21/22	Economic And Workforce Development	Current Approved Amount \$100,000 Increase Amount Requested \$250,000 New Total Amount Requested \$350,000	OEWD seeks a qualified consultant (or team of consultants) to support an economic impact analysis, to inform the City's economic recovery efforts with respect to the COVID-19 pandemic. The goals of the analysis include: - To determine changes to the economic make up of San Francisco's office core as a result of COVID-19 and how changes to employee commuting patterns will impact the viability and the space requirements of downtown offices and officeserving small businesses - To assess San Francisco office core's competitiveness relative to other comparable markets within the State and nationally - To identify the policies, programs, resources, and interventions required to maximize new entrants to the San Francisco office market as well as the adaptation and long-term robustness of San Francisco offices operating in the post-COVID economic context, and - To identify the activities, uses, and incentives that will increase the motivation for employees and other stakeholders to choose to work and/or visit the downtown office core The scope of this contract (or contracts) will include research tasks (surveys, interviews, stakeholder engagement) as well as impact analysis tasks, described below.	Modification	06/30/2024
36826-18/19	Economic And Workforce Development	Current Approved Amount \$100,000 Increase Amount Requested \$100,000 New Total Amount Requested \$200,000	The Office of Economic and Workforce Development (OEWD) would like to contract with a consultant to provide project management, research, writing, and editing support to produce its mandated Local Workforce Development Plan Update mandated by the California Employment Development Department. Local Workforce Development Areas that administer Department of Labor (DOL) workforce dollars are required by Federal Workforce Innovation and Opportunity Act (WIOA) legislation to submit a Local Plan to the State Workforce Development Board (SWDB) every 4 years. The Plan describes the Local Area's workforce delivery principles and strategies for the subsequent years. The State Workforce Development Board issued directive WSD18-01 on July 27, 2018, requiring Local Workforce Development Boards to submit biennial updates, with the next due in March 2019. While the focus of this contract will be on the Local Plan, additional consulting needs related to WIOA-related DOL and SWDB directives issued within the contract term may be identified and negotiated as part of this contract. Specifically, OEWD wishes to engage a consultant with expert-level knowledge of WIOA to ensure full compliance with all legal and technical requirements for subsequent revisions and updates to the Local Plan. Currently, it is expected that the work completed through this contract will enable the Department to manage biennial updates to the plan after the March 2021 plan is due, but the Department requests an additional 6 months of authority to transition this work (through September 2021) in the event that the Department of Labor requests clarification or resubmission of any documentation.	Modification	12/31/2026

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Regular Meeting of November 21, 2022

PSC	Department	Amount	Type of Service	Type of Approval	Duration
49873-18/19	Economic And Workforce Development	Current Approved Amount \$450,000 Increase Amount Requested \$500,000 New Total Amount Requested \$950,000	The Office of Economic and Workforce Development ("OEWD") seeks consultants to provide technical assistance to nonprofit community-based workforce entities to build capacity of organizational staff to improve overall workforce programming. Activities may include the following: Workforce Development and Design: Advising and recommending effective and sustainable employment service models for specific populations, including (but not limited to): at-risk and in-risk young adults, transitional age youth, women, Veterans, re-entry, residents of public housing, individuals with barriers to employment, and the longterm unemployed. Planning and implementing new workforce initiatives and innovative models that have proven success in connected job seekers to viable employment, including (but not limited to): accelerated learning/skills development, projectbased learning, experiential learning, competencybased training and assessment, prior learning assessments, apprenticeship, learning labs and learning networks, and innovation process strategies. Training and Technical Assistance on Regulatory Compliance: Providing technical assistance and training to service providers on administrative compliance with the State and Federal fund sources with an emphasis on Workforce Innovation and Opportunity Act (WIOA) funds and appropriate activities. Training of Best Practices in Workforce Development: Design, develop, deploy and/or facilitate trainings for best practices in workforce programming. Trainings may be delivered online or in person and include interactive, highly participatory activities on topics promoting skills development in one or more of the following areas: Client customer service - motivational interviews and strength-based interviews; effective case management to enhance participant success; competency based assessments; retention best practices; strategies for effective job development and employer engagement; strategies to utilize external resources outside of workforce system to support clients; using Labor Market Information (LMI) to best inform programming; common measures to identifying "job readiness" across workforce system; innovation in incentivizing participants to submit required documentation (i.e. employment/education verification); employment matching based on skills, interests and sustainable wage occupations; and strategies for removing employment barriers.	Modification	6/30/2027
46770-19/20	Human Services	Current Approved Amount \$198,000 Increase Amount Requested \$150,000 New Total Amount Requested \$348,000	Assist CalWORKs to complete the components of CalOAR (CalWORKs Outcome and Accountability Review), a State of California mandated project. Proposed works are as follow: (1) review of the current system and, (2) development of a system improvement plan.	Modification	06/30/2025
4123-12/13	Public Health	Current Approved Amount \$4,548,060 Increase Amount Requested \$2,421,692 New Total Amount Requested \$6,969,752	Contractor will provide nutrition education and support services, with the goal of transforming environments in order to make healthy eating and physical activity possible in a variety of settings including schools, community-based organizations, childcare settings, youth-serving environments and faith-based organizations.	Modification	6/30/2029
45965-19/20	Public Utilities Commission	Current Approved Amount \$375,000 Increase Amount Requested \$375,000 New Total Amount Requested \$750,000	Crane inspections and repair in accordance with California Division of Occupational and Health Administration (CalOSHA) American National Standards Institute (ANSI) standards in compliance with Plate V title 8 Federal code including OSHA 1810.179, American Society of Mechanical Engineers (ASME), and ANSI. Scope of services will include, but is not limited to the following main services on equipment located within SFPUC-Wastewater enterprise (WWE) system wide: • Quarterly Maintenance and Inspections • Mandatory Partial Load Testing, • Proof Load and Operational Testing, • Mandatory Annual Inspection, Maintenance, Certification • Quadrennial Inspection, Maintenance, Certification, • Troubleshooting and • "As-needed Repairs"	Modification	01/31/2026

(7) Continued

Recommendation of the Human Resources Director:

Adopt the report. Approve the requests for proposed Personal Services Contracts; Notify the Office of the Controller and the Office of Contract Administration.

REGULAR AGENDA

Copies of all staff reports and materials being considered by the Civil Service Commission are available for public view 72 hours prior to the Civil Service Commission meeting.

(8) **Secondary Criteria for H-6 Investigator, Fire Investigation; H-30 Captain, Fire Suppression; and H-40 Battalion Chief, (Fire Department). (File No. 0219-22-5) – Action Item**

Recommendation: Adopt the Secondary Criteria.

(9) **Proposed Rule Amendments to Civil Service Commission Rule Volume I 110.11 Promotional Applicants Applicable to Miscellaneous Classes and Civil Service Commission Rule Volume IV 410.11 Promotional Applicants – Applicable to the Service-Critical Classes of the Municipal Transportation Agency. (File No. 0207-22-5) – Action Item**

November 7, 2022: Continued to the meeting of November 21, 2022.

Recommendation: Accept the Executive Officer’s report, incorporate any changes made by the Commission, direct the Executive Officer to post the proposed amended Rules 110.11 and 410.11 for meet and discuss with the affected labor unions and interested stakeholders.

(10) **COMMISSIONERS’ ANNOUNCEMENTS/REQUESTS**

(11) **ADJOURNMENT**