



Report Summary Information

Name Pre-Security Closed Circuit Television (CCTV) Cameras

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Report Question Responses

1 Change in Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

Response

No

2 Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Response

No

4 Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

Response

No

5 Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

Response

No

6 Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

Response

No

7 Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable):

Response

Cognyte (formerly Verint); Airport Tech Shop & ITT Teams.

8 Surveillance Technology Goals



8.1 **Has the surveillance technology been effective at achieving its identified purpose?**

Response

Yes

8.2 **In 3-5 sentences, please explain how the technology has or has not been effective**

Provide quantitative data to support your response. This should include crime statistics for the radius where the technology operates if that was a motivating factor in acquiring the surveillance technology.

Response

Within the public areas of the Airport, the pre-security CCTV camera monitoring has been very effective in providing vital/critical information regarding Safety and Security at the Airport (e.g., passenger accidents, customer service and law enforcement incidents), including supporting Situational Awareness for first responders.

9 Data Sharing

9.1 **Has data acquired through the surveillance technology been shared with entities outside of the department?**

Response

Yes

9.2 **Was the data shared with city and county departments or other entities associated with city and county government?**

Response

Yes

9.3 **List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

Response

- Police (SFPD - Airport Bureau)
- City Attorney (assigned to SFO)
- Recorded video footage of the incidents
- Safety, Security and Legal matters.

9.4 **Was the data shared with entities outside of city and county government?**

Response

Yes

9.5 **List which non-city entities received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

Response

- Outside law enforcement agencies, with the public when the data is subject to disclosure pursuant to a Public Records Act request for the data.

10 Accidental Receipt of Face Recognition Data

10.1 **Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

Response

No



11 Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

Response

No

12 Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

Response

No

12.4 Has your department conducted any internal audits of the technology?

Response

No

13 Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

Response

Yes

13.2 How many public records requests have been made regarding this surveillance technology?

Response

From 07/01/2021 to 06/30/2022 = 38

13.3 Please summarize what has been requested via public records requests, including the general type of information requested and disclosed, as well as the number of requests for each general type of information.

Response

Video footage of various incidents from safety to customer service.

14 Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

Response

Equivalent to 2.95 Existing.

14.2 Are there one-time costs for Fiscal Year 2022-23?

Response

No

14.15 Are there annual costs for Fiscal Year 2022-2023:

Response

Yes



14.16 **Are there annual Salary and Fringe costs?**

Response

Yes

14.17 **List total annual Salary and Fringe costs for FY 2022-2023:**

Response

\$573,000 based upon July 2022 salary expense.

14.18 **Are there annual Software costs?**

Response

Yes

14.19 **List total annual Software costs for FY 2022-2023:**

Response

Maintenance & Support (annual Software Cost) - \$ 506,659

14.20 **Are there annual Hardware/ Equipment costs?**

Response

Yes

14.21 **List total annual Hardware/ Equipment costs for FY 2022-2023:**

Response

Hardware - \$ 5,000

14.22 **Are there annual Professional Services costs?**

Response

Yes

14.23 **List total annual Professional Services costs for FY 2022-2023:**

Response

Professional Services - \$146,413

14.24 **Are there annual Training costs?**

Response

No

14.26 **Are there annual "Other" costs?**

Response

No



14.28 **What source of funding will fund the Surveillance Technology for FY 2022-2023?**

Response

Operational Expense

14.29 **Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

Response

No

14.31 **Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

Response

Yes

14.32 **Why have the annual costs changed?**

Response

Increase in Compensation (Salary & Fringe) Costs.

15 Annual Inventory Check

15.1 **Note:**

In 2019, all departments were asked to compile a list of surveillance technologies which their department uses. Since then, departments have been asked to contact COIT about new technologies for a surveillance technology review via the Surveillance Technology Ordinance Form in ServiceNow. Please feel free to reference the current Surveillance Technology Inventory for your department to help you answer the following questions.

15.2 **Is the Surveillance Technology Inventory for your department current and accurate?**

Response

Yes

15.9 **You have completed the Annual Surveillance Report:**

Congratulations and see you next year!