

Department Budget Submission Checklist

To be completed by: All departments.

Instructions: Submit this completed cover sheet with your budget submission and ensure all applicable forms below are included with your submission.

Department Name: Environment

- ☒ **Summary of Major Changes:** Completed "Form 1A: Summary of Major Changes" explaining major changes submitted in department's budget proposal.
 - ☒ **Proposed Efficiency/Reduction Savings Loaded in BPMS via Target Reports:** Completed "Form 1B: Target Proposal"
 - ☒ **Department Budget Summary:** Completed "Form 1C: Department Budget Summary" Submission includes copy of report 15.50.012.
- ☒ **IDS Detail:** Completed "Form 1D: IDS Detail."
- ☒ **Revenue Report:** Completed "Form 2A: Revenue Report."
- ☒ **Fees & Fines:** Completed "Form 2B: Fees & Fines."
- ☒ **Cost Recovery:** Completed "Form 2C: Cost Recovery."
- ☒ **Expenditure Changes:** Completed "Form 3A: Expenditure Changes."
- ☒ **Position Changes:** Completed "Form 3B: Position Changes."
- ☒ **Layoffs :** Completed "Form 3C: Position Reductions Resulting in Layoffs."
- ☒ **Contingency Reductions:** Completed "Form 3D: Contingency Reductions."
- ☒ **Equipment & Fleet Requests:** Completed "Form 4A: New General Fund Equipment"; "Form 4B: "
- ☒ **Minimum Compensation Ordinance:** The effects of the MCO in contracting have been considered as
- ☒ **Proposition J Description, Summary, City Cost, Contract Cost:** Required for all existing or new Prop Js
- ☒ **Interdepartmental Services Balancing:** Included Excel download of 15.20.012 3.b.2 IDS balancing repc
- ☐ **Organizational Charts:** Submission contains updated position-level organizational charts for your department, with indication if the position is filled (F) or vacant (V). Organizational charts also reflect
- ☒ **New Legislation:**
 - ☐ Included draft legislation that department would like to submit with the budget; or,
 - ☐ Draft legislation in progress at this time. A description of the proposed changes is included in the "Summary of Major Changes" table. A draft will be provided to the Mayor's Office by
- ☒ **Other Requests:** Submitted requests for the following items (through separate forms), if applicable:
 - ☐ COIT
 - ☐ Capital

For Chief Financial Officer/Budget Manager:

I have reviewed the attached budget submission and affirm that all applicable forms checked off above are either included in this submission or have been submitted through the proper online forums.

Joseph Salem

Signature:

Joseph Salem

BUDGET FORM 1A: Summary of Major Changes			
FY 2021-22 and FY 2022-23			
Environment			
Major Changes	Department Response to Major Changes	Equity Lens: Explain what populations are benefited by these changes and how they are benefited. How will the department know those were successful?	Equity Lens: Explain what populations are negatively impacted by these changes and how they are impacted. Describe what strategies your Department recommends to mitigate any potential adverse impacts.
1. SUMMARY. What major changes is the department proposing? Clearly describe each change, including the fiscal impact of the proposal, and how the department proposes to fund each significant change (i.e. reprioritization of existing funds, grants, or other new revenues). Include detail related to position changes in Position section below.	The Department is not proposing any major changes.		
2. TARGET. How did the department meet its target? What are the high-level programmatic, operational, or staffing impacts of this proposed reduction?	The Department does not receive funding from the General Fund and thus is not required to make targeted cuts.		
3. EXPENDITURE CHANGES. What major expenditure changes is the department proposing? Please provide information especially for any grant changes, major contract changes, personnel changes, or other changes that affect core services and functions. What is the overall General Fund impact? Highlight any changes related to major changes/initiatives as noted in the Summary section.	AAO Expenditure budget is being reduced due to multi-year grants in Energy and Zero Waste that were funded entirely in fiscal 2021. AAO expenditures are also being reduced due to one-time spending for our fiscal 2021 relocation to 1155 Market Street. - AAO expenditure budget is being reduced due to a reduction in IDS MOU's from PUC and MTA, which impacts our work on Climate Action and Electric Vehicles (EV). Reduced funding for EV work will impact the Department's ability to 1) implement the 2019 Citywide EV Roadmap and 2) enforce Ordinance #244-19, EV Charging in Commercial Parking Lots and Garages. - Reduced funding for City's Climate Action work will eliminate 1) citywide technical climate work group facilitation, 2) monitoring and progress reporting on climate action, 3) implementation of solutions around existing building decarbonization and associated outreach, 4) support to the SFPUC on the commercial building renewable energy ordinance, the reduced capacity to 5) track climate policies and legislation and 6) continue on-going climate outreach. This reduction in funds will jeopardize the development of San Francisco's 2025 Climate Action Plan. AAO expenditure budget is being increased due to an MOU with SFPDH to provide Fix Lead SF, a lead abatement program targeting San Francisco housing. There is no General Fund impact.	Energy program funding noted in column B is a multi-year grant, the majority of which appears in the Department's budget in the program's first year, 2021. This grant funding provides energy efficiency retrofits to multi-unit housing (generally low-income) and small/medium local businesses. The difference in expenditures between the 2021 and 2022 budgets is simply the timing of the grant. There will be no change in the number of businesses and multi-unit housing sites that will be served per the terms of the grant. The funds show up in the year we receive the grant and are used in subsequent years for critical energy efficiency programming. The team judges success by the number of housing units receiving energy efficiency benefits, number of businesses participating and their languages, energy saved, and cost savings for participants. Zero Waste funding noted in column B is a multi-year grant, the majority of which appears in the Department's budget in the program's first year, 2021. This state-funded pilot will provide mobile sites for recycling bottles and cans. The funds show up in the year we receive the grant, but like our energy efficiency grants, programming runs over a couple of years. Success is measured by tracking weights and number of bottles and cans collected through the pilot project. This pilot will significantly benefit low-income San Franciscans who collect bottles and cans throughout the City, by giving them more places to recycle and collect the redemption value. Fix Lead SF is a collaboration of the Department, SFPDH, and MOEWD. Lead is a neurotoxin that was used in paint until 1978 - more than 90% of San Francisco's residential buildings were built before that time. Fix Lead SF will reduce the lead risks in these residences, as most homes have the potential to contain lead-contaminated paint, soil, and dust. Children under six years of age are especially at-risk for lead poisoning because they are more likely to put non-food items such as paint chips, lead-contaminated soil, or lead-dust contaminated hands or toys in their mouths. Women who are pregnant also at higher risk for lead poisoning, as are adults working with lead, such as painting contractors. Fix Lead SF is free to SF residents. Once launched, it will prioritize services and funds to abate lead hazards in housing occupied by low-income SF families in neighborhoods with high lead paint potential. Success will be measured by the number of homes and residents served. Some contractors participating in the program will come from the City's workforce development programs, thus success will also be measured by the number of contractors participating in the program.	The grant funding we received in 2021 for Zero Waste and Energy Efficiency programming is still available and being used for the populations referenced in column D. However, reduced funding for EV work will have an impact. Private cars and trucks emit nearly 50% of the City's emissions. This problem is most acute in high-traffic and dense corridors and significantly affects Bayview Hunters Point, the Mission, the Tenderloin, SOMA, and others. With less funding, the department will have reduced/limited ability to tackle emissions and poor air quality in the neighborhoods most impacted. Many of these neighborhoods contain significant BIPOC communities. In addition, the reduced funding will impact the Department's work to ensure that these communities have access to EVs and associated infrastructure. In addition to being less polluting, EVs are an affordable option for those who must rely on cars, as they require much less maintenance the gas-powered vehicles. Reducing funding for the Department's Climate work will impact its ability to both engage those communities that will be most impacted by Climate Change and work with them on mitigation and resiliency strategies. These communities include Bayview Hunters Point, the Mission, SOMA, the Tenderloin, and Chinatown. Like the impact to our work to encourage EV adoption, reduced climate work will slow our decarbonization and emission reduction efforts in new and existing buildings. With most of the City's new buildings being constructed on the East side of the City, particularly Treasure Island and the Shipyard, and with higher instances of asthma in many of these communities, particularly the Bayview Hunters Point Shipyard, the Department will have reduced ability to improve indoor and outdoor air quality for these communities. The Department will continue to seek grants to cover its work on EVs and Climate Action.
4. REVENUE. What revenue changes did the department submit from the base budget? Please differentiate between General Fund and non-General Fund. (This should match an Audit Trail, as shown in form 2A Revenue Report).	AAO Revenue budget is being reduced due to multi-year grants in Energy and Zero Waste that were funded entirely in fiscal 2021. AAO revenues are also being reduced due to a one-time inflow of funding for our fiscal 2021 relocation to 1155 Market Street. AAO revenue budget is being reduced due to a reduction in IDS MOU's from PUC and MTA, which will impact work on Climate Action and Electric Vehicles (EV). Reduced funding for EV work will impact the Department's ability to 1) implement the 2019 Citywide EV Roadmap and 2) enforce Ordinance #244-19, EV Charging in Commercial Parking Lots and Garages. Reduced funding for City's Climate Action work eliminate 1) citywide technical climate work group facilitation, 2) monitoring and progress reporting on climate action, 3) implementation of solutions around existing decarbonization and associated outreach, 4) support to the SFPUC on the commercial building renewable energy ordinance, the reduced capacity to 5) track climate policies and legislation and 6) continue on-going climate outreach. This reduction in funds will jeopardize the development of San Francisco's 2025 Climate Action Plan. AAO revenue budget is being increased due to an MOU with SFPDH to provide Fix Lead SF, a lead abatement program for San Francisco's housing. There is no General Fund impact.	Energy program funding noted in column B is a multi-year grant, the majority of which appears in the Department's budget in its first year, 2021. This grant funding provides energy efficiency retrofits to multi-unit housing (generally low-income) and small/medium local businesses. The difference in expenditures between the 2021 and 2022 budgets is simply the timing of the grant. There will be no change in the number of businesses and multi-unit housing sites that will be served per the terms of the grant. The funds show up in the year we receive the grant and are used in subsequent years for critical energy efficiency programming. The team judges success by the number of housing units receiving energy efficiency benefits, number of businesses participating and their languages, energy saved, and cost savings for participants. Zero Waste funding noted in column B is a multi-year grant, the majority of which appears in the Department's budget in its first year, 2021. This state-funded pilot will provide mobile sites for recycling bottles and cans. The funds show up in the year we receive the grant, but like our energy efficiency grants, programming runs over a couple of years. Success is measured by tracking weights and number of bottles and cans collected through the pilot project. This pilot will significantly benefit low-income San Franciscans who collect bottles and cans throughout the City, by giving them more places to recycle and collect the redemption value. Fix Lead SF is a collaboration of the Department, SFPDH, and MOEWD. Lead is a neurotoxin that was used in paint until 1978. More than 90% of San Francisco's residential buildings were built before that time. Fix Lead SF will reduce the amount of lead risks in these residences, as most homes have the potential to contain lead-contaminated paint, soil, and dust. Children under six years of age are especially at risk for lead poisoning because they are more likely to put non-food items such as paint chips, lead-contaminated soil, or lead-dust contaminated hands or toys in their mouths. Women who are pregnant also at higher risk for lead poisoning. Adults working with lead, such as painting contractors, can also be poisoned. Fix Lead SF is free to SF residents. Once launched, it will prioritize services and funds to abate lead hazards in housing occupied by low-income families in neighborhoods with high lead paint potential. Success will be measured by the number of homes and residents served. Some contractors participating in the program will come from the City's workforce development programs, thus success will also be measured by the number of contractors participating in the program.	The grant funding we received in 2021 for Zero Waste and Energy Efficiency programming is still available and being used for the populations referenced in column D. However, reduced funding for EV work will have an impact. Private cars and trucks emit nearly 50% of the City's emissions. This problem is most acute in high-traffic and dense corridors and significantly affects Bayview Hunters Point, the Mission, the Tenderloin, SOMA, and others. With less funding, the department will have reduced/limited ability to tackle emissions and poor air quality in the neighborhoods most impacted. Many of these neighborhoods contain significant BIPOC communities. In addition, the reduced funding will impact the Department's work to ensure that these communities have access to EVs and associated infrastructure. In addition to being less polluting, EVs are an affordable option for those who must rely on cars, as they require much less maintenance the gas-powered vehicles. Reducing funding for the Department's Climate work will impact its ability to both engage those communities that will be most impacted by Climate Change and work with them on mitigation and resiliency strategies. These communities include Bayview Hunters Point, the Mission, SOMA, the Tenderloin, and Chinatown. Like the impact to our work to encourage EV adoption, reduced climate work will slow our decarbonization and emission reduction efforts in new and existing buildings. With most of the City's new buildings being constructed on the East side of the City, particularly Treasure Island and the Shipyard, and with higher instances of asthma in many of these communities, particularly the Bayview Hunters Point Shipyard, the Department will have reduced ability to improve indoor and outdoor air quality for these communities. The Department will continue to seek grants to cover its work on EVs and Climate Action.
5. LEGISLATION. Is the department seeking to submit any legislation with the budget? Does the department's budget assume any revenues/expenditures that require a legislative change? If so, please submit drafts of legislation along with the budget submission. Or provide a summary of desired legislation and an expected date of submission, if still in progress.	The Department will submit revenue/expenditure changes for its Construction and Demolition (C&D) legislation that is operative starting January 1, 2022.	The Department's (C&D) Debris Recovery Ordinance update will help reduce both illegal disposal and illegal dumping. The communities in and around the Bayview Hunters Point neighborhood, where the majority of illegal dumping takes place, should benefit the most from this Ordinance. C&D recovery facilities in the City, many of which are small businesses, could benefit from increased work of processing C&D waste. Additionally, workers at these sites may have to devote less time to cleaning up illegally dumped C&D debris around their neighborhood. The new C&D regulations will also level the playing field and ensure contractors that bypass existing C&D rules and regulations are no longer able to do so and therefore won't be able to bid for projects at a lower price (since they aren't paying to properly deal with C&D materials) and undercut those that play by rules.	Not Applicable
6. PROP J. Identify existing Prop J Analyses that will continue, and if the department's budget proposes any NEW contracting out of work previously done by City workers.	N/A		
7. TRANSFER OF FUNCTION. Is the department requesting any Transfer of Functions of positions between departments? If so, please explain.	N/A		
8. INTERIM EXCEPTIONS. Is the department requesting any interim exceptions (new positions that are 1.0 FTE rather than 0.77)? If so, for what reason are is the request being made?	N/A		
9. FELLOWSHIP PROGRAMS. Did the department apply to any citywide fellowship programs, including San Francisco Fellows, the Fish Fellowship, or the 1249 HR Analyst Trainee Program?	The Department did not apply to any citywide fellowship programs.		
10. BUDGET EQUITY. How will your department support advancing racial equity through its services to the community and within your organization, including the goals and actions identified in the Racial Equity Action Plan?	The Department provides outreach, education, policy implementation, and technical support to businesses, residents, and other municipal departments across a range of environmental issues. It recently started tracking the percent of its budget that goes toward advancing racial equity and supporting vulnerable populations. It is committed to increasing its resources year over		No populations will be negatively impacted

BUDGET FORM 1B: Target Proposal
FY 2021-22 and FY 2022-23

*Only applicable for departments with General Fund Targets

Please run Oracle Business Intelligence Reports 15.40.001 & 15.40.002, aka "Target Reports" and include with budget submission to reflect Efficiency/Reduction Target proposal is loaded in the budget system.

GFS Target	Basic	Positions	<u>FTE Cost Report</u>	Balancing	Mayor's Budget Book	Annual Appropriation	Labor Negotiation	F
-------------------	-------	-----------	------------------------	-----------	---------------------	----------------------	-------------------	---

* Select a Report

- ☐ 15.40.001 GFS Target & Non GFS Balance - Dept Detail
- ☐ 15.40.002 GFS Target & Non-GFS Balance - Dept Summary

BUDGET FORM 1C: Department Budget Summary
FY 2021-22 and FY 2022-23

Please run Oracle Business Intelligence Report 15.50.012 Department Total Budget Historical Comparison and include with budget submission.

balancing	Mayor's Budget Book	Annual Appropriation	Labor Negotiation	Fixed 2nd Y
-----------	----------------------------	----------------------	-------------------	-------------

* Select a Report

- ☐ 15.50.001 Sources and Uses of Funds Excluding Fund Transfers
- ☐ 15.50.005 Uses by Service Area, Department and Division
- ☐ 15.50.007 Uses by Service Area and Department
- ☐ 15.50.008 Uses by Department
- ☐ 15.50.010 Authorized Positions, Grand Recap Detail
- ☐ 15.50.011 Funded Positions, Grand Recap by Major Service Area and Department Title
- ☒ 15.50.012 Department Total Budget Historical Comparison
- ☐ 15.50.014 Mayors Proposed Capital Projects and Facilities Maintenance
- ☐ 15.50.015 Major Fund Recap
- ☐ 15.50.016 Consolidated Schedule of Sources and Uses

BUDGET FORM 1D: IDS Detail
FY 2021-22 and FY 2022-23

Work Order Changes - If any departmental Inter-Departmental Service (IDS) changes are proposed within the mandatory reductions described in Form 1A, please highlight below

Proposed IDS Changes (486XXX) *If recovery changes will impact GF requesting department budgets, please specify that impact in columns B-C	FY 21-22 GF Savings (Please specify GF impact)	FY 22-23 GF Savings (Please specify GF impact)	Partner Department Code	Confirm here that partner department is in agreement:	Please briefly describe justification for the change and the impact on your department
No GF					
Proposed IDS Changes (581XXX)	FY 21-22 GF Savings (Please specify GF impact)	FY 22-23 GF Savings (Please specify GF impact)	Partner Department Code	Confirm here that partner department is in agreement:	Please briefly describe justification for the change and the impact on your department
No GF					

Budget System Report 15.30.005 filtered on Regular Revenues																												FY 2021-22			FY 2022-23			FORMULA	FILL IN
GFS Type	Dept	Dept Division	Division Description	Dept Section	Section Description	Dept ID	Dept ID Description	Fund ID	Fund Title	Project ID	Project Title	Activity ID	Activity Title	Authority ID	Authority Title	Account Lvl 5	Account Lvl 5 Name	Account ID	Account Title	TRIO ID	TRIO Title	AAO Category	AAO Title	Change Type Title	Change Type Code	Start Dept Amt	End Dept Amt	Var Dept Amt	Start BY+1 Dept Amt	End BY+1 Dept Amt	Var BY+1 Dept Amt	Change submitted?	Revenue Description & Explanation of Change		
Self Suppc ENV						229994	ENV Environment	12200	SR Env-Operate	10026725	EV Environments	1	EV Environments	10000	Operating	479999	47500thlev	479999	Other Non-Operating Revenue	Unspecified	D01	Regular Revenue		4	On-Going	1598071	2002093	399956	1598071	2202254	605041	YES	Increased anticipated revenue		
Self Suppc ENV						229994	ENV Environment	12210	SR Env-Continu	10023193	Safe Drug Dispos	1	Safe Drug Dispos	17038	WA Safe Drug Dispo	463540	4600C4svcs	463540	Plan Checking Fees-Beh	Unspecified	D01	Regular Revenue		4	On-Going	108200	164300	56100	108200	128000	19900	YES	Adjusting fee to reflect anticipated spending		
Self Suppc ENV						229994	ENV Environment	12210	SR Env-Continu	10035718	C&D Ordinance F	1	C&D Ordinance F		__NOT_APPLICABLE__	463540	4600C4svcs	463540	Plan Checking Fees-Beh	Unspecified	D01	Regular Revenue		4	On-Going	0	714025	714025	0	1689570	1689570	YES	New fee		
Self Suppc ENV						229994	ENV Environment	12230	SR Grants; ENV	10034582	SEAT Grant FY20	1	SEAT Grant FY202	10001	Grants	448999	4450IGRSta	448999	Other State Grants & Subvennt	Unspecified	D01	Regular Revenue		4	On-Going	45000	0	-45000	45000	0	-45000	YES	Grant ended		
Self Suppc ENV						229994	ENV Environment	12230	SR Grants; ENV	10036050	Used Oil FY21	1	Used Oil FY21	10001	Grants	448999	4450IGRSta	448999	Other State Grants & Subvennt	Unspecified	D01	Regular Revenue		4	On-Going	240388	0	-240388	240388	0	-240388	YES	Grant ended		
Self Suppc ENV						229994	ENV Environment	12230	SR Grants; ENV	10036051	SWMP Outreach	1	SWMP Outreach	10001	Grants	448999	4450IGRSta	448999	Other State Grants & Subvennt	Unspecified	D01	Regular Revenue		4	On-Going	215000	0	-215000	215000	0	-215000	YES	Grant ended		
Self Suppc ENV						229994	ENV Environment	12230	SR Grants; ENV	10036052	CRV Mobile Recy	1	CRV Mobile Recyc	10001	Grants	448999	4450IGRSta	448999	Other State Grants & Subvennt	Unspecified	D01	Regular Revenue		4	On-Going	500000	0	-500000	500000	0	-500000	YES	Multi-year grant now off budget		
Self Suppc ENV						229994	ENV Environment	12230	SR Grants; ENV	10036053	EV Clean Cities F	1	EV Clean Cities FY	10001	Grants	448999	4450IGRSta	448999	Other State Grants & Subvennt	Unspecified	D01	Regular Revenue		4	On-Going	95000	0	-95000	95000	0	-95000	YES	Grant ended		
Self Suppc ENV						229994	ENV Environment	12230	SR Grants; ENV	10036054	Emergency Ride I	1	Emergency Ride I	10001	Grants	448999	4450IGRSta	448999	Other State Grants & Subvennt	Unspecified	D01	Regular Revenue		4	On-Going	51423	0	-51423	51423	0	-51423	YES	Grant ended		
Self Suppc ENV						229994	ENV Environment	12230	SR Grants; ENV	10036058	SR&S/AB&C CRV	1	SR&S/AB&C CRV	10001	Grants	448999	4450IGRSta	448999	Other State Grants & Subvennt	Unspecified	D01	Regular Revenue		4	On-Going	1000000	0	-1000000	1000000	0	-1000000	YES	Multi-year grant now off budget		
Self Suppc ENV						229994	ENV Environment	12230	SR Grants; ENV	10036180	CEC Natural Gas I	1	CEC Natural Gas R	10001	Grants	448999	4450IGRSta	448999	Other State Grants & Subvennt	Unspecified	D01	Regular Revenue		4	On-Going	200000	0	-200000	200000	0	-200000	YES	Grant was cancelled		
Self Suppc ENV						229994	ENV Environment	12230	SR Grants; ENV	10037409	Used Oil FY22	1	Used Oil FY22	10001	Grants	448999	4450IGRSta	448999	Other State Grants & Subvennt	Unspecified	D01	Regular Revenue		4	On-Going	0	240000	240000	0	240000	240000	YES	New Grant		
Self Suppc ENV						229994	ENV Environment	12230	SR Grants; ENV	10037410	SWMP Outreach	1	SWMP Outreach	10001	Grants	448999	4450IGRSta	448999	Other State Grants & Subvennt	Unspecified	D01	Regular Revenue		4	On-Going	0	215000	215000	0	215000	215000	YES	New Grant		

[illegible][illegible]

Note:
 *** If Auto CPI adjustment = Yes, FY 2021-22 and FY 2022-23 Fee will be automatically generated based on the inflation factor determined by the Controller.
 If Auto CPI adjustment = No, FY 2021-22 and FY 2022-23 Fee will remain the same as previous year or entered by dept according to Code Authorization.

Budget Form 2C: Fee Cost Recovery

PLEASE FILL OUT HIGHLIGHTED AREAS AND PROVIDE A DETAILED DESCRIPTION OF THE SERVICE

DEPARTMENT:

ENV

Fee Name:

SDDSO Plan Review

Department Providing Service:

Environment

Fee Administrator:

Joe Salem

Code Authorization/

Proposed Fee Ordinance/File No:

Environment Code 2215

PS Department of Proposed Revenue:

Numeric Code

Title

PS Fund of Proposed Revenue:

229994

Environment

PS Authority of Proposed Revenue:

12210

Fee

PS Project of Proposed Revenue:

17038

Fee

PS Activity of Proposed Revenue:

10023193

SDDSO Fee Acct

PS Account of Proposed Revenue:

1

463540

Proposed Fee (FY 2022-23):

\$ 110.00

(1)

Proposed Fee (FY 2021-22):

\$ 110.00

(2)

Current Fee (FY 2020-21):

\$ 110.00

(3)

Fee Status (New/Modified):

same as 20-21

Fee Status (New/Modified):

same as 20-21

Detailed Service Description:

Plan Review Fee as per Section 2215 of the SF Safe Drug Disposal Stewardship Ordinance - reimburses the Department's costs of reviewing and approving or rejecting new or revised Stewardship Plans under the Ordinance - Fee is PER HOUR. For FY2021-22 we anticipate a continued high level of plan review due to the potential submittal of a third Product Stewardship Plan and additional substantive changes to the two approved Plans. For 2022-23 we hope for more stability and less need for plan review.

Proposed Fee (FY 2022-23):

\$ 110.00

Proposed Fee (FY 2021-22):

\$ 110.00

Current Fee (FY 2020-21):

\$ 110.00

FY 2022-23 Proposed Fee Increase/Decrease:

\$ -

FY 2022-23 % Proposed Fee Change from FY 2020-21 Fee:

0.00%

FY 2021-22 Proposed Fee Increase/Decrease:

\$ -

FY 2021-22 % Proposed Fee Change from Current Fee:

0.00%

Fee Prior to Current:

\$ 110.00

Current Fee Increase/Decrease from Prior Fee:

\$ -

Fiscal Year of Prior Fee Change:

2019-20

% Current Fee Change from Prior Fee:

0.00%

FY2021-22

ESTIMATED REVENUE DERIVED FROM SERVICE

A Quantity Estimated
(# of Units of Service Provided)

630

B Fee per Unit (Proposed)

\$ 110

C FY 2021-22 Revenue Budgeted (A x B)

\$ 69,300

G FY 2021-22 Revenue Recovery Rate (C/F):

91.47%

H Required Fee For 100% Cost Recovery (F/A):

\$ 120.26

I Over (+) or Under (-) 100% Cost Recovery (B-H):

(\$10.26)

J FY 2020-21 Estimated Revenue [(2) x A]:

\$ 69,300.00

K FY 2019-20 Estimated Revenue [(3) x A]:

\$ 69,300.00

L FY 2010-21 Estimated Revenue Increase/Decrease Based on Proposed Fee [J - K]:

\$ -

ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 21-22, BELOW

D Direct Costs

FY 2021-22

Estimated Cost

% of Total

Productive Labor & Benefits (0.75 of 2021-22 Salary & MFB)

\$ 31,088

41.03%

Leave & Non-Productive Time (0.25 of FY 2021-22 Salary & MFB)

\$ 10,363

13.68%

Space Rental Equivalent

\$ -

0.00%

Materials & Supplies

\$ -

0.00%

Other (Please Describe on Worksheet)

\$ -

0.00%

E Indirect Costs

Rate

Departmental Overhead

79.78%

\$ 33,070

43.65%

Central Services Overhead

3.00%

\$ 1,244

1.64%

F FY 2021-22 Direct & Indirect Costs

\$ 75,765

100.00%

FY2022-23

ESTIMATED REVENUE DERIVED FROM SERVICE

A Quantity Estimated
(# of Units of Service Provided)

300

B Fee per Unit (Proposed)

\$ 110

C FY 2021-22 Revenue Budgeted (A x B)

\$ 33,000

G FY 2022-23 Revenue Recovery Rate (C/F):

83.28%

H Required Fee For 100% Cost Recovery (F/A):

\$ 132.09

I Over (+) or Under (-) 100% Cost Recovery (B-H):

(\$22.09)

J FY 2022-23 Estimated Revenue [(1) x A]:

\$ 33,000.00

K FY 2021-22 Estimated Revenue [(2) x A]:

\$ 69,300.00

L FY 2022-23 Estimated Revenue Increase/Decrease Based on Proposed Fee [J - K]:

\$ (36,300.00)

ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 22-23, BELOW

D Direct Costs

FY 2021-22

Estimated Cost

% of Total

Productive Labor & Benefits (0.75 of 2022-23 Salary & MFB)

\$ 16,260

41.03%

Leave & Non-Productive Time (0.25 of FY 2022-23 Salary & MFB)

\$ 5,420

13.68%

Space Rental Equivalent

\$ -

0.00%

Materials & Supplies

\$ -

0.00%

Other (Please Describe on Worksheet)

\$ -

0.00%

E Indirect Costs

Rate

Departmental Overhead

79.78%

\$ 17,297

43.65%

Central Services Overhead

3.00%

\$ 650

1.64%

F FY 2022-23 Direct & Indirect Costs

\$ 39,628

100.00%

Estimated Costs Worksheet FY 2021-22

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.
Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5638	Environmental Assistant	Program Administration and Oversight	1.00
5642	Sr. Environmental Scientist	Program Administration and Oversight	1.00

Please fill out the Salary and Benefits Amount per FTE column

Job Class	Job Class Title	Salary and Benefits Amount per FTE	Hours Worked	Hourly Rate	Salary and Benefits Amount
5638	Environmental Assistant	\$130,041.24	540.0	\$62.52	\$33,760.71
5642	Sr. Environmental Scientist	\$177,737.76	90.0	\$85.45	\$7,690.58
0	0		0.0	\$0.00	\$0.00
0	0		0.0	\$0.00	\$0.00
Total:					\$41,451.28

Space Rental Equivalent	Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.	
Cost	Description	
1		
2		
3		
Total:	\$0.00	

Materials and Supplies	Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.	
Cost	Description	
1		
2		
3		
Total:	\$0.00	

Other Costs	Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.	
Cost	Description	
1		
2		
3		
Total:	\$0.00	

Indirect Costs

Rate	Source
79.8%	Please provide supporting documentation for how Departmental overhead rate was derived.

Estimated Costs Worksheet FY 2022-23

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.

Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5638	Environmental Assistant	Program Administration and Oversight	1.00
5642	Sr. Environmental Scientist	Program Administration and Oversight	1.00

Please fill out the Salary and Benefits Amount per FTE column

Job Class	Job Class Title	Salary and Benefits Amount per FTE	Hours Worked	Hourly Rate	Salary and Benefits Amount
5638	Environmental Assistant	\$133,942.48	200.0	\$64.40	\$12,879.08
5642	Sr. Environmental Scientist	\$183,069.89	100.0	\$88.01	\$8,801.44
0	0		0.0	\$0.00	\$0.00
0	0		0.0	\$0.00	\$0.00
Total:					\$21,680.52

Space Rental Equivalent

Cost

1

2

3

Total:

\$0.00

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the "Total" includes the sum of all rows with cost information.

Description

Materials and Supplies

Cost

1

2

3

Total:

\$0.00

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the "Total" includes the sum of all rows with cost information.

Description

Other Costs

Cost

1

2

3

Total:

\$0.00

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the "Total" includes the sum of all rows with cost information.

Description

Indirect Costs

Rate	Source
79.78%	Please provide supporting documentation for how Departmental overhead rate was derived.

Budget Form 2C: Fee Cost Recovery

PLEASE FILL OUT HIGHLIGHTED AREAS AND PROVIDE A DETAILED DESCRIPTION OF THE SERVICE

DEPARTMENT: ENV

Fee Name: Annual Operations Fee

Numeric Code	Title
229994	Environment
12210	Fee
17038	Fee
10023193	SDDSO Fee Acct
1	
463540	

PS Department of Proposed Revenue:
PS Fund of Proposed Revenue:
PS Authority of Proposed Revenue:
PS Project of Proposed Revenue:
PS Activity of Proposed Revenue:
PS Account of Proposed Revenue:

Fee Status (New/Modified): same as 20-21
Fee Status (New/Modified): same as 20-21

Department Providing Service: Environment
Fee Administrator: Joe Salem
Code Authorization/
Proposed Fee Ordinance/File No: Environment Code 2215

Proposed Fee (FY 2022-23): \$ 95,000.00 (1)
Proposed Fee (FY 2021-22): \$ 95,000.00 (2)
Current Fee (FY 2020-21): \$ 95,000.00 (3)

Detailed Service Description:
Annual Operating Fee as per Section 2215 of the SF Safe Drug Disposal Stewardship Ordinance - reimburses the Department's costs of administering and enforcing the Ordinance - Fee is for SFDOE Overall Program Support/Oversight required in the Ordinance. Fee is split among all operators of a plan approved as of July 1 of each fiscal year.

Proposed Fee (FY 2022-23):	\$ 95,000.00	FY 2022-23 Proposed Fee Increase/Decrease:	\$ -
Proposed Fee (FY 2021-22):	\$ 95,000.00	FY 2022-23 % Proposed Fee Change from FY 2020-21 Fee:	0.00%
Current Fee (FY 2020-21):	\$ 95,000.00	FY 2021-22 Proposed Fee Increase/Decrease:	\$ -
		FY 2021-22 % Proposed Fee Change from Current Fee:	0.00%

Fee Prior to Current:	\$ 35,000.00	Fiscal Year of Prior Fee Change:	2019-20
Current Fee Increase/Decrease from Prior Fee:	\$ 60,000.00	% Current Fee Change from Prior Fee:	171.43%

FY2021-22			
ESTIMATED REVENUE DERIVED FROM SERVICE		ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 21-22, BELOW	
A Quantity Estimated (# of Units of Service Provided)	1	D Direct Costs	FY 2021-22 Estimated Cost % of Total
		Productive Labor & Benefits (0.75 of 2021-22 Salary & MFB)	\$ 44,061 41.03%
		Leave & Non-Productive Time (0.25 of FY 2021-22 Salary & MFB)	\$ 14,687 13.68%
		Space Rental Equivalent	\$ - 0.00%
		Materials & Supplies	\$ - 0.00%
		Other (Please Describe on Worksheet)	\$ - 0.00%
B Fee per Unit (Proposed)	\$ 95,000	E Indirect Costs	Rate
		Departmental Overhead	79.78% \$ 46,870 43.65%
		Central Services Overhead	3.00% \$ 1,762 1.64%
C FY 2021-22 Revenue Budgeted (A x B)	\$ 95,000	F FY 2021-22 Direct & Indirect Costs	\$ 107,381 100.00%
G FY 2021-22 Revenue Recovery Rate (C/F):	88.47%		
H Required Fee For 100% Cost Recovery (F/A)	\$ 107,380.52		
I Over (+) or Under (-) 100% Cost Recovery (B-H)	(\$12,380.52)		
J FY 2020-21 Estimated Revenue [(2) x A]:			\$ 95,000.00
K FY 2019-20 Estimated Revenue [(3) x A]:			\$ 95,000.00
L FY 2010-21 Estimated Revenue Increase/Decrease Based on Proposed Fee [J -K]:			\$ -

FY2022-23			
ESTIMATED REVENUE DERIVED FROM SERVICE		ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 22-23, BELOW	
A Quantity Estimated (# of Units of Service Provided)	1	D Direct Costs	FY 2021-22 Estimated Cost % of Total
		Productive Labor & Benefits (0.75 of 2022-23 Salary & MFB)	\$ 45,383 41.03%
		Leave & Non-Productive Time (0.25 of FY 2022-23 Salary & MFB)	\$ 15,128 13.68%
		Space Rental Equivalent	\$ - 0.00%
		Materials & Supplies	\$ - 0.00%
		Other (Please Describe on Worksheet)	\$ - 0.00%
B Fee per Unit (Proposed)	\$ 95,000	E Indirect Costs	Rate
		Departmental Overhead	79.78% \$ 48,276 43.65%
		Central Services Overhead	3.00% \$ 1,815 1.64%
C FY 2021-22 Revenue Budgeted (A x B)	\$ 95,000	F FY 2022-23 Direct & Indirect Costs	\$ 110,602 100.00%
G FY 2022-23 Revenue Recovery Rate (C/F):	85.89%		
H Required Fee For 100% Cost Recovery (F/A):	\$ 110,601.93		
I Over (+) or Under (-) 100% Cost Recovery (B-H):	(\$15,601.93)		
J FY 2022-23 Estimated Revenue [(1) x A]:			\$ 95,000.00
K FY 2021-22 Estimated Revenue [(2) x A]:			\$ 95,000.00
L FY 2022-23 Estimated Revenue Increase/Decrease Based on Proposed Fee [J - K]:			\$ -

Estimated Costs Worksheet FY 2021-22

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.

Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5638	Environmental Assistant	Program Administration and Oversight	1.00
5642	Sr. Environmental Scientist	Program Administration and Oversight	1.00

Please fill out the Salary and Benefits Amount per FTE column

Job Class	Job Class Title	Salary and Benefits Amount per FTE	Hours Worked	Hourly Rate	Salary and Benefits Amount
5638	Environmental Assistant	\$130,041.24	803.0	\$62.52	\$50,203.42
5642	Sr. Environmental Scientist	\$177,737.76	100.0	\$85.45	\$8,545.08
0	0		0.0	\$0.00	\$0.00
0	0		0.0	\$0.00	\$0.00
Total:					\$58,748.51

Space Rental Equivalent

Cost	Description
1	
2	
3	
Total:	\$0.00

Materials and Supplies

Cost	Description
1	
2	
3	
Total:	\$0.00

Other Costs

Cost	Description
1	
2	
3	
Total:	\$0.00

Indirect Costs

Rate	Source
79.8%	Please provide supporting documentation for how Departmental overhead rate was derived.

Estimated Costs Worksheet FY 2022-23

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.
Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5638	Environmental Assistant	Program Administration and Oversight	1.00
5642	Sr. Environmental Scientist	Program Administration and Oversight	1.00

Please fill out the Salary and Benefits Amount per FTE column

Job Class	Job Class Title	Salary and Benefits Amount per FTE	Hours Worked	Hourly Rate	Salary and Benefits Amount
5638	Environmental Assistant	\$133,942.48	803.0	\$64.40	\$51,709.52
5642	Sr. Environmental Scientist	\$183,069.89	100.0	\$88.01	\$8,801.44
0	0		0.0	\$0.00	\$0.00
0	0		0.0	\$0.00	\$0.00
Total:					\$60,510.96

Space Rental Equivalent Cost	Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the "Total" includes the sum of all rows with cost information.
1	Description
2	
3	
Total:	\$0.00

Materials and Supplies Cost	Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the "Total" includes the sum of all rows with cost information.
1	Description
2	
3	
Total:	\$0.00

Other Costs Cost	Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the "Total" includes the sum of all rows with cost information.
1	Description
2	
3	
Total:	\$0.00

Indirect Costs

Rate	Source
79.78%	Please provide supporting documentation for how Departmental overhead rate was derived.

Budget Form 2B: Schedule of Licenses, Permits, Fines & Service Charges
DEPARTMENT: ENV

Inflation Factor for FY 2021-22 Fee Auto Increase as per Code Section **	
Inflation Factor for FY 2022-23 Fee Auto Increase as per Code Section **	1.0%

CPI will be updated in January 2021. Call Controller's Budget Office to confirm CPI before submitting.

TABLE 1 - MODIFIED AND NEW FEES																														
Item	Fee Status	Description	Code Authorization	Auto CPI Adjust Year(s)	Account Code	Account Title	Fund Code	Fund Title	Authority Code	Authority Title	Department Code	Department Title	Project Code	Project Title	Activity Code	Activity Title	Unit Base (e.g., per sq. ft.)	FY 2020-21 Fee	FY 2020-21 Revenue (B&I)	FY 2020-21 Cost Recovery Proposed	FY 2021-22 Fee **	FY 2021-22 Revenue (B&I)	FY 2021-22 Revenue Proposed	FY 2021-22 Cost Recovery (B&I)	FY 2022-23 Fee **	FY 2022-23 Revenue (B&I)	FY 2022-23 Revenue Proposed	FY 2022-23 Cost Recovery (B&I)	Fiscal Year of Last Increase	Fee Prior to Last Increase
1	N	Fees collected from the sale of permits required to transport mixed construction and demolition debris from SF jobsites to approved processing facilities using a debris box (i.e., full of container).	Pending approval of proposed revisions to Chapter 14 of the Environment Code		4830.00	Plan Checking Fees-B&I	12210	SR Env.-Continuing Projects	10000	Operating	223994	NV Envelope	10026718	C&D Ordinance Fee	1		per permit application	\$ -	\$ -	\$ -	\$ 729.00	47%	\$ 179,520.00	100%	\$ 826.00	95%	\$ 793,750.00	100%		\$ -
2	N	Fees collected from the sale of permits required to transport mixed construction and demolition debris from SF jobsites to approved processing facilities using a Trailer Vehicle Permit	Pending approval of proposed revisions to Chapter 14 of the Environment Code		4830.00	Plan Checking Fees-B&I	12210	SR Env.-Continuing Projects	10000	Operating	223994	NV Envelope	10026718	C&D Ordinance Fee	1		per permit application	\$ -	\$ -	\$ -	\$ -	0%	\$ -		\$ 395.00	60%	\$ 137,500.00	99%		\$ -
3	N	Fees collected from the sale of permits required to transport mixed construction and demolition debris from SF jobsites to approved processing facilities using a Trailer Vehicle Permit	Pending approval of proposed revisions to Chapter 14 of the Environment Code		4830.00	Plan Checking Fees-B&I	12210	SR Env.-Continuing Projects	10000	Operating	223994	NV Envelope	10026718	C&D Ordinance Fee	1		per permit application	\$ -	\$ -	\$ -	\$ 1,200.00	80%	\$ 95,000.00	99%	\$ 1,239.00	100%	\$ 149,240.00	99%		\$ -
4	N	Fees collected from the sale of permits required to transport mixed construction and demolition debris from SF jobsites to approved processing facilities using a Trailer Vehicle Permit	Pending approval of proposed revisions to Chapter 14 of the Environment Code		4830.00	Plan Checking Fees-B&I	12210	SR Env.-Continuing Projects	10000	Operating	223994	NV Envelope	10026718	C&D Ordinance Fee	1		per permit application	\$ -	\$ -	\$ -	\$ 1,600.00	90%	\$ 80,000.00	99%	\$ 1,652.00	100%	\$ 165,200.00	99%		\$ -
5	N	Fees collected from the sale of permits required to transport mixed construction and demolition debris from SF jobsites to approved processing facilities using a Trailer Vehicle Permit	Pending approval of proposed revisions to Chapter 14 of the Environment Code		4830.00	Plan Checking Fees-B&I	12210	SR Env.-Continuing Projects	10000	Operating	223994	NV Envelope	10026718	C&D Ordinance Fee	1		per permit application	\$ -	\$ -	\$ -	\$ 2,000.00	90%	\$ 80,000.00	99%	\$ 2,056.00	99%	\$ 165,280.00	100%		\$ -
6	N	Fees collected from the sale of permits required to transport mixed construction and demolition debris from SF jobsites to approved processing facilities using a Temporary (seven-day) Debris Box Permit	Pending approval of proposed revisions to Chapter 14 of the Environment Code		4830.00	Plan Checking Fees-B&I	12210	SR Env.-Continuing Projects	10000	Operating	223994	NV Envelope	10026718	C&D Ordinance Fee	1		per permit application	\$ -	\$ -	\$ -	\$ 300.00	80%	\$ 12,000.00	100%	\$ 307.00	130%	\$ 24,840.00	99%		\$ -
7	N	Fees collected from the sale of permits required to transport mixed construction and demolition debris from SF jobsites to approved processing facilities using a Trailer Vehicle Permit	Pending approval of proposed revisions to Chapter 14 of the Environment Code		4830.00	Plan Checking Fees-B&I	12210	SR Env.-Continuing Projects	10000	Operating	223994	NV Envelope	10026718	C&D Ordinance Fee	1		per permit application	\$ -	\$ -	\$ -	\$ -		\$ -		\$ 175.00	100%	\$ 17,500.00	99%		\$ -
8	N	Fees collected from the sale of permits required to transport mixed construction and demolition debris from SF jobsites to approved processing facilities using a Temporary (seven-day) Trailer Vehicle Permit	Pending approval of proposed revisions to Chapter 14 of the Environment Code		4830.00	Plan Checking Fees-B&I	12210	SR Env.-Continuing Projects	10000	Operating	223994	NV Envelope	10026718	C&D Ordinance Fee	1		per permit application	\$ -	\$ -	\$ -	\$ 300.00	75%	\$ 22,500.00	99%	\$ 310.00	100%	\$ 45,500.00	99%		\$ -
9	N	Fees collected from the sale of permits required to transport mixed construction and demolition debris from SF jobsites to approved processing facilities using a Temporary (seven-day) Trailer Vehicle Permit	Pending approval of proposed revisions to Chapter 14 of the Environment Code		4830.00	Plan Checking Fees-B&I	12210	SR Env.-Continuing Projects	10000	Operating	223994	NV Envelope	10026718	C&D Ordinance Fee	1		per permit application	\$ -	\$ -	\$ -	\$ 400.00	80%	\$ 24,000.00	99%	\$ 414.00	120%	\$ 49,560.00	99%		\$ -
10	N	Fees collected from the sale of permits required to transport mixed construction and demolition debris from SF jobsites to approved processing facilities using a Temporary (seven-day) Trailer Vehicle Permit	Pending approval of proposed revisions to Chapter 14 of the Environment Code		4830.00	Plan Checking Fees-B&I	12210	SR Env.-Continuing Projects	10000	Operating	223994	NV Envelope	10026718	C&D Ordinance Fee	1		per permit application	\$ -	\$ -	\$ -	\$ 500.00	40%	\$ 20,000.00	99%	\$ 510.00	85%	\$ 41,280.00	99%		\$ -

TABLE 2 - CONTINUING FEES																														
Item	Fee Status	Description	Code Authorization	Auto CPI Adjust Year(s)	Account Code	Account Title	Fund Code	Fund Title	Authority Code	Authority Title	Department Code	Department Title	Project Code	Project Title	Activity Code	Activity Title	Unit Base (e.g., per sq. ft.)	FY 2020-21 Fee	FY 2020-21 Revenue (B&I)	FY 2020-21 Cost Recovery (B&I)	FY 2021-22 Fee **	FY 2021-22 Revenue (B&I)	FY 2021-22 Revenue Proposed	FY 2021-22 Cost Recovery (B&I)	FY 2022-23 Fee **	FY 2022-23 Revenue (B&I)	FY 2022-23 Revenue Proposed	FY 2022-23 Cost Recovery (B&I)	Total Year of Last Increase	Fee Prior to Last Increase
11																	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
12																	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
13																	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
14																	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
15																	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
16																	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
17																	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
18																	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
19																	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
20																	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Fee Status: - Modified
N New
O Discontinued

Note:
** If Auto CPI adjustment = Yes, FY 2021-22 and FY 2022-23 Fee will be automatically generated based on the inflation factor determined by the Controller.
If Auto CPI adjustment = No, FY 2021-22 and FY 2022-23 Fee will remain the same as previous year or entered by hand according to Code Authorization.

Budget Form 2C: Fee Cost Recovery

PLEASE FILL OUT HIGHLIGHTED AREAS AND PROVIDE A DETAILED DESCRIPTION OF THE SERVICE

DEPARTMENT:

ENV

Fee Name:

C&D Transporter and Equipment Permit Fee

Department Providing Service:

Environment (ENV)

Fee Administrator:

Joe Salem

Code Authorization/

Proposed Fee Ordinance/File No:

Environment Code Section 1408

PS Department of Proposed Revenue:

229994 ENV Environment

PS Fund of Proposed Revenue:

12210 SR Env-Continuing Projects

PS Authority of Proposed Revenue:

10000 Operating

PS Project of Proposed Revenue:

10035718 C&D Ordinance Fee

PS Activity of Proposed Revenue:

1

PS Account of Proposed Revenue:

463540 Plan Checking Fees-Beh

Proposed Fee (FY 2022-23):

\$ 825 (1)

Proposed Fee (FY 2021-22):

\$ 799 (2)

Current Fee (FY 2020-21):

(3)

Fee Status (New/Modified):

New

Fee Status (New/Modified):

New

Detailed Service Description:

Please provide description of service

Proposed Fee (FY 2022-23): \$ 825
Proposed Fee (FY 2021-22): \$ 799
Current Fee (FY 2020-21): \$ -

FY 2022-23 Proposed Fee Increase/Decrease: \$ 26.03
FY 2022-23 % Proposed Fee Change from FY 2020-21 Fee: 3.26%
FY 2021-22 Proposed Fee Increase/Decrease: \$ 799
FY 2021-22 % Proposed Fee Change from Current Fee: #DIV/0!

Fee Prior to Current:

Current Fee Increase/Decrease from Prior Fee: \$ -

Fiscal Year of Prior Fee Change:

% Current Fee Change from Prior Fee: #DIV/0!

FY2021-22

ESTIMATED REVENUE DERIVED FROM SERVICE

A	Quantity Estimated (# of Units of Service Provided)	475
B	Fee per Unit (Proposed)	\$ 799
C	FY 2021-22 Revenue Budgeted (A x B)	\$ 379,288

ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 21-22, BELOW

D	Direct Costs	FY 2021-22	
		Estimated Cost	% of Total
	Productive Labor & Benefits (0.75 of 2021-22 Salary & MFB)	\$ 165,544	43.26%
	Leave & Non-Productive Time (0.25 of FY 2021-22 Salary & MFB)	\$ 55,181	14.42%
	Space Rental Equivalent	\$ -	0.00%
	Materials & Supplies	\$ 5,400	1.41%
	Other (Please Describe on Worksheet)	\$ -	0.00%
E	Indirect Costs	Rate	
	Departmental Overhead	67.94%	\$ 149,957 39.18%
	Central Services Overhead	3.00%	\$ 6,622 1.73%
F	FY 2021-22 Direct & Indirect Costs	\$ 382,704	100.00%

G	FY 2021-22 Revenue Recovery Rate (C/F):	99.11%	
H	Required Fee For 100% Cost Recovery (F/A):	\$ 805.69	
I	Over (+) or Under (-) 100% Cost Recovery (B-H):	(\$7.19)	
J	FY 2020-21 Estimated Revenue [(2) x A]:		\$ 379,288.45
K	FY 2019-20 Estimated Revenue [(3) x A]:		\$ -
L	FY 2010-21 Estimated Revenue Increase/Decrease Based on Proposed Fee [J -K]:		\$ 379,288.45

FY2022-23

ESTIMATED REVENUE DERIVED FROM SERVICE

A	Quantity Estimated (# of Units of Service Provided)	950
B	Fee per Unit (Proposed)	\$ 825
C	FY 2021-22 Revenue Budgeted (A x B)	\$ 783,307

ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 22-23, BELOW

D	Direct Costs	FY 2021-22	
		Estimated Cost	% of Total
	Productive Labor & Benefits (0.75 of 2022-23 Salary & MFB)	\$ 346,920	43.44%
	Leave & Non-Productive Time (0.25 of FY 2022-23 Salary & MFB)	\$ 115,640	14.48%
	Space Rental Equivalent	\$ -	0.00%
	Materials & Supplies	\$ 2,800	0.35%
	Other (Please Describe on Worksheet)	\$ -	0.00%
E	Indirect Costs	Rate	
	Departmental Overhead	69.03%	\$ 319,322 39.99%
	Central Services Overhead	3.00%	\$ 13,877 1.74%
F	FY 2022-23 Direct & Indirect Costs	\$ 798,559	100.00%

G	FY 2022-23 Revenue Recovery Rate (C/F):	98.09%	
H	Required Fee For 100% Cost Recovery (F/A):	\$ 840.59	
I	Over (+) or Under (-) 100% Cost Recovery (B-H):	(\$16.06)	
J	FY 2022-23 Estimated Revenue [(1) x A]:		\$ 783,306.51
K	FY 2021-22 Estimated Revenue [(2) x A]:		\$ 379,288.45
L	FY 2022-23 Estimated Revenue Increase/Decrease Based on Proposed Fee [J - K]:		\$ 404,018.06

Estimated Costs Worksheet FY 2021-22

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.

Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClass	Job Class Title	Description of Work	Hours per Unit of Service		
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, and enforcement	294	1040	\$133,036.19
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	294	1040	\$121,515.42
5640	Environmental Specialist	Implement and support CRM data mgmnt. tracking compliance	112	208	\$24,254.48
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	281	519	\$70,342.14
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	196	208	\$34,159.45
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	489	520	\$74,434.36
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	978	1040	\$129,710.52
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	22	108	\$11,905.42
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	170	810	\$82,530.16
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	23	108	\$10,051.11
8306	Senior Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	9	40	\$8,191.12

Please fill out the Salary and Benefits Amount per FTE column										
Class	Job Class Title	per FTE	Hours Worked	Hourly Rate	Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead	Combined Salary,MFB & Overhead (Hourly Rate)	
5642	Senior Environmental Specialist	\$178,692.00	294	\$85.91	\$25,240.25	48.90%	\$37,582.72		\$127,919	
5640	Environmental Specialist	\$155,789.00	294	\$74.90	\$22,005.20	56.00%	\$34,328.11		\$116.842	
5640	Environmental Specialist	\$155,789.00	112	\$74.90	\$8,412.61	56.00%	\$13,123.67		\$116.842	
1822	Administrative Analyst	\$154,230.00	281	\$74.15	\$20,821.05	82.80%	\$38,060.88		\$135.544	
6232	Street Inspection Supervisor	\$185,347.00	196	\$89.11	\$17,424.55	84.30%	\$32,113.44		\$164.228	
6231	Senior Street Inspector	\$162,787.00	489	\$78.26	\$38,259.18	82.90%	\$69,976.05		\$143.143	
6230	Street Inspector	\$142,853.00	978	\$68.68	\$67,148.35	81.60%	\$121,941.40		\$124.722	
8308	Sheriff's Sergeant	\$208,445.00	22	\$100.21	\$2,164.62	10.00%	\$2,381.08		\$110.235	
8306	Senior Deputy Sheriff	\$192,663.00	170	\$92.63	\$15,755.76	10.00%	\$17,331.33		\$101.89	
8304	Deputy Sheriff	\$175,979.00	23	\$84.61	\$1,918.85	10.00%	\$2,110.73		\$93.07	
8304	Senior Deputy Sheriff for OT	\$385,326.00	9	\$185.25	\$1,575.58	10.00%	\$1,733.13		\$203.78	
				Total:	\$220,725.98		\$370,682.55	67.94%		

Space Rental Equivalent

Cost

Description

1

2

3

Total: \$0.00

Materials and Supplies

Cost

Description

1

2

3

Total: \$5,400.00

Other Costs

Cost

Description

1

2

3

Total: \$0.00

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
82.8%	Overhead 1822 position with SFPW
84.3%	Overhead 6232 position with SFPW
82.9%	Overhead 6231 position with SFPW
81.6%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Estimated Costs Worksheet FY 2022-23

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.

Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClass	Job Class Title	Description of Work	Hours per Unit of Service		
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, and enforcement	520	2080	\$273,124.29
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement lead	520	2080	\$249,570.36
5640	Environmental Specialist	Implement and support CRM data mgmnt. tracking compliance	166	416	\$49,914.07
5638	Environmental Assistant	Outreach, compliance monitoring, inspections and enforcement	260	1040	\$112,037.85
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	663	1560	\$217,833.81
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	391	416	\$70,375.47
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	978	1040	\$153,423.77
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	1955	2080	\$267,474.80
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	35	219	\$24,778.99
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	284	1890	\$197,676.92
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	35	264	\$25,189.86
8306	Senior Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	57	378	\$79,070.77

Please fill out the Salary and Benefits Amount per FTE column									
Job Class	Job Class Title	Salary and Benefits Amount per FTE	Hours Worked	Hourly Rate	Salary and Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead	Combined Salary,MFB & Overhead (Hourly Rate)
5642	Senior Environmental Specialist	\$183,428.00	520	\$88.19	\$45,857.00	48.90%	\$68,281.07		\$131.310
5640	Environmental Specialist	\$159,981.00	520	\$76.91	\$39,995.25	56.00%	\$62,392.59		\$119.986
5640	Environmental Specialist	\$159,981.00	166	\$76.91	\$12,798.48	56.00%	\$19,965.63		\$119.986
5638	Environmental Assistant	\$134,580.00	260	\$64.70	\$16,822.50	66.50%	\$28,009.46		\$107.729
1822	Administrative Analyst	\$158,367.00	663	\$76.14	\$50,479.48	83.40%	\$92,579.37		\$139.637
6232	Street Inspection Supervisor	\$190,223.00	391	\$91.45	\$35,765.89	85.00%	\$66,166.89		\$169.189
6231	Senior Street Inspector	\$167,145.00	978	\$80.36	\$78,566.86	83.60%	\$144,248.75		\$147.538
6230	Street Inspector	\$146,737.00	1955	\$70.55	\$137,948.07	82.30%	\$251,479.32		\$128.607
8308	Sheriff's Sergeant	\$213,988.00	35	\$102.88	\$3,571.95	10.00%	\$3,929.15		\$113.17
8306	Senior Deputy Sheriff	\$197,772.00	284	\$95.08	\$26,955.94	10.00%	\$29,651.54		\$104.59
8304	Deputy Sheriff	\$180,697.00	35	\$86.87	\$3,016.25	10.00%	\$3,317.87		\$95.56
8304	Senior Deputy Sheriff for OT	\$395,544.00	57	\$190.17	\$10,782.38	10.00%	\$11,860.62		\$209.18
Total:					\$462,560.04		\$781,882.26	69%	

Space Rental Equivalent

Cost

Description

1

2

3

Total: \$0.00

Materials and Supplies

Cost

Description

1 800 Tablets and equipment to capture and mange data and images from field interactions 2,000

2 1,600 Outreach materials, translation services, and media campaign support 4,000

3 400 Personal Protection Equipment; including masks, goggles, hard hats, and boots for field inspectors 1,000

Total: \$2,800.00

Other Costs

Cost

Description

1

2

3

Total: \$0.00

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
66.5%	Overhead 5638 position with ENV
83.4%	Overhead 1822 position with SFPW
85.0%	Overhead 6232 position with SFPW
83.6%	Overhead 6231 position with SFPW
82.3%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Budget Form 2C: Fee Cost Recovery

PLEASE FILL OUT HIGHLIGHTED AREAS AND PROVIDE A DETAILED DESCRIPTION OF THE SERVICE

DEPARTMENT:

ENV

Fee Name:

C&D Transporter and Equipment Permit Fee

Department Providing Service:

Environment (ENV)

Fee Administrator:

Joe Salem

Code Authorization/

Proposed Fee Ordinance/File No:

Environment Code Section 1408

PS Department of Proposed Revenue:

Numeric Code	Title
229994	ENV Environment
12210	SR Env-Continuing Projects
10000	Operating
10035718	C&D Ordinance Fee
1	
463540	Plan Checking Fees-Beh

PS Fund of Proposed Revenue:

PS Authority of Proposed Revenue:

PS Project of Proposed Revenue:

PS Activity of Proposed Revenue:

PS Account of Proposed Revenue:

Proposed Fee (FY 2022-23):

Proposed Fee (FY 2021-22):

Current Fee (FY 2020-21):

\$ 395.00 (1)

(2)

(3)

Fee Status (New/Modified):

New

Fee Status (New/Modified):

New

Detailed Service Description:

Please provide description of service

Proposed Fee (FY 2022-23): \$ 395.00
Proposed Fee (FY 2021-22): \$ -
Current Fee (FY 2020-21): \$ -

FY 2022-23 Proposed Fee Increase/Decrease:
FY 2022-23 % Proposed Fee Change from FY 2020-21 Fee:
FY 2021-22 Proposed Fee Increase/Decrease:
FY 2021-22 % Proposed Fee Change from Current Fee:

\$ 395.00
#DIV/0!
\$ -
#DIV/0!

Fee Prior to Current:

Current Fee Increase/Decrease from Prior Fee:

\$ -

Fiscal Year of Prior Fee Change:

% Current Fee Change from Prior Fee:

#DIV/0!

FY2021-22

ESTIMATED REVENUE DERIVED FROM SERVICE

ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 21-22, BELOW

A Quantity Estimated
(# of Units of Service Provided) 0

B Fee per Unit (Proposed) \$ -

C FY 2021-22 Revenue Budgeted (A x B) \$ -

D Direct Costs
Productive Labor & Benefits (0.75 of 2021-22 Salary & MFB) \$ - #DIV/0!
Leave & Non-Productive Time (0.25 of FY 2021-22 Salary & MFB) \$ - #DIV/0!
Space Rental Equivalent \$ - #DIV/0!
Materials & Supplies \$ - #DIV/0!
Other (Please Describe on Worksheet) \$ - #DIV/0!

E Indirect Costs
Departmental Overhead #DIV/0! #DIV/0!
Central Services Overhead 3.00% \$ - #DIV/0!

F FY 2021-22 Direct & Indirect Costs #DIV/0! #DIV/0!

G FY 2021-22 Revenue Recovery Rate (C/F): #DIV/0!
H Required Fee For 100% Cost Recovery (F/A) #DIV/0!
I Over (+) or Under (-) 100% Cost Recovery (B-H) #DIV/0!

J FY 2020-21 Estimated Revenue [(2) x A]: \$ -
K FY 2019-20 Estimated Revenue [(3) x A]: \$ -
L FY 2010-21 Estimated Revenue Increase/Decrease Based on Proposed Fee [J - K]: \$ -

FY2022-23

ESTIMATED REVENUE DERIVED FROM SERVICE

ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 22-23, BELOW

A Quantity Estimated
(# of Units of Service Provided) 500

B Fee per Unit (Proposed) \$ 395

C FY 2021-22 Revenue Budgeted (A x B) \$ 197,500

D Direct Costs
Productive Labor & Benefits (0.75 of 2022-23 Salary & MFB) \$ 91,291 45.89%
Leave & Non-Productive Time (0.25 of FY 2022-23 Salary & MFB) \$ 30,430 15.30%
Space Rental Equivalent \$ - 0.00%
Materials & Supplies \$ 1,960 0.99%
Other (Please Describe on Worksheet) \$ - #DIV/0!

E Indirect Costs
Departmental Overhead 58.82% \$ 71,601 35.99%
Central Services Overhead 3.00% \$ 3,652 1.84%

F FY 2022-23 Direct & Indirect Costs \$ 198,935 100.00%

G FY 2022-23 Revenue Recovery Rate (C/F): 99.28%
H Required Fee For 100% Cost Recovery (F/A): \$ 397.87
I Over (+) or Under (-) 100% Cost Recovery (B-H): (\$2.87)

J FY 2022-23 Estimated Revenue [(1) x A]: \$ 197,500.00
K FY 2021-22 Estimated Revenue [(2) x A]: \$ -
L FY 2022-23 Estimated Revenue Increase/Decrease Based on Proposed Fee [J - K]: \$ 197,500.00

Estimated Costs Worksheet FY 2021-22

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.

Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClass	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	0
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	0
5640	Environmental Specialist	Implement and support CRM data mgmnt. tracking compliance	0
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	0
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	0
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	0
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	0
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	0
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	0
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	0
8306	Senior Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	0

Please fill out the Salary and Benefits Amount per FTE column

Class	Job Class Title	per FTE	Hours Worked	Hourly Rate	Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead
5642	Senior Environmental Specialist	\$178,692.00	0	\$85.91	\$0.00	48.90%		\$0.00
5640	Environmental Specialist	\$155,789.00	0	\$74.90	\$0.00	56.00%		\$0.00
5640	Environmental Specialist	\$155,789.00	0	\$74.90	\$0.00	56.00%		\$0.00
1822	Administrative Analyst	\$154,230.00	0	\$74.15	\$0.00	82.80%		\$0.00
6232	Street Inspection Supervisor	\$185,347.00	0	\$89.11	\$0.00	84.30%		\$0.00
6231	Senior Street Inspector	\$162,787.00	0	\$78.26	\$0.00	82.90%		\$0.00
6230	Street Inspector	\$142,853.00	0	\$68.68	\$0.00	81.60%		\$0.00
8308	Sheriff's Sergeant	\$208,445.00	0	\$100.21	\$0.00	10.00%		\$0.00
8306	Senior Deputy Sheriff	\$192,663.00	0	\$92.63	\$0.00	10.00%		\$0.00
8304	Deputy Sheriff	\$175,979.00	0	\$84.61	\$0.00	10.00%		\$0.00
Total:					\$0.00			\$0.00 #DIV/0!

Space Rental Equivalent

- Cost
- 1
 - 2
 - 3

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Description

Total: \$0.00

Materials and Supplies

- Cost
- 1
 - 2
 - 3

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Description

Total: \$0.00

Other Costs

- Cost
- 1
 - 2
 - 3

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Description

Total: \$0.00

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
82.8%	Overhead 1822 position with SFPW
84.3%	Overhead 6232 position with SFPW
82.9%	Overhead 6231 position with SFPW
81.6%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Estimated Costs Worksheet FY 2022-23

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.

Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClass	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	378
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement lead	378
5640	Environmental Specialist	Implement and support CRM data mgmnt. tracking compliance	96
5638	Environmental Assistant	Assist with outreach, compliance monitoring, inspections and enforcement	208
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	328
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	8
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	20
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	41
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	7
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	74
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	7
8306	Senior Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	15

Please fill out the Salary and Benefits Amount per FTE column

Job Class	Job Class Title	Salary and Benefits Amount per FTE	Hours Worked	Hourly Rate	Salary and Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead
5642	Senior Environmental Specialist	\$183,428.00	378	\$88.19	\$33,292.18	48.90%	\$49,572.06	
5640	Environmental Specialist	\$159,981.00	378	\$76.91	\$29,036.55	56.00%	\$45,297.02	
5640	Environmental Specialist	\$159,981.00	96	\$76.91	\$7,359.13	56.00%	\$11,480.24	
5638	Environmental Assistant	\$134,580.00	208	\$64.70	\$13,458.00	66.50%	\$22,407.57	
1822	Administrative Analyst	\$158,367.00	328	\$76.14	\$24,942.80	83.40%	\$45,745.10	
6232	Street Inspection Supervisor	\$190,223.00	8	\$91.45	\$741.87	85.00%	\$1,372.46	
6231	Senior Street Inspector	\$167,145.00	20	\$80.36	\$1,629.66	83.60%	\$2,992.06	
6230	Street Inspector	\$146,737.00	41	\$70.55	\$2,861.37	82.30%	\$5,216.28	
8308	Sheriff's Sergeant	\$213,988.00	7	\$102.88	\$765.42	10.00%	\$841.96	
8306	Senior Deputy Sheriff	\$197,772.00	74	\$95.08	\$6,988.58	10.00%	\$7,687.44	
8304	Deputy Sheriff	\$180,697.00	7	\$86.87	\$646.34	10.00%	\$710.97	
Total:					\$121,721.90		\$193,323.16	59%

Space Rental Equivalent

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	
2	
3	

Total: \$0.00

Materials and Supplies

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	560 Tablets and equipment to capture and mange data and images from field interactions
2	1,120 Outreach materials, translation services, and media campaign support
3	280 Personal Protection Equipment; including masks, goggles, hard hats, and boots for field inspectors

Total: \$1,960.00

Other Costs

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	
2	
3	

Total: \$0.00

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
66.5%	Overhead 5638 position with ENV
83.4%	Overhead 1822 position with SFPW
85.0%	Overhead 6232 position with SFPW
83.6%	Overhead 6231 position with SFPW
82.3%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Budget Form 2C: Fee Cost Recovery

PLEASE FILL OUT HIGHLIGHTED AREAS AND PROVIDE A DETAILED DESCRIPTION OF THE SERVICE

DEPARTMENT: ENV

Fee Name: C&D Transporter and Equipment Permit Fee

Department Providing Service:

Environment (ENV)

Fee Administrator:

Joe Salem

Code Authorization/

Proposed Fee Ordinance/File No:

Environment Code Section 1408

	Numeric Code	Title
PS Department of Proposed Revenue:	229994	ENV Environment
PS Fund of Proposed Revenue:	12210	SR Env-Continuing Projects
PS Authority of Proposed Revenue:	10000	Operating
PS Project of Proposed Revenue:	10035718	C&D Ordinance Fee
PS Activity of Proposed Revenue:	1	
PS Account of Proposed Revenue:	463540	Plan Checking Fees-Beh

Proposed Fee (FY 2022-23):	\$ 1,239.12	(1)
Proposed Fee (FY 2021-22):	\$ 1,200.00	(2)
Current Fee (FY 2020-21):		(3)

Fee Status (New/Modified): New

Fee Status (New/Modified): New

Detailed Service Description:

Please provide description of service

Proposed Fee (FY 2022-23):	\$ 1,239.12	FY 2022-23 Proposed Fee Increase/Decrease:	\$ 39.12
Proposed Fee (FY 2021-22):	\$ 1,200.00	FY 2022-23 % Proposed Fee Change from FY 2020-21 Fee:	3.26%
Current Fee (FY 2020-21):	\$ -	FY 2021-22 Proposed Fee Increase/Decrease:	\$ 1,200.00
		FY 2021-22 % Proposed Fee Change from Current Fee:	#DIV/0!

Fee Prior to Current:		Fiscal Year of Prior Fee Change:	0
Current Fee Increase/Decrease from Prior Fee:	\$ -	% Current Fee Change from Prior Fee:	#DIV/0!

FY2021-22			
ESTIMATED REVENUE DERIVED FROM SERVICE		ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 21-22, BELOW	
A	Quantity Estimated (# of Units of Service Provided)	D	Direct Costs
	80		Estimated Cost % of Total
			FY 2021-22
			Estimated Cost % of Total
			Productive Labor & Benefits (0.75 of 2021-22 Salary & MFB)
			\$ 50,945 52.55%
			Leave & Non-Productive Time (0.25 of FY 2021-22 Salary & MFB)
			\$ 16,982 17.52%
			Space Rental Equivalent
			\$ - 0.00%
			Materials & Supplies
			\$ 900 0.93%
			Other (Please Describe on Worksheet)
			\$ - 0.00%
B	Fee per Unit (Proposed)	E	Indirect Costs
	\$ 1,200		Rate
			Departmental Overhead
			38.39% \$ 26,079 26.90%
			Central Services Overhead
			3.00% \$ 2,038 2.10%
C	FY 2021-22 Revenue Budgeted (A x B)	F	FY 2021-22 Direct & Indirect Costs
	\$ 96,000		\$ 96,943 100.00%
G	FY 2021-22 Revenue Recovery Rate (C/F):		
	99.03%		
H	Required Fee For 100% Cost Recovery (F/A):		
	\$ 1,211.79		
I	Over (+) or Under (-) 100% Cost Recovery (B-H):		
	(\$11.79)		
J	FY 2020-21 Estimated Revenue [(2) x A]:		\$ 96,000.00
K	FY 2019-20 Estimated Revenue [(3) x A]:		\$ -
L	FY 2010-21 Estimated Revenue Increase/Decrease Based on Proposed Fee [J - K]:		\$ 96,000.00

FY2022-23			
ESTIMATED REVENUE DERIVED FROM SERVICE		ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 22-23, BELOW	
A	Quantity Estimated (# of Units of Service Provided)	D	Direct Costs
	160		Estimated Cost % of Total
			FY 2021-22
			Estimated Cost % of Total
			Productive Labor & Benefits (0.75 of 2022-23 Salary & MFB)
			\$ 108,281 54.22%
			Leave & Non-Productive Time (0.25 of FY 2022-23 Salary & MFB)
			\$ 36,094 18.07%
			Space Rental Equivalent
			\$ - 0.00%
			Materials & Supplies
			\$ 490 0.25%
			Other (Please Describe on Worksheet)
			\$ - 0.00%
B	Fee per Unit (Proposed)	E	Indirect Costs
	\$ 1,239		Rate
			Departmental Overhead
			34.97% \$ 50,494 25.29%
			Central Services Overhead
			3.00% \$ 4,331 2.17%
C	FY 2021-22 Revenue Budgeted (A x B)	F	FY 2022-23 Direct & Indirect Costs
	\$ 198,259		\$ 199,689 100.00%
G	FY 2022-23 Revenue Recovery Rate (C/F):		
	99.28%		
H	Required Fee For 100% Cost Recovery (F/A):		
	\$ 1,248.06		
I	Over (+) or Under (-) 100% Cost Recovery (B-H):		
	(\$8.94)		
J	FY 2022-23 Estimated Revenue [(1) x A]:		\$ 198,259.20
K	FY 2021-22 Estimated Revenue [(2) x A]:		\$ 96,000.00
L	FY 2022-23 Estimated Revenue Increase/Decrease Based on Proposed Fee [J - K]:		\$ 102,259.20

Estimated Costs Worksheet FY 2021-22

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.

Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClass	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	237
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	232
5640	Environmental Specialist	Implement and support CRM data mgmnt. tracking compliance	19
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	47
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	4
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	11
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	22
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	24
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	178
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	24
8304	Senior Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	9

Please fill out the Salary and Benefits Amount per FTE column									
Class	Job Class Title	per FTE	Hours Worked	Hourly Rate	Benefits Amount	Overhead	Combined Salary,MFB & Overhead		Ave Overhead
5642	Senior Environmental Specialist	\$178,692.00	237	\$85.91	\$20,326.22	48.90%	\$30,265.73		
5640	Environmental Specialist	\$155,789.00	232	\$74.90	\$17,370.47	56.00%	\$27,097.94		
5640	Environmental Specialist	\$155,789.00	19	\$74.90	\$1,402.10	56.00%	\$2,187.28		
1822	Administrative Analyst	\$154,230.00	47	\$74.15	\$3,470.18	82.80%	\$6,343.48		
6232	Street Inspection Supervisor	\$185,347.00	4	\$89.11	\$398.50	84.30%	\$734.43		
6231	Senior Street Inspector	\$162,787.00	11	\$78.26	\$874.98	82.90%	\$1,600.34		
6230	Street Inspector	\$142,853.00	22	\$68.68	\$1,535.67	81.60%	\$2,788.78		
8308	Sheriff's Sergeant	\$208,445.00	24	\$100.21	\$2,381.08	10.00%	\$2,619.19		
8306	Senior Deputy Sheriff	\$192,663.00	178	\$92.63	\$16,506.03	10.00%	\$18,156.64		
8304	Deputy Sheriff	\$175,979.00	24	\$84.61	\$2,010.22	10.00%	\$2,211.24		
8304	Senior Deputy Sheriff for OT	\$385,326.00	9	\$185.25	\$1,650.60	10.00%	\$1,815.66		
Total:					\$67,926.05		\$94,005.04		38.39%

Space Rental Equivalent

Cost

1

2

3

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Description

Total: \$0.00

Materials and Supplies

Cost

1

2

3

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Description

360 Tablets and equipment to capture and mangle data and images from field interactions

360 Outreach materials, translation services, and media campaign support

180 Personal Protection Equipment; including masks, goggles, hard hats, and boots for field inspectors

Total: \$900.00

Other Costs

Cost

1

2

3

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Description

Total: \$0.00

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
82.8%	Overhead 1822 position with SFPW
84.3%	Overhead 6232 position with SFPW
82.9%	Overhead 6231 position with SFPW
81.6%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Estimated Costs Worksheet FY 2022-23

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.

Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	312
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	312
5640	Environmental Specialist	Implement and support CRM data mgmnt. tracking compliance	29
5638	Environmental Assistant	Assist with outreach, compliance monitoring, inspections and enforcement	187
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	109
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	2
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	6
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	12
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	52
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	441
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	52
8306	Senior Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	88

Please fill out the Salary and Benefits Amount per FTE column

Job Class	Job Class Title	Salary and Benefits Amount per FTE	Hours Worked	Hourly Rate	Salary and Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead
5642	Senior Environmental Specialist	\$183,428.00	312	\$88.19	\$27,514.20	48.90%	\$40,968.64	
5640	Environmental Specialist	\$159,981.00	312	\$76.91	\$23,997.15	56.00%	\$37,435.55	
5640	Environmental Specialist	\$159,981.00	29	\$76.91	\$2,239.73	56.00%	\$3,493.99	
5638	Environmental Assistant	\$134,580.00	187	\$64.70	\$12,112.20	66.50%	\$20,166.81	
1822	Administrative Analyst	\$158,367.00	109	\$76.14	\$8,314.27	83.40%	\$15,248.37	
6232	Street Inspection Supervisor	\$190,223.00	2	\$91.45	\$228.27	85.00%	\$422.30	
6231	Senior Street Inspector	\$167,145.00	6	\$80.36	\$501.44	83.60%	\$920.63	
6230	Street Inspector	\$146,737.00	12	\$70.55	\$880.42	82.30%	\$1,605.01	
8308	Sheriff's Sergeant	\$213,988.00	52	\$102.88	\$5,357.93	10.00%	\$5,893.72	
8306	Senior Deputy Sheriff	\$197,772.00	441	\$95.08	\$41,931.47	10.00%	\$46,124.61	
8304	Deputy Sheriff	\$180,697.00	52	\$86.87	\$4,524.37	10.00%	\$4,976.81	
8306	Senior Deputy Sheriff OT	\$395,544.00	88	\$190.17	\$16,772.59	5.00%	\$17,611.22	
Total:					\$144,374.04		\$194,867.67	35%

Space Rental Equivalent	Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.		
Cost	Description		
1			
2			
3			
Total:	\$0.00		

Materials and Supplies	Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.		
Cost	Description		
1	140 Tablets and equipment to capture and mange data and images from field interactions		
2	280 Outreach materials, translation services, and media campaign support		
3	70 Personal Protection Equipment; including masks, goggles, hard hats, and boots for field inspectors		
Total:	\$490.00		

Other Costs	Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.		
Cost	Description		
1			
2			
3			
Total:	\$0.00		

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
66.5%	Overhead 5638 position with ENV
83.4%	Overhead 1822 position with SFPW
85.0%	Overhead 6232 position with SFPW
83.6%	Overhead 6231 position with SFPW
82.3%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Budget Form 2C: Fee Cost Recovery

PLEASE FILL OUT HIGHLIGHTED AREAS AND PROVIDE A DETAILED DESCRIPTION OF THE SERVICE

DEPARTMENT:

ENV

Fee Name:

C&D Transporter and Equipment Permit Fee

Department Providing Service:

Environment (ENV)

Fee Administrator:

Joe Salem

Code Authorization/

Proposed Fee Ordinance/File No:

Environment Code Section 1408

PS Department of Proposed Revenue:

Numeric Code

Title

229994 ENV Environment

PS Fund of Proposed Revenue:

12210 SR Env-Continuing Projects

PS Authority of Proposed Revenue:

10000 Operating

PS Project of Proposed Revenue:

10035718 C&D Ordinance Fee

PS Activity of Proposed Revenue:

1

PS Account of Proposed Revenue:

463540 Plan Checking Fees-Beh

Proposed Fee (FY 2022-23):

\$ 1,652.16

(1)

Proposed Fee (FY 2021-22):

\$ 1,600.00

(2)

Current Fee (FY 2020-21):

(3)

Fee Status (New/Modified):

New

Fee Status (New/Modified):

New

Detailed Service Description:

Please provide description of service

Proposed Fee (FY 2022-23):

\$ 1,652.16

Proposed Fee (FY 2021-22):

\$ 1,600.00

Current Fee (FY 2020-21):

\$ -

FY 2022-23 Proposed Fee Increase/Decrease:

\$ 52.16

FY 2022-23 % Proposed Fee Change from FY 2020-21 Fee:

3.26%

FY 2021-22 Proposed Fee Increase/Decrease:

\$ 1,600.00

FY 2021-22 % Proposed Fee Change from Current Fee:

#DIV/0!

Fee Prior to Current:

Current Fee Increase/Decrease from Prior Fee:

\$ -

Fiscal Year of Prior Fee Change:

0

% Current Fee Change from Prior Fee:

#DIV/0!

FY2021-22

ESTIMATED REVENUE DERIVED FROM SERVICE

A Quantity Estimated
(# of Units of Service Provided)

50

B Fee per Unit (Proposed)

\$ 1,600

C FY 2021-22 Revenue Budgeted (A x B)

\$ 80,000

G FY 2021-22 Revenue Recovery Rate (C/F):

98.89%

H Required Fee For 100% Cost Recovery (F/A):

\$ 1,617.89

I Over (+) or Under (-) 100% Cost Recovery (B-H):

(\$17.89)

J FY 2020-21 Estimated Revenue [(2) x A]:

\$ 80,000.00

K FY 2019-20 Estimated Revenue [(3) x A]:

\$ -

L FY 2010-21 Estimated Revenue Increase/Decrease Based on Proposed Fee [J -K]:

\$ 80,000.00

ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 21-22, BELOW

D Direct Costs

FY 2021-22
Estimated Cost

% of Total

Productive Labor & Benefits (0.75 of 2021-22 Salary & MFB)

\$ 42,877

53.00%

Leave & Non-Productive Time (0.25 of FY 2021-22 Salary & MFB)

\$ 14,292

17.67%

Space Rental Equivalent

\$ -

0.00%

Materials & Supplies

\$ 570

0.70%

Other (Please Describe on Worksheet)

\$ -

0.00%

E Indirect Costs

Rate

Departmental Overhead

37.50%

\$ 21,441

26.50%

Central Services Overhead

3.00%

\$ 1,715

2.12%

F FY 2021-22 Direct & Indirect Costs

\$ 80,895

100.00%

FY2022-23

ESTIMATED REVENUE DERIVED FROM SERVICE

A Quantity Estimated
(# of Units of Service Provided)

100

B Fee per Unit (Proposed)

\$ 1,652

C FY 2021-22 Revenue Budgeted (A x B)

\$ 165,216

G FY 2022-23 Revenue Recovery Rate (C/F):

90.13%

H Required Fee For 100% Cost Recovery (F/A):

\$ 1,833.17

I Over (+) or Under (-) 100% Cost Recovery (B-H):

(\$181.01)

J FY 2022-23 Estimated Revenue [(1) x A]:

\$ 165,216.00

K FY 2021-22 Estimated Revenue [(2) x A]:

\$ 80,000.00

L FY 2022-23 Estimated Revenue Increase/Decrease Based on Proposed Fee [J - K]:

\$ 85,216.00

ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 22-23, BELOW

D Direct Costs

FY 2021-22
Estimated Cost

% of Total

Productive Labor & Benefits (0.75 of 2022-23 Salary & MFB)

\$ 101,596

55.42%

Leave & Non-Productive Time (0.25 of FY 2022-23 Salary & MFB)

\$ 33,865

18.47%

Space Rental Equivalent

\$ -

0.00%

Materials & Supplies

\$ 280

0.15%

Other (Please Describe on Worksheet)

\$ -

0.00%

E Indirect Costs

Rate

Departmental Overhead

32.12%

\$ 43,512

23.74%

Central Services Overhead

3.00%

\$ 4,064

2.22%

F FY 2022-23 Direct & Indirect Costs

\$ 183,317

100.00%

Estimated Costs Worksheet FY 2021-22

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.
Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	192
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	177
5640	Environmental Specialist	Implement and support CRM data mgmnt, tracking compliance	12
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	30
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	3
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	7
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	14
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	24
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	178
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	24
8306	Senior Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	9

Please fill out the Salary and Benefits Amount per FTE column								
Class	Job Class Title	per FTE	Hours Worked	Hourly Rate	Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead
5642	Senior Environmental Specialist	\$178,692.00	192	\$85.91	\$16,529.01	48.90%	\$24,611.70	
5640	Environmental Specialist	\$155,789.00	177	\$74.90	\$13,242.07	56.00%	\$20,657.62	
5640	Environmental Specialist	\$155,789.00	12	\$74.90	\$888.00	56.00%	\$1,385.28	
1822	Administrative Analyst	\$154,230.00	30	\$74.15	\$2,197.78	82.80%	\$4,017.54	
6232	Street Inspection Supervisor	\$185,347.00	3	\$89.11	\$250.22	84.30%	\$461.15	
6231	Senior Street Inspector	\$162,787.00	7	\$78.26	\$549.41	82.90%	\$1,004.86	
6230	Street Inspector	\$142,853.00	14	\$68.68	\$964.26	81.60%	\$1,751.09	
8308	Sheriff's Sergeant	\$208,445.00	24	\$100.21	\$2,381.08	10.00%	\$2,619.19	
8306	Senior Deputy Sheriff	\$192,663.00	178	\$92.63	\$16,506.03	10.00%	\$18,156.64	
8304	Deputy Sheriff	\$175,979.00	24	\$84.61	\$2,010.22	10.00%	\$2,211.24	
8304	Senior Deputy Sheriff for OT	\$385,326.00	9	\$185.25	\$1,650.60	5.00%	\$1,733.13	
Total:					\$57,168.67		\$78,609.44	37.50%

Space Rental Equivalent Cost		Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.	
Description			
1			
2			
3			
Total:		\$0.00	

Materials and Supplies Cost		Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.	
Description			
1	228	Tablets and equipment to capture and mangle data and images from field interactions	
2	228	Outreach materials, translation services, and media campaign support	
3	114	Personal Protection Equipment; including masks, goggles, hard hats, and boots for field inspectors	
Total:		\$570.00	

Other Costs Cost		Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.	
Description			
1			
2			
3			
Total:		\$0.00	

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
82.8%	Overhead 1822 position with SFPW
84.3%	Overhead 6232 position with SFPW
82.9%	Overhead 6231 position with SFPW
81.6%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Estimated Costs Worksheet FY 2022-23

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.
Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	322
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	322
5640	Environmental Specialist	Implement and support CRM data mgmnt, tracking compliance	17
5638	Environmental Assistant	Assist with outreach, compliance monitoring, inspections and enforcement	130
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	55
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	2
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	4
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	8
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	45
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	441
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	45
8306	Senior Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	88

Please fill out the Salary and Benefits Amount per FTE column								
Job Class	Job Class Title	Salary and Benefits Amount per FTE	Hours Worked	Hourly Rate	Salary and Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead
5642	Senior Environmental Specialist	\$183,428.00	322	\$88.19	\$28,431.34	48.90%	\$42,334.27	
5640	Environmental Specialist	\$159,981.00	322	\$76.91	\$24,797.06	56.00%	\$38,683.41	
5640	Environmental Specialist	\$159,981.00	17	\$76.91	\$1,279.85	56.00%	\$1,996.56	
5638	Environmental Assistant	\$134,580.00	130	\$64.70	\$8,411.25	66.50%	\$14,004.73	
1822	Administrative Analyst	\$158,367.00	55	\$76.14	\$4,157.13	83.40%	\$7,624.18	
6232	Street Inspection Supervisor	\$190,223.00	2	\$91.45	\$152.18	85.00%	\$281.53	
6231	Senior Street Inspector	\$167,145.00	4	\$80.36	\$334.29	83.60%	\$613.76	
6230	Street Inspector	\$146,737.00	8	\$70.55	\$586.95	82.30%	\$1,070.01	
8308	Sheriff's Sergeant	\$213,988.00	45	\$102.88	\$4,666.58	10.00%	\$5,133.24	
8306	Senior Deputy Sheriff	\$197,772.00	441	\$95.08	\$41,931.47	10.00%	\$46,124.61	
8304	Deputy Sheriff	\$180,697.00	45	\$86.87	\$3,940.58	10.00%	\$4,334.64	
8306	Senior Deputy Sheriff OT	\$395,544.00	88	\$190.17	\$16,772.59	0.00%	\$16,772.59	
Total:					\$135,461.27		\$178,973.53	32%

Space Rental Equivalent Cost	Description
1	
2	
3	

Total: \$0.00

Materials and Supplies Cost	Description
1	80 Tablets and equipment to capture and mange data and images from field interactions
2	160 Outreach materials, translation services, and media campaign support
3	40 Personal Protection Equipment; including masks, goggles, hard hats, and boots for field inspectors

Total: \$280.00

Other Costs Cost	Description
1	
2	
3	

Total: \$0.00

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
66.5%	Overhead 5638 position with ENV
83.4%	Overhead 1822 position with SFPW
85.0%	Overhead 6232 position with SFPW
83.6%	Overhead 6231 position with SFPW
82.3%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Budget Form 2C: Fee Cost Recovery

PLEASE FILL OUT HIGHLIGHTED AREAS AND PROVIDE A DETAILED DESCRIPTION OF THE SERVICE

DEPARTMENT: ENV

Fee Name: C&D Transporter and Equipment Permit Fee

Department Providing Service: Environment (ENV)
Fee Administrator: Joe Salem
Code Authorization/ Proposed Fee Ordinance/File No: Environment Code Section 1408

PS Department of Proposed Revenue: 229994 ENV Environment
PS Fund of Proposed Revenue: 12210 SR Env-Continuing Projects
PS Authority of Proposed Revenue: 10000 Operating
PS Project of Proposed Revenue: 10035718 C&D Ordinance Fee
PS Activity of Proposed Revenue: 1
PS Account of Proposed Revenue: 463540 Plan Checking Fees-Beh

Proposed Fee (FY 2022-23): \$ 2,065.20 (1)
Proposed Fee (FY 2021-22): \$ 2,000.00 (2)
Current Fee (FY 2020-21): (3)

Fee Status (New/Modified): New
Fee Status (New/Modified): New

Detailed Service Description:
Please provide description of service

Proposed Fee (FY 2022-23):	\$ 2,065.20	FY 2022-23 Proposed Fee Increase/Decrease:	\$ 65.20
Proposed Fee (FY 2021-22):	\$ 2,000.00	FY 2022-23 % Proposed Fee Change from FY 2020-21 Fee:	3.26%
Current Fee (FY 2020-21):	\$ -	FY 2021-22 Proposed Fee Increase/Decrease:	\$ 2,000.00
		FY 2021-22 % Proposed Fee Change from Current Fee:	#DIV/0!

Fee Prior to Current:		Fiscal Year of Prior Fee Change:	0
Current Fee Increase/Decrease from Prior Fee:	\$ -	% Current Fee Change from Prior Fee:	#DIV/0!

FY2021-22								
ESTIMATED REVENUE DERIVED FROM SERVICE			ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 21-22, BELOW					
A	Quantity Estimated (# of Units of Service Provided)			D	Direct Costs	FY 2021-22 Estimated Cost	% of Total	
			40		Productive Labor & Benefits (0.75 of 2021-22 Salary & MFB)	\$ 42,679	52.90%	
					Leave & Non-Productive Time (0.25 of FY 2021-22 Salary & MFB)	\$ 14,226	17.63%	
					Space Rental Equivalent	\$ -	0.00%	
					Materials & Supplies	\$ 470	0.58%	
B	Fee per Unit (Proposed)		\$ 2,000		Other (Please Describe on Worksheet)	\$ -	0.00%	
				E	Indirect Costs	Rate		
					Departmental Overhead	37.96%	\$ 21,602	26.77%
					Central Services Overhead	3.00%	\$ 1,707	2.12%
				F	FY 2021-22 Direct & Indirect Costs		\$ 80,685	100.00%
C	FY 2021-22 Revenue Budgeted (A x B)	\$	80,000					
G	FY 2021-22 Revenue Recovery Rate (C/F):		99.15%					
H	Required Fee For 100% Cost Recovery (F/A)	\$	2,017.12					
I	Over (+) or Under (-) 100% Cost Recovery (B-H)		(\$17.12)					
J	FY 2020-21 Estimated Revenue [(2) x A]:					\$ 80,000.00		
K	FY 2019-20 Estimated Revenue [(3) x A]:					\$ -		
L	FY 2010-21 Estimated Revenue Increase/Decrease Based on Proposed Fee [J -K]:					\$ 80,000.00		

FY2022-23						
ESTIMATED REVENUE DERIVED FROM SERVICE			ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 22-23, BELOW			
A	Quantity Estimated (# of Units of Service Provided)	80	D	Direct Costs	FY 2021-22 Estimated Cost % of Total	
					Productive Labor & Benefits (0.75 of 2022-23 Salary & MFB)	\$ 100,578 60.66%
					Leave & Non-Productive Time (0.25 of FY 2022-23 Salary & MFB)	\$ 33,526 20.22%
					Space Rental Equivalent	\$ - 0.00%
					Materials & Supplies	\$ 210 0.13%
				Other (Please Describe on Worksheet)	\$ - 0.00%	
B	Fee per Unit (<i>Proposed</i>)	\$ 2,065	E	Indirect Costs	Rate	
					Departmental Overhead	20.48% \$ 27,464 16.56%
				Central Services Overhead	3.00% \$ 4,023 2.43%	
C	FY 2021-22 Revenue Budgeted (A x B)	\$ 165,216	F	FY 2022-23 Direct & Indirect Costs	\$ 165,801 100.00%	
G	FY 2022-23 Revenue Recovery Rate (C/F):	99.65%				
H	Required Fee For 100% Cost Recovery (F/A):	\$ 2,072.52				
I	Over (+) or Under (-) 100% Cost Recovery (B-H):	(\$7.32)				
J	FY 2022-23 Estimated Revenue [(1) x A]:				\$ 165,216.00	
K	FY 2021-22 Estimated Revenue [(2) x A]:				\$ 80,000.00	
L	FY 2022-23 Estimated Revenue Increase/Decrease Based on Proposed Fee (J - K):				\$ 85,216.00	

Estimated Costs Worksheet FY 2021-22

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.

Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	187
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	205
5640	Environmental Specialist	Implement and support CRM data mgmnt, tracking compliance	9
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	23
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	2
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	5
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	11
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	24
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	170
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	23
8306	Senior Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	9

Please fill out the Salary and Benefits Amount per FTE column

Class	Job Class Title	per FTE	Hours Worked	Hourly Rate	Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead
5642	Senior Environmental Specialist	\$178,692.00	187	\$85.91	\$16,082.28	48.90%	\$23,946.51	
5640	Environmental Specialist	\$155,789.00	205	\$74.90	\$15,384.16	56.00%	\$23,999.30	
5640	Environmental Specialist	\$155,789.00	9	\$74.90	\$701.05	56.00%	\$1,093.64	
1822	Administrative Analyst	\$154,230.00	23	\$74.15	\$1,735.09	82.80%	\$3,171.74	
6232	Street Inspection Supervisor	\$185,347.00	2	\$89.11	\$194.61	84.30%	\$358.67	
6231	Senior Street Inspector	\$162,787.00	5	\$78.26	\$427.32	82.90%	\$781.56	
6230	Street Inspector	\$142,853.00	11	\$68.68	\$749.98	81.60%	\$1,361.96	
8308	Sheriff's Sergeant	\$208,445.00	24	\$100.21	\$2,381.08	10.00%	\$2,619.19	
8306	Senior Deputy Sheriff	\$192,663.00	170	\$92.63	\$15,755.76	10.00%	\$17,331.33	
8304	Deputy Sheriff	\$175,979.00	23	\$84.61	\$1,918.85	10.00%	\$2,110.73	
8304	Senior Deputy Sheriff for OT	\$385,326.00	9	\$185.25	\$1,575.58	10.00%	\$1,733.13	
Total:					\$56,905.76		\$78,507.78	37.96%

Space Rental Equivalent	Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.		
Cost	Description		
1			
2			
3			

Total: \$0.00

Materials and Supplies	Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.		
Cost	Description		
1	188 Tablets and equipment to capture and mangle data and images from field interactions		
2	188 Outreach materials, translation services, and media campaign support		
3	94 Personal Protection Equipment; including masks, goggles, hard hats, and boots for field inspectors		

Total: \$470.00

Other Costs	Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.		
Cost	Description		
1			
2			
3			

Total: \$0.00

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
82.8%	Overhead 1822 position with SFPW
84.3%	Overhead 6232 position with SFPW
82.9%	Overhead 6231 position with SFPW
81.6%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Estimated Costs Worksheet FY 2022-23

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.

Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	322
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	322
5640	Environmental Specialist	Implement and support CRM data mgmnt, tracking compliance	12
5638	Environmental Assistant	Assist with outreach, compliance monitoring, inspections and enforcement	151
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	47
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	1
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	3
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	6
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	52
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	420
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	52
8306	Senior Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	84

Please fill out the Salary and Benefits Amount per FTE column								
Job Class	Job Class Title	Salary and Benefits Amount per FTE	Hours Worked	Hourly Rate	Salary and Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead
5642	Senior Environmental Specialist	\$183,428.00	322	\$88.19	\$28,431.34	48.90%	\$42,334.27	
5640	Environmental Specialist	\$159,981.00	322	\$76.91	\$24,797.06	56.00%	\$38,683.41	
5640	Environmental Specialist	\$159,981.00	12	\$76.91	\$959.89	56.00%	\$1,497.42	
5638	Environmental Assistant	\$134,580.00	151	\$64.70	\$9,757.05	66.50%	\$16,245.49	
1822	Administrative Analyst	\$158,367.00	47	\$76.14	\$3,563.26	83.40%	\$6,535.01	
6232	Street Inspection Supervisor	\$190,223.00	1	\$91.45	\$114.13	85.00%	\$211.15	
6231	Senior Street Inspector	\$167,145.00	3	\$80.36	\$250.72	83.60%	\$460.32	
6230	Street Inspector	\$146,737.00	6	\$70.55	\$440.21	82.30%	\$802.50	
8308	Sheriff's Sergeant	\$213,988.00	52	\$102.88	\$5,357.93	10.00%	\$5,893.72	
8306	Senior Deputy Sheriff	\$197,772.00	420	\$95.08	\$39,934.73	10.00%	\$43,928.20	
8304	Deputy Sheriff	\$180,697.00	52	\$86.87	\$4,524.37	10.00%	\$4,976.81	
8306	Senior Deputy Sheriff OT	\$395,544.00	84	\$190.17	\$15,973.89	5.00%		
Total:					\$134,104.58		\$161,568.30	20%

Space Rental Equivalent Cost	Description
1	
2	
3	

Total: \$0.00

Materials and Supplies Cost	Description
1	60 Tablets and equipment to capture and mange data and images from field interactions
2	120 Outreach materials, translation services, and media campaign support
3	30 Personal Protection Equipment; including masks, goggles, hard hats, and boots for field inspectors

Total: \$210.00

Other Costs Cost	Description
1	
2	
3	

Total: \$0.00

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
66.5%	Overhead 5638 position with ENV
83.4%	Overhead 1822 position with SFPW
85.0%	Overhead 6232 position with SFPW
83.6%	Overhead 6231 position with SFPW
82.3%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Budget Form 2C: Fee Cost Recovery

PLEASE FILL OUT HIGHLIGHTED AREAS AND PROVIDE A DETAILED DESCRIPTION OF THE SERVICE

DEPARTMENT:

ENV

Fee Name:

C&D Transporter and Equipment Permit Fee

Department Providing Service:

Environment (ENV)

Fee Administrator:

Joe Salem

Code Authorization/

Proposed Fee Ordinance/File No:

Environment Code Section 1408

PS Department of Proposed Revenue:

Numeric Code

Title

229994

ENV Environment

PS Fund of Proposed Revenue:

12210

SR Env-Continuing Projects

PS Authority of Proposed Revenue:

10000

Operating

PS Project of Proposed Revenue:

10035718

C&D Ordinance Fee

PS Activity of Proposed Revenue:

1

PS Account of Proposed Revenue:

463540

Plan Checking Fees-Beh

Proposed Fee (FY 2022-23):

\$ 206.52

(1)

Proposed Fee (FY 2021-22):

\$ 200.00

(2)

Current Fee (FY 2020-21):

(3)

Fee Status (New/Modified):

New

Fee Status (New/Modified):

New

Detailed Service Description:

Please provide description of service

Proposed Fee (FY 2022-23):

\$ 206.52

Proposed Fee (FY 2021-22):

\$ 200.00

Current Fee (FY 2020-21):

\$ 115.00

FY 2022-23 Proposed Fee Increase/Decrease:

\$ 6.52

FY 2022-23 % Proposed Fee Change from FY 2020-21 Fee:

3.26%

FY 2021-22 Proposed Fee Increase/Decrease:

\$ 85.00

FY 2021-22 % Proposed Fee Change from Current Fee:

73.91%

Fee Prior to Current:

Current Fee Increase/Decrease from Prior Fee:

\$ 115.00

Fiscal Year of Prior Fee Change:

0

% Current Fee Change from Prior Fee:

#DIV/0!

FY2021-22

ESTIMATED REVENUE DERIVED FROM SERVICE

A Quantity Estimated
(# of Units of Service Provided)

60

B Fee per Unit (Proposed)

\$ 200

C FY 2021-22 Revenue Budgeted (A x B)

\$ 12,000

G FY 2021-22 Revenue Recovery Rate (C/F):

99.84%

H Required Fee For 100% Cost Recovery (F/A):

\$ 200.31

I Over (+) or Under (-) 100% Cost Recovery (B-H):

(\$0.31)

J FY 2020-21 Estimated Revenue [(2) x A]:

\$ 12,000.00

K FY 2019-20 Estimated Revenue [(3) x A]:

\$ -

L FY 2010-21 Estimated Revenue Increase/Decrease Based on Proposed Fee [J - K]:

\$ 12,000.00

ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 21-22, BELOW

D Direct Costs

FY 2021-22
Estimated Cost

% of Total

Productive Labor & Benefits (0.75 of 2021-22 Salary & MFB)

\$ 5,022

41.79%

Leave & Non-Productive Time (0.25 of FY 2021-22 Salary & MFB)

\$ 1,674

13.93%

Space Rental Equivalent

\$ -

0.00%

Materials & Supplies

\$ 680

5.66%

Other (Please Describe on Worksheet)

\$ -

0.00%

E Indirect Costs

Rate

Departmental Overhead

66.33%

\$ 4,441

36.95%

Central Services Overhead

3.00%

\$ 201

1.67%

F FY 2021-22 Direct & Indirect Costs

\$ 12,019

100.00%

FY2022-23

ESTIMATED REVENUE DERIVED FROM SERVICE

A Quantity Estimated
(# of Units of Service Provided)

120

B Fee per Unit (Proposed)

\$ 207

C FY 2021-22 Revenue Budgeted (A x B)

\$ 24,782

G FY 2022-23 Revenue Recovery Rate (C/F):

99.32%

H Required Fee For 100% Cost Recovery (F/A):

\$ 207.94

I Over (+) or Under (-) 100% Cost Recovery (B-H):

(\$1.42)

J FY 2022-23 Estimated Revenue [(1) x A]:

\$ 24,782.40

K FY 2021-22 Estimated Revenue [(2) x A]:

\$ 12,000.00

L FY 2022-23 Estimated Revenue Increase/Decrease Based on Proposed Fee [J - K]:

\$ 12,782.40

ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 22-23, BELOW

D Direct Costs

FY 2021-22
Estimated Cost

% of Total

Productive Labor & Benefits (0.75 of 2022-23 Salary & MFB)

\$ 11,635

46.63%

Leave & Non-Productive Time (0.25 of FY 2022-23 Salary & MFB)

\$ 3,878

15.54%

Space Rental Equivalent

\$ -

0.00%

Materials & Supplies

\$ 350

1.40%

Other (Please Describe on Worksheet)

\$ -

0.00%

E Indirect Costs

Rate

Departmental Overhead

55.59%

\$ 8,623

34.56%

Central Services Overhead

3.00%

\$ 465

1.87%

F FY 2022-23 Direct & Indirect Costs

\$ 24,953

100.00%

Estimated Costs Worksheet FY 2021-22

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.
Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	8
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	5
5640	Environmental Specialist	Implement and support CRM data mgmnt, tracking compliance	14
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	35
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	2
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	5
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	10
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	1
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	6
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	1
8306	Senior Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	0

Please fill out the Salary and Benefits Amount per FTE column								
Class	Job Class Title	per FTE	Hours Worked	Hourly Rate	Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead
5642	Senior Environmental Specialist	\$178,692.00	8	\$85.91	\$670.10	48.90%		\$997.77
5640	Environmental Specialist	\$155,789.00	5	\$74.90	\$389.47	56.00%		\$607.58
5640	Environmental Specialist	\$155,789.00	14	\$74.90	\$1,059.37	56.00%		\$1,652.61
1822	Administrative Analyst	\$154,230.00	35	\$74.15	\$2,621.91	82.80%		\$4,792.85
6232	Street Inspection Supervisor	\$185,347.00	2	\$89.11	\$183.42	84.30%		\$338.04
6231	Senior Street Inspector	\$162,787.00	5	\$78.26	\$402.73	82.90%		\$736.59
6230	Street Inspector	\$142,853.00	10	\$68.68	\$706.82	81.60%		\$1,283.59
8308	Sheriff's Sergeant	\$208,445.00	1	\$100.21	\$54.12	10.00%		\$59.53
8306	Senior Deputy Sheriff	\$192,663.00	6	\$92.63	\$562.71	10.00%		\$618.98
8304	Deputy Sheriff	\$175,979.00	1	\$84.61	\$45.69	10.00%		\$50.26
				Total:	\$6,696.32			\$11,137.79

Space Rental Equivalent		Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.	
Cost	Description		
1			
2			
3			
Total:	\$0.00		

Materials and Supplies		Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.	
Cost	Description		
1	272 Tablets and equipment to capture and mange data and images from field interactions		
2	272 Outreach materials, translation services, and media campaign support		
3	136 Personal Protection Equipment; including masks, goggles, hard hats, and boots for field inspectors		
Total:	\$680.00		

Other Costs		Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.	
Cost	Description		
1			
2			
3			
Total:	\$0.00		

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
82.8%	Overhead 1822 position with SFPW
84.3%	Overhead 6232 position with SFPW
82.9%	Overhead 6231 position with SFPW
81.6%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Estimated Costs Worksheet FY 2022-23

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.
Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	10
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	10
5640	Environmental Specialist	Implement and support CRM data mgmnt, tracking compliance	21
5638	Environmental Assistant	Assist with outreach, compliance monitoring, inspections and enforcement	5
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	78
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	4
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	10
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	21
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	2
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	21
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	2
8304	Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	4

Please fill out the Salary and Benefits Amount per FTE column

Job Class	Job Class Title	Salary and Benefits Amount per FTE	Hours Worked	Hourly Rate	Salary and Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead
5642	Senior Environmental Specialist	\$183,428.00	10	\$88.19	\$917.14	48.90%	\$1,365.62	
5640	Environmental Specialist	\$159,981.00	10	\$76.91	\$799.91	56.00%	\$1,247.85	
5640	Environmental Specialist	\$159,981.00	21	\$76.91	\$1,599.81	56.00%	\$2,495.70	
5638	Environmental Assistant	\$134,580.00	5	\$64.70	\$336.45	66.50%	\$560.19	
1822	Administrative Analyst	\$158,367.00	78	\$76.14	\$5,938.76	83.40%	\$10,891.69	
6232	Street Inspection Supervisor	\$190,223.00	4	\$91.45	\$376.48	85.00%	\$696.49	
6231	Senior Street Inspector	\$167,145.00	10	\$80.36	\$827.02	83.60%	\$1,518.41	
6230	Street Inspector	\$146,737.00	21	\$70.55	\$1,452.08	82.30%	\$2,647.15	
8308	Sheriff's Sergeant	\$213,988.00	2	\$102.88	\$255.14	10.00%	\$280.65	
8306	Senior Deputy Sheriff	\$197,772.00	21	\$95.08	\$1,996.74	10.00%	\$2,196.41	
8304	Deputy Sheriff	\$180,697.00	2	\$86.87	\$215.45	10.00%	\$236.99	
8306	Senior Deputy Sheriff OT	\$395,544.00	4	\$190.17	\$798.69	5.00%		
Total:					\$15,513.67		\$24,137.16	56%

Space Rental Equivalent

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	
2	
3	

Total: \$0.00

Materials and Supplies

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	100 Tablets and equipment to capture and mange data and images from field interactions
2	200 Outreach materials, translation services, and media campaign support
3	50 Personal Protection Equipment; including masks, goggles, hard hats, and boots for field inspectors

Total: \$350.00

Other Costs

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	
2	
3	

Total: \$0.00

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
66.5%	Overhead 5638 position with ENV
83.4%	Overhead 1822 position with SFPW
85.0%	Overhead 6232 position with SFPW
83.6%	Overhead 6231 position with SFPW
82.3%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Budget Form 2C: Fee Cost Recovery

PLEASE FILL OUT HIGHLIGHTED AREAS AND PROVIDE A DETAILED DESCRIPTION OF THE SERVICE

DEPARTMENT:

ENV

Fee Name:

C&D Transporter and Equipment Permit Fee

Department Providing Service:

Environment (ENV)

Fee Administrator:

Joe Salem

Code Authorization/

Proposed Fee Ordinance/File No:

Environment Code Section 1408

PS Department of Proposed Revenue:

Numeric Code

Title

229994 ENV Environment

PS Fund of Proposed Revenue:

12210 SR Env-Continuing Projects

PS Authority of Proposed Revenue:

10000 Operating

PS Project of Proposed Revenue:

10035718 C&D Ordinance Fee

PS Activity of Proposed Revenue:

1

PS Account of Proposed Revenue:

463540 Plan Checking Fees-Beh

Proposed Fee (FY 2022-23):

\$ 175.00 (1)

Proposed Fee (FY 2021-22):

(2)

Current Fee (FY 2020-21):

(3)

Fee Status (New/Modified):

New

Fee Status (New/Modified):

New

Detailed Service Description:

Please provide description of service

Proposed Fee (FY 2022-23): \$ 175.00
Proposed Fee (FY 2021-22): \$ -
Current Fee (FY 2020-21): \$ 115.00

FY 2022-23 Proposed Fee Increase/Decrease:
FY 2022-23 % Proposed Fee Change from FY 2020-21 Fee:
FY 2021-22 Proposed Fee Increase/Decrease:
FY 2021-22 % Proposed Fee Change from Current Fee:

\$ 175.00
#DIV/0!
\$ (115.00)
-100.00%

Fee Prior to Current:
Current Fee Increase/Decrease from Prior Fee: \$ 115.00

Fiscal Year of Prior Fee Change:
% Current Fee Change from Prior Fee: #DIV/0! 0

FY2021-22

ESTIMATED REVENUE DERIVED FROM SERVICE

A Quantity Estimated
(# of Units of Service Provided) 0

B Fee per Unit (Proposed) \$ -

C FY 2021-22 Revenue Budgeted (A x B) \$ -

ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 21-22, BELOW

D Direct Costs
Productive Labor & Benefits (0.75 of 2021-22 Salary & MFB) \$ - #DIV/0!
Leave & Non-Productive Time (0.25 of FY 2021-22 Salary & MFB) \$ - #DIV/0!
Space Rental Equivalent \$ - #DIV/0!
Materials & Supplies \$ - #DIV/0!
Other (Please Describe on Worksheet) \$ - #DIV/0!

E Indirect Costs
Departmental Overhead #DIV/0! #DIV/0! #DIV/0!
Central Services Overhead 3.00% \$ - #DIV/0!

F FY 2021-22 Direct & Indirect Costs #DIV/0! #DIV/0!

G FY 2021-22 Revenue Recovery Rate (C/F): #DIV/0!
H Required Fee For 100% Cost Recovery (F/A): #DIV/0!
I Over (+) or Under (-) 100% Cost Recovery (B-H): #DIV/0!

J FY 2020-21 Estimated Revenue [(2) x A]: \$ -
K FY 2019-20 Estimated Revenue [(3) x A]: \$ -
L FY 2010-21 Estimated Revenue Increase/Decrease Based on Proposed Fee [J -K]: \$ -

FY2022-23

ESTIMATED REVENUE DERIVED FROM SERVICE

A Quantity Estimated
(# of Units of Service Provided) 100

B Fee per Unit (Proposed) \$ 175

C FY 2021-22 Revenue Budgeted (A x B) \$ 17,500

ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 22-23, BELOW

D Direct Costs
Productive Labor & Benefits (0.75 of 2022-23 Salary & MFB) \$ 8,073 45.46%
Leave & Non-Productive Time (0.25 of FY 2022-23 Salary & MFB) \$ 2,691 15.15%
Space Rental Equivalent \$ - 0.00%
Materials & Supplies \$ 280 1.58%
Other (Please Describe on Worksheet) \$ - #DIV/0!

E Indirect Costs
Departmental Overhead 59.39% \$ 6,393 36.00%
Central Services Overhead 3.00% \$ 323 1.82%

F FY 2022-23 Direct & Indirect Costs \$ 17,760 100.00%

G FY 2022-23 Revenue Recovery Rate (C/F): 98.54%
H Required Fee For 100% Cost Recovery (F/A): \$ 177.60
I Over (+) or Under (-) 100% Cost Recovery (B-H): (\$2.60)

J FY 2022-23 Estimated Revenue [(1) x A]: \$ 17,500.00
K FY 2021-22 Estimated Revenue [(2) x A]: \$ -
L FY 2022-23 Estimated Revenue Increase/Decrease Based on Proposed Fee [J - K]: \$ 17,500.00

Estimated Costs Worksheet FY 2021-22

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.

Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	0
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	0
5640	Environmental Specialist	Implement and support CRM data mgmnt, tracking compliance	0
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	0
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	0
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	0
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	0
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	0
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	0
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	0
8306	Senior Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	0

Please fill out the Salary and Benefits Amount per FTE column									
Class	Job Class Title	per FTE	Hours Worked	Hourly Rate	Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead	
5642	Senior Environmental Specialist	\$178,692.00	0	\$85.91	\$0.00	48.90%		\$0.00	
5640	Environmental Specialist	\$155,789.00	0	\$74.90	\$0.00	56.00%		\$0.00	
5640	Environmental Specialist	\$155,789.00	0	\$74.90	\$0.00	56.00%		\$0.00	
1822	Administrative Analyst	\$154,230.00	0	\$74.15	\$0.00	82.80%		\$0.00	
6232	Street Inspection Supervisor	\$185,347.00	0	\$89.11	\$0.00	84.30%		\$0.00	
6231	Senior Street Inspector	\$162,787.00	0	\$78.26	\$0.00	82.90%		\$0.00	
6230	Street Inspector	\$142,853.00	0	\$68.68	\$0.00	81.60%		\$0.00	
8308	Sheriff's Sergeant	\$208,445.00	0	\$100.21	\$0.00	10.00%		\$0.00	
8306	Senior Deputy Sheriff	\$192,663.00	0	\$92.63	\$0.00	10.00%		\$0.00	
8304	Deputy Sheriff	\$175,979.00	0	\$84.61	\$0.00	10.00%		\$0.00	
Total:					\$0.00			\$0.00	#DIV/0!

Space Rental Equivalent		Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the "Total" includes the sum of all rows with cost information.							
Cost		Description							
1									
2									
3									
Total:		\$0.00							

Materials and Supplies		Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the "Total" includes the sum of all rows with cost information.							
Cost		Description							
1									
2									
3									
Total:		\$0.00							

Other Costs		Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the "Total" includes the sum of all rows with cost information.							
Cost		Description							
1									
2									
3									
Total:		\$0.00							

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
82.8%	Overhead 1822 position with SFPW
84.3%	Overhead 6232 position with SFPW
82.9%	Overhead 6231 position with SFPW
81.6%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Estimated Costs Worksheet FY 2022-23

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.
Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	10
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	10
5640	Environmental Specialist	Implement and support CRM data mgmnt, tracking compliance	17
5638	Environmental Assistant	Assist with outreach, compliance monitoring, inspections and enforcement	5
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	62
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	2
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	4
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	8
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	1
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	11
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	1
8304	Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	2

Please fill out the Salary and Benefits Amount per FTE column

Job Class	Job Class Title	Salary and Benefits Amount per FTE	Hours Worked	Hourly Rate	Salary and Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead
5642	Senior Environmental Specialist	\$183,428.00	10	\$88.19	\$917.14	48.90%	\$1,365.62	
5640	Environmental Specialist	\$159,981.00	10	\$76.91	\$799.91	56.00%	\$1,247.85	
5640	Environmental Specialist	\$159,981.00	17	\$76.91	\$1,279.85	56.00%	\$1,996.56	
5638	Environmental Assistant	\$134,580.00	5	\$64.70	\$336.45	66.50%	\$560.19	
1822	Administrative Analyst	\$158,367.00	62	\$76.14	\$4,751.01	83.40%	\$8,713.35	
6232	Street Inspection Supervisor	\$190,223.00	2	\$91.45	\$148.37	85.00%	\$274.49	
6231	Senior Street Inspector	\$167,145.00	4	\$80.36	\$325.93	83.60%	\$598.41	
6230	Street Inspector	\$146,737.00	8	\$70.55	\$572.27	82.30%	\$1,043.26	
8308	Sheriff's Sergeant	\$213,988.00	1	\$102.88	\$127.57	10.00%	\$140.33	
8306	Senior Deputy Sheriff	\$197,772.00	11	\$95.08	\$998.37	10.00%	\$1,098.21	
8304	Deputy Sheriff	\$180,697.00	1	\$86.87	\$107.72	10.00%	\$118.50	
8306	Senior Deputy Sheriff OT	\$395,544.00	2	\$190.17	\$399.35	5.00%		
Total:					\$10,763.94		\$17,156.77	59%

Space Rental Equivalent

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	
2	
3	
Total:	\$0.00

Materials and Supplies

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	80 Tablets and equipment to capture and mange data and images from field interactions
2	160 Outreach materials, translation services, and media campaign support
3	40 Personal Protection Equipment; including masks, goggles, hard hats, and boots for field inspectors
Total:	\$280.00

Other Costs

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	
2	
3	
Total:	\$0.00

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
66.5%	Overhead 5638 position with ENV
83.4%	Overhead 1822 position with SFPW
85.0%	Overhead 6232 position with SFPW
83.6%	Overhead 6231 position with SFPW
82.3%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Budget Form 2C: Fee Cost Recovery

PLEASE FILL OUT HIGHLIGHTED AREAS AND PROVIDE A DETAILED DESCRIPTION OF THE SERVICE

DEPARTMENT: ENV

Fee Name: C&D Transporter and Equipment Permit Fee

Department Providing Service: Environment (ENV)
Fee Administrator: Joe Salem
Code Authorization/ Proposed Fee Ordinance/File No: Environment Code Section 1408

PS Department of Proposed Revenue: 229994 ENV Environment
PS Fund of Proposed Revenue: 12210 SR Env-Continuing Projects
PS Authority of Proposed Revenue: 10000 Operating
PS Project of Proposed Revenue: 10035718 C&D Ordinance Fee
PS Activity of Proposed Revenue: 1
PS Account of Proposed Revenue: 463540 Plan Checking Fees-Beh

Proposed Fee (FY 2022-23): \$ 309.78 (1)
Proposed Fee (FY 2021-22): \$ 300.00 (2)
Current Fee (FY 2020-21): (3)

Fee Status (New/Modified): New
Fee Status (New/Modified): New

Detailed Service Description:
Please provide description of service

Proposed Fee (FY 2022-23):	\$ 309.78	FY 2022-23 Proposed Fee Increase/Decrease:	\$ 9.78
Proposed Fee (FY 2021-22):	\$ 300.00	FY 2022-23 % Proposed Fee Change from FY 2020-21 Fee:	3.26%
Current Fee (FY 2020-21):		FY 2021-22 Proposed Fee Increase/Decrease:	\$ 300.00
		FY 2021-22 % Proposed Fee Change from Current Fee:	#DIV/0!

Fee Prior to Current:		Fiscal Year of Prior Fee Change:	0
Current Fee Increase/Decrease from Prior Fee:	\$ -	% Current Fee Change from Prior Fee:	#DIV/0!

FY2021-22			
ESTIMATED REVENUE DERIVED FROM SERVICE		ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 21-22, BELOW	
A	Quantity Estimated (# of Units of Service Provided)	D	Direct Costs
	75		Productive Labor & Benefits (0.75 of 2021-22 Salary & MFB)
			Leave & Non-Productive Time (0.25 of FY 2021-22 Salary & MFB)
			Space Rental Equivalent
			Materials & Supplies
			Other (Please Describe on Worksheet)
B	Fee per Unit (Proposed)	E	Indirect Costs
	\$ 300		Departmental Overhead
			Central Services Overhead
C	FY 2021-22 Revenue Budgeted (A x B)	F	FY 2021-22 Direct & Indirect Costs
	\$ 22,500		
G	FY 2021-22 Revenue Recovery Rate (C/F):		
H	Required Fee For 100% Cost Recovery (F/A):		
I	Over (+) or Under (-) 100% Cost Recovery (B-H)		
J	FY 2020-21 Estimated Revenue [(2) x A]:		\$ 22,500.00
K	FY 2019-20 Estimated Revenue [(3) x A]:		\$ -
L	FY 2010-21 Estimated Revenue Increase/Decrease Based on Proposed Fee [J -K]:		\$ 22,500.00

FY2022-23			
ESTIMATED REVENUE DERIVED FROM SERVICE		ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 22-23, BELOW	
A	Quantity Estimated (# of Units of Service Provided)	D	Direct Costs
	150		Productive Labor & Benefits (0.75 of 2022-23 Salary & MFB)
			Leave & Non-Productive Time (0.25 of FY 2022-23 Salary & MFB)
			Space Rental Equivalent
			Materials & Supplies
			Other (Please Describe on Worksheet)
B	Fee per Unit (Proposed)	E	Indirect Costs
	\$ 310		Departmental Overhead
			Central Services Overhead
C	FY 2021-22 Revenue Budgeted (A x B)	F	FY 2022-23 Direct & Indirect Costs
	\$ 46,467		
G	FY 2022-23 Revenue Recovery Rate (C/F):		
H	Required Fee For 100% Cost Recovery (F/A):		
I	Over (+) or Under (-) 100% Cost Recovery (B-H):		
J	FY 2022-23 Estimated Revenue [(1) x A]:		\$ 46,467.00
K	FY 2021-22 Estimated Revenue [(2) x A]:		\$ 22,500.00
L	FY 2022-23 Estimated Revenue Increase/Decrease Based on Proposed Fee [J - K]:		\$ 23,967.00

Estimated Costs Worksheet FY 2021-22

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.

Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	39
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	42
5640	Environmental Specialist	Implement and support CRM data mgmnt, tracking compliance	18
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	44
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	0
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	1
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	2
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	3
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	24
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	3
8306	Senior Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	1

Please fill out the Salary and Benefits Amount per FTE column

Class	Job Class Title	per FTE	Hours Worked	Hourly Rate	Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead
5642	Senior Environmental Specialist	\$178,692.00	39	\$85.91	\$3,350.48	48.90%		
5640	Environmental Specialist	\$155,789.00	42	\$74.90	\$3,115.78	56.00%		
5640	Environmental Specialist	\$155,789.00	18	\$74.90	\$1,324.21	56.00%		
1822	Administrative Analyst	\$154,230.00	44	\$74.15	\$3,277.39	82.80%		
6232	Street Inspection Supervisor	\$185,347.00	0	\$89.11	\$37.07	84.30%		
6231	Senior Street Inspector	\$162,787.00	1	\$78.26	\$81.39	82.90%		
6230	Street Inspector	\$142,853.00	2	\$68.68	\$142.85	81.60%		
8308	Sheriff's Sergeant	\$208,445.00	3	\$100.21	\$324.69	10.00%		
8306	Senior Deputy Sheriff	\$192,663.00	24	\$92.63	\$2,250.82	10.00%		
8304	Deputy Sheriff	\$175,979.00	3	\$84.61	\$274.12	10.00%		
Total:					\$14,178.80		\$21,517.51	51.76%

Space Rental Equivalent	Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the "Total" includes the sum of all rows with cost information.
Cost	Description
1	
2	
3	
Total:	\$0.00

Materials and Supplies	Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the "Total" includes the sum of all rows with cost information.
Cost	Description
1	340 Tablets and equipment to capture and mange data and images from field interactions
2	340 Outreach materials, translation services, and media campaign support
3	170 Personal Protection Equipment; including masks, goggles, hard hats, and boots for field inspectors
Total:	\$850.00

Other Costs	Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the "Total" includes the sum of all rows with cost information.
Cost	Description
1	
2	
3	
Total:	\$0.00

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
82.8%	Overhead 1822 position with SFPW
84.3%	Overhead 6232 position with SFPW
82.9%	Overhead 6231 position with SFPW
81.6%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Estimated Costs Worksheet FY 2022-23

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.
Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	57
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	57
5640	Environmental Specialist	Implement and support CRM data mgmnt, tracking compliance	25
5638	Environmental Assistant	Assist with outreach, compliance monitoring, inspections and enforcement	26
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	94
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	2
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	6
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	12
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	5
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	42
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	50
8304	Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	8

Please fill out the Salary and Benefits Amount per FTE column

Job Class	Job Class Title	Salary and Benefits Amount per FTE	Hours Worked	Hourly Rate	Salary and Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead
5642	Senior Environmental Specialist	\$183,428.00	57	\$88.19	\$5,044.27	48.90%		\$7,510.92
5640	Environmental Specialist	\$159,981.00	57	\$76.91	\$4,399.48	56.00%		\$6,863.18
5640	Environmental Specialist	\$159,981.00	25	\$76.91	\$1,919.77	56.00%		\$2,994.84
5638	Environmental Assistant	\$134,580.00	26	\$64.70	\$1,682.25	66.50%		\$2,800.95
1822	Administrative Analyst	\$158,367.00	94	\$76.14	\$7,126.52	83.40%		\$13,070.03
6232	Street Inspection Supervisor	\$190,223.00	2	\$91.45	\$228.27	85.00%		\$422.30
6231	Senior Street Inspector	\$167,145.00	6	\$80.36	\$501.44	83.60%		\$920.63
6230	Street Inspector	\$146,737.00	12	\$70.55	\$880.42	82.30%		\$1,605.01
8308	Sheriff's Sergeant	\$213,988.00	5	\$102.88	\$510.28	10.00%		\$561.31
8306	Senior Deputy Sheriff	\$197,772.00	42	\$95.08	\$3,993.47	10.00%		\$4,392.82
8304	Deputy Sheriff	\$180,697.00	50	\$86.87	\$4,308.93	10.00%		\$4,739.82
8306	Senior Deputy Sheriff OT	\$395,544.00	8	\$190.17	\$1,597.39	5.00%		
Total:					\$32,192.48		\$45,881.81	43%

Space Rental Equivalent

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	
2	
3	
Total:	\$0.00

Materials and Supplies

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	40 Tablets and equipment to capture and mange data and images from field interactions
2	80 Outreach materials, translation services, and media campaign support
3	20 Personal Protection Equipment; including masks, goggles, hard hats, and boots for field inspectors
Total:	\$140.00

Other Costs

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	
2	
3	
Total:	\$0.00

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
66.5%	Overhead 5638 position with ENV
83.4%	Overhead 1822 position with SFPW
85.0%	Overhead 6232 position with SFPW
83.6%	Overhead 6231 position with SFPW
82.3%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Budget Form 2C: Fee Cost Recovery

PLEASE FILL OUT HIGHLIGHTED AREAS AND PROVIDE A DETAILED DESCRIPTION OF THE SERVICE

DEPARTMENT:

ENV

Fee Name:

C&D Transporter and Equipment Permit Fee

Department Providing Service:

Environment (ENV)

Fee Administrator:

Joe Salem

Code Authorization/

Proposed Fee Ordinance/File No:

Environment Code Section 1408

PS Department of Proposed Revenue:

PS Fund of Proposed Revenue:

PS Authority of Proposed Revenue:

PS Project of Proposed Revenue:

PS Activity of Proposed Revenue:

PS Account of Proposed Revenue:

Numeric Code	Title
229994	ENV Environment
12210	SR Env-Continuing Projects
10000	Operating
10035718	C&D Ordinance Fee
1	
463540	Plan Checking Fees-Beh

Proposed Fee (FY 2022-23):

\$ 413.04 (1)

Proposed Fee (FY 2021-22):

\$ 400.00 (2)

Current Fee (FY 2020-21):

(3)

Fee Status (New/Modified):

New

Fee Status (New/Modified):

New

Detailed Service Description:

Please provide description of service

Proposed Fee (FY 2022-23):

\$ 413.04

Proposed Fee (FY 2021-22):

\$ 400.00

Current Fee (FY 2020-21):

FY 2022-23 Proposed Fee Increase/Decrease:

\$ 13.04

FY 2022-23 % Proposed Fee Change from FY 2020-21 Fee:

3.26%

FY 2021-22 Proposed Fee Increase/Decrease:

\$ 400.00

FY 2021-22 % Proposed Fee Change from Current Fee:

#DIV/0!

Fee Prior to Current:

Current Fee Increase/Decrease from Prior Fee:

\$ -

Fiscal Year of Prior Fee Change:

0

% Current Fee Change from Prior Fee:

#DIV/0!

FY2021-22

ESTIMATED REVENUE DERIVED FROM SERVICE

A	Quantity Estimated (# of Units of Service Provided)	60
B	Fee per Unit (Proposed)	\$ 400
C	FY 2021-22 Revenue Budgeted (A x B)	\$ 24,000
G	FY 2021-22 Revenue Recovery Rate (C/F):	98.53%
H	Required Fee For 100% Cost Recovery (F/A):	\$ 405.96
I	Over (+) or Under (-) 100% Cost Recovery (B-H)	(\$5.96)
J	FY 2020-21 Estimated Revenue [(2) x A]:	\$ 24,000.00
K	FY 2019-20 Estimated Revenue [(3) x A]:	\$ -
L	FY 2010-21 Estimated Revenue Increase/Decrease Based on Proposed Fee [J -K]:	\$ 24,000.00

ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 21-22, BELOW

FY 2021-22			
D	Direct Costs	Estimated Cost	% of Total
	Productive Labor & Benefits (0.75 of 2021-22 Salary & MFB)	\$ 11,875	48.75%
	Leave & Non-Productive Time (0.25 of FY 2021-22 Salary & MFB)	\$ 3,958	16.25%
	Space Rental Equivalent	\$ -	0.00%
	Materials & Supplies	\$ 680	2.79%
	Other (Please Describe on Worksheet)	\$ -	0.00%
E	Indirect Costs	Rate	
	Departmental Overhead	46.54%	\$ 7,369 30.25%
	Central Services Overhead	3.00%	\$ 475 1.95%
F	FY 2021-22 Direct & Indirect Costs	\$ 24,358	100.00%

FY2022-23

ESTIMATED REVENUE DERIVED FROM SERVICE

A	Quantity Estimated (# of Units of Service Provided)	120
B	Fee per Unit (Proposed)	\$ 413
C	FY 2021-22 Revenue Budgeted (A x B)	\$ 49,565
G	FY 2022-23 Revenue Recovery Rate (C/F):	98.25%
H	Required Fee For 100% Cost Recovery (F/A):	\$ 420.38
I	Over (+) or Under (-) 100% Cost Recovery (B-H):	(\$7.34)
J	FY 2022-23 Estimated Revenue [(1) x A]:	\$ 49,564.80
K	FY 2021-22 Estimated Revenue [(2) x A]:	\$ 24,000.00
L	FY 2022-23 Estimated Revenue Increase/Decrease Based on Proposed Fee [J - K]:	\$ 25,564.80

ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 22-23, BELOW

FY 2021-22			
D	Direct Costs	Estimated Cost	% of Total
	Productive Labor & Benefits (0.75 of 2022-23 Salary & MFB)	\$ 27,848	55.20%
	Leave & Non-Productive Time (0.25 of FY 2022-23 Salary & MFB)	\$ 9,283	18.40%
	Space Rental Equivalent	\$ -	0.00%
	Materials & Supplies	\$ 350	0.69%
	Other (Please Describe on Worksheet)	\$ -	0.00%
E	Indirect Costs	Rate	
	Departmental Overhead	31.92%	\$ 11,851 23.49%
	Central Services Overhead	3.00%	\$ 1,114 2.21%
F	FY 2022-23 Direct & Indirect Costs	\$ 50,446	100.00%

Estimated Costs Worksheet FY 2021-22

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.
Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	47
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	49
5640	Environmental Specialist	Implement and support CRM data mgmnt, tracking compliance	14
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	35
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	0
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	1
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	2
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	5
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	36
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	5
8306	Senior Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	2

Please fill out the Salary and Benefits Amount per FTE column								
Class	Job Class Title	per FTE	Hours Worked	Hourly Rate	Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead
5642	Senior Environmental Specialist	\$178,692.00	47	\$85.91	\$4,020.57	48.90%	\$5,986.63	
5640	Environmental Specialist	\$155,789.00	49	\$74.90	\$3,661.04	56.00%	\$5,711.22	
5640	Environmental Specialist	\$155,789.00	14	\$74.90	\$1,059.37	56.00%	\$1,652.61	
1822	Administrative Analyst	\$154,230.00	35	\$74.15	\$2,621.91	82.80%	\$4,792.85	
6232	Street Inspection Supervisor	\$185,347.00	0	\$89.11	\$27.80	84.30%	\$51.24	
6231	Senior Street Inspector	\$162,787.00	1	\$78.26	\$61.05	82.90%	\$111.65	
6230	Street Inspector	\$142,853.00	2	\$68.68	\$107.14	81.60%	\$194.57	
8308	Sheriff's Sergeant	\$208,445.00	5	\$100.21	\$487.04	10.00%	\$535.74	
8306	Senior Deputy Sheriff	\$192,663.00	36	\$92.63	\$3,376.23	10.00%	\$3,713.86	
8304	Deputy Sheriff	\$175,979.00	5	\$84.61	\$411.18	10.00%	\$452.30	
Total:					\$15,833.33		\$23,202.67	46.54%

Space Rental Equivalent		Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.	
Cost	Description		
1			
2			
3			
Total:	\$0.00		

Materials and Supplies		Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.	
Cost	Description		
1	272 Tablets and equipment to capture and mange data and images from field interactions		
2	272 Outreach materials, translation services, and media campaign support		
3	136 Personal Protection Equipment; including masks, goggles, hard hats, and boots for field inspectors		
Total:	\$680.00		

Other Costs		Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.	
Cost	Description		
1			
2			
3			
Total:	\$0.00		

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
82.8%	Overhead 1822 position with SFPW
84.3%	Overhead 6232 position with SFPW
82.9%	Overhead 6231 position with SFPW
81.6%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Estimated Costs Worksheet FY 2022-23

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.

Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	69
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	69
5640	Environmental Specialist	Implement and support CRM data mgmnt, tracking compliance	21
5638	Environmental Assistant	Assist with outreach, compliance monitoring, inspections and enforcement	36
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	78
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	2
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	5
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	9
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	11
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	95
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	11
8304	Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	19

Please fill out the Salary and Benefits Amount per FTE column

Job Class	Job Class Title	Salary and Benefits Amount per FTE	Hours Worked	Hourly Rate	Salary and Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead
5642	Senior Environmental Specialist	\$183,428.00	69	\$88.19	\$6,053.12	48.90%	\$9,013.10	
5640	Environmental Specialist	\$159,981.00	69	\$76.91	\$5,279.37	56.00%	\$8,235.82	
5640	Environmental Specialist	\$159,981.00	21	\$76.91	\$1,599.81	56.00%	\$2,495.70	
5638	Environmental Assistant	\$134,580.00	36	\$64.70	\$2,355.15	66.50%	\$3,921.32	
1822	Administrative Analyst	\$158,367.00	78	\$76.14	\$5,938.76	83.40%	\$10,891.69	
6232	Street Inspection Supervisor	\$190,223.00	2	\$91.45	\$171.20	85.00%	\$316.72	
6231	Senior Street Inspector	\$167,145.00	5	\$80.36	\$376.08	83.60%	\$690.48	
6230	Street Inspector	\$146,737.00	9	\$70.55	\$660.32	82.30%	\$1,203.76	
8308	Sheriff's Sergeant	\$213,988.00	11	\$102.88	\$1,148.13	10.00%	\$1,262.94	
8306	Senior Deputy Sheriff	\$197,772.00	95	\$95.08	\$8,985.31	10.00%	\$9,883.85	
8304	Deputy Sheriff	\$180,697.00	11	\$86.87	\$969.51	10.00%	\$1,066.46	
8306	Senior Deputy Sheriff OT	\$395,544.00	19	\$190.17	\$3,594.13	5.00%		
Total:					\$37,130.89		\$48,981.84	32%

Space Rental Equivalent

Cost	Description
1	
2	
3	
Total:	\$0.00

Materials and Supplies

Cost	Description
1	100 Tablets and equipment to capture and mange data and images from field interactions
2	200 Outreach materials, translation services, and media campaign support
3	50 Personal Protection Equipment; including masks, goggles, hard hats, and boots for field inspectors
Total:	\$350.00

Other Costs

Cost	Description
1	
2	
3	
Total:	\$0.00

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
66.5%	Overhead 5638 position with ENV
83.4%	Overhead 1822 position with SFPW
85.0%	Overhead 6232 position with SFPW
83.6%	Overhead 6231 position with SFPW
82.3%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Budget Form 2C: Fee Cost Recovery

PLEASE FILL OUT HIGHLIGHTED AREAS AND PROVIDE A DETAILED DESCRIPTION OF THE SERVICE

DEPARTMENT:

ENV

Fee Name:

C&D Transporter and Equipment Permit Fee

Department Providing Service:

Environment (ENV)

Fee Administrator:

Joe Salem

Code Authorization/

Proposed Fee Ordinance/File No:

Environment Code Section 1408

PS Department of Proposed Revenue:

PS Fund of Proposed Revenue:

PS Authority of Proposed Revenue:

PS Project of Proposed Revenue:

PS Activity of Proposed Revenue:

PS Account of Proposed Revenue:

Numeric Code	Title
229994	ENV Environment
12210	SR Env-Continuing Projects
10000	Operating
10035718	C&D Ordinance Fee
1	
463540	Plan Checking Fees-Beh

Proposed Fee (FY 2022-23):

\$ 516.30 (1)

Proposed Fee (FY 2021-22):

\$ 500.00 (2)

Current Fee (FY 2020-21):

(3)

Fee Status (New/Modified):

New

Fee Status (New/Modified):

New

Detailed Service Description:

Please provide description of service

Proposed Fee (FY 2022-23):

\$ 516.30

Proposed Fee (FY 2021-22):

\$ 500.00

Current Fee (FY 2020-21):

FY 2022-23 Proposed Fee Increase/Decrease:

\$ 16.30

FY 2022-23 % Proposed Fee Change from FY 2020-21 Fee:

3.26%

FY 2021-22 Proposed Fee Increase/Decrease:

\$ 500.00

FY 2021-22 % Proposed Fee Change from Current Fee:

#DIV/0!

Fee Prior to Current:

Current Fee Increase/Decrease from Prior Fee:

\$ -

Fiscal Year of Prior Fee Change:

0

% Current Fee Change from Prior Fee:

#DIV/0!

FY2021-22

ESTIMATED REVENUE DERIVED FROM SERVICE

A	Quantity Estimated (# of Units of Service Provided)	40
B	Fee per Unit (Proposed)	\$ 500
C	FY 2021-22 Revenue Budgeted (A x B)	\$ 20,000
G	FY 2021-22 Revenue Recovery Rate (C/F):	98.31%
H	Required Fee For 100% Cost Recovery (F/A):	\$ 508.60
I	Over (+) or Under (-) 100% Cost Recovery (B-H)	(\$8.60)
J	FY 2020-21 Estimated Revenue [(2) x A]:	\$ 20,000.00
K	FY 2019-20 Estimated Revenue [(3) x A]:	\$ -
L	FY 2010-21 Estimated Revenue Increase/Decrease Based on Proposed Fee [J -K]:	\$ 20,000.00

ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 21-22, BELOW

FY 2021-22			
D	Direct Costs	Estimated Cost	% of Total
	Productive Labor & Benefits (0.75 of 2021-22 Salary & MFB)	\$ 10,449	51.36%
	Leave & Non-Productive Time (0.25 of FY 2021-22 Salary & MFB)	\$ 3,483	17.12%
	Space Rental Equivalent	\$ -	0.00%
	Materials & Supplies	\$ 450	2.21%
	Other (Please Describe on Worksheet)	\$ -	0.00%
E	Indirect Costs	Rate	
	Departmental Overhead	39.79%	\$ 5,544 27.25%
	Central Services Overhead	3.00%	\$ 418 2.05%
F	FY 2021-22 Direct & Indirect Costs	\$ 20,344	100.00%

FY2022-23

ESTIMATED REVENUE DERIVED FROM SERVICE

A	Quantity Estimated (# of Units of Service Provided)	80
B	Fee per Unit (Proposed)	\$ 516
C	FY 2021-22 Revenue Budgeted (A x B)	\$ 41,304
G	FY 2022-23 Revenue Recovery Rate (C/F):	98.54%
H	Required Fee For 100% Cost Recovery (F/A):	\$ 523.97
I	Over (+) or Under (-) 100% Cost Recovery (B-H):	(\$7.67)
J	FY 2022-23 Estimated Revenue [(1) x A]:	\$ 41,304.00
K	FY 2021-22 Estimated Revenue [(2) x A]:	\$ 20,000.00
L	FY 2022-23 Estimated Revenue Increase/Decrease Based on Proposed Fee [J - K]:	\$ 21,304.00

ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 22-23, BELOW

FY 2021-22			
D	Direct Costs	Estimated Cost	% of Total
	Productive Labor & Benefits (0.75 of 2022-23 Salary & MFB)	\$ 22,646	54.02%
	Leave & Non-Productive Time (0.25 of FY 2022-23 Salary & MFB)	\$ 7,549	18.01%
	Space Rental Equivalent	\$ -	0.00%
	Materials & Supplies	\$ 140	0.33%
	Other (Please Describe on Worksheet)	\$ -	0.00%
E	Indirect Costs	Rate	
	Departmental Overhead	35.36%	\$ 10,678 25.47%
	Central Services Overhead	3.00%	\$ 906 2.16%
F	FY 2022-23 Direct & Indirect Costs	\$ 41,918	100.00%

Estimated Costs Worksheet FY 2021-22

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.
Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	36
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	36
5640	Environmental Specialist	Implement and support CRM data mgmnt, tracking compliance	9
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	23
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	0
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	1
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	1
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	6
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	47
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	6
8306	Senior Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	2

Please fill out the Salary and Benefits Amount per FTE column

Class	Job Class Title	per FTE	Hours Worked	Hourly Rate	Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead
5642	Senior Environmental Specialist	\$178,692.00	36	\$85.91	\$3,127.11	48.90%	\$4,656.27	
5640	Environmental Specialist	\$155,789.00	36	\$74.90	\$2,726.31	56.00%	\$4,253.04	
5640	Environmental Specialist	\$155,789.00	9	\$74.90	\$701.05	56.00%	\$1,093.64	
1822	Administrative Analyst	\$154,230.00	23	\$74.15	\$1,735.09	82.80%	\$3,171.74	
6232	Street Inspection Supervisor	\$185,347.00	0	\$89.11	\$18.53	84.30%	\$34.16	
6231	Senior Street Inspector	\$162,787.00	1	\$78.26	\$40.70	82.90%	\$74.43	
6230	Street Inspector	\$142,853.00	1	\$68.68	\$71.43	81.60%	\$129.71	
8308	Sheriff's Sergeant	\$208,445.00	6	\$100.21	\$649.39	10.00%	\$714.32	
8306	Senior Deputy Sheriff	\$192,663.00	47	\$92.63	\$4,314.08	10.00%	\$4,745.48	
8304	Deputy Sheriff	\$175,979.00	6	\$84.61	\$548.24	10.00%	\$603.07	
Total:					\$13,931.92		\$19,475.87	39.79%

Space Rental Equivalent

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	
2	
3	
Total:	\$0.00

Materials and Supplies

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	180 Tablets and equipment to capture and mange data and images from field interactions
2	180 Outreach materials, translation services, and media campaign support
3	90 Personal Protection Equipment; including masks, goggles, hard hats, and boots for field inspectors
Total:	\$450.00

Other Costs

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	
2	
3	
Total:	\$0.00

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
82.8%	Overhead 1822 position with SFPW
84.3%	Overhead 6232 position with SFPW
82.9%	Overhead 6231 position with SFPW
81.6%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

Estimated Costs Worksheet FY 2022-23

Direct Costs

Labor and Benefits

Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.
Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
5642	Senior Environmental Specialist	Program & staff oversight, compliance monitoring, inspection, enforcement	79
5640	Environmental Specialist	Outreach, compliance monitoring, inspections and enforcement	79
5640	Environmental Specialist	Implement and support CRM data mgmnt, tracking compliance	12
5638	Environmental Assistant	Assist with outreach, compliance monitoring, inspections and enforcement	31
1822	Administrative Analyst	Permit application intake, review, customer support, and issuance	47
6232	Street Inspection Supervisor	PW inspection and enforcement staff oversight	1
6231	Senior Street Inspector	PW Outreach, compliance inspections and enforcement	3
6230	Street Inspector	PW Outreach, compliance inspections and enforcement	6
8308	Sheriff's Sergeant	Sherrif surveillance and enforcement staff oversight	7
8306	Senior Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff lead	63
8304	Deputy Sheriff	Sherrif outreach, surveillance and enforcement staff	7
8304	Deputy Sheriff OT	Sherrif outreach, surveillance and enforcement staff	13

Please fill out the Salary and Benefits Amount per FTE column

Job Class	Job Class Title	Salary and Benefits Amount per FTE	Hours Worked	Hourly Rate	Salary and Benefits Amount	Overhead	Combined Salary,MFB & Overhead	Ave Overhead
5642	Senior Environmental Specialist	\$183,428.00	79	\$88.19	\$6,970.26	48.90%	\$10,378.72	
5640	Environmental Specialist	\$159,981.00	79	\$76.91	\$6,079.28	56.00%	\$9,483.67	
5640	Environmental Specialist	\$159,981.00	12	\$76.91	\$959.89	56.00%	\$1,497.42	
5638	Environmental Assistant	\$134,580.00	31	\$64.70	\$2,018.70	66.50%	\$3,361.14	
1822	Administrative Analyst	\$158,367.00	47	\$76.14	\$3,563.26	83.40%	\$6,535.01	
6232	Street Inspection Supervisor	\$190,223.00	1	\$91.45	\$114.13	85.00%	\$211.15	
6231	Senior Street Inspector	\$167,145.00	3	\$80.36	\$250.72	83.60%	\$460.32	
6230	Street Inspector	\$146,737.00	6	\$70.55	\$440.21	82.30%	\$802.50	
8308	Sheriff's Sergeant	\$213,988.00	7	\$102.88	\$765.42	10.00%	\$841.96	
8306	Senior Deputy Sheriff	\$197,772.00	63	\$95.08	\$5,990.21	10.00%	\$6,589.23	
8304	Deputy Sheriff	\$180,697.00	7	\$86.87	\$646.34	10.00%	\$710.97	
8306	Senior Deputy Sheriff OT	\$395,544.00	13	\$190.17	\$2,396.08	5.00%		
Total:					\$30,194.50		\$40,872.10	35%

Space Rental Equivalent

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	
2	
3	
Total:	\$0.00

Materials and Supplies

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	40 Tablets and equipment to capture and mange data and images from field interactions
2	80 Outreach materials, translation services, and media campaign support
3	20 Personal Protection Equipment; including masks, goggles, hard hats, and boots for field inspectors
Total:	\$140.00

Other Costs

Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	
2	
3	
Total:	\$0.00

Indirect Costs

Rate	Source
48.9%	Overhead 5642 position with ENV
56.0%	Overhead 5640 position with ENV
56.0%	Overhead 5640 position with ENV
66.5%	Overhead 5638 position with ENV
83.4%	Overhead 1822 position with SFPW
85.0%	Overhead 6232 position with SFPW
83.6%	Overhead 6231 position with SFPW
82.3%	Overhead 6230 position with SFPW
10.0%	Overhead 8308 position with SHF
10.0%	Overhead 8306 position with SHF
10.0%	Overhead 8304 position with SHF

BUDGET FORM 3C: Position Reductions Resulting in Layoffs

DEPARTMENT: Environment

If layoffs are required to meet target reductions, please outline below and describe the impact on the department's capacity to perform its core services.

*For planning purposes, assume that savings from the elimination of positions would commence on September 1, 2021 for FY 2021-22.

Dept	Dept Division	Program or Role Description	Job Class	Title	Permanent or Exempt	2021-22 Layoffs			Annualized 2022-23 Layoffs			Briefly Describe the Impact of these Eliminations on the Department's Core Functions
						Dollar Value* (including fringe)	Head Count	FTE Count	Dollar Value (including fringe)	Head Count	FTE Count	
ENV		Climate	5638	Environmental Assis	Exempt	108,459	1	1.00	109,531	1	1.00	The elimination of these funds will impact the City's Climate Action work beyond the reduction of one FTE. Reduced funding for City's Climate Action work will eliminate 1) citywide technical climate work group facilitation, 2) monitoring and progress reporting on climate action, 3) implementation of solutions around existing building decarbonization and associated outreach, 4) support to the SFPUC on the commercial building renewable energy ordinance; the reduced capacity to 5) track climate policies and legislation and 6) continue on-going climate outreach. This reduction in funds will jeopardize the development of San Francisco's 2025 Climate Action Plan.
ENV		Electric Vehicles /Clean Transportation	5640	Environmental Speci	Exempt	128,764	1	1.00	129,975	1	1.00	The elimination of these funds will impact the City's Climate Action work beyond the reduction of one FTE. Reduced funding for EV work will impact the Department's ability to 1) implement the 2019 Citywide EV Roadmap and 2) enforce Ordinance #244-19, EV Charging in Commercial Parking Lots and Garages.
TOTALS:						237,223	2	2	239,506	2	2	

DEPARTMENT: Environment

Please identify proposed contingency expenditure and revenue changes from the FY 2021-22 and FY 2022-23 base budget at the account level.

[illegible]

DEPARTMENT: Environment

Departments that are making General Fund equipment requests should complete this form.

Do not load General Fund equipment requests in the budget system - they will be loaded centrally in Mayor phase.

Equipment numbers will be finalized after the Mayor's Budget Office determines citywide equipment allocations.

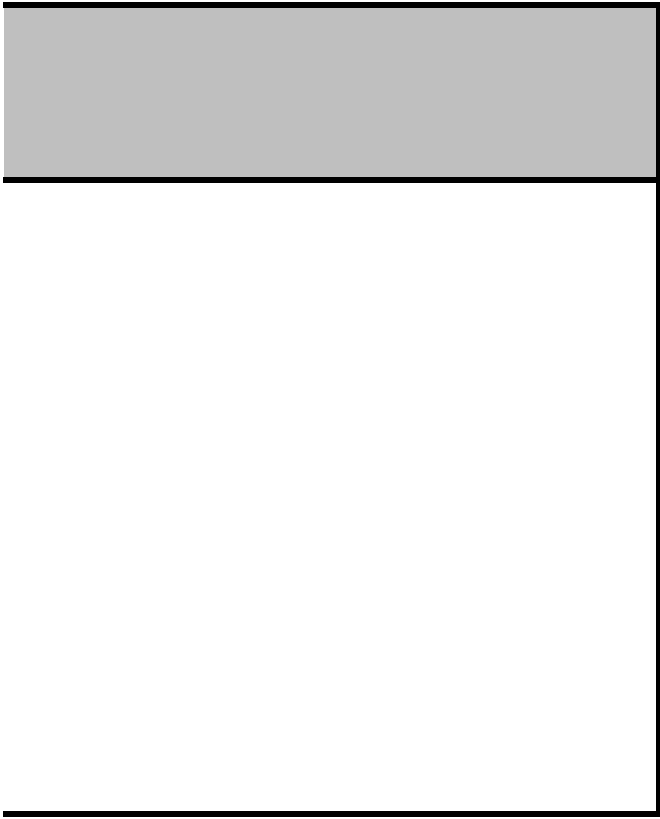
Where applicable, include installation/outfitting costs in the same line item budget request in the tables below.

Equipment Numbers: First two characters are two-letter code for department, next two are second half of fiscal year (i.e. 22), last two are sequencing numbers (i.e. 01, 02)

[illegible]

**BUDGET FORM: Organizational Chart
FY 2021-22 and FY 2022-23**

***Please insert an organizational chart**



Please complete all shaded sections in this worksheet, as is required by San Francisco Administrative Code Section 2.15:

Department: Environment
Contract: No Prop J Contracting

SEC. 2.15 SUPPLEMENTAL REPORTS REQUIRED

Any officer, department or agency seeking Board approval of a contract for personal services under Charter Section 10.104(15) shall submit a supplemental report to the Board of Supervisors in connection with the contract and the Controller's certification.

The report shall summarize the essential terms of the proposed contract and address the following subjects:

1. The department's basis for proposing the Prop J certification;

2. The impact, if any, the contract will have on the provision of services covered by the contract, including a comparison of specific levels of service, in measurable units where applicable, between the current level of service and those proposed under the contract. For contract renewals, a comparison shall be provided between the level of service in the most recent year the service was provided by City employees and the most recent year the service was provided by the contractor;

3. The department's proposed or, for contract renewals, current oversight and reporting requirements for the services covered by the contract:

4. The contractor's proposed or, for contract renewals, current wages and benefits for employees covered under the contract, and the contractor's current labor agreements for employees providing the services covered by the contract:

5. The department's proposed or, for contract renewals, current procedures for ensuring the contractor's ongoing compliance with all applicable contracting requirements, including Administrative Code Chapter 12P (the Minimum Compensation Ordinance), Chapter 12Q (the Health Care Accountability Ordinance); and Section 12B.1(b) (the Equal Benefits Ordinance);

6. The department's plan for City employees displaced by the contract; and,

7. A discussion, including timelines and cost estimates, of under what conditions the service could be provided in the future using City employees. (Added by Ord. 105-04, File No. 040594, App. 6/10/2004)

Name and job title of the person completing this questionnaire:

Form will autopopulate

PROP J ANALYSIS SUMMARY

Environment

No Prop J Contracting

FISCAL YEAR 2021-22

City cost if services are not contracted out

	<i>low range</i>		<i>high range</i>	
Total Annual Salary	\$	-	\$	-
Total Other Pay	\$	-	\$	-
Total Fringe Benefits	\$	-	\$	-
Additional City Costs	\$	-	\$	-
	\$	-	\$	-

City cost if services are contracted out

Contract Cost	\$	-	\$	-
City Contract Monitoring	\$	-	\$	-
	\$	-	\$	-

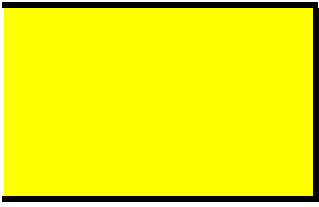
City Savings from Contracting Out, Savings/(Cost)
--

\$	-	\$	-
----	---	----	---

#DIV/0!

#DIV/0!

Note: All departments, including AIR, PRT and PUC, should complete Prop J's for the current year. SFMTA's Prop Js were approved for two years during last year's budget process and do not need to be resubmitted unless there are changes.



1. FY XXXX would be the first year these services are/were contracted out.
 2. Salary rates reflect proposed salary rates effective July 1, 2018. Costs are represented as annual 12 month costs.
 3. Variable fringe benefits consist of Social Security, Medicare, employer retirement, employee retirement pick-up and long-term
 4. Fixed fringe benefits consist of health and dental rates plus an estimate of dependent coverage.
- <List any other comments or assumptions>

