

# AGENDA

# Wednesday, November 16, 2022 | 10:00 AM

Roster: Committee Member Melanie Muasau
Interim Chair Diana Almanza Committee Member Steven Clark
Secretary Cris Plunkett Committee Member Lisa Rachowicz
Committee Member Britt Creech Committee Member Joaquin Remora
Committee Member Belinda Dobbs Committee Member Kaleese Street
Committee Member Tomiko Eya Committee Member Traci Watson

All SMC meetings are public. Homeless and formerly homeless San Franciscans are encouraged to attend. PUBLIC COMMENTS WILL BE TAKEN AFTER DISCUSSIONS & BEFORE VOTES/ACTION

## I. CALL TO ORDER/ROLL CALL/AGENDA ADJUSTMENTS

A. MINUTES DISCUSSION/ACTION

OCTOBER 2022 MINUTES INTERIM CHAIR ALMANZA 3 min

The Committee will review draft(s) of previous minutes.

Explanatory document - <u>Committee Minutes</u>.

Public Comment will be heard before proposed action.

Proposed Action: Approve last month's Meeting Minutes

II. OLD BUSINESS DISCUSSION/ ACTION

A. TELECONFERENCING RESOLUTION ACTION

INTERIM CHAIR ALMANZA 3 min

In accord with the City Attorney's recommendation, a resolution allowing the Committee to continue holding meetings virtually will be voted upon.

Explanatory document - Teleconferencing Resolution

Public Comment will be heard before a vote on the proposed action.

Proposed Action: Approve Resolution

B. SELECTION OF NEW OFFICERS DISCUSSION/ ACTION

MEMBERS 15 min

The Committee will accept nominations for officer positions—Chair, Vice Chair, and Secretary. Nominees will give brief statements to the Members.

Public Comment will be heard.

Proposed Action: Approve Resolution

III. NEW BUSINESS/REPORTS DISCUSSION/ ACTION

A. POLICY SUBCOMMITTEE DISCUSSION

SUBCOMMITTEE CHAIR PLUNKETT 15 min

During last week's subcommittee meeting, Members discussed issues related to staff training, animals, and behavioral health services at shelters. To help the Committee decide whether

and when to begin taking complaints from Navigation Centers, HSH has put the SMC on the agenda of its December 7 meeting with shelter program managers. This is an opportunity to introduce SMC to these key stakeholders and answer questions they may have.

Public Comment will be heard.

Proposed Action: Tentatively determine who will address the HSH meeting

# B. DEPT OF HOMELESSNESS AND SUPPORTIVE HOUSING DISCUSSION $15 \ min$ HSH

Update from the Department of Homelessness and Supportive Housing. Explanatory documents – Vacancy Report

Public Comment will be heard.

## C. DEPARTMENT OF PUBLIC HEALTH

DISCUSSION

DPH STAFF 15 min

Review of October inspections, complaints, and investigations. Share tentative inspection schedule. Recruitment efforts.

Explanatory documents - SOC Report

Public Comment will be heard.

## D. ANIMALS IN SHELTERS

DISCUSSION / ACTION

INTERIM CHAIR ALMANZA 15 min

Discuss ideas to address any confusion guests and staff have vis-à-vis animals in shelters. *Explanatory document – Language for Shelter Staff Questionnaire* 

Public Comment will be heard.

## IV. GENERAL PUBLIC COMMENT

DISCUSSION

3 min

Members of the public may address the Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee for up to three minutes. With respect to an action item [denoted by "Proposed Action" after the agenda item] on the agenda, members of the public may address the Committee for up to two minutes at the time such item is called. With respect to a discussion item [denoted by "Discussion"] on the agenda, members of the public may address the Committee for up to one minute at the time such item is called. Members of the public may only speak once per agenda item. Those who comment may submit a written summary (up to 150 words) of their remarks to assist staff in the compilation of the meeting minutes.

## **ADJOURNMENT**

This item requires a motion, a second, and to be carried.

Proposed Action: Approve adjournment

To obtain copies of the agenda, minutes, or any explanatory documents, please contact staff at shelter.monitoring@sfgov.org.

The ringing of and use of cell phones, pagers, and similar sound producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager or other similar sound-producing electronic devices. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees maybe sensitive to various chemical based scented projects. Please help the City to accommodate these individuals.

Know Your Rights under the Sunshine Ordinance (Chapter 67 San Francisco Administrative Code) Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE THIS ORDINANCE, OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE SUNSHINE ORDINANCE TASK FORCE:

Administrator
Sunshine Ordinance Task Force
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689
Phone (415) 554-7724
Fax 415-554-7854

E-mail sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City's website at <a href="https://www.sfgov.org">www.sfgov.org</a>.

#### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site: sfgov.org/ethics.

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Meeting Access Information (October 19, 2022, at 10:00 AM)

WebEx → https://sfdph.webex.com/sfdph/onstage/g.php?MTID=ec622f15e10fc264fc218d3bdd4580af4

Join by phone at (415) 655-0003

Meeting ID number/access code: 2451 346 8850

Meeting password: SMC22