

Department Budget Submission Checklist

To be completed by: All departments.

Instructions: Submit this completed cover sheet with your budget submission and ensure all applicable forms below are included with your submission.

Department Name: CHF (Department of Children Youth & Their Families, DCYF)

- ☒ **Summary of Major Changes:** Completed "Form 1A: Summary of Major Changes" explaining major changes submitted in department's budget proposal.
 - ☒ **Proposed Efficiency/Reduction Savings Loaded in BPMS via Target Reports:** Completed "Form 1B: Target Proposal"
 - ☒ **Department Budget Summary:** Completed "Form 1C: Department Budget Summary" Submission includes copy of report 15.50.012.
- ☒ **IDS Detail:** Completed "Form 1D: IDS Detail."
- ☒ **Revenue Report:** Completed "Form 2A: Revenue Report."
- ☒ **Fees & Fines:** Completed "Form 2B: Fees & Fines."
- ☒ **Cost Recovery:** Completed "Form 2C: Cost Recovery."
- ☒ **Expenditure Changes:** Completed "Form 3A: Expenditure Changes."
- ☒ **Position Changes:** Completed "Form 3B: Position Changes."
- ☒ **Layoffs :** Completed "Form 3C: Position Reductions Resulting in Layoffs."
- ☒ **Contingency Reductions:** Completed "Form 3D: Contingency Reductions."
- ☒ **Equipment & Fleet Requests:** Completed "Form 4A: New General Fund Equipment"; "Form 4B: "
- ☒ **Minimum Compensation Ordinance:** The effects of the MCO in contracting have been considered as
- ☒ **Proposition J Description, Summary, City Cost, Contract Cost:** Required for all existing or new Prop Js.
- ☒ **Interdepartmental Services Balancing:** Included Excel download of 15.20.012 3.b.2 IDS balancing repo
- ☒ **Organizational Charts:** Submission contains updated position-level organizational charts for your department, with indication if the position is filled (F) or vacant (V). Organizational charts also reflect
- ☒ **New Legislation:**
 - ☐ **N/A** Included draft legislation that department would like to submit with the budget; or,
 - ☐ **N/A** Draft legislation in progress at this time. A description of the proposed changes is included in the "Summary of Major Changes" table. A draft will be provided to the Mayor's
- ☒ **Other Requests:** Submitted requests for the following items (through separate forms), if applicable:
 - ☒ COIT
 - ☐ **N/A** Capital

For Chief Financial Officer/Budget Manager:

I have reviewed the attached budget submission and affirm that all applicable forms checked off above are either included in this submission or have been submitted through the proper online forums.

Full Name: Denise Payton, CFO

Signature: Denise Payton 2/21/2021



Maria Su, Psy.D.
Executive Director



London N. Breed
Mayor

MEMO

February 22, 2021

To: Ashley Groffenberger, Mayor's Budget Director & Ben Rosenfield, Controller
From: Denise Payton, DCYF CFO
Re: CHF/DCYF Department Phase Budget Submission

DCYF is pleased to submit its Proposed Budget for FY2021-22 and FY2022-23.

DCYF's Oversight Advisory Committee (OAC) approved the budget with estimated proposed figures at its meeting on February 16, 2021. The OAC was supportive of DCYF's budget, but received public comment expressing concerns on the continued sustainability of the Community Hubs Initiative (CHI) and Cost of Doing Business (CODB).

The Department's proposal reflects a continued commitment to the CHI, a COVID Rapid Response effort, using Racial Equity to frame priorities, while balancing to the General Fund reduction targets. Given the pandemic, DCYF delayed the Community Needs Assessment (CNA) portion of its grant-making cycle by one year to allow thoughtful and meaningful implementation. This also means that DCYF's original Five-Year Grant Cycle, FY2018-23 is extended by a year. In this budget proposal, there are no reductions in Grants to Community Based Organizations (CBO) and Personnel. DCYF strikes this balance by making difficult choices of reducing its Contracts infrastructure.

Specifically, DCYF will reduce Contracts such as Technical Assistance & Capacity Building, assess the implementation of Contracts that may be delayed with less impact to services and potentially reevaluate its Nutrition Contracts, pending FEMA feedback.

DCYF continues to seek grants, engage in philanthropic efforts and partner with Controller's Cost Recovery Team to seek additional sources.

DCYF is fortunate to be in consistent and ongoing communications with the Mayor's Budget Office and Controller's Office regarding its COVID efforts and is confident that this partnership will ensure DCYF and its partners continue to provide San Francisco's most vulnerable and disenfranchised children and youth a safe space to socially interact, engage in distance learning and give their families a sense of security.

I look forward to the continued work with your offices through this process.

**BUDGET FORM 1A: Summary of Major Changes
FY 2021-22 and FY 2022-23**

DEPARTMENT OF CHILDREN YOUTH & THEIR FAMILIES (CHF/CHF)

Major Changes	Department Response to Major Changes	Equity Lens: Explain what populations are benefited by these changes and how they are benefited. How will the department know those were successful?	Equity Lens: Explain what populations are negatively impacted by these changes and how they are impacted. Describe what strategies your Department recommends to mitigate any potential adverse impacts.
1. SUMMARY. What major changes is the department proposing? Clearly describe each change, including the fiscal impact of the proposal, and how the department proposes to fund each significant change (i.e. reprioritization of existing funds, grants, or other new revenues). Include detail related to position changes in Position section below.	The largest change in CHF's Operating Budget is a 20% reduction to its Non Personnel Services to meet General Fund reduction targets. One-time increases to Materials & Supplies from prior year result in an 18% decrease from the Base. One-time addbacks from prior year in Grants to Community Based Organizations (CBOs) also result in a 10% decrease this year, but is consistent with FY1920 funding levels to grantees. Grants are reconciled from prior year(s), so corresponding expenditure authority increases by approximately 15% and is limited to justice service initiatives per the grant requirements. Position increases are due to COLA and aforementioned grant adjustments and balancing. Changes outside of CHF Operating Budget includes an approximately 4.5% increase in Free City College Program per legislation.	These changes result in an overall approximately 7% reduction to CHF's Operating Budget. Since CHF is not making any cuts to CBOs, CHF's priority population -- Black, Brown, Low-Income Asian, Homeless, Youth in SROs, Youth in Public House, Foster Children, Youth and their families will continue to be prioritized for CHF's services, initiatives and opportunities.	Tradeoffs to operationalizing these cuts include 1) approximately 30% less Technical Assistance and Capacity Building to CHF's grantees; 2) reductions to Food costs that CHF does not yet have the confirmation from FEMA Representatives to cover full costs above base budget; and 3) inability for CHF to adjust its Contract Management System (CMS) to better serve CBOs' interaction with CHF's workplan and invoicing portal. Given the pandemic and CHF providing in-person services to approximately 3K students in FY2021, potentially growing in FY2122, the negative impacts would be to CHF's priority population -- Black, Brown, Low-Income Asian, Homeless, Youth in SROs, Youth in Public House, Foster Children, Youth and their families. Due to the pandemic, CHF extended its Community Needs Assessment (CNA) grant-making process by a year and will work with City and Community partners to ensure any negative impacts to these budget changes are communicated to the Mayor's Budget Office for tradeoff considerations.
2. TARGET. How did the department meet its target? What are the high-level programmatic, operational, or staffing impacts of this proposed reduction?	CHF's General Fund is reduced by \$3.4M (7.5%) in BY and BY+1 (ongoing) by reducing its Non Personnel Services which includes licensing for the Contract Management Systems, Technical Assistance, Capacity Building and its Nutrition Services. Mayor's Budget Office added to DCYF's Operating Budget supports to Mayor's Office of Housing & Development (MOHCD) public housing conversion Rental Assistance Demonstration (RAD) via General Fund, Children's Baseline of \$387K that offsets a portion of the General Fund target reduction.	CHF is using its past year's COVID rapid and now sustained response data to inform a targeted approach to meeting the General Fund (GF) reduction targets. Therefore, CHF is not reducing an Grants to Community Based Organizations (CBOs) and instead, making cuts to its Non Personnel Services so as to ensure services to priority populations are not interrupted. Specifically, these cuts are to CHF's Technical Assistance, Capacity Building and Nutrition Services infrastructure. CHF commits to dismantling racism, funding equitable access to services and opportunities to SF's most disenfranchised Black, Brown, Low-Income Asian, Homeless, Youth in SROs, Youth in Public House, Foster Children, Youth and their families. CHF responded to the pandemic-induced closures, pivoted services and stood up Emergency Child & Youth Care (ECYC) and Community Hubs Initiative (CHI), among other efforts in partnership with the City. CHF uses a third-party to objectively assess children, youth and family feedback and outcomes to measure initiative impact.	Specifically, 1) less training and support to CBOs adjusting to the CHI Model would mean less targeted support and response to CHI feedback from students, parents and the staff running the Hubs; 2) CHF's Food gap for the CHIs will grow resulting in less nutritious meals for students. At this time, CHF's Hubs run working family hours and provide freshly cooked, nutritious meals and a snack to participants each day. With this reduction, CHF would have to cut one of the meals served each day, or search for a vendor that costs less but most likely provide frozen or shelf-stable meals, resulting in less nutritious meals. Finally 3) reduction to CHF's workplan and invoicing infrastructure would result in cumbersome reconciliation between CHF staff and CBOs.

**BUDGET FORM 1A: Summary of Major Changes
FY 2021-22 and FY 2022-23**

DEPARTMENT OF CHILDREN YOUTH & THEIR FAMILIES (CHF/CHF)

Major Changes	Department Response to Major Changes	Equity Lens: Explain what populations are benefited by these changes and how they are benefited. How will the department know those were successful?	Equity Lens: Explain what populations are negatively impacted by these changes and how they are impacted. Describe what strategies your Department recommends to mitigate any potential adverse impacts.
3. EXPENDITURE CHANGES. What major expenditure changes is the department proposing? Please provide information especially for any grant changes, major contract changes, personnel changes, or other changes that affect core services and functions. What is the overall General Fund impact? Highlight any changes related to major changes/initiatives as noted in the Summary section.	Major expenditure changes include 20% reduction in Non-Personnel Services in CHF's Operating Budget (the offset increases are in CHF's Non-Operating Budget such as Free City College and SFUSD pass-through). Although there are no reductions to CBOs; there is a 10% reduction due to one-time addbacks and sources from FY2021 (current year) that does not flow into BY (FY2122). Minimum Compensation Ordinance (MCO) was taken into account in this budget submission.	Given these Non-Personnel services reductions and one-time sources to support the CHI's, there are no populations prioritized and served that would benefit.	If CHF's CBOs receive less Technical Assistance, Capacity Building then CBOs will be unable to provide more tailored services to CHF's priority population -- Black, Brown, Low-Income Asian, Homeless, Youth in SROs, Youth in Public House, Foster Children, Youth and their families. CHF is strategizing the delay of a Meal Tracking system to support CBOs with meal tallies and delaying updates to some of CHF's critical infrastructure in order to lessen the cuts to Technical Assistance and Capacity Building.
4. REVENUE. What revenue changes did the department submit from the base budget? Please differentiate between General Fund and non-General Fund. (This should match an Audit Trail, as shown in form 2A Revenue Report).	CHF's non-General Fund Children and Youth Fund (CYF) Property Tax Set-Aside is projected to grow by 0.2% and 5.2% in BY and BY+1. CHF has a negative 21% change to its Grants from State and Federal funding comprising of JAG and Nutrition grants. There is a one time \$3.4M increase in BY for special growth funding from prior year(s) due to reconciliation and a 2% change in BY+1. These dollars are restricted to justice services. There is a prior year FEMA revenue under review to potentially be recognized in BY that, if approved, may help alleviate the strain on CHF's Operating budget as it continues to adjust to costly. There is one reduction from Assessor's Office to the San Francisco YouthWorks (SFYW) program impacting one slot for approximately a quarter of the year. CHF is in active conversations regarding this reduction. Overall there is not a reduction to the program due to other departments' increases to SFYW.	All of CHF's changes in sources are used to support initiatives such as CHI and essential services to CHF's priority population -- Black, Brown, Low-Income Asian, Homeless, Youth in SROs, Youth in Public House, Foster Children, Youth and their families	There is one reduction from ASR for the SFYW program that impacts one slot for the quarter. Overall there is not a reduction to the program due to other departments' increases. However, the increases are tied to programming at the funding departments' operations and CHF is developing a plan with the Mayor's Budget Office to leverage SFYW to obtain job skills in other areas. The SFYW program is a citywide year-round program that teaches 11th and 12th graders crucial job skills while sparking their interest in public service careers. The program provides work based learning opportunities for participants at a San Francisco City government department, job readiness training and support to ensure that youth are developing career-related knowledge and skills. This program is becoming even more crucial during the pandemic as its provided in-person connection to 11th and 12th graders currently not attending school.

**BUDGET FORM 1A: Summary of Major Changes
FY 2021-22 and FY 2022-23**

DEPARTMENT OF CHILDREN YOUTH & THEIR FAMILIES (CHF/CHF)

Major Changes	Department Response to Major Changes	Equity Lens: Explain what populations are benefited by these changes and how they are benefited. How will the department know those were successful?	Equity Lens: Explain what populations are negatively impacted by these changes and how they are impacted. Describe what strategies your Department recommends to mitigate any potential adverse impacts.
5. LEGISLATION. Is the department seeking to submit any legislation with the budget? Does the department's budget assume any revenues/expenditures that require a legislative change? If so, please submit drafts of legislation along with the budget submission. Or provide a summary of desired legislation and an expected date of submission, if still in progress.	N/A	N/A	N/A
6. PROP J. Identify existing Prop J Analyses that will continue, and if the department's budget proposes any NEW contracting out of work previously done by City workers.	N/A		
7. TRANSFER OF FUNCTION. Is the department requesting any Transfer of Functions of positions between departments? If so, please explain.	N/A		
8. INTERIM EXCEPTIONS. Is the department requesting any interim exceptions (new positions that are 1.0 FTE rather than 0.77)? If so, for what reason are is the request being made?	N/A		
9. FELLOWSHIP PROGRAMS. Did the department apply to any citywide fellowship programs, including San Francisco Fellows, the Fish Fellowship, or the 1249 HR Analyst Trainee Program?	CHF normally participates in the SF Fellows program but is not able to accommodate in its budget since the pandemic. Human Services Agency (HSA) offered CHF two 1402 Career Pathways Program at zero charge to CHF. CHF is currently in the recruitment process.		
10. BUDGET EQUITY. How will your department support advancing racial equity through its services to the community and within your organization, including the goals and actions identified in the Racial Equity Action Plan?	CHF is actively working with the City's Office of Racial Equity (ORE), submitting a clear action plan with expected measurable outcomes reviewed by the ORE to ensure CHF not only continues, but with an even greater sense of urgency, advance racial equity through CHF's initiatives, partnerships with community based organizations and leveraging interest from other stakeholders. Please visit dcyf.org, Racial Equity Plan, for more details.		

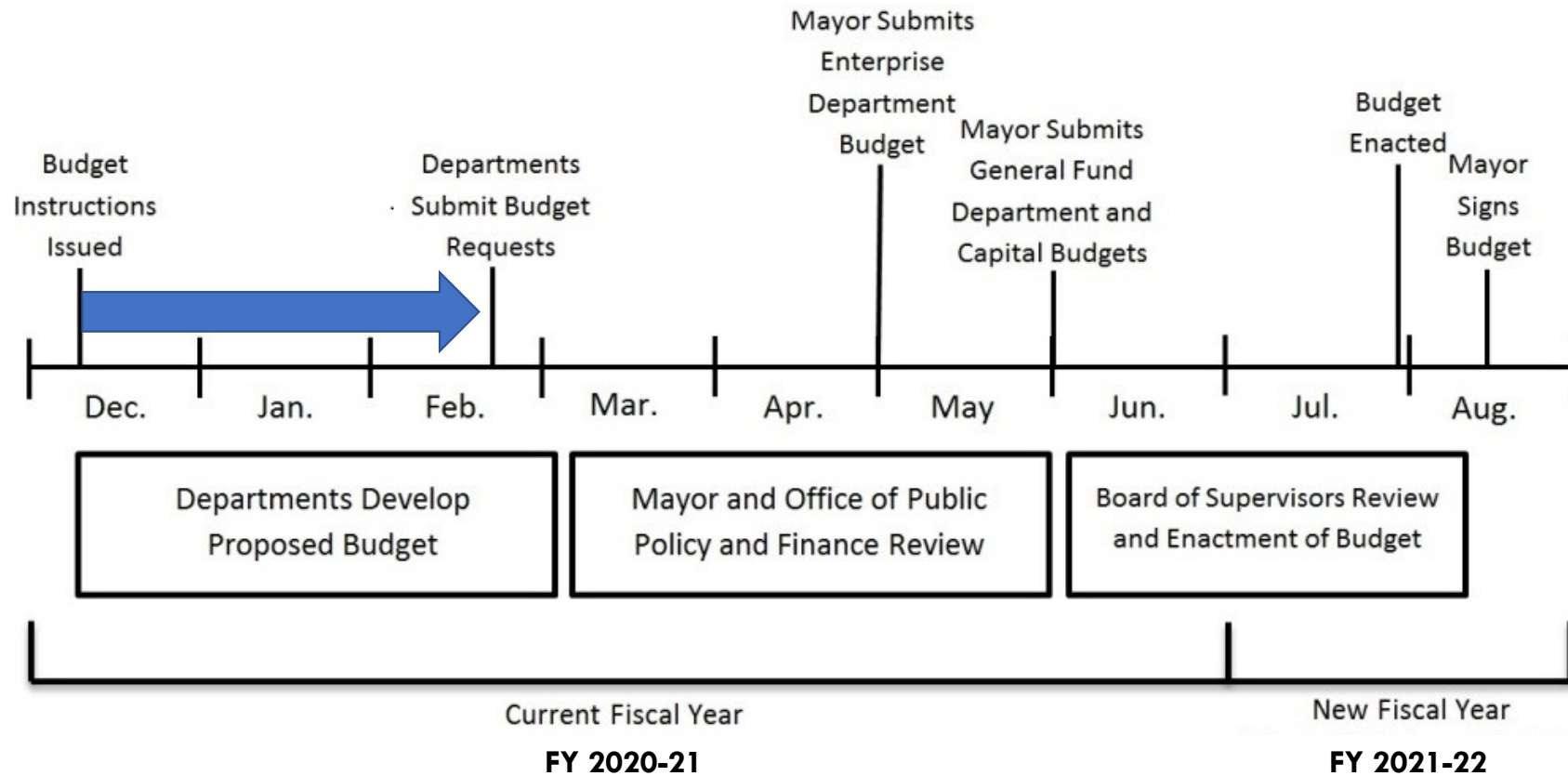


Oversight Advisory Committee FY 2021-22 & 2022-23 Budget

February 16, 2021

San Francisco Department of Children, Youth & Their Families

Budget Timeline (FY 2021-22 & FY2022-23)



Key Dates

Dec 16	Budget Outlook & Instructions issued
Early Jan	Budget system opens to departments / CON budget system trainings
Jan 15	Proposed Five-Year Financial Plan FY21-22 through FY25-26 published
Jan 22	COIT and Capital budget requests due
Early Feb	Controller's 6-Month Report
Feb 22	Budget Department Phase submissions due
May	Controller's 9-Month Report Governor's May Revise
Jun 1	Mayor proposes balanced budget to Board of Supervisors
June	Budget and Finance Committee hearings
July	Budget considered at Board of Supervisors



Recap

City's Fiscal Outlook

- FY2021-22 and FY2022-23 deficit projection: \$653.2M over two years due to revenue declines, unbudgeted labor costs and ongoing COVID expenses

Mayor's Priorities

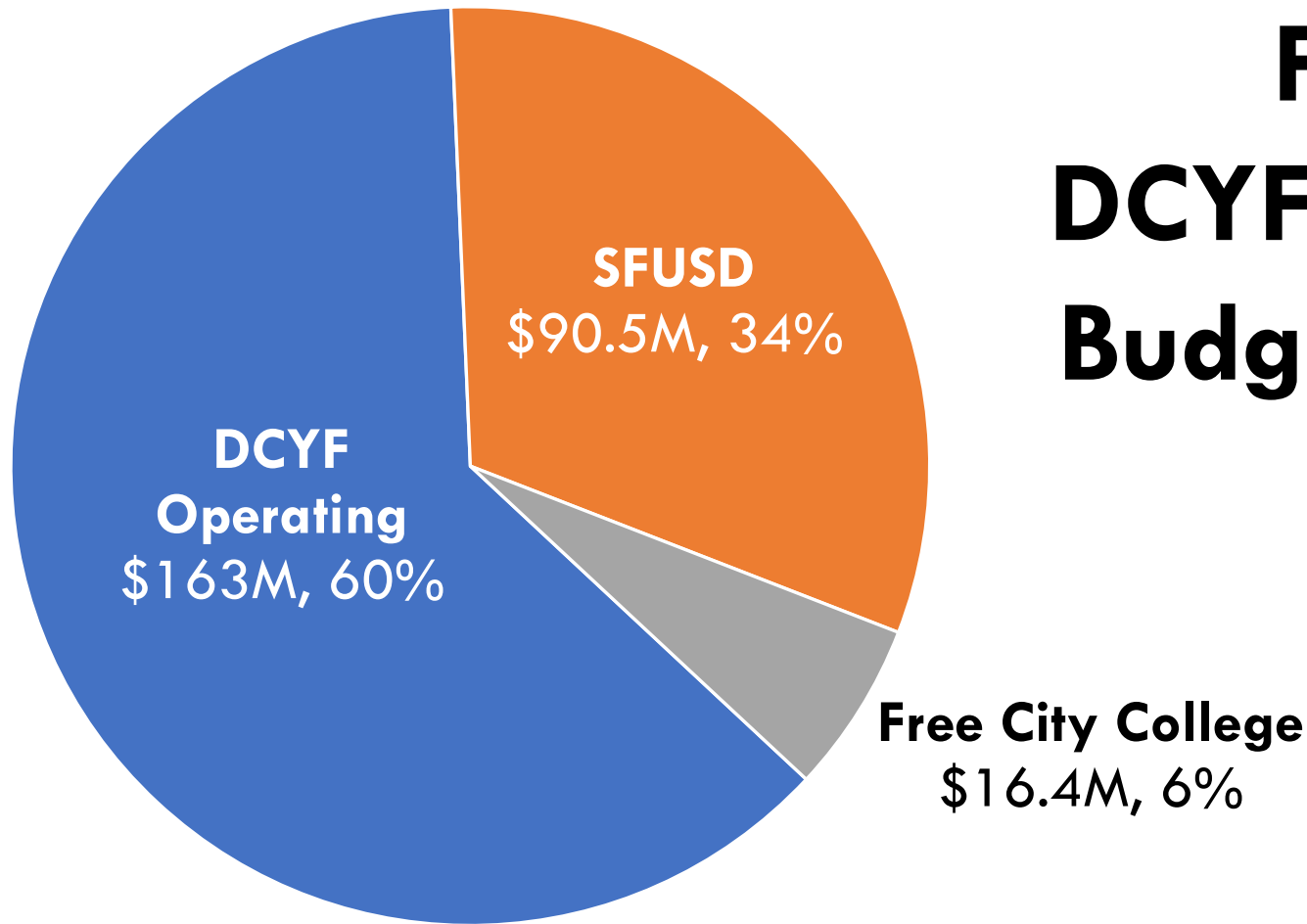
- Support small business and economic recovery
- Equity focused
- Homelessness and mental health programming
- Ongoing COVID response

Mandatory reduction proposals of 7.5% (\$3.4M) in adjusted General Fund support, with an additional 2.5% (\$1.1M) contingency should fiscal conditions worsen

- \$4.5M reduction in FY2021-22 and FY2022-23



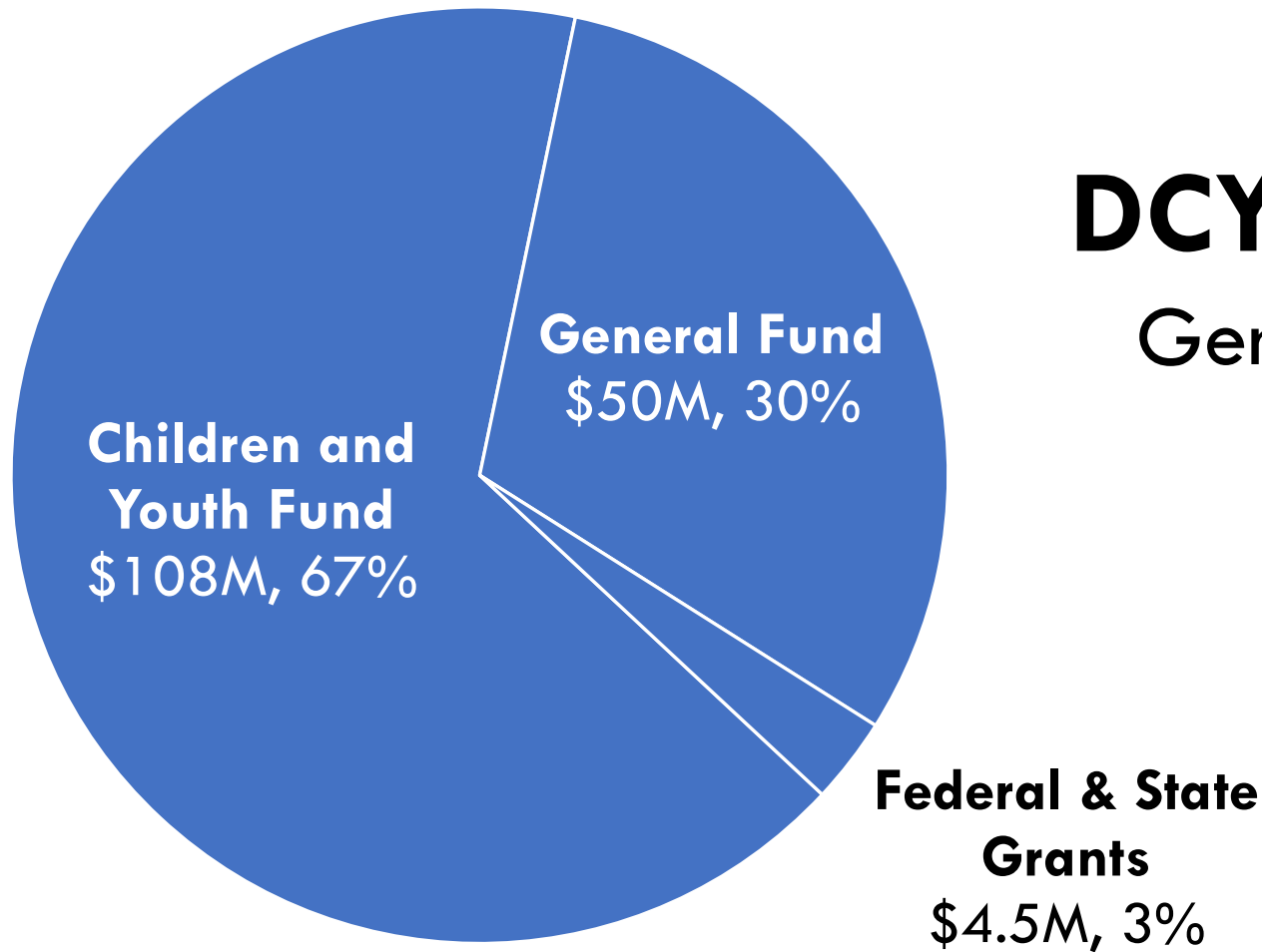
FY 2021-22 DCYF Operating Budget vs Other Programs



FY 2021-22

DCYF Operating

General Fund vs Self Supporting



City's Fiscal Outlook (Expenses)

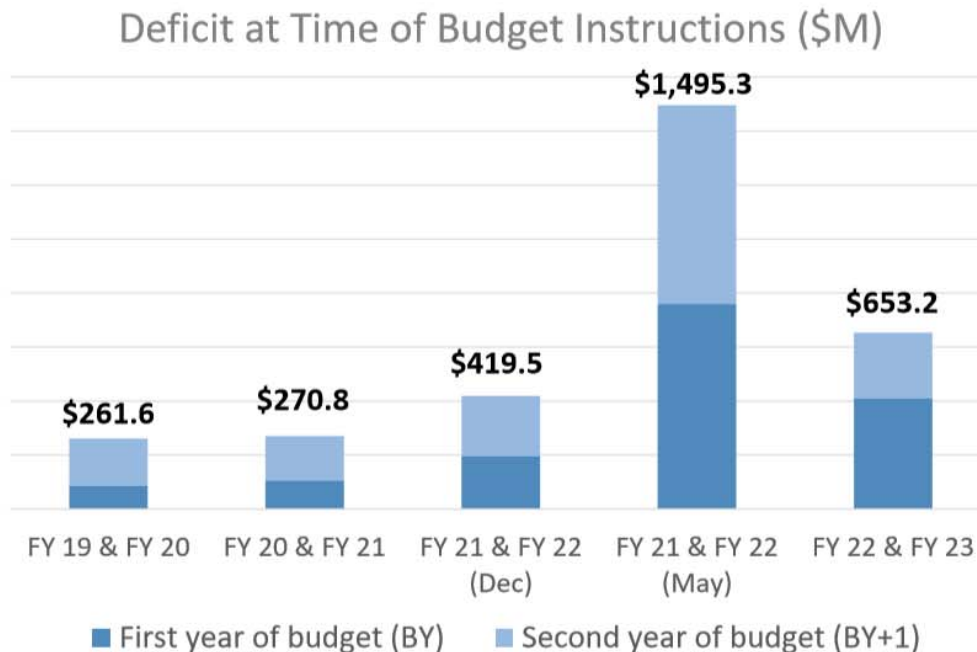


Overview: Fiscal Outlook

FY 2021-22 and FY 2022-23
deficit projection: **\$653.2
million over two years**

Key Drivers:

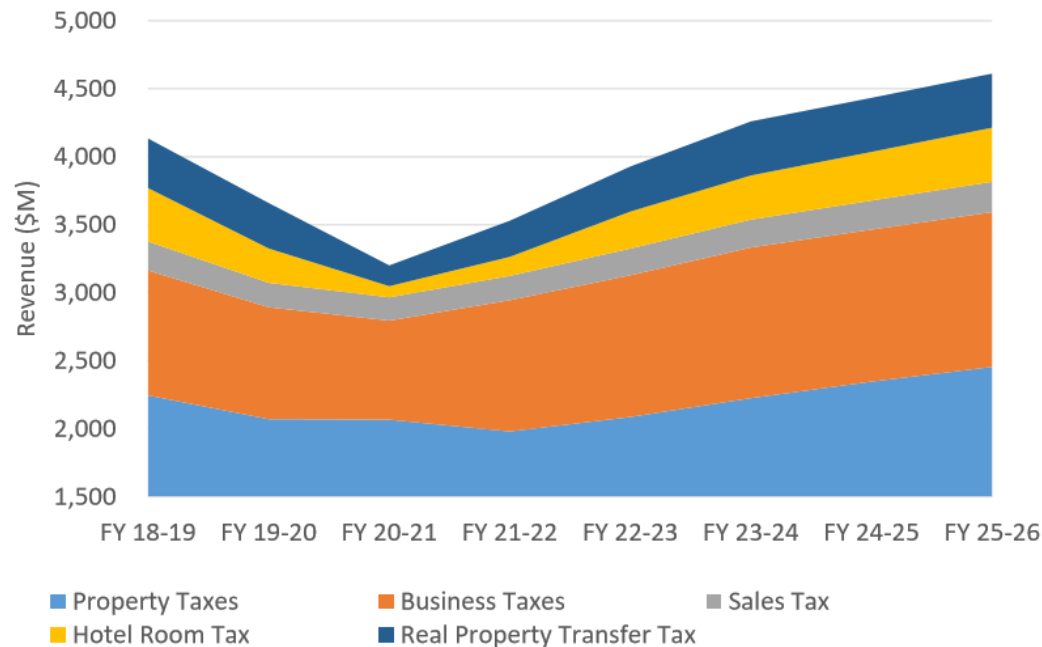
- Revenue declines
- Unbudgeted labor costs
- Ongoing COVID expenses



City's Fiscal Outlook (Revenues)



Local Tax Revenues



- Transfer, hotel, sales, and business taxes most impacted by COVID, while property tax remains the most stable
- New revenues assumed to offset General Fund shortfall



DCYF Proposed Budget FY21-22 & 22-23

- Estimated figures during the Proposed Department Phase and subject to change
- Excludes SFUSD and Free City College

Proposed Department Phase Revenues ^A	FY19-20 Actuals	FY20-21 Current Year ^B	FY21-22 Draft Dept Phase	FY22-23 Draft Dept Phase	Proposed Department Phase Expenditures ^A	FY19-20 Budget	FY20-21 Current Year	FY21-22 Draft Dept Phase	FY22-23 Draft Dept Phase
Property Taxes	108,837,093	107,780,000	108,000,000	113,609,000	Salaries	6,496,123	6,547,757	6,932,262	7,266,461
Interest Earned - Pooled	578,781	80,000	80,000	80,000	Mandatory Fringe Benefits	2,984,645	3,157,084	3,342,139	3,351,848
Federal Grants	1,287,456	1,592,175	1,178,168	1,178,168	Non-Personnel Services ^D	8,745,925	8,585,115	6,637,771	6,637,771
State Grants	3,696,081	3,139,178	3,139,178	3,139,178	City Grant Program ^E	102,805,925	114,053,280	102,771,496	106,103,508
Other Revenue / Private Grants	1,400,222	1,400,222	400,000	400,000	Materials & Supplies	252,649	297,649	252,649	252,649
Expense Recovery	3,552,921	3,467,104	3,496,504	3,496,504	Services Of Other Depts	40,487,059	37,529,614	37,439,092	37,439,092
Transfer Adjustments - Sources	1,406,820	0	478,329	478,329	Transfer Adjustments - Uses	6,100,000	5,060,000	5,430,000	6,140,000
Beginning Fund Balance ^C	0	3,385,862	5,788,854	1,061,468	Total	167,872,326	175,230,499	162,805,409	167,191,329
GF Support or Carryforward	47,112,952	54,385,958	40,244,376	43,748,682					
Total	167,872,326	175,230,499	162,805,409	167,191,329					
% Change		4%	-8%	3%	% Change		4%	-8%	3%

Notes:

- A. This may not reflect the Final Department Phase Proposed Budget due on Feb 22, 2021 as DCYF and the Mayor's Budget Office are still in negotiations at the time of this presentation.
- B. FY20-21 Revenue reflects the 3-Month updates cited in the Proposed Five-Year Financial Plan.
- C. One-time Fund Balance to offset FY21-22 & 22-23 GF target reduction, figures may change per year-end reconciliation.
- D. Meeting General Fund target reductions by reducing Non-Personnel Services and restoring with one-time Fund Balance or Carryforward.
- E. Increase to Grants in FY20-21 due to one-time Source increases. Specifically, one-time GF Support & BOS Addbacks for COVID Rapid Response.



DCYF Budget Approach

- Sustained COVID Response
 - Emergency Child & Youth Care
 - Mass Feeding at C3
 - Partnership with SFUSD and DPH
 - Community Hubs Initiative
- Emphasis on Racial Equity
- Engage in Citywide COVID-specific budget planning process
- Ongoing partnership with Mayor's Office
 - Share clear trade-offs with Contracts reductions



Questions?

BUDGET FORM 1B: Target Proposal FY 2021-22 and FY 2022-23

*Only applicable for departments with General Fund Targets

Please run Oracle Business Intelligence Reports 15.40.001 & 15.40.002, aka "Target Reports" and include with budget submission to reflect Efficiency/Reduction Target proposal is loaded in the budget system.

GFS Target	Basic	Positions	<u>FTE Cost Report</u>	Balancing	Mayor's Budget Book	Annual Appropriation	Labor Negotiation	F
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* Select a Report

- ☐ 15.40.001 GFS Target & Non GFS Balance - Dept Detail
- ☐ 15.40.002 GFS Target & Non-GFS Balance - Dept Summary

Department: CHF Children;Youth & Families (General Fund Supported)		BY General Fund Supported			BY+1 General Fund Supported		
Account Lvl 2 Code	Category	BY Base	BY DEPT + MYR Changes	BY MYR Proposed Amt	BY+1 Base	BY+1 DEPT + MYR Changes	BY+1 MYR Proposed Amt
ELIMINATION	Transfer Adjustment-Source	(478,329)	0	(478,329)	(478,329)	0	(478,329)
		(478,329)	0	(478,329)	(478,329)	0	(478,329)
EXPENDITURE	City Grant Program	50,031,494	(3,782,243)	46,249,251	48,822,773	(3,782,243)	45,040,530
	Mandatory Fringe Benefits	407,683	0	407,683	407,773	0	407,773
	Materials & Supplies	17,329	0	17,329	17,329	0	17,329
	Non-Personnel Services	631,762	0	631,762	631,762	0	631,762
	Salaries	961,741	0	961,741	1,008,836	0	1,008,836
	Services Of Other Depts	14,345,946	786,889	15,132,835	14,345,946	786,889	15,132,835
		66,395,955	(2,995,354)	63,400,601	65,234,419	(2,995,354)	62,239,065
REVENUE	Expenditure Recovery	3,366,504	310,050	3,676,554	3,366,504	310,050	3,676,554
	IntraFund Transfers In	478,329	0	478,329	478,329	0	478,329
		3,844,833	310,050	4,154,883	3,844,833	310,050	4,154,883

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General Fund Support - BY Target vs Mayor Proposed

Department	Baseline Target	BY MYR Proposed GFS	Amt Over (Under) Target
Reduction Target	(3,382,243)	59,168,879	76,839
		59,245,718	

General Fund Support - BY+ 1 Target vs Mayor Proposed

BY+1 Department	BY+1 Baseline Target	BY+1 MYR Proposed GFS	BY+1 Amt Over (Under) Target
Reduction Target	(3,382,243)	58,007,343	76,839
		58,084,182	

Department: CHF Children;Youth & Families (Non GFS Balance)

		BY General Fund Supported			BY+1 General Fund Supported		
Account Lvl 2 Code	Category	BY Base	BY DEPT + MYR Changes	BY MYR Proposed Amt	BY+1 Base	BY+1 DEPT + MYR Changes	BY+1 MYR Proposed Amt
ELIMINATION	Transfer Adjustment - Uses	(5,430,000)	0	(5,430,000)	(6,140,000)	0	(6,140,000)
	Transfer Adjustment-Source	(90,535,000)	0	(90,535,000)	(101,885,000)	0	(101,885,000)
		(95,965,000)	0	(95,965,000)	(108,025,000)	0	(108,025,000)
EXPENDITURE	City Grant Program	159,495,002	6,849,509	166,344,511	175,385,735	3,405,649	178,791,384
	Intrafund Transfers Out	5,430,000	0	5,430,000	6,140,000	0	6,140,000
	Mandatory Fringe Benefits	2,934,456	(547)	2,933,909	2,944,075	(607)	2,943,468
	Materials & Supplies	235,320	0	235,320	235,320	0	235,320
	Non-Personnel Services	6,006,009	(1,449,905)	4,556,104	6,006,009	(3,923,071)	2,082,938
	Salaries	5,970,521	547	5,971,068	6,257,625	607	6,258,232
	Services Of Other Depts	23,273,146	686,068	23,959,214	23,273,146	686,068	23,959,214
		203,344,454	6,085,672	209,430,126	220,241,910	168,646	220,410,556
REVENUE	Expenditure Recovery	130,000	0	130,000	130,000	0	130,000
	Interest & Investment Income	80,000	0	80,000	80,000	0	80,000
	Intergovernmental: Federal	1,178,168	(67,229)	1,110,939	1,178,168	(67,229)	1,110,939
	Intergovernmental: State	3,139,178	3,483,723	6,622,901	3,139,178	56,439	3,195,617
	IntraFund Transfers In	5,430,000	0	5,430,000	6,140,000	0	6,140,000
	Other Revenues	400,000	0	400,000	400,000	0	400,000
	Property Taxes	108,000,000	0	108,000,000	113,609,000	0	113,609,000
	Transfers In	85,105,000	0	85,105,000	95,745,000	0	95,745,000
	Unappropriated Fund Balance	0	2,551,286	2,551,286	0	0	0
		203,462,346	5,967,780	209,430,126	220,421,346	(10,790)	220,410,556

Non-General Fund Support - Revenue Balance

Revenue Total : 209,430,126

Expenditure Total : 209,430,126

Revenue Surplus(Deficit) : 0

Non-General Fund Support - BY +1 Revenue Balance

Revenue Total : 220,410,556

Expenditure Total : 220,410,556

Revenue Surplus(Deficit) : 0

Department: CHF Children;Youth & Families		(General Fund Supported)					
		BY General Fund Supported			BY+1 General Fund Supported		
Account Lvl 2 Code	Category	BY Base	BY DEPT + MYR Changes	BY MYR Proposed Amt	BY+1 Base	BY+1 DEPT + MYR Changes	BY+1 MYR Proposed Amt
ELIMINATION	Transfer Adjustment-Source	(478,329)	0	(478,329)	(478,329)	0	(478,329)
		(478,329)	0	(478,329)	(478,329)	0	(478,329)
EXPENDITURE	City Grant Program	50,031,494	(3,782,243)	46,249,251	48,822,773	(3,782,243)	45,040,530
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	Non-Personnel Services	631,762	0	631,762	631,762	0	631,762
	Salaries	961,741	0	961,741	1,008,836	0	1,008,836
	Services Of Other Depts	14,345,946	786,889	15,132,835	14,345,946	786,889	15,132,835
		66,395,955	(2,995,354)	63,400,601	66,234,419	(2,995,354)	62,239,065
REVENUE	Expenditure Recovery	3,366,504	310,050	3,676,554	3,366,504	310,050	3,676,554
	IntraFund Transfers In	478,329	0	478,329	478,329	0	478,329
		3,844,833	310,050	4,154,883	3,844,833	310,050	4,154,883

Error generating document:

General Fund Support - BY Target vs Mayor Proposed

Department	Baseline Target	BY MYR Proposed GFS	Amt Over (Under) Target
Reduction Target			
	(3,382,243)	59,168,879	76,839

Non-General Fund Support - Revenue Balance

Revenue Total : 209,430,126

Expenditure Total : 209,430,126

Revenue Surplus(Deficit) : 0

15.40.002 Target & Non GFS Balance - Dept Summary

Time run: 2/22/2021 9:46:03 AM

General Fund Support - BY+ 1 Target vs Mayor Proposed

BY+1 Department	BY+1 Baseline Target	BY+1 MYR Proposed GFS	BY+1 Amt Over (Under) Target
Reduction Target			
	(3,382,243)	58,007,343	76,839

Non-General Fund Support - BY +1 Revenue Balance

Revenue Total : 220,410,556

Expenditure Total : 220,410,556

Revenue Surplus(Deficit) : 0

Department		BY Non General Fund Supported			BY+1 Non General Fund Supported		
		Revenue Total	Expenditure Total	Revenue Surplus(Deficit)	Revenue Total	Expenditure Total	Revenue Surplus (Deficit)
CHF	CHF Children;Youth & Families	203,462,346	203,344,454	117,892	220,421,346	220,241,910	179,436

BUDGET FORM 1C: Department Budget Summary FY 2021-22 and FY 2022-23

Please run Oracle Business Intelligence Report 15.50.012 Department Total Budget Historical Comparison and include with budget submission.

balancing **Mayor's Budget Book** Annual Appropriation Labor Negotiation Fixed 2nd Y

* Select a Report

- ☐ 15.50.001 Sources and Uses of Funds Excluding Fund Transfers
- ☐ 15.50.005 Uses by Service Area, Department and Division
- ☐ 15.50.007 Uses by Service Area and Department
- ☐ 15.50.008 Uses by Department
- ☐ 15.50.010 Authorized Positions, Grand Recap Detail
- ☐ 15.50.011 Funded Positions, Grand Recap by Major Service Area and Department Title
- ☒ 15.50.012 Department Total Budget Historical Comparison
- ☐ 15.50.014 Mayors Proposed Capital Projects and Facilities Maintenance
- ☐ 15.50.015 Major Fund Recap
- ☐ 15.50.016 Consolidated Schedule of Sources and Uses

CHF Children; Youth & Families

Authorized Positions	2020-2021 Original Budget	2021-2022 Proposed Budget	Change From 2020-2021	2022-2023 Proposed Budget	Change From 2021-2022
Total Authorized	60.92	61.15	0.23	61.08	(0.07)
Non-Operating Positions (cap/other)	(6.00)	(6.00)		(6.00)	
Net Operating Positions	54.92	55.15	0.23	55.08	(0.07)

Sources

Property Taxes	107,780,000	108,000,000	220,000	113,609,000	5,609,000
Interest & Investment Income	80,000	80,000		80,000	
Intergovernmental: Federal	1,592,175	1,110,939	(481,236)	1,110,939	
Intergovernmental: State	3,139,178	6,622,901	3,483,723	3,195,617	(3,427,284)
Other Revenues	1,400,222	400,000	(1,000,222)	400,000	
Expenditure Recovery	3,467,104	3,806,554	339,450	3,806,554	
Transfers In	94,425,000	85,105,000	(9,320,000)	95,745,000	10,640,000
IntraFund Transfers In	5,060,000	5,908,329	848,329	6,618,329	710,000
Unappropriated Fund Balance	3,385,862	2,551,286	(834,576)		(2,551,286)
Transfer Adjustment-Source	(5,060,000)	(5,430,000)	(370,000)	(6,140,000)	(710,000)
General Fund Support	70,085,958	59,245,718	(10,840,240)	58,084,182	(1,161,536)
Sources Total	285,355,499	267,400,727	(17,954,772)	276,509,621	9,108,894

Uses - Operating Expenditures

Salaries	6,547,757	6,932,809	385,052	7,267,068	334,259
Mandatory Fringe Benefits	3,157,084	3,341,592	184,508	3,351,241	9,649
Non-Personnel Services	8,585,115	5,187,866	(3,397,249)	2,714,700	(2,473,166)
City Grant Program	229,058,280	212,593,762	(16,464,518)	223,831,914	11,238,152
Intrafund Transfers Out	5,060,000	5,430,000	370,000	6,140,000	710,000
Materials & Supplies	297,649	252,649	(45,000)	252,649	
Services Of Other Depts	37,709,614	39,092,049	1,382,435	39,092,049	
Transfer Adjustment - Uses	(5,060,000)	(5,430,000)	(370,000)	(6,140,000)	(710,000)
Uses Total	285,355,499	267,400,727	(17,954,772)	276,509,621	9,108,894

Uses - Division Description

CHF Children; Youth & Families	285,355,499	267,400,727	(17,954,772)	276,509,621	9,108,894
Uses by Division Total	285,355,499	267,400,727	(17,954,772)	276,509,621	9,108,894

BUDGET FORM 1D: IDS Detail
FY 2021-22 and FY 2022-23

Work Order Changes - If any departmental Inter-Departmental Service (IDS) changes are proposed within the mandatory reductions described in Form 1A, please highlight below

[illegible]

BUDGET FORM 2A: Revenue Report

DEPARTMENT: CHF/DCYF

Please identify proposed revenue changes from the FY 2021-22 and FY 2022-23 Base Budget at the account level.

Note: To submit this information, run the **15.30.005 Snapshot Comparison (Audit Trail)** report from the budget system.

Select the following criteria before running the report:

- Budget Year: **2022**
- Before Snapshot: **Start of Dept**
- After Snapshot: **Current**
- GFS Type: Do not select a value.

Filter report on "AAO Title" field to only display "Regular Revenues".

For any proposed changes, provide an explanation in the "Revenue Description & Explanation of Change" column.

Please contact your Mayor's Office or Controller's Office Analyst if you need assistance running this report.

All submissions must be formatted appropriately so that printed copies are easily readable for the public.

Budget System Report 15.30.005 filtered on Regular Revenues																									Total BY Revenue Variance:				3,416,494	Total BY+1 Revenue Variance:				(10,790)	FORMULA	FILL IN
GFS Type	Dept	Dept Division	Division Description	Dept Section	Section Description	Dept ID	Dept ID Description	Fund ID	Fund Title	Project ID	Project Title	Activity ID	Activity Title	Authority ID	Authority Title	Account Lvl 5	Account Lvl 5 Name	Account ID	Account Title	TRIO ID	TRIO Title	AAO Category	AAO Title	Change Type Title	Change Type Code	Start Dept Amt	End Dept Amt	Var Dept Amt	Start BY+1 Dept Amt	End BY+1 Dept Amt	Var BY+1 Dept Amt	Change submitted?	Revenue Description & Explanation of Change			
Self Supportin g	CHF					229218	CHF Children;Youth & Families	11150	SR Child Youth&Fam-Grants Oth	10036182	CH 2021 CFE Fund	6000	CH 2021 CFE Fund - Summer 2021	20117	CH Youth Workforce Development	478201	47500thRev	478201	Private Grants		Unspecified	D01	Regular Revenues	4	On-Going	400,000	400,000	0	400,000	0	(400,000)	YES	Updated project code for BY+1 to reflect grant year.			
Self Supportin g	CHF					229218	CHF Children;Youth & Families	11150	SR Child Youth&Fam-Grants Oth	10037464	CH 2022 CFE Fund	6000	CH 2022 CFE Fund - Summer 2022	20117	CH Youth Workforce Development	478201	47500thRev	478201	Private Grants		Unspecified	D01	Regular Revenues	4	On-Going	0	0	0	0	400,000	400,000		YES	Updated project code for BY+1 to reflect grant year.		
Self Supportin g	CHF					229218	CHF Children;Youth & Families	11180	SR Child Youth&Fam-Grants	10035834	CH FY21-22 Child & Adult Care	1	CH FY21-22 Child & Adult Care	16918	CH Dcyf Nutrition Project	444931	4400IGRFed	444931	Fed Grants Pass-Thru State-Oth		Unspecified	D01	Regular Revenues	4	On-Going	622,638	785,232	162,594	622,638	0	(622,638)	YES	Changed revenue to match Nutrition School Year Grant for BY and updated project code for BY+1			
Self Supportin g	CHF					229218	CHF Children;Youth & Families	11180	SR Child Youth&Fam-Grants	10035835	CH FY21-22 Summer Food Program	1	CH FY21-22 SFSP Lunch Program	16918	CH Dcyf Nutrition Project	444931	4400IGRFed	444931	Fed Grants Pass-Thru State-Oth		Unspecified	D01	Regular Revenues	4	On-Going	372,734	152,784	(219,950)	372,734	0	(372,734)	YES	Changed revenue to match Nutrition Summer Grant for BY and updated project code for BY+1			
Self Supportin g	CHF					229218	CHF Children;Youth & Families	11180	SR Child Youth&Fam-Grants	10035835	CH FY21-22 Summer Food Program	2	CH FY21-22 SFSP Snack Program	16918	CH Dcyf Nutrition Project	444931	4400IGRFed	444931	Fed Grants Pass-Thru State-Oth		Unspecified	D01	Regular Revenues	4	On-Going	74,617	82,183	7,566	74,617	0	(74,617)	YES	Changed revenue to match Nutrition Summer Grant for BY and updated project code for BY+1			
Self Supportin g	CHF					229218	CHF Children;Youth & Families	11180	SR Child Youth&Fam-Grants	10037209	CH FY22-23 Child & Adult Care	1	CH FY22-23 Child & Adult Care	16918	CH Dcyf Nutrition Project	444931	4400IGRFed	444931	Fed Grants Pass-Thru State-Oth		Unspecified	D01	Regular Revenues	4	On-Going	0	0	0	0	785,232	785,232		YES	Updated project code for BY+1 to reflect grant year.		
Self Supportin g	CHF					229218	CHF Children;Youth & Families	11180	SR Child Youth&Fam-Grants	10037210	CH FY22-23 Summer Food Program	1	CH FY22-23 SFSP Lunch Program	16918	CH Dcyf Nutrition Project	444931	4400IGRFed	444931	Fed Grants Pass-Thru State-Oth		Unspecified	D01	Regular Revenues	4	On-Going	0	0	0	0	152,784	152,784		YES	Updated project code for BY+1 to reflect grant year.		
Self Supportin g	CHF					229218	CHF Children;Youth & Families	11180	SR Child Youth&Fam-Grants	10037210	CH FY22-23 Summer Food Program	2	CH FY22-23 SFSP Snack Program	16918	CH Dcyf Nutrition Project	444931	4400IGRFed	444931	Fed Grants Pass-Thru State-Oth		Unspecified	D01	Regular Revenues	4	On-Going	0	0	0	0	82,183	82,183		YES	Updated project code for BY+1 to reflect grant year.		
Self Supportin g	CHF					229218	CHF Children;Youth & Families	13550	SR Public Protection-Grant	10035806	CH FY21-22 Federal JAG Grant	2	Fed JAG FY21-22; CHF	10001	Grants	444939	4400IGRFed	444939	Federal Direct Grant		Unspecified	D01	Regular Revenues	4	On-Going	108,179	90,740	(17,439)	108,179	0	(108,179)	YES	Changed revenue to match Federal JAG for BY and updated project code for BY+1			
Self Supportin g	CHF					229218	CHF Children;Youth & Families	13550	SR Public Protection-Grant	10037203	CH FY22-23 Federal JAG Grant	2	Fed JAG FY22-23; CHF	10001	Grants	444939	4400IGRFed	444939	Federal Direct Grant		Unspecified	D01	Regular Revenues	4	On-Going	0	0	0	0	90,740	90,740		YES	Updated project code for BY+1 to reflect grant year.		
Self Supportin g	CHF					229218	CHF Children;Youth & Families	13720	SR Public Protection-Grant Sta	10032958	CH FY19-20 JICPA Grant	1	JICPA FY19-20: CHF	10001	Grants	448999	4450IGRSta	448999	Other State Grants & Subventns		Unspecified	D01	Regular Revenues	4	On-Going	0	3,427,284	3,427,284	0	0	0	0		YES	Special growth funding from prior year(s) due to reconciliation and confirmation	
Self Supportin g	CHF					229218	CHF Children;Youth & Families	13720	SR Public Protection-Grant Sta	10035816	CH FY21-22 JICPA Grant Year	1	JICPA FY21-22: CHF	10001	Grants	448999	4450IGRSta	448999	Other State Grants & Subventns		Unspecified	D01	Regular Revenues	4	On-Going	2,370,867	2,416,996	46,129	2,370,867	0	(2,370,867)	YES	Updated project code for BY+1 to reflect grant year.			
Self Supportin g	CHF					229218	CHF Children;Youth & Families	13720	SR Public Protection-Grant Sta	10035818	CH FY 21-22 SFCOPS Program	1	FY 21-22 SFCOPS; CHF	10001	Grants	448999	4450IGRSta	448999	Other State Grants & Subventns		Unspecified	D01	Regular Revenues	4	On-Going	568,311	578,621	10,310	568,311	0	(568,311)	YES	Updated project code for BY+1 to reflect grant year.			
Self Supportin g	CHF					229218	CHF Children;Youth & Families	13720	SR Public Protection-Grant Sta	10037204	CH FY 22-23 SFCOPS Program	1	FY 22-23 SFCOPS; CHF	10001	Grants	448999	4450IGRSta	448999	Other State Grants & Subventns		Unspecified	D01	Regular Revenues	4	On-Going	0	0	0	0	578,621	578,621		YES	Updated project code for BY+1 to reflect grant year.		
Self Supportin g	CHF					229218	CHF Children;Youth & Families	13720	SR Public Protection-Grant Sta	10037207	CH FY 22-23 JICPA Grant	1	CH FY22-23 JICPA Grant	10001	Grants	448999	4450IGRSta	448999	Other State Grants & Subventns		Unspecified	D01	Regular Revenues	4	On-Going	0	0	0	0	2,416,996	2,416,996		YES	Updated project code for BY+1 to reflect grant year.		

Budget Form 2B: Schedule of Licenses, Permits, Fines & Service Charges

DEPARTMENT: CHF

Please note, this report does not pertain to CHF/DCYF.

Inflation Factor for FY 2021-22 Fee Auto Increase as per Code Section **	
Inflation Factor for FY 2022-23 Fee Auto Increase as per Code Section **	

CPI will be updated in January 2021. Call Controller's Budget Office to confirm CPI before submitting.

TABLE 1 - MODIFIED AND NEW FEES

Item	Fee Status M/N	Description	Code Authorization	Auto CPI Adjust Yes/No	Account Code	Account Title	Fund Code	Fund Title	Authority Code	Authority Title	Department Code	Department Title	Project Code	Project Title	Activity Code	Activity Title	Unit Basis (e.g., per sq. ft./)	FY 2020-21 Fee	FY 2020-21 Units (Est.)	FY 2020-21 Revenue Proposed	FY 2020-21 Cost Recovery (Est.)		FY 2021-22 Fee **	FY 2021-22 Units (Est.)	FY 2021-22 Revenue Proposed	FY 2021-22 Cost Recovery (Est.)		FY 2022-23 Fee **	FY 2022-23 Units (Est.)	FY 2022-23 Revenue Proposed	FY 2022-23 Cost Recovery (Est.)		Fiscal Year of Last Increase	Fee Prior to Last Increase
1																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
2																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
3																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
4																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
5																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
6																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
7																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
8																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
9																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
10																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -

TABLE 2 - CONTINUING FEES

Item	Fee Status M/N	Description	Code Authorization	Auto CPI Adjust Yes/No	Account Code	Account Title	Fund Code	Fund Title	Authority Code	Authority Title	Department Code	Department Title	Project Code	Project Title	Activity Code	Activity Title	Unit Basis (e.g., per sq. ft./)	FY 2020-21 Fee	FY 2020-21 Units (Est.)	FY 2020-21 Revenue Proposed	FY 2020-21 Cost Recovery (Est.)		FY 2021-22 Fee **	FY 2021-22 Units (Est.)	FY 2021-22 Revenue Proposed	FY 2021-22 Cost Recovery (Est.)		FY 2022-23 Fee **	FY 2022-23 Units (Est.)	FY 2022-23 Revenue Proposed	FY 2022-23 Cost Recovery (Est.)		Fiscal Year of Last Increase	Fee Prior to Last Increase
11																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
12																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
13																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
14																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
15																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
16																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
17																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
18																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
19																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -
20																		\$ -		\$ -				\$ -		\$ -			\$ -		\$ -			\$ -

Fee Status: C Continuing
M Modified
N New
D Discontinued

Note:
** If Auto CPI adjustment = Yes, FY 2021-22 and FY 2022-23 Fee will be automatically generated based on the inflation factor determined by the Controller
If Auto CPI adjustment = No, FY 2021-22 and FY 2022-23 Fee will remain the same as previous year or entered by dept according to Code Authorization

Budget Form 2C: Fee Cost Recovery

PLEASE FILL OUT HIGHLIGHTED AREAS AND PROVIDE A DETAILED DESCRIPTION OF THE SERVICE

DEPARTMENT: CHF Please note, this does not pertain to CHF/DCYF.

Fee Name: Fee XYZ

PS Department of Proposed Revenue: XXXXXX
PS Fund of Proposed Revenue: XXXXX
PS Authority of Proposed Revenue: XXXXX
PS Project of Proposed Revenue: XXXXXXXX
PS Activity of Proposed Revenue: XXXX
PS Account of Proposed Revenue: XXXXXX

Fee Status (New/Modified): New
Fee Status (New/Modified): New

Department Providing Service: Department ABC
Fee Administrator: Jane Smart
Code Authorization/ Admin Code Section X.X
Proposed Fee Ordinance/File No:

Proposed Fee (FY 2022-23): \$ 44.00 (1)
Proposed Fee (FY 2021-22): \$ 42.00 (2)
Current Fee (FY 2020-21): \$ 40.00 (3)

Detailed Service Description: Please provide description of service

Proposed Fee (FY 2022-23):	\$ 44.00	FY 2022-23 Proposed Fee Increase/Decrease:	\$ 2.00
Proposed Fee (FY 2021-22):	\$ 42.00	FY 2022-23 % Proposed Fee Change from FY 2020-21 Fee:	4.76%
Current Fee (FY 2020-21):	\$ 40.00	FY 2021-22 Proposed Fee Increase/Decrease:	\$ 2.00
		FY 2021-22 % Proposed Fee Change from Current Fee:	5.00%
Fee Prior to Current:	\$ 38.00	Fiscal Year of Prior Fee Change:	2010-11
Current Fee Increase/Decrease from Prior Fee:	\$ 2.00	% Current Fee Change from Prior Fee:	5.26%

FY2021-22			
ESTIMATED REVENUE DERIVED FROM SERVICE		ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 21-22, BELOW	
A	Quantity Estimated (# of Units of Service Provided)	D	Direct Costs
	5,000		Productive Labor & Benefits (0.75 of 2021-22 Salary & MFB) \$ 313,702 59.25%
			Leave & Non-Productive Time (0.25 of FY 2021-22 Salary & MFB) \$ 104,567 19.75%
			Space Rental Equivalent \$ 15,000 2.83%
			Materials & Supplies \$ - 0.00%
			Other (Please Describe on Worksheet) \$ - 0.00%
B	Fee per Unit (Proposed)	E	Indirect Costs
	\$ 42		Departmental Overhead 20.00% \$ 83,654 15.80%
			Central Services Overhead 3.00% \$ 12,548 2.37%
C	FY 2021-22 Revenue Budgeted (A x B)	F	FY 2021-22 Direct & Indirect Costs
	\$ 210,000		\$ 529,471 100.00%
G	FY 2021-22 Revenue Recovery Rate (C/F):		
H	Required Fee For 100% Cost Recovery (F/A)		
I	Over (+) or Under (-) 100% Cost Recovery (B-H)		
J	FY 2020-21 Estimated Revenue [(2) x A]:		\$ 210,000.00
K	FY 2019-20 Estimated Revenue [(3) x A]:		\$ 200,000.00
L	FY 2010-21 Estimated Revenue Increase/Decrease Based on Proposed Fee [J -K]:		\$ 10,000.00

FY2022-23			
ESTIMATED REVENUE DERIVED FROM SERVICE		ESTIMATED COSTS TO PROVIDE SERVICE - USE WORKSHEET 22-23, BELOW	
A	Quantity Estimated (# of Units of Service Provided)	D	Direct Costs
	5,000		Productive Labor & Benefits (0.75 of 2022-23 Salary & MFB) \$ - #DIV/0!
			Leave & Non-Productive Time (0.25 of FY 2022-23 Salary & MFB) \$ - #DIV/0!
			Space Rental Equivalent \$ - #DIV/0!
			Materials & Supplies \$ - #DIV/0!
			Other (Please Describe on Worksheet) \$ - 0.00%
B	Fee per Unit (Proposed)	E	Indirect Costs
	\$ 44		Departmental Overhead 0.00% \$ - #DIV/0!
			Central Services Overhead 3.00% \$ - #DIV/0!
C	FY 2021-22 Revenue Budgeted (A x B)	F	FY 2022-23 Direct & Indirect Costs
	\$ 220,000		\$ - #DIV/0!
G	FY 2022-23 Revenue Recovery Rate (C/F):		
H	Required Fee For 100% Cost Recovery (F/A):		
I	Over (+) or Under (-) 100% Cost Recovery (B-H):		
J	FY 2022-23 Estimated Revenue [(1) x A]:		\$ 220,000.00
K	FY 2021-22 Estimated Revenue [(2) x A]:		\$ 210,000.00
L	FY 2022-23 Estimated Revenue Increase/Decrease Based on Proposed Fee [J - K]:		\$ 10,000.00

Budget Form 2C: Fee Cost Recovery

PLEASE FILL OUT HIGHLIGHTED AREAS AND PROVIDE A DETAILED DESCRIPTION OF THE SERVICE

DEPARTMENT: CHF

Please note, this does not pertain to CHF/DCYF.

Worksheet 21-22

Estimated Costs Worksheet FY 2021-22
Direct Costs

Labor and Benefits
Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.
Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service
1234	Test	Processes Payment	1.20

Please fill out the Salary and Benefits Amount per FTE column

Job Class	Job Class Title	Salary and Benefits Amount per FTE	Hours Worked	Hourly Rate	Salary and Benefits Amount
1234	Test	\$145,000.00	6000.0	\$69.71	\$418,269.23
0	0		0.0	\$0.00	\$0.00
0	0		0.0	\$0.00	\$0.00
0	0		0.0	\$0.00	\$0.00
Total:					\$418,269.23

Space Rental Equivalent Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	15000 Payment facility
2	
3	
Total:	\$15,000.00

Materials and Supplies Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	
2	
3	
Total:	\$0.00

Other Costs Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	
2	
3	
Total:	\$0.00

Indirect Costs

Rate	Source
20.0%	Please provide supporting documentation for how Departmental overhead rate was derived.

Budget Form 2C: Fee Cost Recovery

PLEASE FILL OUT HIGHLIGHTED AREAS AND PROVIDE A DETAILED DESCRIPTION OF THE SERVICE

DEPARTMENT: CHF
Worksheet 22-23

Please note, this does not pertain to CHF/DCYF.

Estimated Costs Worksheet FY 2022-23

Direct Costs

Labor and Benefits
Please use the worksheet below to list all job classes necessary to support the services provided. Add rows if necessary.
Please also provide a description of the work and the estimated hours for each job class required to perform each unit of service

JobClasses	Job Class Title	Description of Work	Hours per Unit of Service

Please fill out the Salary and Benefits Amount per FTE column

Job Class	Job Class Title	Salary and Benefits Amount per FTE	Hours Worked	Hourly Rate	Salary and Benefits Amount
0	0		0.0	\$0.00	\$0.00
0	0		0.0	\$0.00	\$0.00
0	0		0.0	\$0.00	\$0.00
0	0		0.0	\$0.00	\$0.00
Total:					\$0.00

Space Rental Equivalent
Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	
2	
3	
Total:	\$0.00

Materials and Supplies
Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	
2	
3	
Total:	\$0.00

Other Costs
Please list and describe the costs of space/facility rental necessary to support the services provided. Add rows as necessary. Ensure that the 'Total' includes the sum of all rows with cost information.

Cost	Description
1	
2	
3	
Total:	\$0.00

Indirect Costs

Rate	Source
	Please provide supporting documentation for how Departmental overhead rate was derived.

DEPARTMENT: CHF/DCYF

Please identify proposed expenditure changes from the FY 2022-23 Base Budget at the account level

Note: To submit this information, run the **15.30.005 Snapshot Comparison (Audit Trail)** report from the budget system.

Select the following criteria before running the report:

Budget Year: 2022

Before Snapshot: **Start of Dept**

After Snapshot: **Current**

GFS Type: Do not select a value.

Select dropdown option "**Department Phase**" after report has loaded.

Filter report on "AAO Title" field to only display "Gross Expenditures".

For any proposed changes, provide an explanation in the "Explanation of Change" for each Budget Year.

Please contact your Mayor's Office or Controller's Office Analyst if you need assistance running this report.
All submissions must be in the form of a document that is not a confidential source or contain information that is not available to the public.

Page 1 of 4

Budget System Report 15.30.005 filtered on Gross Expenditures																																				
RF's Type	Dept	Dept Division	Division Description	Dept Section	Section Description	Dept ID	Dept ID Description	Fund ID	Fund Title	Project ID	Project Title	Activity ID	Activity Title	Authority ID	Authority Title	Account Lvl 5	Account Lvl 5 Name	Account ID	Account Title	TRIO ID	TRIO Title	IAO Category	IAO Title	Change Type Title	Change Type Code											
FY 2021-22																																				
FY 2022-23																																				
FORMULA																																				
FILL IN																																				
Start Dept Amt	End Dept Amt	Var Dept Amt	Start FY+1 Dept Amt	End FY+1 Dept Amt	Var FY+1 Dept Amt	Change submitted?	Explanation of Change																													
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10035835	CH FY21-22 Summer Food Program	16918	CH Dcny Nutrition Project	514010	5130Fringe	514010	Social Security (OASDI & HI)	Unspecified	01	Gross Expenditures	40	On-Going	434	434	0	434	0	(434)	Updated project code		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10035835	CH FY21-22 Summer Food Program	16918	CH Dcny Nutrition Project	514020	5130Fringe	514020	Social Sec-Medicare(HI Only)	Unspecified	01	Gross Expenditures	40	On-Going	102	102	0	102	0	(102)	Updated project code		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10035835	CH FY21-22 Summer Food Program	16918	CH Dcny Nutrition Project	517010	5130Fringe	517010	Unemployment Insurance	Unspecified	01	Gross Expenditures	40	On-Going	7	7	0	7	0	(7)	Updated project code		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10035835	CH FY21-22 Summer Food Program	16918	CH Dcny Nutrition Project	527000	5210NPsvcs	527000	Prof & Specialized Svcs-Bdgt	Unspecified	01	Gross Expenditures	40	On-Going	67,062	82,183	15,121	67,062	0	(67,062)	Matched expenditure to revenue in BY and updated project code in FY+1		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10037209	CH FY22-23 Child & Adult Care	16918	CH Dcny Nutrition Project	527000	5210NPsvcs	527000	Prof & Specialized Svcs-Bdgt	Unspecified	01	Gross Expenditures	40	On-Going	0	0	0	0	785,232	785,232	Updated project code		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10037210	CH FY22-23 Summer Lunch Program	16918	CH Dcny Nutrition Project	505010	5010Salary	505010	Temp Misc Regular Salaries	Unspecified	01	Gross Expenditures	40	On-Going	0	0	0	0	34,000	34,000	Updated project code		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10037210	CH FY22-23 Summer Lunch Program	16918	CH Dcny Nutrition Project	514010	5130Fringe	514010	Social Security (OASDI & HI)	Unspecified	01	Gross Expenditures	40	On-Going	0	0	0	0	2,108	2,108	Updated project code		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10037210	CH FY22-23 Summer Lunch Program	16918	CH Dcny Nutrition Project	514020	5130Fringe	514020	Social Sec-Medicare(HI Only)	Unspecified	01	Gross Expenditures	40	On-Going	0	0	0	0	493	493	Updated project code		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10037210	CH FY22-23 Summer Lunch Program	16918	CH Dcny Nutrition Project	517010	5130Fringe	517010	Unemployment Insurance	Unspecified	01	Gross Expenditures	40	On-Going	0	0	0	0	34	34	Updated project code		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10037210	CH FY22-23 Summer Lunch Program	16918	CH Dcny Nutrition Project	527000	5210NPsvcs	527000	Prof & Specialized Svcs-Bdgt	Unspecified	01	Gross Expenditures	40	On-Going	0	0	0	0	108,614	108,614	Updated project code		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10037210	CH FY22-23 Summer Lunch Program	16918	CH Dcny Nutrition Project	505010	5010Salary	505010	Temp Misc Regular Salaries	Unspecified	01	Gross Expenditures	40	On-Going	0	0	0	0	7,000	7,000	Updated project code		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10037210	CH FY22-23 Summer Lunch Program	16918	CH Dcny Nutrition Project	514010	5130Fringe	514010	Social Security (OASDI & HI)	Unspecified	01	Gross Expenditures	40	On-Going	0	0	0	0	434	434	Updated project code		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10037210	CH FY22-23 Summer Lunch Program	16918	CH Dcny Nutrition Project	514020	5130Fringe	514020	Social Sec-Medicare(HI Only)	Unspecified	01	Gross Expenditures	40	On-Going	0	0	0	0	102	102	Updated project code		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10037210	CH FY22-23 Summer Lunch Program	16918	CH Dcny Nutrition Project	517010	5130Fringe	517010	Unemployment Insurance	Unspecified	01	Gross Expenditures	40	On-Going	0	0	0	0	7	7	Updated project code		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10037210	CH FY22-23 Summer Lunch Program	16918	CH Dcny Nutrition Project	527000	5210NPsvcs	527000	Prof & Specialized Svcs-Bdgt	Unspecified	01	Gross Expenditures	40	On-Going	0	0	0	0	82,183	82,183	Updated project code		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10037210	CH FY22-23 Summer Lunch Program	16918	CH Dcny Nutrition Project	515610	5130Fringe	515610	Health Service-Retiree Subsidy	Unspecified	01	Gross Expenditures	40	On-Going	366,326	0	(366,326)	385,741	0	(385,741)	Updated activity code		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10000	Operating	515610	5130Fringe	515610	5130Fringe	515610	Fringe Adjustments-Budget	Unspecified	01	Gross Expenditures	12	One-Time	0	0	(16,012)	0	0	0	0	0	Updated activity code
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10000	Operating	515610	5130Fringe	515610	5130Fringe	515610	Perin Salaries-Misc Regular	Unspecified	01	Gross Expenditures	40	On-Going	5,105,050	5,117,673	12,623	5,359,473	5,375,671	16,198	Balance amount due to change in Fed/State grants		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10000	Operating	515610	5130Fringe	515610	5130Fringe	515610	Overtime - Scheduled Misc	Unspecified	01	Gross Expenditures	40	On-Going	0	0	3,247	3,247	0	3,937	3,937	Balance amount due to change in Fed/State grants	
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10000	Operating	515610	5130Fringe	515610	5130Fringe	515610	Retiree City Misc	Unspecified	01	Gross Expenditures	40	On-Going	1,113,170	2,704	1,052,036	1,055,162	3,126	Balance amount due to change in Fed/State grants			
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10000	Operating	515610	5130Fringe	515610	5130Fringe	515610	Social Security (OASDI & HI)	Unspecified	01	Gross Expenditures	40	On-Going	313,884	314,868	984	327,928	329,176	1,248	Balance amount due to change in Fed/State grants		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10000	Operating	515610	5130Fringe	515610	5130Fringe	515610	Social Sec-Medicare(HI Only)	Unspecified	01	Gross Expenditures	40	On-Going	75,551	75,781	230	79,241	79,533	292	Balance amount due to change in Fed/State grants		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10000	Operating	515610	5130Fringe	515610	5130Fringe	515610	Health Service-City Match	Unspecified	01	Gross Expenditures	40	On-Going	186,660	187,107	447	197,861	198,440	579	Balance amount due to change in Fed/State grants		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10000	Operating	515610	5130Fringe	515610	5130Fringe	515610	Health Service-Retiree Subsidy	Unspecified	01	Gross Expenditures	40	On-Going	0	366,326	366,326	0	385,741	385,741	Updated activity code		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10000	Operating	515710	5130Fringe	515710	5130Fringe	515710	Dependent Coverage	Unspecified	01	Gross Expenditures	40	On-Going	428,725	429,596	871	454,438	455,566	1,128	Balance amount due to change in Fed/State grants		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10000	Operating	516010	5130Fringe	516010	5130Fringe	516010	Dental Coverage	Unspecified	01	Gross Expenditures	40	On-Going	49,806	49,910	104	51,786	51,919	133	Balance amount due to change in Fed/State grants		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10000	Operating	517010	5130Fringe	517010	5130Fringe	517010	Unemployment Insurance	Unspecified	01	Gross Expenditures	40	On-Going	5,209	5,225	16	5,462	5,483	20	Balance amount due to change in Fed/State grants		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10000	Operating	519010	5130Fringe	519010	5130Fringe	519010	Fringe Adjustments-Budget	Unspecified	01	Gross Expenditures	12	One-Time	0	0	16,012	16,012	0	0	0	0	Updated activity code
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Child Youth&Fam-Grants	10000	Operating	519120	5130Fringe	519120	5130Fringe	519120	Long Term Disability Insurance	Unspecified	01	Gross Expenditures	40	On-Going	16,036	16,085	49	16,835	16,898	63	Balance amount due to change in Fed/State grants		
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Children and Youth	10001640	CH CYF-Eligible Services	7000	CYF Eligible - General	10000	Operating	522010	5210NPsvcs	522010	Training Costs Paid To Employee	Unspecified	01	Gross Expenditures	40	On-Going	20,000	2,223	(17,777)	20,000	3,802	(16,198)	Balancing line to meet GF ongoing Target Cut 7.5%, shared impact to services and tradeoffs with MBO
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Children and Youth	10001640	CH CYF-Eligible Services	7000	CYF Eligible - General	10000	Operating	527610	5210NPsvcs	527610	Systems Consulting Services	Unspecified	01	Gross Expenditures	40	On-Going	746,549	746,549	0	746,549	0	(746,549)	Balancing line to meet GF ongoing Target Cut 7.5%, shared impact to services and tradeoffs with MBO
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Children and Youth	10001640	CH CYF-Eligible Services	7000	CYF Eligible - General	10000	Operating	530110	5210NPsvcs	530110	Property Rent	Unspecified	01	Gross Expenditures	40	On-Going	723,394	723,394	0	723,394	218,995	(504,399)	Balancing line to meet GF ongoing Target Cut 7.5%, shared impact to services and tradeoffs with MBO
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Children and Youth	10001640	CH CYF-Eligible Services	7000	CYF Eligible - General	10000	Operating	535000	5210NPsvcs	535000	Other Current Expenses - Bdgt	Unspecified	01	Gross Expenditures	40	On-Going	50,000	163,340	113,340	50,000	240,709	190,709	Balancing line to meet GF ongoing Target Cut 7.5%, shared impact to services and tradeoffs with MBO
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Children and Youth	10001640	CH CYF-Eligible Services	7000	CYF Eligible - General	10000	Operating	538010	5380CityGP	538010	Community Based Org Svcs	Unspecified	01	Gross Expenditures	40	On-Going	2,130,343	5,512,586	3,382,243	2,130,343	5,512,586	3,382,243	Balancing line to meet GF ongoing Target Cut 7.5%, shared impact to services and tradeoffs with MBO
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Children and Youth	10001640	CH CYF-Eligible Services	7000	CYF Eligible - General	10000	Operating	581470	58100thDep	581470	GF-HR Client Svc-Recruit Assess	Unspecified	01	Gross Expenditures	40	On-Going	62,358	64,529	2,171	62,358	64,529	2,171	Work order update
						YES	Self Supporting	CHF			229218	CHF Children, Youth & Families	11180	SR Children and Youth	10001640	CH CYF-Eligible Services	7000	CYF Eligible - General	10000	Operating	581690	58100thDep	581690	GF-Mayor's Office Services	Unspecified											

Budget System Report 15.30.005 filtered on Gross Expenditures															FY 2021-22			FY 2022-23			FORMULA	FILL IN												
RF's Type	Dept	Dept Division	Division Description	Dept Section	Section Description	Dept ID	Dept ID Description	Fund ID	Fund Title	Project ID	Project Title	Activity ID	Activity Title	Authority ID	Authority Title	Account Lvl 5	Account Lvl 5 Name	Account ID	Account Title	TRIO ID	TRIO Title	IAO Category	IAO Title	Change Type Title	Change Type Code	Start Dept Amt	End Dept Amt	Var Dept Amt	Start BY+1 Dept Amt	End BY+1 Dept Amt	Var BY+1 Dept Amt	Change submitted?	Explanation of Change	
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10035818	CH FY 21-22 SFCOPS Program		1 FY 21-22 SFCOPS, CHF	10001	Grants	513010	5130Fringe	513010	Retire City Misc		Unspecified	01	Gross Expenditures	4 On-Going		26,627	26,627	0		25,210	0	(25,210)	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10035818	CH FY 21-22 SFCOPS Program		1 FY 21-22 SFCOPS, CHF	10001	Grants	514010	5130Fringe	514010(H)	Social Security (OASDI & HI)		Unspecified	01	Gross Expenditures	4 On-Going		7,625	7,625	0		7,948	0	(7,948)	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10035818	CH FY 21-22 SFCOPS Program		1 FY 21-22 SFCOPS, CHF	10001	Grants	514020	5130Fringe	514020(H)	Social Sec-Medicare(HI Only)		Unspecified	01	Gross Expenditures	4 On-Going		1,786	1,786	0		1,875	0	(1,875)	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10035818	CH FY 21-22 SFCOPS Program		1 FY 21-22 SFCOPS, CHF	10001	Grants	515010	5130Fringe	515010(H)	Health Service-City Match		Unspecified	01	Gross Expenditures	4 On-Going		3,587	3,587	0		3,802	0	(1,802)	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10035818	CH FY 21-22 SFCOPS Program		1 FY 21-22 SFCOPS, CHF	10001	Grants	515710	5130Fringe	515710	Dependent Coverage		Unspecified	01	Gross Expenditures	4 On-Going		10,426	10,426	0		11,052	0	(11,052)	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10035818	CH FY 21-22 SFCOPS Program		1 FY 21-22 SFCOPS, CHF	10001	Grants	516010	5130Fringe	516010	Dental Coverage		Unspecified	01	Gross Expenditures	4 On-Going		1,177	1,177	0		1,224	0	(1,224)	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10035818	CH FY 21-22 SFCOPS Program		1 FY 21-22 SFCOPS, CHF	10001	Grants	517010	5130Fringe	517010	Unemployment Insurance		Unspecified	01	Gross Expenditures	4 On-Going		123	123	0		130	0	(130)	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10035818	CH FY 21-22 SFCOPS Program		1 FY 21-22 SFCOPS, CHF	10001	Grants	519110	5130Fringe	519110	Flexible Benefit Package		Unspecified	01	Gross Expenditures	4 On-Going		2,679	2,679	0		2,840	0	(2,840)	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10035818	CH FY 21-22 SFCOPS Program		1 FY 21-22 SFCOPS, CHF	10001	Grants	519120	5130Fringe	519120	Long Term Disability Insurance		Unspecified	01	Gross Expenditures	4 On-Going		177	177	0		186	0	(186)	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10035818	CH FY 21-22 SFCOPS Program		1 FY 21-22 SFCOPS, CHF	10001	Grants	538010	5380CityGP	538010	Community Based Org Svcs		Unspecified	01	Gross Expenditures	4 On-Going		397,056	401,250	4,194		397,056	0	(397,056)	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037204	CH FY 22-23 SFCOPS Program		1 FY 22-23 SFCOPS, CHF	10001	Grants	501010	5010Salary	501010	Perm Salaries-Misc-Regular		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	129,313	129,313	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037204	CH FY 22-23 SFCOPS Program		1 FY 22-23 SFCOPS, CHF	10001	Grants	513010	5130Fringe	513010	Retire City Misc		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	25,210	25,210	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037204	CH FY 22-23 SFCOPS Program		1 FY 22-23 SFCOPS, CHF	10001	Grants	514010	5130Fringe	514010(H)	Social Security (OASDI & HI)		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	7,948	7,948	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037204	CH FY 22-23 SFCOPS Program		1 FY 22-23 SFCOPS, CHF	10001	Grants	514020	5130Fringe	514020(H)	Social Sec-Medicare(HI Only)		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	1,875	1,875	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037204	CH FY 22-23 SFCOPS Program		1 FY 22-23 SFCOPS, CHF	10001	Grants	515010	5130Fringe	515010	Health Service-City Match		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	3,802	3,802	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037204	CH FY 22-23 SFCOPS Program		1 FY 22-23 SFCOPS, CHF	10001	Grants	515710	5130Fringe	515710	Dependent Coverage		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	11,052	11,052	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037204	CH FY 22-23 SFCOPS Program		1 FY 22-23 SFCOPS, CHF	10001	Grants	516010	5130Fringe	516010	Dental Coverage		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	1,224	1,224	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037204	CH FY 22-23 SFCOPS Program		1 FY 22-23 SFCOPS, CHF	10001	Grants	517010	5130Fringe	517010	Unemployment Insurance		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	130	130	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037204	CH FY 22-23 SFCOPS Program		1 FY 22-23 SFCOPS, CHF	10001	Grants	519110	5130Fringe	519110	Flexible Benefit Package		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	2,840	2,840	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037204	CH FY 22-23 SFCOPS Program		1 FY 22-23 SFCOPS, CHF	10001	Grants	519120	5130Fringe	519120	Long Term Disability Insurance		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	186	186	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037204	CH FY 22-23 SFCOPS Program		1 FY 22-23 SFCOPS, CHF	10001	Grants	538010	5380CityGP	538010	Community Based Org Svcs		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	395,051	395,051	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037207	CH FY22-23 JICPA Grant		CH FY22-23 JICPA Grant	10001	Grants	501010	5010Salary	501010	Perm Salaries-Misc-Regular		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	218,781	218,781	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037207	CH FY 22-23 JICPA Grant		CH FY22-23 JICPA Grant	10001	Grants	513010	5130Fringe	513010	Retire City Misc		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	42,777	42,777	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037207	CH FY 22-23 JICPA Grant		CH FY22-23 JICPA Grant	10001	Grants	514010	5130Fringe	514010(H)	Social Security (OASDI & HI)		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	13,544	13,544	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037207	CH FY 22-23 JICPA Grant		CH FY22-23 JICPA Grant	10001	Grants	514020	5130Fringe	514020(H)	Social Sec-Medicare(HI Only)		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	3,172	3,172	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037207	CH FY 22-23 JICPA Grant		CH FY22-23 JICPA Grant	10001	Grants	515010	5130Fringe	515010	Health Service-City Match		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	7,841	7,841	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037207	CH FY 22-23 JICPA Grant		CH FY22-23 JICPA Grant	10001	Grants	515710	5130Fringe	515710	Dependent Coverage		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	17,437	17,437	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037207	CH FY 22-23 JICPA Grant		CH FY22-23 JICPA Grant	10001	Grants	516010	5130Fringe	516010	Dental Coverage		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	1,999	1,999	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037207	CH FY 22-23 JICPA Grant		CH FY22-23 JICPA Grant	10001	Grants	517010	5130Fringe	517010	Unemployment Insurance		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	219	219	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037207	CH FY 22-23 JICPA Grant		CH FY22-23 JICPA Grant	10001	Grants	519110	5130Fringe	519110	Flexible Benefit Package		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	892	892	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037207	CH FY 22-23 JICPA Grant		CH FY22-23 JICPA Grant	10001	Grants	519120	5130Fringe	519120	Long Term Disability Insurance		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	746	746	YES	Updated project code
Self Supporting	CHF					229218	CHF Children,Youth & Families	13720	SR Public Protection-Grant Sta	10037207	CH FY 22-23 JICPA Grant		CH FY22-23 JICPA Grant	10001	Grants	538010	5380CityGP	538010	Community Based Org Svcs		Unspecified	01	Gross Expenditures	4 On-Going		0	0	0		0	2,109,628	2,109,628	YES	Updated project code

DEPARTMENT: CHF/DCYF
Please identify proposed position changes from the F

Note: To submit this information, run the **15.30.004 Position Snapshot Comparison (Audit Trail)** report from the budget system.

Before Snapshot: Start of Dept
After Snapshot: Current

For any proposed changes, provide an explanation in the "Explanation of

Additionally, layoffs should be further detailed on form 3C.

Budget System Report 15.30.004 filtered on Gross Expenditure					
G/S Type	Dept	Dept	Division	Dept	

[illegible]

Supporting	Self				

[illegible]

Budget System Report 15.30.005 (Based on Grant Expenditures)															FY 2022-23										FY 2023-24			FY 2024-25			FY 2025-26			FY 2026-27			FY 2027-28			FY 2028-29			FY 2029-30			FY 2030-31			FY 2031-32			FY 2032-33			FY 2033-34			FY 2034-35			FY 2035-36			FY 2036-37			FY 2037-38			FY 2038-39			FY 2039-40			FY 2040-41			FY 2041-42			FY 2042-43			FY 2043-44			FY 2044-45			FY 2045-46			FY 2046-47			FY 2047-48			FY 2048-49			FY 2049-50			FY 2050-51			FY 2051-52			FY 2052-53			FY 2053-54			FY 2054-55			FY 2055-56			FY 2056-57			FY 2057-58			FY 2058-59			FY 2059-60			FY 2060-61			FY 2061-62			FY 2062-63			FY 2063-64			FY 2064-65			FY 2065-66			FY 2066-67			FY 2067-68			FY 2068-69			FY 2069-70			FY 2070-71			FY 2071-72			FY 2072-73			FY 2073-74			FY 2074-75			FY 2075-76			FY 2076-77			FY 2077-78			FY 2078-79			FY 2079-80			FY 2080-81			FY 2081-82			FY 2082-83			FY 2083-84			FY 2084-85			FY 2085-86			FY 2086-87			FY 2087-88			FY 2088-89			FY 2089-90			FY 2090-91			FY 2091-92			FY 2092-93			FY 2093-94			FY 2094-95			FY 2095-96			FY 2096-97			FY 2097-98			FY 2098-99			FY 2099-00			FY 2100-01			FY 2101-02			FY 2102-03			FY 2103-04			FY 2104-05			FY 2105-06			FY 2106-07			FY 2107-08			FY 2108-09			FY 2109-10			FY 2110-11			FY 2111-12			FY 2112-13			FY 2113-14			FY 2114-15			FY 2115-16			FY 2116-17			FY 2117-18			FY 2118-19			FY 2119-20			FY 2120-21			FY 2121-22			FY 2122-23			FY 2123-24			FY 2124-25			FY 2125-26			FY 2126-27			FY 2127-28			FY 2128-29			FY 2129-30			FY 2130-31			FY 2131-32			FY 2132-33			FY 2133-34			FY 2134-35			FY 2135-36			FY 2136-37			FY 2137-38			FY 2138-39			FY 2139-40			FY 2140-41			FY 2141-42			FY 2142-43			FY 2143-44			FY 2144-45			FY 2145-46			FY 2146-47			FY 2147-48			FY 2148-49			FY 2149-50			FY 2150-51			FY 2151-52			FY 2152-53			FY 2153-54			FY 2154-55			FY 2155-56			FY 2156-57			FY 2157-58			FY 2158-59			FY 2159-60			FY 2160-61			FY 2161-62			FY 2162-63			FY 2163-64			FY 2164-65			FY 2165-66			FY 2166-67			FY 2167-68			FY 2168-69			FY 2169-70			FY 2170-71			FY 2171-72			FY 2172-73			FY 2173-74			FY 2174-75			FY 2175-76			FY 2176-77			FY 2177-78			FY 2178-79			FY 2179-80			FY 2180-81			FY 2181-82			FY 2182-83			FY 2183-84			FY 2184-85			FY 2185-86			FY 2186-87			FY 2187-88			FY 2188-89			FY 2189-90			FY 2190-91			FY 2191-92			FY 2192-93			FY 2193-94			FY 2194-95			FY 2195-96			FY 2196-97			FY 2197-98			FY 2198-99			FY 2199-00			FY 2200-01			FY 2201-02			FY 2202-03			FY 2203-04			FY 2204-05			FY 2205-06			FY 2206-07			FY 2207-08			FY 2208-09			FY 2209-10			FY 2210-11			FY 2211-12			FY 2212-13			FY 2213-14			FY 2214-15			FY 2215-16			FY 2216-17			FY 2217-18			FY 2218-19			FY 2219-20			FY 2220-21			FY 2221-22			FY 2222-23			FY 2223-24			FY 2224-25			FY 2225-26			FY 2226-27			FY 2227-28			FY 2228-29			FY 2229-30			FY 2230-31			FY 2231-32			FY 2232-33			FY 2233-34			FY 2234-35			FY 2235-36			FY 2236-37			FY 2237-38			FY 2238-39			FY 2239-40			FY 2240-41			FY 2241-42			FY 2242-43			FY 2243-44			FY 2244-45			FY 2245-46			FY 2246-47			FY 2247-48			FY 2248-49			FY 2249-50			FY 2250-51			FY 2251-52			FY 2252-53			FY 2253-54			FY 2254-55			FY 2255-56			FY 2256-57			FY 2257-58			FY 2258-59			FY 2259-60			FY 2260-61			FY 2261-62			FY 2262-63			FY 2263-64			FY 2264-65			FY 2265-66			FY 2266-67			FY 2267-68			FY 2268-69			FY 2269-70			FY 2270-71			FY 2271-72			FY 2272-73			FY 2273-74			FY 2274-75			FY 2275-76			FY 2276-77			FY 2277-78			FY 2278-79			FY 2279-80			FY 2280-81			FY 2281-82			FY 2282-83			FY 2283-84			FY 2284-85			FY 2285-86			FY 2286-87			FY 2287-88			FY 2288-89			FY 2289-90			FY 2290-91			FY 2291-92			FY 2292-93			FY 2293-94			FY 2294-95			FY 2295-96			FY 2296-97			FY 2297-98			FY 2298-99			FY 2299-00			FY 2300-01			FY 2301-02			FY 2302-03			FY 2303-04			FY 2304-05			FY 2305-06			FY 2306-07			FY 2307-08			FY 2308-09			FY 2309-10			FY 2310-11			FY 2311-12			FY 2312-13			FY 2313-14			FY 2314-15			FY 2315-16			FY 2316-17			FY 2317-18			FY 2318-19			FY 2319-20			FY 2320-21			FY 2321-22			FY 2322-23			FY 2323-24			FY 2324-25			FY 2325-26
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BUDGET FORM 3C: Position Reductions Resulting in Layoffs

DEPARTMENT: CHF/DCYF

Please note, this report does not pertain to CHF/DCYF as there are no planned layoffs due to budget.

If layoffs are required to meet target reductions, please outline below and describe the impact on the department's capacity to perform its core services.

*For planning purposes, assume that savings from the elimination of positions would commence on September 1, 2021 for FY 2021-22.

Dept	Dept Division	Program or Role Description	Job Class	Title	Permanent or Exempt	2021-22 Layoffs			Annualized 2022-23 Layoffs			Briefly Describe the Impact of these Eliminations on the Department's Core Functions
						Dollar Value* (including fringe)	Head Count	FTE Count	Dollar Value (including fringe)	Head Count	FTE Count	
TOTALS:						-	-	-	-	-	-	

DEPARTMENT: CHF/DCYF

Note: There is a required 2.5% contingency reduction in FY 2021-22 and an additional 2.5% contingency reduction in FY 2022-23. These changes should not be loaded in BPMS and should only be outlined in the below table.

[illegible]

DEPARTMENT: CHF/DCYF

Departments that are making General Fund equipment requests should complete this form.

Equipment numbers will be finalized after the Mayor's Budget Office determines citywide equipment allocat

Equipment Numbers First two characters are two-letter code for department, next two are second half of fiscal year (i.e. 22), last to are sequencing numbers (i.e. 01, 02)

[illegible]

DEPARTMENT: CHF/DCYF

Please note, this report does not pertain to CHF/DCYF.

All departments requesting to purchase new or replacement vehicles must fill out this form, whether requesting General Fund support or not.

Requests will be reviewed by Fleet Management and MSO.

Equipment Numbers: First two characters are two-letter code for department, next two are second half of fiscal year (i.e. 22), last to are sequencing numbers (01, 02)

NOTE: The Office of Contract Administration, Purchasing Division, is currently in the process of making a new vehicle purchase term contract available for departments. As of December 28, 2020, TC72589, for pickup trucks, SUVs, and vans, a new contract award & execution is expected by early January 2021.

Term Contract Prices are provided by Fleet Management and will be updated in January for select vehicles. Please contact Keigo Yoshida to confirm pricing.

[illegible]

MCO Certification

CHF/DCYF worked in partnership with Mayor's Budget Office and certifies that Minimum Compensation Ordinance (MCO) have been considered as part of this budget submission.

**COIT and Capital Budget Submissions
FY 2021-22 and FY 2022-23**

**Please submit the following request at the given links, and refer to
Budget Instructions document for more information.**

Technology project proposals: <https://sfgov1.sharepoint.com/sites/ADM-COIT/SitePages/Budget-Form.aspx#/>

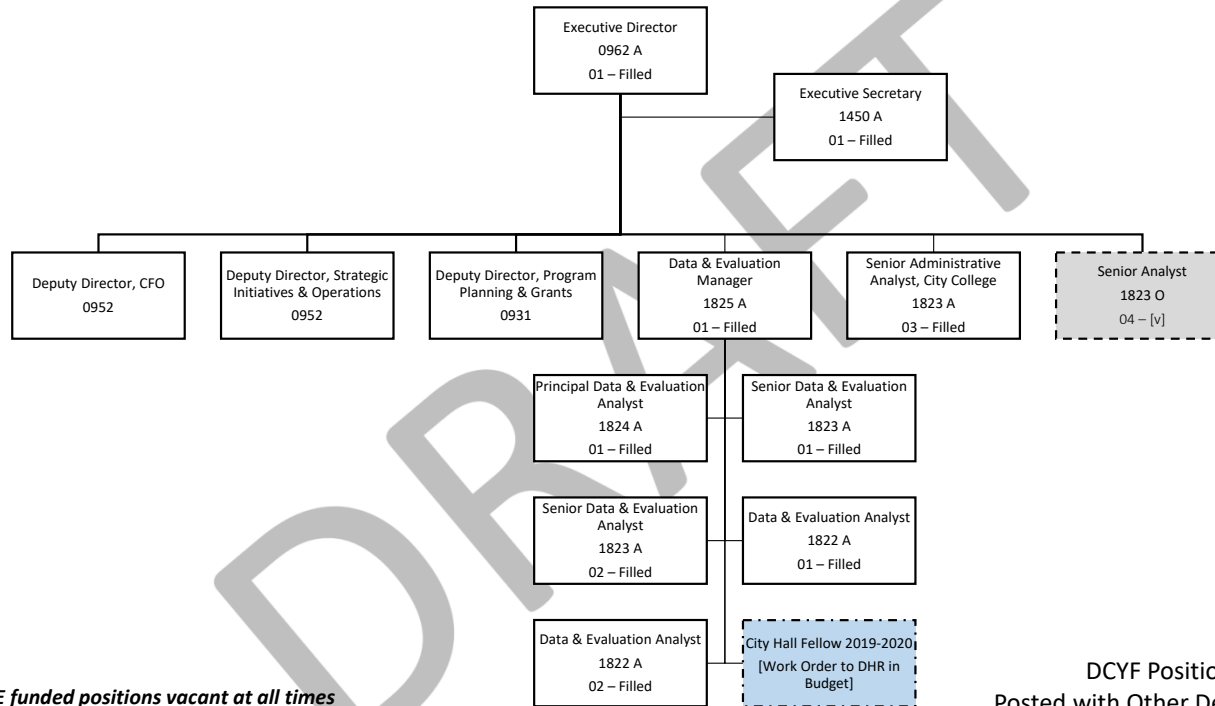
Capital budget requests: <http://www.onesfcprs.org/>

DCYF Organizational Chart

Dept Phase Budget Submission

02/22/2021

Senior Staff



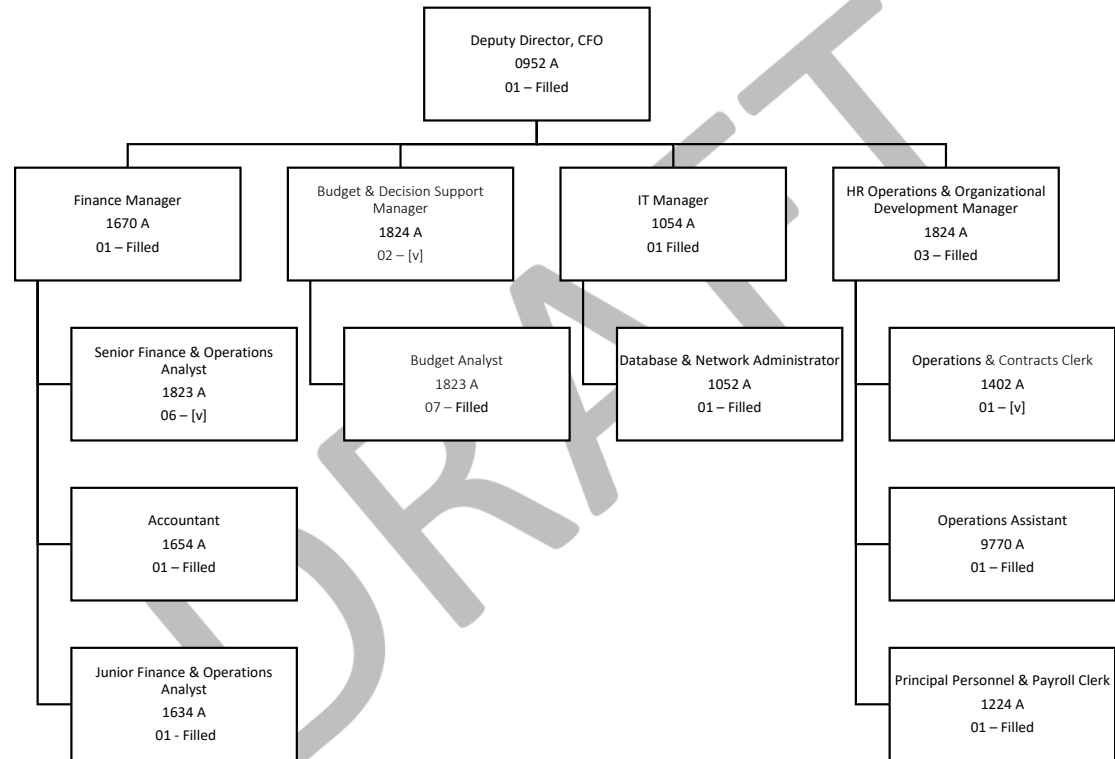
Notes:

- **Attrition requires approximately 8.6 FTE funded positions vacant at all times**
- **Recurring Temporary Salary positions are included on Organization Chart**
- **This Org Chart is a draft of Dept Phase Proposal and may change with further Leadership & Decision Support review**
- **Color Key: Blue- Non-ASO positions through other Depts; Grey- Off-Budget**
- **Budget Key: "A"-Budgeted "O"-Off Budget "G"-Grant Funded**

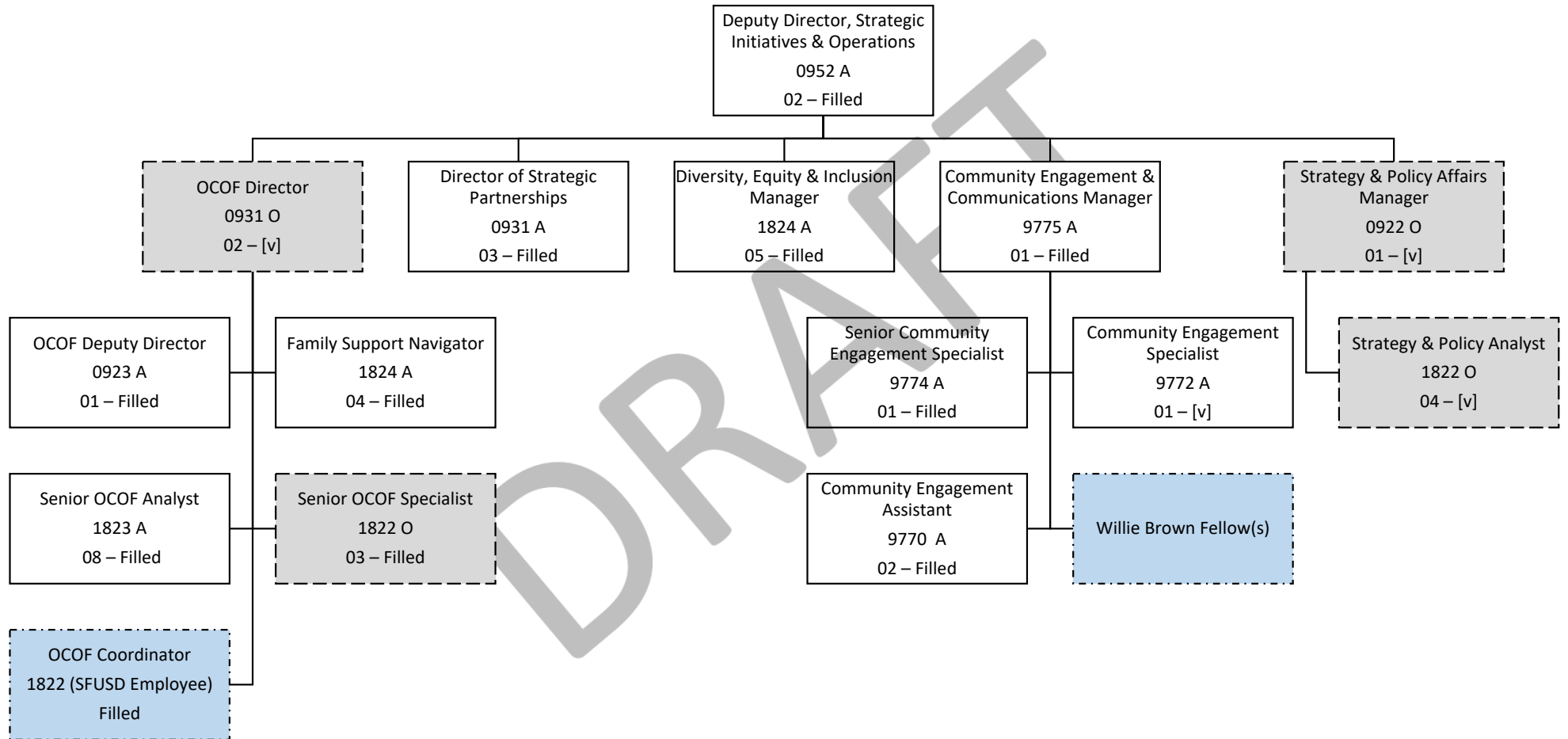
DCYF Positions Posted with Other Departments

Deputy Director Children, Youth and Families 0931 O 01 - Filled	TIS Senior Program & Planning Analyst (DPH) 1823 A 05 - Filled	Education Liaison (Mayor's Office) 1842 A 01 - [v]
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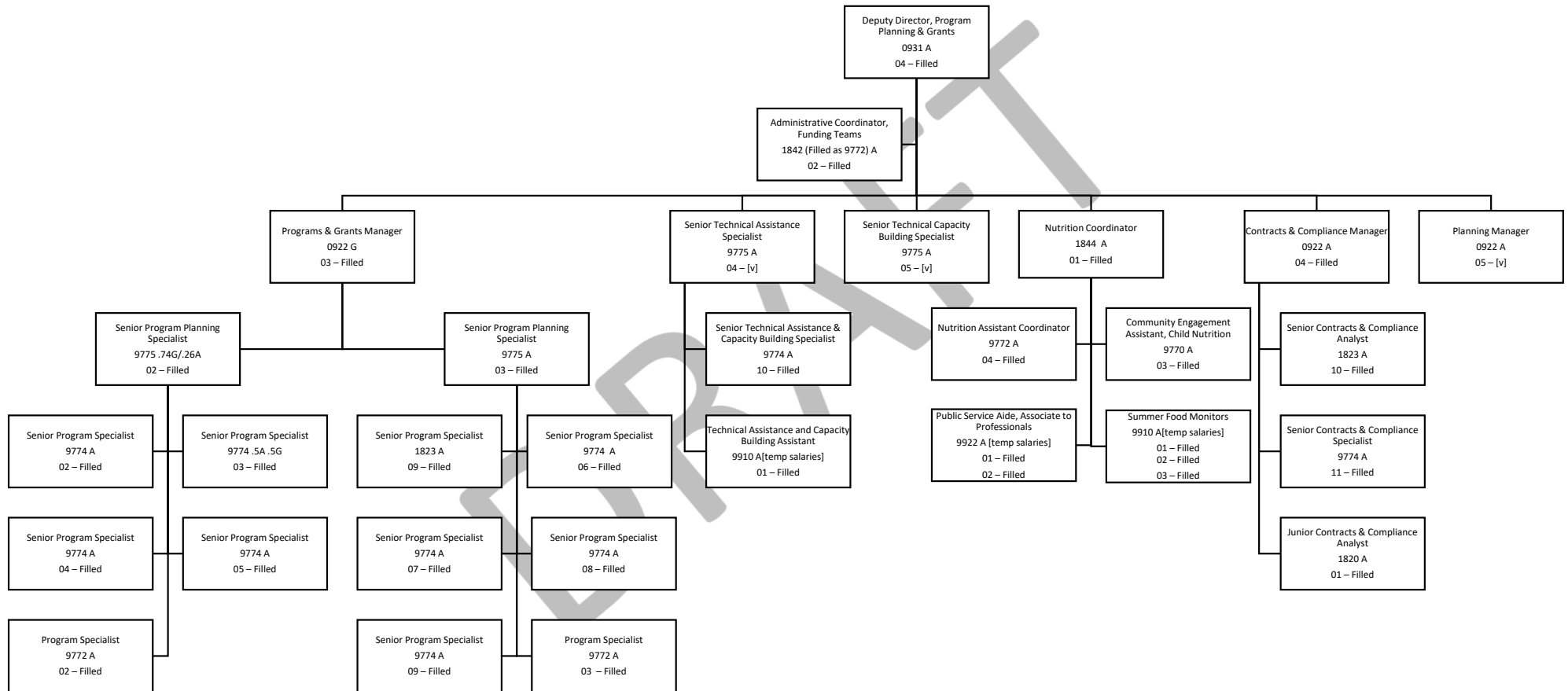
Finance & Administrative Operations



Strategic Initiatives & Operations



Program Planning & Grants



02/22/2021