

delays, and/or anticipated large crowds in the area. The Event Sponsor is responsible for covering this staffing cost.

**Transportation Network Company (TNC / Rideshare)** – App-based private transportation platform that provides on-demand single occupancy transportation service on a non-fixed route to individual persons for a fee.

**Transportation Plan** – A detailed description of the Event Sponsor’s plans to address pedestrian safety, traffic congestion, available transit, parking, accessibility and environmental pollution. In addition, a Transportation Plan may include transit components if bus, train and/or trolley lines are impacted by the event, as required by the SFMTA, and a communication plan to attendees and neighbors. Contact the Land Authority to determine if a Transportation Plan will be required.

**Trolley Coach Buses** – Rubber-tired vehicles powered by electricity from overhead wires. “Trolley” refers to the trolley poles on the roof of the bus that are used to transmit the electricity from the overhead wires. See Motorization in “Definitions.”

**Zero Waste and Clean-Up Plan** – A detailed description of the Event Sponsor’s plans to handle event-related disposal of trash, recycling and composting recycling -- before, during, and after the event.



## LATE APPLICATIONS

If you missed the permit application deadline, refer to the rules regarding late applications.

- » For Events with Temporary Street Closures (except for Street Fairs), refer to [Article 6, Sec. 6.2](#) of the SF Transportation Code.
- » For Street Fairs, refer to [Article 6, Sec. 6.6](#) of the SF Transportation Code.
- » For Public Health Temporary Event Permits, refer to [Article 8, Sec. 452](#) of the SF Health Code.
- » For Entertainment Permits, refer to [Article 15, Sec. 1060.27 - 1060.29.2](#) of the SF Police Code.

## APPEALS

Every permit application may be subject to an appeals process. If you have been denied a permit, refer to the following sections of the municipal code to view the rules and steps for seeking an appeal. If your appeal has been denied at the department level, you may be able to appeal that decision to the appropriate governing body, the SF Board of Appeals, or the SF Board of Supervisors. Consult an attorney for legal advice.

- » For Events with Temporary Street Closures (except for Street Fairs), refer to [Article 6, Sec. 6.2](#) of the SF Transportation Code.
- » For Street Fairs, refer to [Article 6, Sec. 6.2](#) of the SF Transportation Code.
- » For Entertainment Permits, refer to [Article 15.1, Sec. 1060.20.2](#) of the SF Police Code.
- » For Events on Port property, refer to [Article 6, Sec. 6.19](#) of the SF Port Code.
- » For Off-Duty Police Service and ABC Liquor Approval, refer to [Chapter 10B](#) of the SF Administrative Code.
- » For Parades, refer to [Article 4, Sec. 371](#) of the SF Police Code.

**DISCLAIMER:** The permit process begins when you submit a permit application to the appropriate City department. All attachments and supporting documentation, as required, must be submitted along with the original application. The City and County of San Francisco is not required to act upon an incomplete permit application. As a result, incomplete permit applications will neither be approved nor denied, and you will not have the right to appeal. It is therefore extremely important to provide all requested information and related documentation in a timely manner throughout the entirety of the permit application process. If you are unsure whether your application is complete, you should confirm with the relevant City department. Any action by the City in reviewing or processing your permit application does not indicate that your permit application is complete or approved until you have received final approval in writing.