



Report Summary Information

Name DPH CCTV Security Cameras

Respondent Marc Upchurch

Date Completed

Report Question Responses

1 Change in Authorized Use Cases

1.1 In the last year, did your department have use cases which differed from your "approved use cases" in your BOS-approved policy?

Response

No

2 Change in Authorized Job Titles

2.1 Does the list of "authorized job titles" in your BOS-approved policy need to change? (i.e. Do you need additional job titles to be authorized to access the data, or do you need to remove any current job titles?)

Response

No

4 Replacement of Old Technology

4.1 Has any technology listed in the policy been replaced?

Response

No

5 Addition of New Technology

5.1 Has any technology been added which is not listed in the policy?

Response

No

6 Ceased Operation of Technology

6.1 Is any technology listed in the policy no longer in use?

Response

No

7 Services or Equipment Sources

7.1 List any and all entities, companies or individuals which provide services or equipment to the department which are essential to the functioning or effectiveness of the Surveillance Technology (list "N/A" if not applicable):

Response

Comtel Systems Technology, Inc., and Johnson Controls, Inc.

8 Surveillance Technology Goals



8.1 **Has the surveillance technology been effective at achieving its identified purpose?**

Response

Yes

8.2 **In 3-5 sentences, please explain how the technology has or has not been effective**

Provide quantitative data to support your response. This should include crime statistics for the radius where the technology operates if that was a motivating factor in acquiring the surveillance technology.

Response

The Department's use of the surveillance technology is applied as a security safeguard for managing vulnerabilities, a psychological deterrence against criminal activity, and support and benefit San Francisco residents, while minimizing and mitigating all costs and potential civil rights and liberties impacts of residents. The Department's in this regard has been very effective and continues to meet the specified goals and objectives.

9 Data Sharing

9.1 **Has data acquired through the surveillance technology been shared with entities outside of the department?**

Response

Yes

9.2 **Was the data shared with city and county departments or other entities associated with city and county government?**

Response

Yes

9.3 **List which departments received surveillance technology data from your department, what type of data was disclosed, under what legal standard the information was disclosed, and a justification for the disclosure.**

Response

The Police Department, District Attorney's Office, and the Public Defender's Office.

9.4 **Was the data shared with entities outside of city and county government?**

Response

No

10 Accidental Receipt of Face Recognition Data

10.1 **Did your department inadvertently or unintentionally receive, retain, access or use any information obtained from Face Recognition Technology?**

Response

No

11 Complaints

11.1 **Has your department received any complaints and/or concerns from community members about this surveillance technology?**

Response

No

12 Violations



12.1 **Were there any violations of the Surveillance Technology Policy or Surveillance Impact Report, reported through community members, non-privileged internal audits, or through other means in the last year?**

Response

No

12.4 **Has your department conducted any internal audits of the technology?**

Response

Yes

12.5 **Please provide general aggregate information about the result of your department's internal audits.**

Response

Audit results identified six critical items requiring remediation.

12.6 **If the audits revealed violations, please list any actions taken in response to the violations.**

Response

All audit remediation items were related to password management. Our password policies and procedures were implemented and enforcement was initiated.

13 Statistics and Information about Public Records Act Requests

13.1 **Has your department received any public records act requests for this surveillance technology?**

Response

No

14 Total Annual Costs for the Surveillance Technology

14.1 **List the number of FTE (new & existing).**

Response

Twelve including the Director.

14.2 **Are there one-time costs for Fiscal Year 2022-23?**

Response

No

14.15 **Are there annual costs for Fiscal Year 2022-2023:**

Response

Yes

14.16 **Are there annual Salary and Fringe costs?**

Response

Yes

14.17 **List total annual Salary and Fringe costs for FY 2022-2023:**

Response

\$1,946,563



14.18 **Are there annual Software costs?**

Response

Yes

14.19 **List total annual Software costs for FY 2022-2023:**

Response

No

14.20 **Are there annual Hardware/ Equipment costs?**

Response

Yes

14.21 **List total annual Hardware/ Equipment costs for FY 2022-2023:**

Response

\$3,690,575

14.22 **Are there annual Professional Services costs?**

Response

Yes

14.23 **List total annual Professional Services costs for FY 2022-2023:**

Response

\$354,950

14.24 **Are there annual Training costs?**

Response

No

14.26 **Are there annual "Other" costs?**

Response

No

14.28 **What source of funding will fund the Surveillance Technology for FY 2022-2023?**

Response

City and County of San Francisco General Fund.

14.29 **Have there been any changes to the one-time costs from your department's approved Surveillance Impact Report?**

Response

No



14.31 **Have there been any changes to the annual costs from your department's approved Surveillance Impact Report?**

Response

No

14.32 **Why have the annual costs changed?**

Response

N/A

15 Annual Inventory Check

15.1 **Note:**

In 2019, all departments were asked to compile a list of surveillance technologies which their department uses. Since then, departments have been asked to contact COIT about new technologies for a surveillance technology review via the Surveillance Technology Ordinance Form in ServiceNow. Please feel free to reference the current Surveillance Technology Inventory for your department to help you answer the following questions.

15.2 **Is the Surveillance Technology Inventory for your department current and accurate?**

Response

Yes

15.9 **You have completed the Annual Surveillance Report:**

Congratulations and see you next year!