

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	<u>West-Com & TV Inc.</u>	Division/Section:	<u>Laguna Honda Hospital (LHH)</u>
Address	<u>2200 Cordelia Road</u>	Deputy Director:	_____
	<u>Fairfield, CA 94534</u>	LHH Director Facilities:	<u>Diana Kenyon</u>
Contact	<u>Tiffany Kraft</u>	LHH Facilities:	<u>Jan Voorsluys</u> Phone <u>350-7344</u>
	<u>Business Manager</u>	Contract Analyst:	<u>Ron Rossi</u> Phone <u>554-2938</u>

Request for approval of a new contract with West-Com & TV Inc., in the amount of \$537,600, to provide maintenance and support services for the West-Com Odyssey Nurse Call System installed at Laguna Honda Hospital for a term of July 1, 2022 to June 30, 2025.

Profit Non-Profit LBE Sourcing Event: _____ Date: _____
 New Renewal Mod Sole Source

Number of years DPH has been doing business with this organization: 12

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference</u>
	(new)	7/1/2022 – 06/30/2025	
Funding Sources:			
General Fund		\$480,000	\$480,000
<u>TOTAL DPH REVENUES</u>			
Contingency Amount		\$57,600	\$57,600
<u>CONTRACT TOTAL</u>		\$537,600	\$537,600
<i>ANNUAL AMOUNT OF CONTRACT (estimate)</i>		\$537,600	\$537,600
Agency Funds		-\$0-	-\$0-
Contract FTE		N/A	N/A

PROPOSED:

<u>Mode(s) of Service & Unit of Service Definition</u>	<u>No. of Clients</u>		<u>Number of Units</u>	<u>Unit Cost</u>
	<u>N/A</u>	<u>Duplicated</u>		
	<u>N/A</u>	<u>Unduplicated</u>		
<u>Annual payment</u>			<u>4</u>	<u>\$160,000</u>
Annual services will include remedial maintenance and service(s) on any software and/or hardware component(s) of the West-Call Nurse Call Systems;				
four (4) quarterly Preventative Maintenance (PM) service, as mutually agreed upon by the parties, to ensure the System is performing in accordance with the published specifications. The services performed during the PM shall include but may not be limited to items such as create system backup files, battery checks, inspect and clean PC and master station consoles, software maintenance update and applicable operation checks.				
_____			_____	_____
_____			_____	_____
_____			_____	_____
_____			_____	_____
_____			_____	_____

Explanation of Service Change and Variances:

This is a new contract.

Monitoring Report/Program Review & follow-up:

The contract will be monitored in accordance with all applicable Departmental procedures through the DPH Business Office, Office of Contract Compliance (BOCC).

Nondiscrimination and Cultural Competency:

If required, the Contractor will participate in the cultural competency requirements for the upcoming year.

Other Significant Issues:

West-Com & TV Inc. is a for-profit business established in Fairfield, CA.

West-Com & TV Inc. will partner with the San Francisco Department of Public Health (SFDPH) to provide remedial maintenance and service(s) on any software and/or hardware component(s) of the West-Call Nurse Call Systems.

The Nurse Call system is designed especially for Acute Care facilities. It provides healthcare organizations with tools to improve and facilitate communication, collaboration, workflow, and patient safety. It includes features such as the Nurse Console, for example, which allows staff to view a unit map showing occupied rooms, patient requests, alerts, and the location of other staff members. It can also be used to answer calls, send caregiver requests, and make staff member assignments.

West-Com & TV Inc., being the only vendor able to provide maintenance to its own West-Com Odyssey Nurse Call System, was selected under a Sole Source.

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director**Board of Directors:**

Jonathan Richard Peters, CEO
Sage Madison Peters, Secretary
Tiffany Michelle Kraft, CFO
Jordan Hennesey Peters

Owners of 10% or more of the Firm:

Jonathan Richard Peters 100%

Recommendations:

The Department recommends approval of this contract.