
**SMALL BUSINESS COMMISSION
MEETING MINUTES**

Monday, December 13, 2021
3:30 P.M.

SMALL BUSINESS COMMISSIONERS

Sharky Laguana, President
Miriam Zouzounis, Vice-President
Stephen Adams; Lawanda Dickerson; Kathleen Dooley;
Cynthia Huie; William Ortiz-Cartagena

1. **Call to order and roll call.**

Meeting was called to order at 3:32pm.

Commissioners present: Laguana, Zouzounis, Adams, Dickerson, Dooley, Huie, Ortiz-Cartagena.

Staff in attendance: Regina Dick-Endrizzi, Director, OSB, Kerry Birnbach, Senior Policy

Analyst/Commission Secretary, Richard Kurylo, Legacy Business Program Manager.

Commissioner Dickerson read the ancestral homeland acknowledgement.

2. **Recognition and Certificates of Honor – Stephen Adams, Regina Dick-Endrizzi, Kathleen Dooley.
(Discussion Item)**

The Commission recognized and honored Commissioner Adams and Commissioner Dooley for their years of service on the Commission. It honored Director Dick-Endrizzi for her years of service leading the Office of Small Business. President Laguana read a Certificate of Honor for the Director and Commissioners provided commendations. Lee Halpern, Aide to Supervisor Peskin, presented a Board Certificate to Commissioner Dooley, and then President Laguana presented the SBC Certificate of Honor. Commissioners provided additional comments. Supervisor Mandelman joined to present Commissioner Adams with a Board Certificate and President Laguana read the SBC Certificate of Honor. Commissioners added commendations.

Public comment:

Laurie Thomas, thanked honorees

David Pilpal, thanked honorees

Richard Kurylo, thanked honorees

Tom Temprano, thanked honorees

3. **BOS File #211093 – Planning Code – Castro Street Neighborhood Commercial District. (Discussion and Action Item)**

The Commission discussed and took action on this ordinance. Tom Temprano, Legislative Aide to Supervisor Mandelman and Audrey Merlone from the Planning Department explained the history and background behind this proposal. They noted it has neighborhood support and that it doesn't make sense to prohibit a use type especially now that there are high vacancies in the Castro.

Commissioner Comments: Commissioner Adams noted he fully supports this and it can help activate the Castro/18th cross. Vice President Zouzounis said this was a good example of reforming how regulate businesses.

Motion to support by Commissioner Adams.

2nd: President Laguana

Aye: Adams, Dickerson, Dooley, Huie, Laguana, Ortiz-Cartagena, Zouzounis.

Motion passes (7-0)

4. **BOS File #210381 – Planning Code – Massage Establishment Zoning Controls. (Discussion and Action Item)**

Amy Beinart, Aide to Supervisor Ronen, presented an update on this legislation and noted that the bill had been duplicated to set a final set of amendments back to the Planning Commission while the rest of the legislation will be voted on by the BoS. The final amendments clarify massage as compatible with health services, which was not discussed at the Planning Commission so needs to return for review.

No members of the public requested to speak.

No Commissioner comments.

Motion to support amended legislation: Zouzounis

2nd: Dickerson

Aye: Adams, Dickerson, Dooley, Huie, Laguana, Ortiz-Cartagena, Zouzounis.

Motion passes (7-0)

5. **Resolution Making Findings To Allow Teleconferenced Meetings Under California Government Code Section 54953(E). (Discussion and Action Item)**

The commission renewed findings and voted on this item.

Commissioner Adams asked if there was an updated timeline for resuming in-person meetings. Kerry Birnbach noted that they have not received any official start dates. President Laguana said he's heard late January is when the Entertainment Commission will resume.

Motion to support amended legislation: Adams

2nd: Laguana

Aye: Adams, Dickerson, Dooley, Huie, Laguana, Ortiz-Cartagena, Zouzounis.

Motion passes (7-0)

6. **Approval of Legacy Business Registry Applications and Resolutions. (Discussion and Action Item)**

Richard Kurylo, Legacy Business Program Manager, Office of Small Business, presented five Legacy Business Applications for approval.

Commissioner Zouzounis noted that Dark Garden provides great services and she's spent a lot of time at Tu Lan. Commissioner Dooley said she had performed at Performing Arts Workshop when she was a dancer. President Laguana mentioned his experiences with Hyde street studios and how legendary it was.

Public Comment: Jennifer Corwin from Tia Margarita thanked the Commission for honoring her restaurant.

Motion to approve Legacy Businesses: Adams

2nd: Laguana

Aye: Adams, Dickerson, Dooley, Huie, Laguana, Ortiz-Cartagena, Zouzounis.

Motion passes (7-0)

7. **Legacy Business Program Annual Report. (Discussion Item)**

The Commission reviewed the Legacy Business Program Annual Report. Richard Kurylo, Legacy Business Program Manager presented the fifth annual report and explained they had added 37 businesses between April 2020 and March 2021. 302 total businesses are in the registry. The new website was launched as well.

Commissioner Adams commended the work Richard has done. President Laguana echoed those remarks.

Public Comment: David Zouzounis thanked Rick for all of his work.

8. **Office of Small Business Annual Report. (Discussion Item)**

Director Dick-Endrizzi reviewed the Annual Report for FY19-20 and 20-21 including lessons learned from COVID-19, performance measures, and future considerations/opportunities to work on.

Commissioner Comments: President Laguana agreed with the key takeaways from the report and wanted more time to consider the report before commenting.

No members of the public requested to speak.

9. **Office of Small Business Annual Budget Update. (Discussion Item)**

Director Dick-Endrizzi reviewed the annual budget including personnel costs, overhead, operational costs, etc.

No Commissioner comments.

No members of the public requested to speak.

10. **Resolution No. 005-2021-SBC 'Disabled Access Credit Expansion Act of 2021.' (Discussion and Action Item)**

The Director presented a Resolution in support of the 'Disabled Access Credit Expansion Act of 2021' which asks the Board of Supervisors to pass a resolution of support.

No Commissioner Comments.

No members of the public requested to speak.

Motion to approve Resolution: Adams

2nd: Laguana

Aye: Adams, Dickerson, Dooley, Huie, Laguana, Ortiz-Cartagena, Zouzounis.

Motion passes (7-0)

11. **Approval of Draft Meeting Minutes. (Action Item)**

Motion to approve Nov. 22 meeting minutes: Laguana

2nd: Dickerson

Aye: Adams, Dickerson, Dooley, Huie, Laguana, Ortiz-Cartagena, Zouzounis.

Motion passes (7-0)

12. **General Public Comment. (Discussion Item)**

No members of the public requested to speak.

13. **Director's Report. (Discussion Item)** The Director provided legislative updates on forthcoming regulations of vendors on sidewalks. She noted that the SBAC was closed for in-person appointments temporarily.
Commissioner comments: Zouzounis asked for resources to give guidance to businesses interested in becoming flexible retail.
No members of the public requested to speak.
14. **Commissioner Discussion and New Business. (Discussion Item)**
Commissioner Zouzounis gave a quick update about the Racial Equity committee and upcoming presenters, etc. Commissioner Adams reported that on 12/4 the inner sunset merchants association did a holiday lighting contest. Ortiz-Cartagena mentioned that MEDA + OEWD + Calle 24 put on a great event. Huie noted that she held a workshop regarding ADA lawsuits with merchants. Dickerson noted that we were invited to an SF Chamber event at Asia SF which was very productive.
15. **Adjournment. (Action Item)**
No Commissioner Comments.
No members of the public requested to speak.
Motion to adjourn in honor of Director Dick-Endrizzi, Commissioner Dooley, and Commissioner Adams:
Laguana
2nd: Adams
Aye: Adams, Dickerson, Dooley, Huie, Laguana, Ortiz-Cartagena, Zouzounis.
Motion passes (7-0)
- Meeting adjourned at 6:54pm.