



## **DRAFT MINUTES**

### **Regular Meeting of the CODE ADVISORY COMMITTEE**

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**DATE:** October 12, 2022  
**TIME:** 9:30 a.m. to 11:00 a.m.  
**LOCATION:** Remote Access

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#### **Remote Access to Information and Participation**

Meeting held by teleconference pursuant to the Governor's Executive Order N-29-20 and the Twelfth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency.

Note: Public comment is welcome and will be heard during each agenda item. Reference documents relating to agenda are available for review at the 49 South Van Ness Ave, 2nd Floor, TSD Counter. For information, please email [ken.hu@sfgov.org](mailto:ken.hu@sfgov.org).

#### **Present**

Stephen Harris, S.E., Chair  
Ned Fennie, A.I.A, Vice-Chair  
Zachary Nathan, AIA, CASp  
Gina Centoni  
Arnie Lerner, FAIA, CASp  
Jim Reed  
Tony Sanchez Corea  
Brian Salyers  
Brian Caruso  
Jonathan Rodriguez

#### **Excused**

Marc Cunningham  
Don Libbey, P.E.  
Henry Karnilowicz  
Rene' Vignos, S.E.

#### **Absent**

Ira Dorter

#### **Others Present**

Angie Sommer, BIC  
Janey Chan, DBI  
Matthew Armour, DBI  
Willy Yau, DBI  
John Smith, Public

Thomas Fessler, DBI  
Christine Gasparac, DBI  
Brian Strong, ORCP  
Santiago Lerma, BOS

Neville Pereira, DBI  
Ken Hu, DBI  
Laurel Mathews, ORCP  
William Rehling, Public

1.0 The meeting was called to order. Roll call found a quorum of committee members were present.

2.0 Approval of the minutes of the Code Advisory Committee regular meeting of August 10 2022.

- There was a motion to approve the minutes as written.
- Seconded and approved.

3.0 Discussion and possible action regarding proposed ordinance amending the Planning and Building Codes to increase fines and penalties for violations of Planning and Building Code provisions. (FILE NO. 220878).

The possible action would be to make a recommendation to the Building Inspection Commission (BIC) for their further action.

**Discussion:**

- Chair Harris confirmed that the CAC weighted in only on the Building Code related issues.
- The Administrative & General Design and Disability Access Subcommittee had made a recommendation to the Code Advisory Committee to approve the proposed ordinance as written.
- Santiago Lerma from Supervisor Ronen's office gave a presentation regarding the proposed ordinance.
- The Director makes the determination whether the fine is the low end (\$200/day) or the high end (\$1000/day).
- There is a provision where upon appeal the fine can be reduced to zero.
- There was a discussion about defining what is intentional or unintentional.
- There was a discussion regarding penalties that are not financial.

**Public Comment:** No public comment.

**Action:** There was a motion to endorse the Subcommittee's approval and forward it to the Building Inspection Commission (BIC) with the full CAC approval. Seconded and approved.

4.0 Update on Concrete Building Safety Program.

**Discussion:**

- San Francisco Chief Resilience Officer Brian Strong gave a presentation regarding the background and the Community Action Plan for seismic safety.
- Laurel Mathews from Office of Resilience and Capital Planning (ORCP) gave a presentation regarding Concrete Building Safety Program.
- There was a comment regarding the experience to implement Unreinforced Masonry Building (UMB) ordinance.
- There was a discussion regarding financial support for building owners.
- The particular criteria to be using for evaluation and upgrade have not been specifically determined yet. However, there are already national standards in ASCE 41.
- There was a question that how high vacancy rate in downtown might play into this program.
- There will not be a mandatory retrofit program for soft story buildings that are less than five units.

**Public Comment:** No public comment.

5.0 Review of communication items. The Committee may discuss or acknowledge communication items received for discussion.

- No communication items.

6.0 Public Comments on items not on this agenda but within the jurisdiction of the Code Advisory Committee. Comment time is limited to 3 minutes or as determined by of the Chairperson.

- No Public comments.

7.0 Committee comments on items not on this agenda.

- There was a question regarding if there are plans to go back to in person meeting.
- Commissioner Sommer mentioned there was a suggestion to make a presentation to the Building Inspection Commission regarding agenda items or programs discussed or approved by CAC in last two years.
- There are two open positions on CAC.

8.0 Subcommittee Reports:

a. Housing Code Subcommittee:

Subcommittee Chair: Henry Karnilowicz  
 Subcommittee Members: Ira Dorter  
 Jim Reed

No meeting. No report.

b. Mechanical Electrical Plumbing & Fire Subcommittee:

Subcommittee Chair: Jim Reed  
 Subcommittee Members: Henry Karnilowicz  
 Brian Salyers, F.P.E.

No Meeting. No report.

c. Administrative & General Design and Disability Access Subcommittee:

Subcommittee Chair: Tony Sanchez-Corea  
 Subcommittee Members: Arnie Lerner, F.A.I.A., CASp  
 Zachary Nathan, A.I.A., CASp  
 Henry Karnilowicz  
 Jonathan Rodriguez

Administrative & General Design and Disability Access Subcommittee had a meeting on 10/12/2022. The Subcommittee made a recommendation to CAC to approve the proposed ordinance (FILE NO. 220878). The Subcommittee was updated regarding the Accessible Business Entrance (ABE) program.

d. Structural Subcommittee:

Subcommittee Chair: Stephen Harris, S.E.  
 Subcommittee Members: Rene' Vignos, S.E., LEED A.P.  
 Marc Cunningham  
 Ned Fennie, A.I.A.  
 Don Libbey, P.E.

No meeting. No report.

e. Green Building Subcommittee:

Subcommittee Chair: Zachary Nathan, AIA, CASp  
 Subcommittee Members: Gina Centoni

Henry Karnilowicz  
Jonathan Rodriguez

No meeting. No report.

9.0 Committee Member's and Staff's identification agenda items for the next meeting, as well as current agenda items to be continued to another CAC regular meeting or special meeting, or a subcommittee meeting.

- Periodic update from ORCP on the progress of the Concrete Building Safety program.

10.0 Adjournment.

- The meeting was adjourned at 10:56 a.m.