



## INFORMATION SHEET

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**NO. G-05**

**DATE** : January 8, 2013

**CATEGORY** : General

**SUBJECT** : **Affixing Building Enlargement Description Stamp**

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**SECTIONS INVOLVED** : San Francisco Building Code – Section 106A.4.6

**INTENT** : To clarify which project requires that Building Enlargement Description Stamp need to be affixed

**DISCUSSION** :

<b>BUILDING ENLARGEMENT DESCRIPTION</b> <input type="checkbox"/> VERTICAL <input type="checkbox"/> HORIZONTAL
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- (A) The above stamp needs to be affixed on permit application forms including the following projects:
1. Vertical addition
  2. Horizontal addition
  3. Rear decks
  4. In-Fill court
  5. Dormers
  6. Bay windows
  7. Balconies
- (B) The above stamp does not need to be affixed on permit application forms for the following project:
1. Roof decks

Affixing subject stamp is not required for change in occupancy and change of number of dwelling units, provided that the building envelope is not enlarged. Excavation to create a basement also does not require affixing subject stamp.

Other conditions will be evaluated on a case-by-case basis by the Supervisor or Manager.

Tom C. Hui 1/8/2013  
Tom C. Hui, S.E. Date  
Acting Director  
Department of Building Inspection

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