SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	Rafiki Coalition for Health & Wellness	Division/Section	PHD/CHEP-DocuSigned by:	
		Exec. Administrator	Greg Wagner My Waght tilned by:	
Address	601 Cesar Chavez Street	DPH Administrator	Patricia Erw	
	San Francisco, CA 94124	Program Administrator	Nikole Trainor Phone 628-217-6324	
Contact	Monique LeSarre	Contract Analyst	Kristine Ly Phone 628-271-6168	

Request for approval of a new contract with the **Rafiki Coalition for Health & Wellness**, in the amount of **\$9,413,600** which includes a 12% contingency, to provide **Health Access Point (HAP) Services**, for the period **January 1, 2023 through June 30, 2026 (3.5 years)**.

Owner	DBE [X RFF– Number:		Date: <u>9/12/2019</u>	
Number of years DPH has been doing busi	ness with this organiz	ation: Since 1986 36 Years	, 	Annualized	
CONTRACT INFORMATION:	Prior Transaction	ction Proposed Transaction		Difference*	
	(new)	01/01/2023 - 06/3			
Funding Sources:					
CDC (1/1/23 – 7/31/23)	\$0	\$5,000		\$5,000	
General Fund (1/1/23 – 6/30/23)	\$0	\$1,200,000		\$1,200,000	
General Fund (7/1/23 – 6/30/24)	\$0	\$2,400,000		\$2,400,000	
General Fund (7/1/24 – 6/30/25)	\$0	\$2,400,000		\$2,400,000	
General Fund $(7/1/25 - 6/30/26)$	\$0	\$2,400,000		\$2,400,000	
12% Contingency (1/1/23 – 6/30/26)	\$0	\$1,008,600		\$1,008,600	
TOTAL PROGRAM	\$0	\$9,413,600		\$9,413,600	
Contract FTE	0.00		0.00	0.00	
PROPOSED:		Of Clients Duplicated	Number Of	Unit	
Mode(s) of Service & Unit of Service Definit	tion	Unduplicated	Units	Cost	
 Capacity Building Months (1/1/23 – 6/30/23) Program Planning & Development with identified sub- contractors Organizational Capacity Building Assessment: Identify Consultant 		n/a	6	\$200,000	
 Completion of organizational Standard Oper Procedures Pay Equity Staff Sustainability Planning Program Operational Capacity: San Francisc Foundation (SFAF)-HIV/STI/HEPC integra planning (Cont. on next page) 	co Aids				

• Workforce Development Training: Identify			
Consultant/trainings			
Staffing Capacity Building, new hires, clear			
roles/responsibilities			
 Board of Directors Capacity Building and 			
Development of Oversight Protocol			
Facility Expansion Planning (New Space)			
(Commercial Realtor Consultant)			
 Development of MOU agreements with contract HAP 			
sub-contractors			
Materials & Supplies Months $(1/1/23 - 6/30/23)$	n/a	6	\$833.33
Capacity Building Months $(7/1/23 - 6/30/24)$ $(7/1/24 - 6/30/25)$	n/a	12	\$200,000
(7/1/25 - 6/30/26)			<i>q</i> 2 00,000
Program Planning & Development with identified sub-			
contractors			
Organizational Capacity Building Assessment:			
Identify Consultant			
Completion of organizational Standard Operational			
Procedures			
Pay Equity Staff Sustainability Planning			
 Program Operational Capacity: San Francisco Aids 			
Foundation (SFAF)-HIV/STI/HEPC integration			
planning			
 Workforce Development Training: Identify 			
Consultant/trainings			
• Staffing Capacity Building, new hires, clear			
roles/responsibilities			
Board of Directors Capacity Building and			
Development of Oversight Protocol			
Facility Expansion Planning (New Space)			
(Commercial Realtor Consultant)			
• Development of MOU agreements with contract HAP			
sub-contractors			
Multiples Services Provided In-Kind (7/1/23 – 6/30/24) (7/1/24	In-Kind	In-Kind	\$0.00
- 6/30/25) (7/1/25 - 6/30/26):			
 Integrated HIV, HCV & STD Testing 			
• Linkage to care and Navigation to PrEP, HIV Care,			
HCV / STD Treatment, and other services			
Harm Reduction Services			
Overdose Prevention			
Syringe Access and Disposal Services			
Condom Distribution			
Community Engagement and Mobilization			
• HIV, HCV, STD Health Education and Prevention			
Counseling			
Basic Needs Services			
• Prevention and Treatment Medication: PREP and ART			
for HIV, HCV & STD, including Medication Storage			
Mental Health Services			
Primary Care			
Substance Use Treatment			

• Substance Use Treatment

Explanation of Service:

Health Access Point (HAP) Services are designed to meet the needs of **Black and African American** communities. HAP is defined as a population specific; one-stop shop or network of agencies/programs with a lead agency that provides an equity-focused, stigma-free, and low barrier access to a person-centered, standard of care services regardless of HIV, Hepatitis C (HCV), or Sexually Transmitted Disease (STD) status. HAP services should deliver program services that contribute to the following

citywide goals: Getting to Zero initiatives that focus on zero new HIV infections, zero HIV-related deaths, and zero stigma and discrimination, the elimination of Hepatitis C (HCV), the reversal of increasing STD rates, and the elimination of racial disparities in accessing services and health outcomes in targeted communities in San Francisco.

The HAP Services provided will include linkage to care services which are defined as a warm hand-off to a service, typically a one-time occurrence with minimal complexity. A warm hand-off is defined as a face-to-face interaction, where the service providers have an open line of communication. Linkage to care services differ from a referral in that the service are followed-up to ensure successful linkage to services. The purpose of linkage services is to ensure that a client is successfully linked to care. As well as client navigation services for a short period of time, 1- 3 months, which will guide clients through and around barriers in complex health care systems to ensure timely and appropriate care or treatment. Navigation services will also help clients address barriers in their own lives that are preventing them from accessing care. Additionally, navigation services will be tailored to each individual client to ensure client needs are being met, that may include mobile and after hour services. Lastly, HAP Services will have case management that follow the services of navigation, but for a longer span of time, from 4 – 12 months.

Monitoring Report/Program Review & Follow-Up:

The contract services will be monitored by the Department as required.

The SFDPH Program Administrator will be responsible for assessing and tracking all information related to the accomplishment of the project.

Nondiscrimination and Cultural Competency:

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

Listing of Board of Directors and Executive Director:

Monique LeSarre	
Shirley Strong	
Lisa L. Williams	
Dr. Mark L. Gaines	
Shannell Williams	
Reverend Dr. Carolyn Randsome Scott	
Rachel Bryant	

Recommendations:

The Department recommends approval of this contract.