



CIVIL SERVICE COMMISSION
City and County of San Francisco

CSC Register No.
To:
c:
Case Number:

MANAGEMENT, SUPERVISORY, OR CONFIDENTIAL DESIGNATION COMPLAINT

Instructions: Submit the typed original copy of this form to the Employee Relations Ordinance Administrator, Civil Service Commission, 25 Van Ness, Suite 720, San Francisco, CA 94102-6033. This complaint must comply with the provisions of Civil Service Commission Rule Series 07.

In accordance with San Francisco Administrative Code, Section 16.208 (Employee Relations Ordinance), the Employee Relations Director, in consultation with department heads, shall specify employees who are to be designated as Management, Supervisory, or Confidential. If an employee designated as Management, Supervisory, or Confidential, or an employee organization or a department head disagrees with such designation, the question shall be referred to an Administrative Law Judge for a hearing and final determination.

Name of Employee/Employee Organization Employee Number

Class Number Title

Department (include section and or division) Work Number

Name of Supervisor Class Number

Work Number

The above named employee has been designated by the Employee Relations Director as (check one):

Management [] Supervisory [] Confidential []

Complete reasons for complaint and requested remedy on the second page. Use additional pages if necessary.

I declare that I have read the complaint and the statements are true to the best of my knowledge. Submitted by designated employee, employee organization, or department head:

Date Received by Civil Service Commission

(Signature)

(Date)

(Typed Name)

(Title)

(Address)

(Telephone Number)

State reason(s) for complaint, be specific: (refer to Sections 16.202.1, 16.202.17 of the Employee Relations Ordinance)

Remedy requested: