# SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	Instituto Familiar de la Raza, Inc.	Division	n/Section	PHD/CHEP DocuSigned by:		
		Exec. A	dministrator	Greg Wagner	Magisigned by:	
Address	2919 Mission Street	DPH Ad	lministrator	Patricia Erwin, 2324752949F		
	San Francisco, CA 94110	Program	Administrator	Nikole Trainor	Phone 628-217-6324	
Contact	Gloria Romero	Contrac	t Analyst	Anna Gutierrez	Phone 628-271-6171	
which inc	or approval of a new contract with the ludes a 12% contingency, to provide <b>I June 30, 2026 (3.5 years)</b> .					
	Sole X Non-Profit DB			mber: <u>4-2019</u>	Date: 9/12/2019	
X	New Renewal Mo	od	Sole So	ource - Approval Da	ate:	
Number of years DPH has been doing b CONTRACT INFORMATION:		s with this organ ior Transaction (new)	sinc <u>19</u> Proposed	Years, ee the 80's <u>Transaction</u> 5 - 06/30/2026	Annualized <u>Difference*</u>	
Funding Sou		(new)	01/01/2023	00/30/2020		
CDC (1/1/23		\$0	\$5	5,000	\$5,000	
,	1 (1/1/23 - 6/30/23)	\$0		000,000	\$1,000,000	
General Fund (7/1/23 – 6/30/24)		\$0	\$2,0	00,000	\$2,000,000	
General Fund (7/1/24 – 6/30/25)		\$0	\$2,0	00,000	\$2,000,000	
General Fund (7/1/25 – 6/30/26)		\$0	\$2,0	00,000	\$2,000,000	
12% Contingency (1/1/23 – 6/30/26)		\$0	\$84	40,600	\$840,600	
TOTAL PROGRAM		\$0 \$7,		45,600	\$7,845,600	
Contract FTE		0.00	)	10.9	10.9	
<u>PROPOSED</u> : Mode(s) of Service & Unit of Service Definition			No. Of Clients X Duplicated Unduplicate	Number Of ed Units	Unit Cost	
Start Up Months (1/1/23 – 3/31/23)			n/a	3	\$168,333.34	
Integrated HIV, HCV & STD Testing Encounters (1/123 – 6/30/23)			167	318	\$132.72	
Linkage to care and Navigation to PrEP, HIV Care, HCV / STD Treatment, and other service Encounters (1/1/23 – 6/30/23) • Referral & Linkage • Individual Risk Reduction Counseling • Prevention Case Management			596 436 76	431 257 249	\$300.00 \$251.81 \$286.40	
Condom Distribution Encounters $(1/1/23 - 6/30/23)$			7.912	31.645	\$0.77	

Community Engagement and Mobilization Encounters (1/1/23			
- 6/30/23)			
Groups-SSG	380	175	\$556.20
• Events	430	10	\$3,451.53
Social Media	3	3	\$4,066.44
Basic Needs Service Encounters $(1/1/23 - 6/30/23)$	188	962	\$25.00
Overdose Prevention (1/1/23 – 6/30/23)	In-Kind	In-Kind	In-Kind
Syringe Access and Disposal Services (1/1/23 – 6/30/23)	In-Kind	In-Kind	In-Kind
Integrated HIV, HCV & STD Testing Encounters (7/1/23 –	667	1,274	\$132.72
6/30/24) (7/1/24 - 6/30/25) (7/1/25 - 6/30/26)			
Linkage to care and Navigation to PrEP, HIV Care, HCV / STD			
Treatment, and other service Encounters $(7/1/23 - 6/30/24)$			
(7/1/24 - 6/30/25) (7/1/25 - 6/30/26)			
Referral & Linkage	2,382	1,727	\$300.00
<ul> <li>Individual Risk Reduction Counseling</li> </ul>	1,743	1,027	\$251.81
Prevention Case Management	303	997	\$286.40
Condom Distribution Encounters (7/1/23 – 6/30/24) (7/1/24 – 6/30/25) (7/1/25 – 6/30/26)	31,647	126,580	\$0.77
Community Engagement and Mobilization Encounters(7/1/23 –			
6/30/24) $(7/1/24 - 6/30/25)$ $(7/1/25 - 6/30/26)$			
• Groups-SSG	1,520	700	\$556.20
• Events	1,720	40	\$3,451.53
Social Media	12	12	\$4,066.44
Basic Needs Service Encounters (7/1/23 – 6/30/24) (7/1/24 –	753	3.851	\$25.00
6/30/25) (7/1/25 - 6/30/26))		,	·
Overdose Prevention (7/1/23 – 6/30/24) (7/1/24 – 6/30/25)	In-Kind	In-Kind	In-Kind
(7/1/25 - 6/30/26)			
Syringe Access and Disposal Services (7/1/23 – 6/30/24)	In-Kind	In-Kind	In-Kind
(7/1/24 - 6/30/25) (7/1/25 - 6/30/26)			

### **Explanation of Service:**

Health Access Point (HAP) Services are designed to meet the needs of Latinx communities. HAP is defined as a population specific; one-stop shop or network of agencies/programs with a lead agency that provides an equity-focused, stigma-free, and low barrier access to a person-centered, standard of care services regardless of HIV, Hepatitis C (HCV), or Sexually Transmitted Disease (STD) status. HAP services should deliver program services that contribute to the following citywide goals: Getting to Zero initiatives that focus on zero new HIV infections, zero HIV-related deaths, and zero stigma and discrimination, the elimination of Hepatitis C (HCV), the reversal of increasing STD rates, and the elimination of racial disparities in accessing services and health outcomes in targeted communities in San Francisco.

The HAP Services provided will include linkage to care services which are defined as a warm hand-off to a service, typically a one-time occurrence with minimal complexity. A warm hand-off is defined as a face-to-face interaction, where the service providers have an open line of communication. Linkage to care services differ from a referral in that the service are followed-up to ensure successful linkage to services. The purpose of linkage services is to ensure that a client is successfully linked to care. As well as client navigation services for a short period of time, 1- 3 months, which will guide clients through and around barriers in complex health care systems to ensure timely and appropriate care or treatment. Navigation services will also help clients address barriers in their own lives that are preventing them from accessing care. Additionally, navigation services. Lastly, HAP Services will have case management that follow the services of navigation, but for a longer span of time, from 4 – 12 months.

## Monitoring Report/Program Review & Follow-Up:

The contract services will be monitored by the Department as required.

The SFDPH Program Administrator will be responsible for assessing and tracking all information related to the accomplishment of the project.

## Nondiscrimination and Cultural Competency:

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

## Listing of Board of Directors and Executive Director:

Sebastian Alioto, Board Treasurer		
Kenny Gutierrez, Board Secretary		

#### **Recommendations:**

The Department recommends approval of this contract.