

Div.	Contractor	Current Total Contract Not to Exceed (NTE) Amount with Contingency	Proposed Total Contract NTE Amount with Contingency	Change in Total Contract Amount	Current Contract Term	Proposed Contract Term	Prior Annual Amount without Contingency*	Proposed Annual Amount without Contingency*	Annual Difference	Annual Difference (%)	Requested Action
DPH-PHD	PHFE dba Heluna Health	\$ 4,233,471	\$ 6,024,377	\$1,790,906	3/01/22-6/30/23	3/01/22-6/30/23	\$ 2,496,355	\$ 4,199,726	\$ 1,703,371	40.56%	Amendment
<p>Purpose: The requested action is for the approval of an amendment to the COVID Task Force Contract with PHFE dba Heluna Health for a Total Contract Amount with Contingency of \$6,024,377, with the contract term remaining the same. This contract is to continue the support of the COVID Command Center Emergency Response services. PHFE dba Heluna Health will continue to provide program administration to support SFDPH programs and activities, which include all emergency response staff recruitment and facilitation, clinical support staff, subcontractors/consultants, and other as needed specialist who participate through this contract. PHFE dba Heluna Health is responsible for it's staff and subcontractors' performance and ensuring they meet projects' goals and timeline. Emergency response staff may be assigned to various sites / settings as part of the SFDPH COVID19 Emergency response in the City and County of San Francisco. These sites may include but are not limited to Department of Public Health, Medical facilities, community vaccination and testing sites, containment centers, clinics, public health laboratory, surveillance and epidemiology, San Francisco COVID Task Force operations and logistics, and other designated emergency response sites that have been secured to respond to COVID19 patient care, prevention and support. PHFE dba Heluna Health will receive 12.3% of indirect charges in the amount \$605,508 for the term 03/01/2022 through 6/30/2023. The proposed amended agreement is authorized under RFQ 3-2020. Additional funding will continue to support COVID 19 modality services.</p> <p>The Department is requesting approval of a Total Contract Amount of \$6,024,377 due to the following: 1) \$1,320,684 of General Fund for FY 21/22 for the term of 03/01/2022-06/30/2022; 2) \$4,199,726 of General Funds for FY22/23 for the term of 07/01/2022-06/30/2023; 3) 12% contingency in the amount of \$503,967 on the FY 22-23 funding total.</p> <p>Reason for Funding Change: The annual amount is increased by \$1,703,371 due to the following reasons: (1) Additional COVID Funding in the amount of \$1,703,371 to further augment Testing, Data Intelligence, and Support at various facilities.</p>											
Target Population:	Residents of the City and County of San Francisco.										
Service Description:	<p>To the extent that Department (SFDPH) provides objectives, direction, and input regarding the work to be provided under this Agreement, PHFE dba Heluna Health shall determine how such objectives, direction, and input are addressed and is solely responsible for the means by which such a result is obtained. PHFE dba Heluna Health retains all authority over the conduct of its staff and subcontractors/consultants. For all staff and subcontracts/consultants, PHFE dba Heluna Health oversees project implementation and ensures the projects complies with DPH standards and protocols as well as all city contract requirements. PHFE dba Heluna Health provides all fiscal management of contracted funds – including audits, invoicing, purchasing, and budget reconciliation; and oversees and ensures payroll meets standard accounting practices. PHFE dba Heluna Health provides program administration, manages/monitors performance and accountability of subcontractors, issues payments on a cost reimbursement basis, monitors budgets, maintains records, produces financial reports as requested, and undergoes an annual audit.</p> <p>SFDPH COVID19 response in the City and County of San Francisco will be provided at various sites / settings. These sites may include but are not limited to Department of Public Health, Medical facilities, community vaccination and testing sites, containment centers, clinics, public health laboratory, surveillance and epidemiology, San Francisco COVID Task Force operations and logistics, and other designated emergency response sites that have been secured to respond to COVID19 patient care, prevention and support.</p>										
UOS (annual):	COVID Response/Month: \$4,199,726/12 UOS month = \$349,977										
NOC (annual)	N/A										
Funding Source(s):	COVID Operations Department of Operations Center, COVID Community Engagement, COVID Vaccination, COVID Data Intelligence, COVID Laguna Honda, COVID Testing, COVID Disease Response Unit (CDRU)										
Selection Type	RFQ 3 - 2020										
Monitoring	The contracted services will be monitored by the DPH Program Administrator overseeing these services.										
ZSFG/LHH	County of Santa Cruz	\$ 551,937	\$ 1,489,500	\$937,563	7/1/19-6/30/22	7/1/22-6/30/25	\$ 117,312	\$ 413,750	\$ 296,438	71.65%	New Original Agreement (to continue existing services)

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<p>Purpose: The requested action is the approval of a new agreement for existing services with County of Santa Cruz. The County of Santa Cruz is the designated "Host County" chosen by the Local Government Agency (LGA) Consortium to maintain the CMAA/TCM trust fund and coordinate administration of the CMAA/TCM participation fees for all counties in the state. The Total Contract Amount with Contingency requested is \$1,489,500 with a term from 07/01/2022 through 06/30/2025, for a total of 3 years. The proposed new agreement is authorized under section 21.5 of the Administrative Code. The County of Santa Cruz is the only agency that can provide the services due to a contractual agreement at the state level with Department of Health Care Services (DHCS).</p> <p>Reason for Funding Change: The Department is requesting the approval of a Total Contract Amount of \$1,489,500. While this is a new contract, for comparison purposes, the proposed change in the Total Contact Amount of \$937,563 between the two contracts is due to (1) prior contract was under budgeted, (2) revenue percentage went up from 8.9% to 11% resulting in an increase in participation fees and (3) the Consortium budget fee has increased from previous years. The proposed Total Contract Amount of \$1,489,500 includes an annual amount of \$375,000 for FY22/23, \$412,500 for FY23/24 and \$453,750 for FY24/25; and an overage fee amount of \$248,250 which is the 20% Contingency value amount applied for FY22/23 thru FY24/25.</p>											
Target Population:	The San Francisco Health Network, Zuckerberg San Francisco General Hospital(ZSFG), Laguna Honda Hospital (LHH) and other network facilities.										
Service Description:	San Francisco Dept. of Public Health participates in MediCal Administrative Activies (MAA) and Targeted Case Management (TCM) programs. As per the State and the Local Government Agency (LGA) consortium, the County of Santa Cruz has been selected to administer these programs and serve as their host county on behalf of the CA State Dept. of Health Services. To pay its its share of fees for participation in the MAA and TCM programs, DPH must enter into a contract with the County of Santa Cruz, the sole entity to whom payments can be made for DPH's participation in the MAA and TCM programs.										
UOS (annual):	The service fee charged by Santa Cruz County is based on the revenue collected from the program on behalf of the City.										
NOC (annual)	N/A										
Funding Source(s):	General Fund										
Selection Type	Sole Source Admin Code 21.5										
Monitoring	The contracted services will be monitored by the DPH Program Administrator overseeing these services.										

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LHH	Health Services Advisory Group, Inc	\$ 1,778,247	\$ 6,989,564	\$5,211,317	5/9/22 - 12/31/22	5/9/22 - 12/31/22	\$ 2,381,583	\$ 9,361,025	\$ 6,979,442	74.56%	Amendment
<p>Purpose: The requested action is the approval of a contract amendment to add additional specialized resources to assist in the Laguna Honda recertification project and to add additional hours to already contract resources. Specifically new resources shall include nursing home administrators and assistant administrators, infection control specialists, discharge transfer coaches.</p> <p>Reason for Funding Change: The Department is requesting the approval of a total Amended Contract Amount of \$6,989,564. The requested actual increase in funding of \$5,211,317 is the result of the inclusion of new as-needed specialists and add hours for existing specialists: <i>New Positions</i> : Nursing Home Administrators and Assistants 3,672 hour (\$400/hour), Infection Control Specialists 580 hours (\$325/hour), Discharge transfer Coach 1,1440 hours (\$325/hour). <i>Additional hours for existing specialists</i>: Quality Improvement Specialist 5,610 hours (\$325/hour), Senor Data Scientist 117 hours(\$159/hour) Project Coordinator 80 hours (\$159/hour) additional estimated travel (\$669,691). Note: <i>*This is less than a 12 month contract annual amounts listed in the above table are for illustrative purposes only.</i></p>											
Target Population:	Laguna Honda Hospital (LHH)										
Service Description:	The contract will perform specialized consulting services in support of the Laguna Honda recertification effort.										
UOS (annual):	Hours (Actual)										
NOC (annual)	N/A										
Funding Source(s):	General Fund										
Selection Type	Emergency Contracting Procedures Admin Code 21.15										
Monitoring	The contracted services will be monitored by the DPH Program Administrator overseeing these services.										