



Report Summary Information

Name HSA - Client Lobby Cameras

Respondent Kevin Li

Date Completed

Report Question Responses

1 Change in Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

Response

No

2 Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Response

No

4 Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

Response

Yes

5 Addition of New Technology

5.2 Why has the technology been added?

Response

Aging equipment needed to be replaced.

5.3 Please list technology which was added (include manufacturer and model information).

Response

Quantity 56 : VIVOTEK USA, INC. : FD9187-HT-A, 5mp, fixed lens, H.265, H.264, MJPEG

5.4 Please list how many units have been added.

Response

13 - replaced 43 old cameras and added 13 new

6 Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

Response

Yes



6.2 **Why is the technology no longer used?**

Response

We replaced with existing technology that we currently use at 170 Otis. NAS (VM) - RECORDER WIN SERVER 2019 / VAST VIDEO MANAGEMENT SOFTWARE (VMS)

6.3 **Please list how many units have ceased operation.**

Response

43 camera's have ceased operation

7 Services or Equipment Sources

7.1 **List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable):**

Response

Xtech - Technology Marketplace Vendor who resold the Vivotek products

Vivotek - Manufacturer

8 Surveillance Technology Goals

8.1 **Has the surveillance technology been effective at achieving its identified purpose?**

Response

Yes

8.2 **In 3-5 sentences, please explain how the technology has or has not been effective**

Provide quantitative data to support your response. This should include crime statistics for the radius where the technology operates if that was a motivating factor in acquiring the surveillance technology.

Response

We monitor the camera's in order insure a safe and secure environment at HSA buildings. We do not collect any quantitative data.

9 Data Sharing

9.1 **Has data acquired through the surveillance technology been shared with entities outside of the department?**

Response

No

9.4 **Was the data shared with entities outside of city and county government?**

Response

No

10 Accidental Receipt of Face Recognition Data

10.1 **Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

Response

No



11 Complaints

11.1 Has your department received any complaints and/or concerns from community members about this surveillance technology?

Response

No

12 Violations

12.1 Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?

Response

No

12.4 Has your department conducted any internal audits of the technology?

Response

No

13 Statistics and Information about Public Records Act Requests

13.1 Has your department received any public records act requests for this surveillance technology?

Response

No

14 Total Annual Costs for the Surveillance Technology

14.1 List the number of FTE (new & existing).

Response

4.2 FTE

8226 and 8202 for monitoring. 8228 and 0922 for review

14.2 Are there one-time costs for Fiscal Year 2022-23?

Response

Yes

14.3 Are there one-time Salary and Fringe costs?

Response

No

14.5 Are there one-time Software costs?

Response

No

14.7 Are there one-time Hardware/ Equipment costs?

Response

Yes



14.8 **List total one-time Hardware/ Equipment costs for FY 2022-2023.**

Response

\$45596.33 for the new camera's at 1235 Mission

14.9 **Are there one-time Professional Services costs?**

Response

Yes

14.10 **List total one-time Professional Services costs for FY 2022-2023:**

Response

\$16,200 in wiring costs was completed by Department of Technology.

14.11 **Are there one-time Training costs?**

Response

No

14.13 **Are there one-time "Other" costs?**

Response

No

14.15 **Are there annual costs for Fiscal Year 2022-2023:**

Response

No

14.28 **What source of funding will fund the Surveillance Technology for FY 2022-2023?**

Response

13% Federal, 12% State, and 75% General Fund

14.29 **Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

Response

No

14.31 **Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

Response

No

14.32 **Why have the annual costs changed?**

Response

N/A

15 Annual Inventory Check



15.1 **Note:**

In 2019, all departments were asked to compile a list of surveillance technologies which their department uses. Since then, departments have been asked to contact COIT about new technologies for a surveillance technology review via the Surveillance Technology Ordinance Form in ServiceNow. Please feel free to reference the current Surveillance Technology Inventory for your department to help you answer the following questions.

15.2 **Is the Surveillance Technology Inventory for your department current and accurate?**

Response

Yes

15.9 **You have completed the Annual Surveillance Report:**

Congratulations and see you next year!