SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

| Contractor Asian and Pacific Islander Wellness Center | | Division/Section | | PHD/CHEP_DocuSigned by: | | | | |
|--|---|---|---------------------|-----------------------------|-------------------------------------|-------------------------------|-------------|--|
| | dba San Francisco Community Health Center | | Exec. Administrator | | Greg Wagner Wagner Docusigne | | by: | |
| Address 730 Polk Street, 4 th Floor San Francisco, CA 94102 | | | _ DPH Administrator | | Patricia Erwin ps V/ | | | |
| | | Program Administrator | | Nikole Trainor | Phone Phone | 649C 628-217-632 | | |
| Contact Lance Toma | | | Contract Analyst | | Nora Macias | Phone 4 | 415-554-268 | |
| Commun Access Po | or approval of a new contract wit ity Health Center, in the amoun bint (HAP) Services, for the peri | t of \$4,147, od January | 535 which | includes a 129 rough June 3 | 6 contingency, to 0, 2026 (3.5 year | provide He es). | ealth | |
| | Sole X Non-Profit Owner New Renewal |] DBE] Mod | L | | umber: 4-2019 ource - Approval | Date: _ | 9/12/2019 | |
| | | _ | | | ** | | | |
| Number of years DPH has been doing business with a CONTRACT INFORMATION: Prior Traction (no. 1) | | | | | | Annualized <u>Difference*</u> | | |
| Funding Sov | iros: | (110 | ••• | 01/01/2020 | | | | |
| Funding Sources: CDC (1/1/23 – 7/31/23) | | \$0 | | \$5,000 | | \$ | 5,000 | |
| | 1 (1/1/23 – 6/30/23) | \$(| | | 00,000 | | 0,000 | |
| General Fund – Mayor's Office Addback 1/1/23 – 6/30/23) | | \$(| 0 | \$128,308 | | \$12 | \$128,308 | |
| General Fund (7/1/23 – 6/30/24) | | | 0 | \$800,000 | | \$80 | \$800,000 | |
| General Func 7/1/23 – 6/3 | 1 – Mayor's Office Addback 0/24) | \$0 | 0 | \$256,616 | | \$250 | 6,616 | |
| General Fund (7/1/24 – 6/30/25) | | | 0 | \$800,000 | | | \$800,000 | |
| General Func 7/1/24 – 6/3 | 1 – Mayor's Office Addback 0/25) | \$(| 0 | \$256,616 | | \$250 | \$256,616 | |
| General Fund (7/1/25 – 6/30/26) | | | 0 | \$800,000 | | | \$800,000 | |
| General Fund – Mayor's Office Addback 7/1/25 – 6/30/26) | | \$ | | \$256,616 | | - | 6,616 | |
| 2% Contingency (1/1/23 – 6/30/26) | | \$0 | | \$444,379 | | \$31 | 7,208 | |
| TOTAL PROGRAM | | \$(| \$0 \$4, | | 47,535 | \$4,147 | 7,535 | |
| Cont | ract FTE | _ | 0.00 | | 3.25 | | 3.25 | |
| PROPOSED | <u>2</u> : | No. Of Clients X Duplicated | | Numbe Of | er | Unit | | |
| Mode(s) of | Service & Unit of Service Defin | Unduplicate | | ed Units | | Cost | | |
| ntegrated HIV | 7, HCV & STD Testing Encounters (| | 675 | | <u> </u> | 636.19 | | |
| | e and Navigation to PrEP, HIV Care d other service Encounters (1/1/23 – | | 600 990 | | | 835.86 | | |

| Harm Reduction Service Encounters (1/1/23 – 6/30/23) | 600 | 900 | \$39.45 |
|--|------------|--------|----------|
| Overdose Prevention Encounters (1/1/23 – 6/30/23) | 200 | 300 | \$39.45 |
| Syringe Access and Disposal Service Encounters (1/1/23 – 6/30/23) | 200 | 300 | \$39.45 |
| Condom Distribution Encounters (1/1/23 – 6/30/23) | 675 | 6000 | \$6.66 |
| Community Engagement and Mobilization Encounters (1/1/23 | 3648 | 1320 | \$163.53 |
| - 6/30/23) | COO | 000 | \$25.9C |
| HIV, HCV, STD Health Education and Prevention Counseling Encounters $(1/1/23 - 6/30/23)$ | 600 | 990 | \$35.86 |
| Basic Needs Service Encounters (1/1/23 – 6/30/23) | 675 | 1100 | \$36.41 |
| Prevention and Treatment Medication: PREP and ART for HIV, HCV & STD, including Medication Storage Encounters (1/1/23 – 6/30/23) | 540 | 840 | \$38.04 |
| Mental Health Service Encounters (1/1/23 – 6/30/23) | 200 | 400 | \$29.59 |
| Primary Care Encounters (1/1/23 – 6/30/23) | 200 | 500 | \$23.67 |
| Substance Use Treatment Encounters (1/1/23 – 6/30/23) | 200 | 300 | \$39.45 |
| Integrated HIV, HCV & STD Testing Encounters (7/1/23 – 6/30/24), (7/1/24 – 6/30/25), (7/1/25 – 6/30/26) | 1,350 | 2,200 | \$36.19 |
| Linkage to care and Navigation to PrEP, HIV Care, HCV / STD Treatment, and other service Encounters (7/1/23 – 6/30/24), (7/1/24 – 6/30/25), (7/1/25 – 6/30/26) | 1,200 | 1,980 | \$35.86 |
| Harm Reduction Service Encounters (7/1/23 – 6/30/24), (7/1/24 – 6/30/25), (7/1/25 – 6/30/26) | 1,200 | 1,800 | \$39.45 |
| Overdose Prevention Encounters (7/1/23 – 6/30/24), (7/1/24 – 6/30/25), (7/1/25 – 6/30/26) | 400 | 600 | \$39.45 |
| Syringe Access and Disposal Service Encounters (7/1/23 – 6/30/24), (7/1/24 – 6/30/25), (7/1/25 – 6/30/26) | 400 | 600 | \$39.45 |
| Condom Distribution Encounters (7/1/23 – 6/30/24), (7/1/24 – 6/30/25), (7/1/25 – 6/30/26) | 1,350 | 12,000 | \$6.66 |
| Community Engagement and Mobilization Encounters (7/1/23 – 6/30/24), (7/1/24 – 6/30/25), (7/1/25 – 6/30/26) | 7,296 | 2,640 | \$159.82 |
| HIV, HCV, STD Health Education and Prevention Counseling Encounters (7/1/23 – 6/30/24), (7/1/24 – 6/30/25), (7/1/25 – 6/30/26) | 1,200 | 1,980 | \$35.86 |
| Basic Needs Service Encounters (7/1/23 – 6/30/24), (7/1/24 – 6/30/25), (7/1/25 – 6/30/26) | 1,350 | 2,200 | \$36.41 |
| Prevention and Treatment Medication: PREP and ART for HIV, HCV & STD, including Medication Storage Encounters (7/1/23 – 6/30/24), (7/1/24 – 6/30/25), (7/1/25 – 6/30/26) | 1,080 | 1,680 | \$38.04 |
| Mental Health Service Encounters (7/1/23 – 6/30/24), (7/1/24 – 6/30/25), (7/1/25 – 6/30/26) | 400 | 800 | \$29.59 |
| Primary Care Encounters $(7/1/23 - 6/30/24)$, $(7/1/24 - 6/30/25)$, $(7/1/25 - 6/30/26)$ | 400 | 1,000 | \$23.67 |
| Substance Use Treatment Encounters $(7/1/23 - 6/30/24)$, $(7/1/24 - 6/30/25)$, $(7/1/25 - 6/30/26)$ | 400 | 600 | \$39.45 |
| | | - | |

Explanation of Service:

Health Access Point (HAP) Services are designed to meet the needs of **Asian and Pacific Islander and Trans-Women** communities. HAP is defined as a population specific; one-stop shop or network of agencies/programs with a lead agency that provides an equity-focused, stigma-free, and low barrier access to a person-centered, standard of care services regardless of HIV, Hepatitis C (HCV), or Sexually Transmitted Disease (STD) status. HAP services should deliver program services that contribute to the following citywide goals: Getting to Zero initiatives that focus on zero new HIV infections, zero HIV-related deaths, and zero stigma and discrimination, the elimination of Hepatitis C (HCV), the reversal of increasing STD rates, and the elimination of racial disparities in accessing services and health outcomes in targeted communities in San Francisco.

The HAP Services provided will include linkage to care services which are defined as a warm hand-off to a service, typically a one-time occurrence with minimal complexity. A warm hand-off is defined as a face-to-face interaction, where the service providers have an open line of communication. Linkage to care services differ from a referral in that the service are followed-up to ensure successful linkage to services. The purpose of linkage services is to ensure that a client is successfully linked to care. As well as client navigation services for a short period of time, 1-3 months, which will guide clients through and around barriers in complex health care systems to ensure timely and appropriate care or treatment. Navigation services will also help clients address barriers in their own lives that are preventing them from accessing care. Additionally, navigation services will be tailored to each individual client to ensure client needs are being met, that may include mobile and after hour services. Lastly, HAP Services will have case management that follow the services of navigation, but for a longer span of time, from 4 – 12 months.

Monitoring Report/Program Review & Follow-Up:

The contract services will be monitored by the Department as required.

The SFDPH Program Administrator will be responsible for assessing and tracking all information related to the accomplishment of the project.

Nondiscrimination and Cultural Competency:

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

Listing of Board of Directors and Executive Director:

| Lance Toma (ED) | Ben Plumley (Board President) | | |
|--------------------------------|----------------------------------|--|--|
| Mike Rabanal (Board Treasurer) | Melisa Marquez (Board Secretary) | | |
| Emma You | Alex Rivera, M.Ed | | |
| Vivek Jain, MD, MAS | Katherine McKinley | | |
| David Win | Jacob Moody | | |
| John Jones, MD | | | |
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Recommendations:

The Department recommends approval of this contract.