



Report Summary Information

Name Automated License Plate Readers (ALPR)

Respondent Marcus Santiago

Date Completed 10/28/2022 09:26 AM

Report Question Responses

1 Change in Authorized Use Cases

- 1.1 In the last year, did your department have use cases which differed from your “approved use cases” in your BOS-approved policy?

Response

No

2 Change in Authorized Job Titles

- 2.1 Does the list of “authorized job titles” in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Response

Yes

- 2.2 Please provide an updated list of authorized job titles.

Response

Chief Park Ranger (0951) or Deputy Chief Park Ranger (0922)

- 2.3 Why have the job titles changed?

Response

RecPark recently established new positions (0951, 0922) to lead the Park Ranger Division.

3 Change in Number and/or Type of Technology

- 3.1 Sections 4-6 cover changes in the number or type of technology addressed by the Surveillance Technology Policy.

Please review and respond according to your department's current situation.

4 Replacement of Old Technology

- 4.1 Has any technology listed in the policy been replaced?

Response

No

5 Addition of New Technology

- 5.1 Has any technology been added which is not listed in the policy?

Response

No



6 Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

Response

No

7 Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable):

Response

Microbiz provides training and support of the hardware.

8 Surveillance Technology Goals

8.1 Has the surveillance technology been effective at achieving its identified purpose?

Response

Yes

8.2 In 3-5 sentences, please explain how the technology has or has not been effective

Provide quantitative data to support your response. This should include crime statistics for the radius where the technology operates if that was a motivating factor in acquiring the surveillance technology.

Response

we have not had many cases using this technology

9 Data Sharing

9.1 Has data acquired through the surveillance technology been shared with entities outside of the department?

Response

No

9.4 Was the data shared with entities outside of city and county government?

Response

No

10 Accidental Receipt of Face Recognition Data

10.1 Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?

Response

No

11 Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

Response

No



12 Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

Response

No

12.4 Has your department conducted any internal audits of the technology?

Response

No

13 Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

Response

No

14 Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

Response

Chief Park Ranger (0951)
Deputy Chief Park Ranger (0922)

14.2 Are there one-time costs for Fiscal Year 2022-23?

Response

No

14.15 Are there annual costs for Fiscal Year 2022-2023:

Response

Yes

14.16 Are there annual Salary and Fringe costs?

Response

Yes

14.17 List total annual Salary and Fringe costs for FY 2022-2023:

Response

Costs will be incurred by Chief Park Ranger (0951) and Deputy Chief Park Ranger (0922).
Costs expended only when data is requested. RPD expects max of \$5k (total of 70 hours) in annual costs if required.

14.18 Are there annual Software costs?

Response

No



14.20 **Are there annual Hardware/ Equipment costs?**

Response

No

14.22 **Are there annual Professional Services costs?**

Response

No

14.24 **Are there annual Training costs?**

Response

No

14.26 **Are there annual "Other" costs?**

Response

No

14.28 **What source of funding will fund the Surveillance Technology for FY 2022-2023?**

Response

Operational funds

14.29 **Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

Response

No

14.31 **Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

Response

No

14.32 **Why have the annual costs changed?**

Response

N/A

15 Annual Inventory Check

15.1 **Note:**

In 2019, all departments were asked to compile a list of surveillance technologies which their department uses. Since then, departments have been asked to contact COIT about new technologies for a surveillance technology review via the Surveillance Technology Ordinance Form in ServiceNow. Please feel free to reference the current Surveillance Technology Inventory for your department to help you answer the following questions.

15.2 **Is the Surveillance Technology Inventory for your department current and accurate?**

Response

Yes



15.9 **You have completed the Annual Surveillance Report:**
Congratulations and see you next year!